



বীৰঝৰা মহাবিদ্যালয়, বঙাইগাঁও

BIRJHORA MAHAVIDYALAYA, BONGAIGAON

Pancha Swahid Path, Barpara, PO- Bongaigaon, Assam PIN 783380

Website: <https://birjhoramahavidyalaya.in/> Email: birjhora1986@gmail.com



SSR Submission for 3rd Cycle NAAC Assessment

CRITERION – 1: Curricular Aspects

Key Indicator 1.2. Academic Flexibility

1.2.1: Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Submitted to



National Assessment and Accreditation Council

An Autonomous Institution of the University Grants Commission



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TRAINING PROGRAM REPORT

Training To Students Program

(Ist Batch)

FINISHING SCHOOL

Under 'Equity Initiative' of RUSA, Assam

Conducted By

BIRJHORA MAHAVIDYALAY

26th February to 29th March, 2018



Executive Summary: Birjhora Mahavidyalaya was selected as one of the institutes to set up a FINISHING SCHOOL under the ‘Equity Scheme’ of RUSA, Assam.

The aim of the FINISHING SCHOOL is to impart all around personality development of the students and instruct them in specific skills necessary in today’s world.

As a prerequisite to the training to the students, a ‘Training To Trainers’ workshop was held in the college from where a group of 10 teachers were trained by resource persons from Gauhati Commerce College.

The training to Students Program in Birjhora Mahavidyalaya was held from 26th February to 29th March, with classes for a period of 25 days, each class being of 2 hours duration.

During this period various skills as prescribed by the RUSA were taught to the students.

Feedback forms were handed out to the students at the end of the course.

The valedictory function was held on the 10th of April. The Principal, Dr K K Sarma and senior teachers of the college handed out the certificates to the students who had successfully completed the course.

Participants: Forty five VIth semester students from socially and economically backward background had applied for the course and were given the opportunity to attend the course. However there were a number of dropouts and twenty one students who completed the course were awarded certificates.

The program was formally inaugurated by the principal, Dr K K Sarma in the presence of the staff and student participants of the course.

The ten trained trainers imparted knowledge for different modules of the course. Other teachers of the college also instructed the students in specific skills.

Course Content

The course covered

1. Computer Literacy(Microsoft word, Microsoft Excel and Microsoft PowerPoint)
2. Public Speaking
3. Power Point Presentation
4. Spoken English
5. Resume Writing
6. Networking and Communication Skills
7. Leadership and Team Skills
8. Group Discussion
9. Personal Interview
- 10.Success Traits
- 11.Incorporating Spirituality

Methodology

The training was basically divided into two types.

In the first part a lecture on the topic was given to the students. This was followed by interactive sessions and discussions. Videos and PowerPoint presentations were also shown .

The second part consisted of hands on training where the students actively took part in the practical sessions.

Students filled up questionnaires on student attributes , success traits, spirituality awareness, networking etc in order to have a bench mark for judging themselves.

A test on Networking Skills was conducted.

They did a strength and weakness analysis of themselves.

They took part in role playing in Spoken English Classes.

The students were given a topic had had to deliver a speech on it for the Public Speaking class.

Group discussions and Mock Interviews were also held.

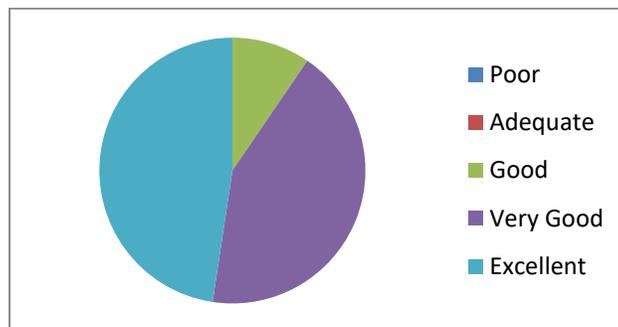
Throughout these apart from the teachers who were evaluating the students, the students themselves had to evaluate their fellow participants.

Team games and Energizers were also a part of the training program.

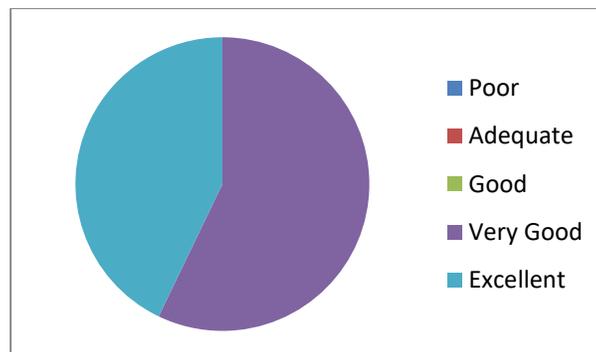
Feedback Analysis

After the training program, the students were given feedback forms. They were analyzed and a few responses are shown here.

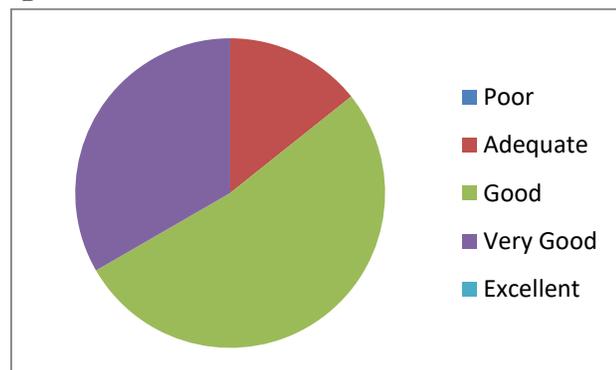
1. Response to benefit to the student from attending the course



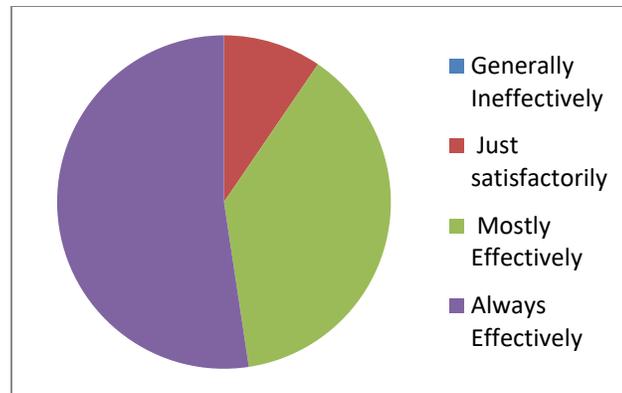
2. Response to the range of topics covered during the course



3. Response to the range of activities done by students to enhance knowledge of topics



4. Response to trainer communication with trainees



All the trainees said they would definitely recommend this course to other students.

Other suggestions given by them were

1. The timing of the course should be changed so that more students are able to join .
2. They should be given a grade card of their performance.
3. More student oriented activities should be included
4. The computer classes should be held in the middle of the course
5. More topics should be covered.
6. Provide relevant reading material for improving English vocabulary and soft skill development to students & teachers

Follow Up Action Plan

Following the training of the first batch of students, under RUSA, Assam Finishing School, it is to be expected that this training be further imparted in batches to the students of Birjhora Mahavidyala and other neighbouring colleges. The following activities have been planned after the successful completion of the 1st training program.

1. A follow up workshop has been planned for the students who have taken this training, to be held after their VIth semester university examinations .
2. Some specific skill sets to be imparted to all outgoing VIth semester students
3. The RUSA training program for further batches to be initiated in the Vth semester itself. The timing should be such that there is no pressure for attending these classes just before the university examinations.
4. Volunteers for new trainers to be invited from the other staff members as diverse knowledge and teaching skills will benefit the students.
5. Suggestions from students feedback to be taken into account for subsequent training programs.

Dr Arundhati Mech

Coordinator, Training to Students Program

Finishing School RUSA, Assam.

Photo Gallery



















Annexures:

- i. Program Details
- ii. List of Resource Persons
- iii. List of Participants
- iv. Evaluation sheets of various modules.

Annexure i: Program Details

Day	Date	Course	Trainers
1	26/02/'18	Introductory Lecture. Introduction of participants and Trainers	All trained Teachers
2	27/02/'18	Computer Literacy(M S Word)	Ms Bijuli Begum Mr Hirok Jyoti Das
3	05/03/'18	Computer Literacy(M S Excel)	Mr M Das Ms Bijuli Begum Mr Hirok Jyoti Das
4	06/03/'18	Computer Literacy(M S Excel)	Mr M Das Ms Bijuli Begum Mr Hirok Jyoti Das
5	07/03/'18	Computer Literacy(Power Point)	Ms Bijuli Begum Mr Hirok Jyoti Das Mr Mrinmoy Deka
6	08/03/'18	Computer Literacy(Power Point)	Ms Bijuli Begum Mr Hirok Jyoti Das Mr Mrinmoy Deka
7	09/03/'18	Public Speaking	Dr Ranu Roy Mrs Beauty Das Mr Hirok Jyoti Das
8	10/03/'18	Public Speaking	Dr Ranu Roy Mrs Beauty Das
9	12/03/'18	Success Traits	Dr Amal Deka Mr Pranab Das Dr Arundhati Mech
10	13/03/'18	Success Traits	Dr Amal Deka Dr Arundhati Mech

11	14/03/'18	Leadership Skills	Dr Paresh Chakravarty Mr Hemanta Saud Mr Pranab Das
12	15/03/'18	Networking Skills	Dr B K Saha Mr Pranab Das Mr Sanjib Baglari
13	17/03/'18	Spoken English	Dr B K Saha Mrs Beauty Das Mr Sanjib Baglari
14	19/03/'18	Spoken English	Dr B K Saha Mrs Beauty Das Mr Sanjib Baglari
15	20/03/'18	Group Discussion	Dr Paresh Chakravarty Dr Ranu Roy Mr Hemanta Saud Dr Arundhati Mech
16	21/03/'18	Group Discussion	Dr Paresh Chakravarty Dr Ranu Roy Mr Hemanta Saud Dr Amal Deka Dr Arundhati Mech
17	22/03/'18	Group Discussion + Personal Interview	Dr Paresh Chakravarty Dr Ranu Roy Dr Amal Deka Dr Arundhati Mech

18	23/03/'18	Resume Writing	Mr Hemanta Saud Mrs Beauty Das
19	24/03/'18	Networking Skills and Communication Skills	Dr B K Saha Mr Pranab Das Mr Sanjib Baglari
20	26/03/'18	Personal Interview	Dr B K Saha Dr Paresh Chakravarty Dr Amal Deka Mr M Karki Mr Nirmal Das Dr Arundhati Mech
21	27/03/'18	Personal Interview	Dr Paresh Chakravarty Dr Amal Deka Mr M Karki Mr Nirmal Das Dr Arundhati Mech
22	28/03/'18	Power Point Presentation	Mr M Das Mr Hemanta Saud Mr Pranab Das
23	29/03/'18	Power Point Presentation	Mr M Das Mr Hemanta Saud Mr Pranab Das Dr Amal Deka
24	06/04/'18	Computer Literacy(M S Word)	Ms Bijuli Begum Mr Hirok Jyoti Das
25	10/04/'18	Incorporating Spirituality	Dr Ranu Roy Mr Sanjib Baglari Dr Arundhati Mech

Annexure ii :List of Resource Persons

1. Ms Bijuli Begum
2. Mr Hirok Jyoti Das
3. Mr Mrinmoy Deka
4. Mr M Das
5. Dr Ranu Roy
6. Mrs Beauty Das
7. Dr Amal Deka
8. Mr Pranab Das
9. Dr Paresh Chakravarty
10. Mr Hemanta Saud
11. Dr B K Saha
12. Mr Sanjib Baglari
13. Mr M Karki
14. Mr Nirmal Das
15. Dr Arundhati Mech

Annexure iii : List of Participants

1. Baishali Paul
2. Laxmi Singh
3. Sanchita Ghosh
4. Jasobonta Nath
5. Nijara Choudhury
6. Pubali Ray
7. Kritanjali Ray
8. Jahnabi Ray
9. Chandana Nath
10. Mamoni Das
11. Roji Roy
12. Barnali Ray
13. Abhishek Roy
14. Clara Basumatary
15. Gayatri Brahma
16. Sushmita Paul
17. Sayantika Ghosh
18. Jeuti Nath
19. Violina Roy
20. Anjali Kumari Ray
21. Bhupati Patgiri

Annexure IV : Activity Document

BIRJHORA MAHAVIDYALAYA, BONKAIGAON
FINISHING SCHOOL [RUSA]



Educative
Empowering Skills



Train The Trainers

Interview Evaluation Form

Interviewer:	Dr. B.K. SAHA.	Date of Interview:	26.03.2018		
Candidate Name:	Abhishek Ray	Position:	T.G.T (Se)		
Interview evaluation forms are to be completed by the interviewer to rank the candidate's overall qualifications for the position for which they have applied. Under each heading, the interviewer should give the candidate a numerical rating and write specific job-related comments in the space provided. The numerical rating system is based on the scale below.					
Scale:	5 – Exceptional	4 – Above Average	3 – Average	2 – Satisfactory	1 – Unsatisfactory
Rating					
5 4 3 2 1					
Educational Background – Does the candidate have the appropriate educational qualifications or training for this position? Comments:			<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Prior Work Experience – Has the candidate acquired similar skills or qualifications through past work experiences? Comments: Direct Entry Fresh Candidate			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Technical Qualifications/Experience – Does the candidate have the technical skills necessary for this position? Comments: Yes, according to Resume			<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Verbal Communication – How were the candidate's communication skills during the interview? Comments: He could confidently state his goals and interest in a teaching career			<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Candidate Interest – How much interest did the candidate show in the position and the organization? Comments: Was motivated			<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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<p>Knowledge of Organization – Did the candidate research the organization prior to the interview?</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>Comments: <i>Yes, he had an idea of the background of the school</i></p>					
<p>Teambuilding/Interpersonal Skills – Did the candidate demonstrate, through their answers, good teambuilding/interpersonal skills?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>Comments: <i>_____</i></p>					
<p>Initiative – Did the candidate demonstrate, through their answers, a high degree of initiative?</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>Comments: <i>Yes, he was focused</i></p>					
<p>Time Management – Did the candidate demonstrate, through their answers, good time management skills?</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>Comments: <i>Yes, he kept answers short and to the point</i></p>					
<p>Customer Service – Did the candidate demonstrate, through their answers, a high level of customer service skills/abilities?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>Comments: <i>_____</i></p>					
<p>Overall Impression and Recommendation – Summary of your perceptions of the candidate's strengths/weaknesses. Final comments and recommendations for proceeding with the candidate.</p>	Advance	Advance with reservations	Do not advance		
<p>Comments: <i>Selected for the post</i></p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

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Panel formed after interview

Date 26/3

Expt. No.

Page No.

TGT

~~Jayarama Math - 1st Group,~~

- 1st - Abhishek Ray
- 2nd - Bhupati Pattgiri

~~mta~~ ~~Bludak~~

2nd Group: (Sales / Marketing Representative)

1st - Baipali Paul

2nd - Clara Basumaty

~~Bludak~~

~~mta~~

27/03/18 SB-1
3rd Group

~~mta~~ 4th Group

① Nilima Ray

- 1. Rubali Rays
- 2. Msmoni Das

② Tanabi Ray

~~mta~~
~~mta~~

~~mta~~
~~mta~~

Teacher's Signature : _____

Name: Bhupati Patgiri

Roll No. 1011

My strengths are

1. I can impress people
2. My interaction skill is good, my memorizing power is good.
3. When I concentrate, my concentration is good.

My weaknesses are

1. I cannot say no
2. I get distracted easily
3. I sometimes do not listen to my mom's advice.

Name Chayanika Das

My friend Bhupati Patgiri has the following strengths

1. His strength is a positive attitude and hardworking person.
2. When he failed in something, he learnt from that mistakes and applied on his upcoming plans.
3. He is a most helpful person.

And the following weaknesses

1. His weakness is a trust easily anyone.
2. Food is his weakness.
3. Over serious in exam time.

Name Abhishek Roy, My friend Bhupati Patra has the following strengths

1. good in study.
2. Confident and helpful.
3. does regular exercise.

And the following weaknesses

1. some time break focus.
2. get's tensed during exam time.
3. takes fast food very much.

Spirituality Awareness Questionnaire

RUSA FINISHING SCHOOL, BIRJHORA MAHAVIDYALAYA

Name: Mamoni Das

1. What do you understand by spirituality connecting our soul with god
2. Do you feel Religion and Spirituality are connected?
No, I don't feel Religion and Spirituality are connected.
3. Is Spirituality important to you?
Yes spirituality is important to me. I get motivated by spiritual activity. My soul get peace practicing spiritual activities.
4. How does Spirituality affect your daily life.
Spirituality is the knowledge that allows human beings to reach their perfection, meaning the state in which their primordial nature is realized. It can be considered as a complete experimental science that can guide us toward true knowledge of our rights and duties.
5. Do you discuss spirituality with your friends in the college campus.
Some times I do discuss spirituality with my friends in college campus.

RUSA FINISHING SCHOOL
BIRJHORA MAHAVIDYALAYA
NETWORKING EVALUATING SHEET

held on 24/03/2018

Sl.No	Roll.No	Names	Marks/Grade	Remarks
1.		Kritanjali Ray	10	100%
2.		Mamoni Das	9	90%
3		Clara Basumaty	9	90%
4		Arjali Ray	9	90%
5		Raj'i Roy	9	90%
6		Basanti Ray	8 $\frac{1}{2}$	85%
7		Abhishek Ray	8 $\frac{1}{2}$	85%
8		Sanchita Ghosh	8 $\frac{1}{2}$	85%
9		Purbali Ray	8	80%
10		Teuti Nayk	8	80%
11		Tasika banta Nayk	8	80%
12		Sayantika Ghosh	7 $\frac{1}{2}$	75%
13		Laxmi Singh	7 $\frac{1}{2}$	75%
14		Sushmita Paul	5 $\frac{1}{2}$	55%
15		Bairali Paul	5	50%
16		Nijara Choudhy	4	40%
17		Gayatri Brahma	3 $\frac{1}{2}$	35%
18		Chandana Nayk	3 $\frac{1}{2}$	35%

Signature

1. *B. Saha*
26/03/2018

2.

B. For each of the statements below, write the number that indicates the degree to which you feel the statement is true. Statements

(1) Not true (2) Seldom true (3) Occasionally true (4) Somewhat true (5) Very true

1. I am effective with the detailed aspects of my work. 4
2. I usually know ahead of time how people will respond to a new idea or proposal. 5
3. I am effective at problem solving. 4
4. When problems arise, I immediately address them. 4
5. Managing people and resources is one of my strengths. 3
6. I am able to sense the emotional undercurrents in my group. 4
7. In my work, I enjoy responding to people's requests and concerns. 4
8. I use my emotional energy to motivate others. 4
9. The key to successful conflict resolution is respecting my opponent. 5
10. I am flexible about making changes in our organization. 4

C. Write the number (A), (F), (S), (R) that indicates the degree to which you feel the statement is true.

A = Always or almost always

F = Frequently or often

S = Sometimes or reasonably

R = Rarely or never.

1. My mission, objectives, and goals reflect my highest principles. A
2. I lead my people by example. A
3. I have the leadership skills and resources necessary to perform my tasks effectively. F
4. I observe on-the-job activity and am available for questions and feedback. A
5. I listen carefully to my people and encourage them to express their opinions. A
6. I resolve conflict as it occurs, and consider the best interests of all concerned. F
7. I inform my people about changes, policies, and procedures that effect them. A
8. I recognize optimal performance, and express appreciation in a timely manner. A
9. I take calculated risks, and develop contingency plans for major decisions. F
10. I systematically evaluates the performance of my people. A

Name: *Violina Ray*

Roll No. *0156*

Class: *6th semester*

RUSE-Finishing School Class: Leadership Skill

A. Circling the number that you feel most closely represents your feelings about the task.

- Almost Always True — 5
- Frequently True — 4
- Occasionally True — 3
- Seldom True — 2
- Almost Never True — 1

1. I enjoy communicating with others.	1	2	3	4	5
2. I make decisions with input from others.	1	2	3	4	5
3. My actions are consistent.	1	2	3	4	5
4. I listen to feedback and ask questions.	1	2	3	4	5
5. I create an atmosphere of growth.	1	2	3	4	5
6. I give praise and recognition.	1	2	3	4	5
7. I criticize constructively and address problems.	1	2	3	4	5
8. I have a vision on where we are going and set long term goals.	1	2	3	4	5
9. I set objectives and follow them through to completion.	1	2	3	4	5
10. I display tolerance and flexibility.	1	2	3	4	5
11. I can be assertive when needed.	1	2	3	4	5
12. I treat others with respect and dignity.	1	2	3	4	5
13. I make myself available and accessible.	1	2	3	4	5
14. I manage by "walking around" (the front line is the bottom line).	1	2	3	4	5
15. I can make a presentation to a group of peers and/or seniors.	1	2	3	4	5
16. I know how to influence people and get support.	1	2	3	4	5
17. I admit my mistakes and take responsibility for my actions.	1	2	3	4	5
18. I like to talk to people and I am a great listener.	1	2	3	4	5
19. I can separate the important issues from inconsequential ones.	1	2	3	4	5
20. I have integrity and can be trusted.	1	2	3	4	5

28/03/18

RUSA FINISHING SCHOOL..... BIRJHORA MAHAVIDYALAYA

Power Point Presentation Evaluation Sheet

On a scale of 1-5 judge the candidate

1- Poor 2-Satisfactory 3-Good 4-Very Good 5- Excellent

Name	Slide Preparation		Slide Presentation				Specific Remarks
	Content	Technical Expertise	Knowledge of Content	Body Language	Voice	Interaction on Presentation	
Gayantika Ghosh	5	4	4	3	5	4	Very good, Body language was not confidently presented so good
Gayatri Brahma	4	4	4	3	5	3	No eye contact, was not dynamic, good voice suddenly without stopped & over comment
Laxmi Singh	3	3	3	2	4	2	Repetitively read the notes, no eye contact, pause unnecessarily
Nijava Chandhury	4	3	3	3	4	3	Reading - Simplest Theme used. Not attractive
Josobanta Nath	3	3	3	2	3	2	No eye contact, Reading continuously, slides are overloaded by words
Chandana Nath	4	3	3	2	3	2	Reading and looking at the slides
Sanchita Ghosh	5	4	3	3	4	3	Not fluent, slow but good. Reading the notes frequently.
Jahnvi Roy	4	3	3	3	4	3	Simplest Theme, Good statistics provided. Memorised the sentences. Paragraphs are big. Small font. Video is good.
Pubali Roy	4	4	4	4	5	4	Good, confident, but Reading the notes continuously
Rosy Roy	4	4	4	4	4	4	Good. but slow like yoga. Conclusion is lengthy.

presentation

presentation

slide show

slide show

slide show

slide show

slide show

Signature 

FEEDBACK FORM

RUSA FINISHING SCHOOL, BIRJHORA MAHAVIDYALAYA

(Do not disclose your name. This information will be used for the improvement of the course)

On a scale of 1 to 5 , tick the responses given....1-poor,2-adequate, 3-good, 4-very good,5-excellent

1. The range of topics covered during the course

1. Poor 2. Adequate 3. Good 4. Very good 5. Excellent

2. Was the course content easy or difficult

1. Very Easy 2. Easy 3. Manageable 4. Difficult

3. The benefit from attending this course

1. Poor 2. Adequate 3. Good 4. Very good 5. Excellent

4. The materials like questionnaires ,handouts and website resources given during the course

1. Poor 2. Adequate 3. Good 4. Very good 5. Excellent

5. The range of activities to enhance knowledge of the topic done by the trainees during the course

1. Poor 2. Adequate 3. Good 4. Very good 5. Excellent

6. How well were the trainers able to communicate with the trainees?

1. Generally ineffectively 2. Just satisfactorily 3. Mostly effectively 4. Always Effectively

7. How was the attitude of the trainers towards advising the students on the course

1. Indifferent 2. Sometimes helpful 3. Very Helpful

8. Did the trainers provide a motivational environment for the future goals of the students

1. Not at all 2. They were Indifferent 3. Yes, very much so

9. Would you recommend this course to other students of the college

1. Yes 2. Can't Say 3. Yes NO

10. If you have any suggestion for improving the course, please do so in the space below

RUSA may add some more topics in order to develop personality. Students may get more scope to perform and explore themselves. After every session one best performer can be declared to ~~reward~~ motivate students and to make the next level more challenging and more exciting as well. Trainees should always be appreciated by the trainers who performed best. These are my view points.

Thank you

Activity on Letter Writing. 24-03-2018

Sl. No	Name of Students	Letter A out of 10	Letter B out of 10	Letter C out of 10	Total Mark	Remarks
1	Laxmi Singh	3	3		6	Poor
2	Barnali Roy	6	6		12	Good
3	Roji Roy	3	2		5	Poor
4	Jeevi Nath	4	3		7	Poor
5	Chandama Nath	3	3		6	
6	Kritanjali Roy.	6	5		11	Good
7	Sushmita Paul	6	4		10	Good
8	Baisali Paul.	5	4		09	average.
9	Prayashi Ghosh	5	5		10	Good
10	Nijera chandhury	4	4		08	Poor in writing
11	Clara Basumatary	6	4½		10½	Good
12	Manoni Roy	6	4		10	Good.
13	Sanchita Ghosh	5	3		08	Poor
14	Sayantika Ghosh.	5	3		08	Poor
15	Anjali Ray	3	3		06	Poor
16	Pubali Roy	4	4		08	
17	Jashobanta Nath.	5	6		11	Good
18	Abhishek ROY	5	4		10	average

1st Prize :- Barnali Roy

Signature of Evaluator.

2nd Prize :- Kritanjali Roy

1.

Name of presenter	Merit	Demerit
Sahno bi ^o	Nicely explained	
po bali Roy	Clear voice, Confident	Not clearly nicely arranged their slide
Roji Roy	Nicely explained	Not fluent, Nervous.
Chandana	presentation not nicely prepared Confident.	presentation is not nicely prepared.
Mamoni Das	Nice topic, Confident, clear voice	too fast in explaining
Bomnali Roy	clear voice, confident	
Baishali ^o	Nicely explained her topic, Nice topic	Time management is not en correct.
Bhuboti ^o	Topic is good, Confident, fluent	Bad eye contact, time management is not correct
Anjanli ^o	Eye contact is good, good fluency, Confident, nice topic	Bad eye contact
Abhishek	Explained nicely.	body posture is not good, nervous.

name of presenter	Merit	Demerit
Kritanjali	Topic is nice.	Not fluent, Nervous.
Susmita Paul	Nicely explained	Voice is low, not good body posture, no eye contact. Slides are not good.
Jeevi	clear voice, knowledgeable topic	Bad eye contact nervous.
Violina	Good Explained nicely, unique topic	bad posture, Very short presentation.
Clara	Serious topic, good posture	too fast, Not fluent, no eye contact, nervous.
<u>Sanchita Ghosh</u>		

and eye

Group C

21/03

COLLEGE FESTIVAL
- IS IT ESSENTIAL
FOR STUDENTS AND
TEACHERS

Group Discussion Evaluation Sheet

RUSA Finishing School
Birjhora Mahavidyalaya

Student	A	B	C	D	E	F
Participation in GD	Clara	Jasbanta	Jahnabi	Bornali	Laxmi	Chandana
Please use the space to note down specific points about contribution of the student such as whether he/she opened the discussion, used an example to illustrate a point, made a point that is overused and lacks originality, sought clarification from another person, made positive/constructive suggestions, summarized the discussion	Good E.C. + Communication Active Illustrated used example No illustrate a point	Less audibility Low E.C. Escaping Passive Silent Low voice	Poor communication Not audible	Good E.C. & communication Leading Active Diverse points Mild Opened & summarized	Short speech Passive Made effort at last minute	Poor E.C. Not participated actively New voice
Instructor's comments(circle the appropriate one)						
Overall relevance-High, Moderate,Low(H /M /L)	(H) (M) (L)	(H) (M) (L)	(H) (M) (L)	(H) (M) (L)	(H) (M) (L)	(H) (M) (L)
Overall OriginalityHigh, Moderate,Low(H /M /L)	(H) (M) (L)	(H) (M) (L)	(H) (M) (L)	(H) (M) (L)	(H) (M) (L)	(H) (M) (L)
Behaviour- Aggressive, Assertive, Laid Back, Nervous (AG /AS /L /N)	(AG) (AS) (L) (N)	(AG) (AS) (L) (N)	(AG) (AS) (L) (N)	(AG) (AS) (L) (N)	(AG) (AS) (L) (N)	(AG) (AS) (L) (N)
Eye Contact-one-to-one, one-to-many, absent(O /M /A)	(O) (M) (A)	(O) (M) (A)	(O) (M) (A)	(O) (M) (A)	(O) (M) (A)	(O) (M) (A)
Hand Movements--Excessive, Moderate, Passive (E /M /A)	(E) (M) (A)	(E) (M) (A)	(E) (M) (A)	(E) (M) (A)	(E) (M) (A)	(E) (M) (A)
Voice audibility --Good,Passable, Weak(G /P /W)	(G) (P) (W)	(G) (P) (W)	(G) (P) (W)	(G) (P) (W)	(G) (P) (W)	(G) (P) (W)
Involvement...Attentive and involved, Attentive uninvolved, Distintertedand uninvolved-- AI /AU/ DU	(AI) (AU) (DU)	(AI) (AU) (DU)	(AI) (AU) (DU)	(AI) (AU) (DU)	(AI) (AU) (DU)	(AI) (AU) (DU)
Manner...Inviting further discussion,Conclusion Oriented--(FD /C)	(FD) (C)	(FD) (C)	(FD) (C)	(FD) (C)	(FD) (C)	(FD) (C)
Attitude towards others...Emotional, Objective (E /O)	(E) (O)	(E) (O)	(E) (O)	(E) (O)	(E) (O)	(E) (O)

RA

RUSA FINISHING SCHOOL ,2018

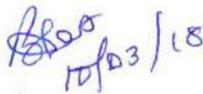
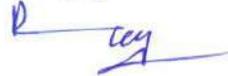
BIRJHORA MAHAVIDYALAYA

PUBLIC SPEAKING EVALUATING SHEET

Sl. No	Roll. No	Names	Marks/ Grade	Remarks
1.	58	Kaishali Paul	B ⁺	Have memorization
2.	101	Blupoti Patgiri	C	no eye contact
3.	138	Laxmi Singh	C	not spontaneous
4.	137	Anjali Kumari	B ⁺	pause in between
5.	136	Sanchita Ghosh	B	Not fully prepared
6.	156	Violina Ray	A	good
7.	10	Jasobanta Ray	C ⁺	not in posture
8.	51	Tenti Nath	B ⁺	Not fully prepared
9.	12	Nijara Choudhary	B ⁺	Average
10.	114	Srijana Devi	A*	good
11.	38	Sudeep Ray	A ⁺	good
12.	113	Utpala Devi	B ⁺	no eye contact
13.	02/40	Sayanika Ghosh	C ⁺	preparation nil
14.	02	Annapurna Barman	B	Not prepared
15.	01	Susmita Pal	B	read out
16.	135	Pubali Ray	B	read out
17.	18	Gayatri Brahma	A	good
18.	124	Pratijali Ray	B ⁺	could do better
19.	19	Elara Basumatary	B	could do better
20.	125	Tatnavi Ray	C	Spoke in answer
21.	21	Himani Rabha	C ⁺	paused
22.	43	Hirakjyoti Rabha	B	Lack of posture
23.	38	Chandana Nath	C	Not spontaneous
24.	45	Hirany Rabha	B	No proper body lang.
25.	134	Kamoni Ray	B	read out
26.	42	Kausik Ray	B	Not spontaneous
27.	27	Abhishek Ray	A ⁺	good
28.	110	Konika Das	B	Not in right posture
29.	139	Roji Ray	B	read out
30.	05	Tanu Sarkar	B ⁺	Spoke in answer

31.	91	Barnet Ray.	A+	Good
32.				
33.				
34.				
35.				
36.				
37.				

Signatures

1.  10/03/18
2. 

ONLINE TRAINING PROGRAM REPORT

BIRJHORA MAHAVIDYALAY FINISHING SCHOOL

Training to Students

Of

Birjhora Kanya Mahavidyalaya

Under 'Equity Initiative' of RUSA, Assam

Conducted By

BIRJHORA MAHAVIDYALAY

21st27th July 2021



Rashtriya
Uchchatar
Siksha Abhiyan

Executive Summary: Birjhora Mahavidyalaya was selected as one of the institutes in Assam to set up a FINISHING SCHOOL under the ‘Equity Scheme’ of RUSA, Assam.

The aim of the finishing school is to impart all around personality development of the students and instruct them in specific skills necessary to face the real world after leaving the college. These skills include soft skills, computer skills, knowledge based skills. The training has to be provided not only to the students of Birjhora Mahavidyala but also to the students of the neighbouring colleges

Due to the current Covid situation, Birjhora Mahavidyalaya Finishing School (Under RUSA equity scheme) held the The “ Training to Students of Final Year“ for the students of Birjhora Kanya Mahavidyalaya from 21st to 27th July 2021 in online mode. Classes were held every day for 2 hours. During this period various skills including computer basics were taught to the students.

The program was formally inaugurated by Dr. K. K. Sarma, Principal Birjhora Mahavidyalaya in the presence of the trained teachers and student participants of the course. Dr. Gagan Sarma, Principal Birjhora Kanya Mahavidyalaya spoke a few words about the importance of this program. Dr. Arundhati Mech addressed the participants about the initiatives taken up by RUSA to impart value addition to academic learning of the students and informed them about the aims and objectives of this course.

The trainers imparted knowledge for different modules of the course. Topics covered were Spoken English, Communication skills, Quantitative Aptitude, Preparation and Delivery of Power Point Presentation, Group Discussion and Personal Interview.

At the end of every session feedback was taken from the students through Google Forms. This was used to mark their attendance also.

The valedictory function was held at the end of the program. Dr. Kalpana Kalita Das, joint coordinator for Kanya Mahavidyalaya and other student participants spoke about their experiences during the program. They stressed on the benefits and motivational factor of the program. Mr Sanjib Baglari delivered the vote of thanks.

Certificates were distributed to the participants at the end of the program.

Participants: Forty one students from the different departments of Birjhora Kanya Mahavidyalaya were given the opportunity to attend the course.

Course Content

The course covered

1. Spoken English
2. Personal Interview Tips and Resume Writing
3. Communication Skills.
4. Quantitative Aptitude
5. Group discussion
6. Computer Skills(Power Point Presentation)

Methodology

Every session started with the objectives of the topic being stated clearly for the students. Lecture on various topics were given to the students. The lectures covered a particular skill- the meaning, importance, types and rules governing the topic were dealt with. This was followed by tips to acquire the same. Videos and PowerPoint presentations were part of the lectures. Hands on training was given for the computer training through virtual mode.

Interactive sessions and discussions followed, where the doubts of the participants were clarified. Ice breaking activities were conducted to make the students feel comfortable and make the training lively.

Demonstration of activities was given by resource persons as an aid to teaching. Students actively took part in the activity sessions. The resource persons gave verbal feedback pointing out the strong as well as weak points of the candidates immediately after the activity. The students were evaluated and their activities were analyzed by the trainers keeping in mind the different criteria. Assignments were also given and evaluated.

All the resource persons motivated the participants to acquire and develop the necessary skills.

The Spoken English session activities consisted of an English speaking fluency game 'Just a Minute' and Role Playing, 'Conversations in a Market Place'. During the Group Discussion activity session, a group discussion was conducted on the topic. "Social Media---Curse or Boon". The Quantitative Aptitude session held an online test. During the Computer skills session, a hands-on training for preparation of Power Point Presentation was done. The Communication Skill session had both Verbal and Non verbal skills activity. The Personal interview activity session conducted a mock interview for the job of 'Junior Associate in a Nationalized Bank.'

.The training program ended successfully in spite of the challenges faced due to Covid to hold the program in an online mode.

Dr. Arundhati Mech
Coordinator, Training to Students Program
Birjhora Mahavidyalaya Finishing School, RUSA, Assam

Annexures

- I. Program Details
- II. List of Participants
- III. List of Resource Persons
- IV. Feedback
- V. Evaluation Sheets
- VI. Photo Gallery
- VII. Video Links

Annexure I.

**Training to Final Year Students of
BIRJHORA KANYA MAHAVIDYALAYA
(Under RUSA Finishing School) Birjhora Mahavidyalaya
Session: 2020-21
Training Schedule**

Day and Date	Time	Topic	Activity	Resource persons	Technical Support
21 st July Wednesday	10. AM to 11.00 AM	Spoken English	1) Power Point presentation by resource persons 2) Activity by Participants	Mrs. Beauty Dr. Mech Mr. D. A. Alom	Mr. Sanjib Kumar Baglari
22 nd July Thursday	10. AM to 11.00 AM	Group Discussion	1) Power Point presentation by resource persons 2) Group Discussion Activity by Participants	Dr. A. K. Deka Dr. Hemanta Kr. Saud Ms. Chayanika Roy Mr. D. A. Alom	
23 rd July Friday	10. AM to 11.00 AM	Communicati on Skills	1) Power Point presentation by resource persons 2) Activity by Participants	Dr. R.Roy Dr. Dilip Roy Dr. Romesh Borgohain	
24 th July Saturday	10. AM to 11.00 AM	Quantitative Activity	1) Power Point presentation by resource persons 2) Activity by Participants	Mr.M.Das Ms. Nabanita Konwar Mr. D. A. Alom	
26 th July Monday	10. AM to 11.00 AM	Power point Presentation	1) Power Point presentation by resource persons 2) Activity by Participants	MR. M.Das Ms. Chayanika Roy Mr. D. A. Alom	
27 th July Tuesday	10. AM to 11.00 AM	Personal interview	1) Power Point presentation by resource persons 2) Mock Interview Activity by participants	Mr. Nirmal Das Dr. A. Mech Ms.Chumi Roy Mr. D. A. Alom	

Annexure II.

List of Participants

NAME OF THE STUDENT	NAME OF THE COLLEGE	CONTACT NO
Anamika Pathak	Birjhora kanya Mahavidyalaya	7636016214
Anindita Saha	Birjhora Kanya Mahavidyalaya	8638346897
Anita Ray	Birjhora kanya Mahavidyalaya	6003503938
Anu singh	Birjhora kanya Mahavidyalaya	8721865368
Anupoma baruah	Birjhora kanya mahavidyalaya	8473939117
Anuradha devi	Birjhora kanya Mahavidyalaya	6000406913
Arundhati singha	Birjhora kanya Mahavidyalaya	9365368122
Bandana ray	Birjhora kanya mahavidyalaya	6002351051
Barnali Baruah	Birjhora kanya Mahavidyalaya	8822159417
Bhagyashree Barman	Birjhora kanya Mahavidyalaya	7002718602
BHAGYASIKHA SINGHA	Bongaigaon	8486512088
Bhunu Ray	Borjhora kanya mahavidyalaya	9678169615
Bina Sharma	Birjhora kanya Mahavidyalaya	6002251448
Bitima khatun	Birjhora kanya Mahavidyalaya	6003122833
Debojani Das	Birjhora Kanya Mahavidyalaya	8133958979
Dhritasmita Singha	Birjhora Kanya Mahavidyalaya	8473938440
Dimple ray	Birjhora kanya Mahavidyalaya	8471994772
Dipika ray	Birjhora kanya mahavidyalay	6002338265
Gitanjali ray	Birjhora kanya Mahavidyalaya	6000787428
Haripriya Ray	Birjhora kanya mahavidya	6000457722
Himashree ray	Birjhora kanya Mahavidyalaya	7896624069
Jharna ray	Birjhora kanya Mahavidyalaya	7099573291
Jupitora das	Birjhora kanya mahavidalaya	Good
Jusmita Sarkar	Birjhora kanya Mahavidyalaya	
jutika sarkar	Birjhora kanya Mahavidyalaya	9127571672
Jyotirupa Das	Birjhora kanya Mahavidyalaya	6900655891
Maitri Singha	Birjhora kanya Mahavidyalaya	9365496270
Manisha Singha	Birjhora Kanya Mahavidyalaya	8812831739
Mauchumi barman	Birjhora kanya mahavidyalaya	8134969751
MOMI DAS	Birjhora Kanya Mahavidyalaya	7896583734
Muslima Khatun	Birjhora kanya Mahavidyalaya	600174861
Nabanita Pathak	Birjhora kanya mahavidyalaya	9101264755
Pampi Devi	Birjhora kanya Mahavidyalaya	6000722372
Parmita mandal	Birjhora kanya Mahavidyalaya	9957766686
Priyanka barman	Birjhora kanya Mahavidyalaya	6000720704
Pudumi Sarkar	Birjhora kanya Mahavidyalaya	7578074381
Purabi Ray	Birjhora kanya Mahavidyalaya	8721919909
Runumi Daimary	Birjhora kanya Mahavidyalaya	8724811036
Sapira Sangama	Birjhora Kanya Mahavidyalaya	7099382858
Suparna sarkar	Birjhora kanya Mahavidyalaya	8822928262

Annexure III.

List of Resource Persons

1. Mr Sanjib Baglari
2. Mrs Beauty Das
3. Dr Ranu Roy
4. Ms Chumi Ray
5. Dr Amal Deka
6. Dr Hemanta Saud
7. Ms Chayanika Ray
8. Mr Manabendra das
9. Dr Nabanita Konwar
10. Mr Nirmal Das
11. Dr Kalpana Kalita Das
12. Dr. Dilip Kumar Roy
13. Dr. Romesh Borgohain
14. Dr Arundhati Mech
15. Mr. D. A. Alom

IV. Feedback

FEEDBACK ANALYSIS
RUSA FINISHING SCHOOL TRAINING PROGRAM (ONLINE)
To
FINAL YEAR STUDENTS OF BIRJHORA KANYA MAHAVIDYALAYA, BONGAIGAON

DATE: 21-07-2021

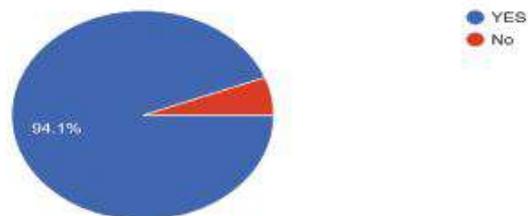
TOPIC: SPOKEN ENGLISH

Resource Person: Dr. Arundhati Mech, Associate Professor, Dept.of Mathematics

Mrs. Beauty Das, Associate Professor, Dept.Of English

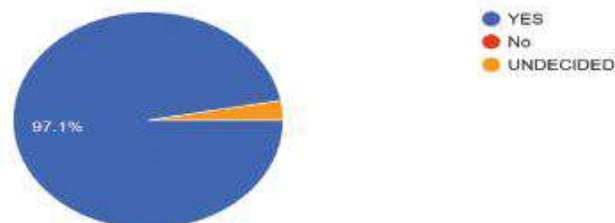
1. WAS THE OBJECTIVE OF THE SESSION EXPLAINED CLEARLY BEFORE THE SESSION?

34 responses



2. DID YOU FEEL THE INSTRUCTORS WERE KNOWLEDGEABLE ABOUT THEIR TOPIC AND ABLE TO COMMUNICATE THE SAME TO YOU?

34 responses



3. HAVE YOU INCREASED YOUR KNOWLEDGE ON THE TOPIC DISCUSSED TODAY?

34 responses



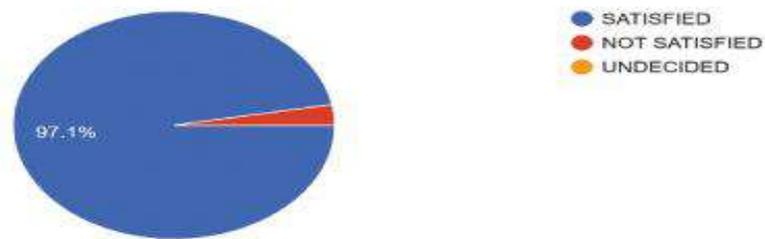
4. WERE YOU MOTIVATED BY THIS SESSION TO INCREASE YOUR SKILL IN THE TOPIC DISCUSSED?

34 responses



5. PLEASE RATE YOUR LEVEL OF SATISFACTION FOR TODAY'S SESSION

34 responses



6. WILL YOU RECOMMEND THIS PROGRAM TO OTHERS?

34 responses



7. ANY SUGGESTIONS / COMMENTS THAT WILL HELP US MAKE THE PROGRAM BETTER

- ❖ I don't think I can suggest because the instructor did really great . Thank you
- ❖ I am glad to participate in that session and I will try to join every session conducted by BMV and RUSA
- ❖ No... It was very effective for me..
- ❖ Good workthank you for the valuable time .
- ❖ The program was very helpful for us.thank you
- ❖ Valuable class for me
- ❖ Noting, it was awsome, it gives us knowledge that will help us in future
- ❖ English spoken teknique is so helpful for me..
- ❖ English spoken Technic this method helpfull to me
- ❖ I feel intrested in this training
- ❖ Todays program was really good for those students like me who lacks communication skill .
- ❖ Good
- ❖ Everything is good ♡
- ❖ The program was so knowledgeable
- ❖ I really enjoyed the training of English Spoken.I have learn a lot from the training.
- ❖ If the communications will be Assamese then it will be more helpful for me.....
- ❖ Something I really appreciate about this.
- ❖ Good though

FEEDBACK ANALYSIS
RUSA FINISHING SCHOOL TRAINING PROGRAM (ONLINE)
To
FINAL YEAR STUDENTS OF BIRJHORA KANYA MAHAVIDYALAYA, BONGAIGAON

DATE: 22-07-2021

TOPIC: GROUP DISCUSSION

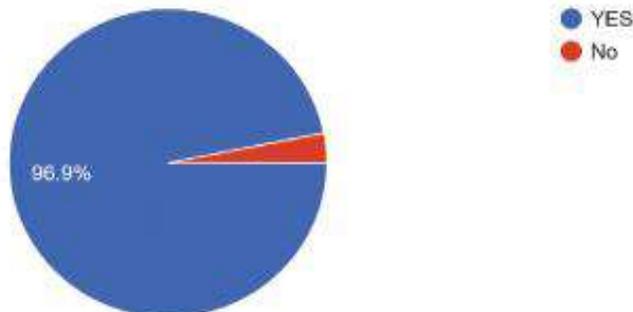
Resource Person: Dr. Amal Kr. Deka, Associate Professor, Dept.of Statistics

Dr. Hemanta Kr. Saud, Assistant Professor, Dept.Of Economics

Ms. Chayanika Ray, Assistant Professor, Department of Computer Science

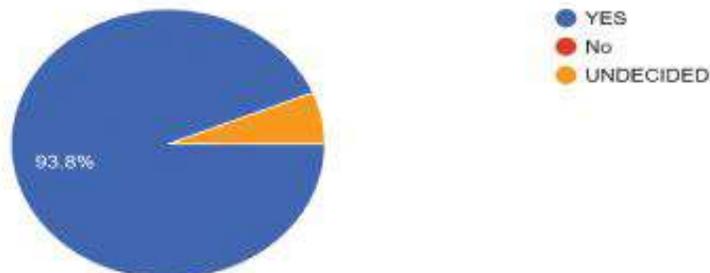
1. WAS THE OBJECTIVE OF THE SESSION EXPLAINED CLEARLY BEFORE THE SESSION?

32 responses



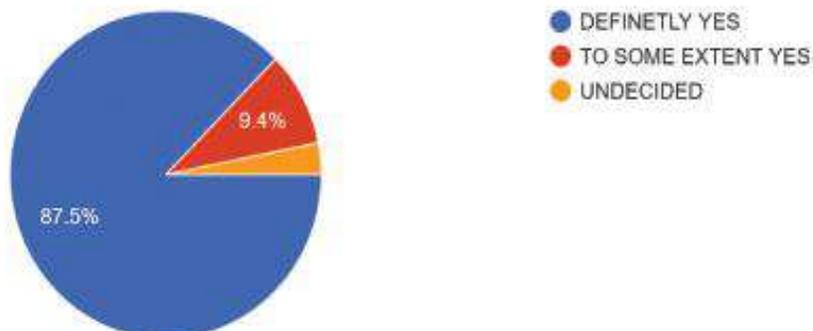
2. DID YOU FEEL THE INSTRUCTORS WERE KNOWLEDGEABLE ABOUT THEIR TOPIC AND ABLE TO COMMUNICATE THE SAME TO YOU?

32 responses



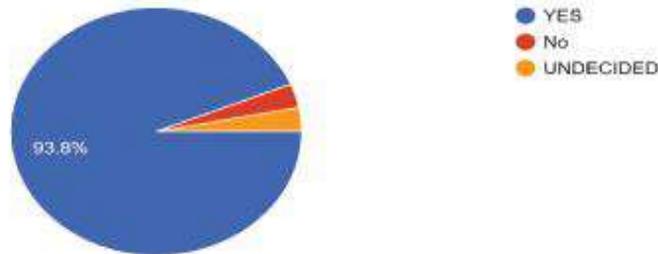
3. HAVE YOU INCREASED YOUR KNOWLEDGE ON THE TOPIC DISCUSSED TODAY?

32 responses



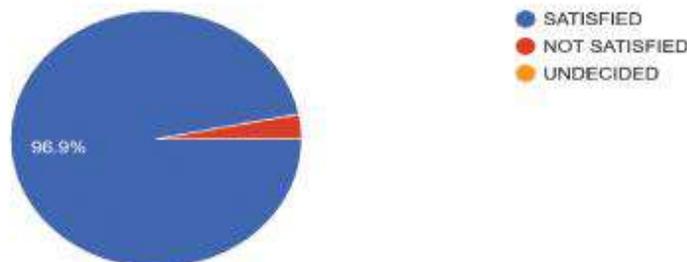
4. WERE YOU MOTIVATED BY THIS SESSION TO INCREASE YOUR SKILL IN THE TOPIC DISCUSSED?

32 responses



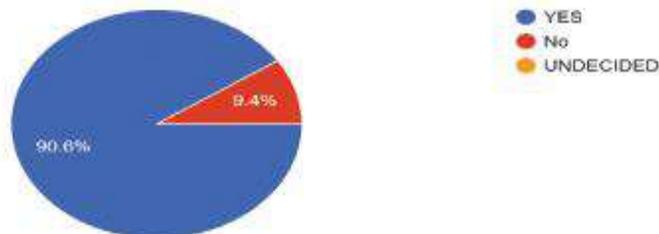
5. PLEASE RATE YOUR LEVEL OF SATISFACTION FOR TODAY'S SESSION

32 responses



6. WILL YOU RECOMMEND THIS PROGRAM TO OTHERS?

32 responses



ANY SUGGESTIONS / COMMENTS THAT WILL HELP US MAKE THE PROGRAM BETTER

- ❖ Very informative sessions
- ❖ Firstly I don't understand this topic but chayanika mam explain this I understand that clearly. .
thanku mam n sir
- ❖ I am satisfied with this session
- ❖ This program good for us to increase our skill
- ❖ The program is so knowledgeable
- ❖ I really enjoyed the training of Group Discussion.I have learn a lot from the training.Thanks to all
teachers for giving us such a valuable knowledge.
- ❖ Very much beneficial
- ❖ Thank you for this program it will help in future.
- ❖ It was organized in a great way
- ❖ The class is very beneficial
- ❖ It's useful
- ❖ I am satisfief
- ❖ This program help us 😊

FEEDBACK ANALYSIS
RUSA FINISHING SCHOOL TRAINING PROGRAM (ONLINE)
To
FINAL YEAR STUDENTS OF BIRJHORA KANYA MAHAVIDYALAYA, BONGAIGAON

DATE: 23-07-2021

TOPIC: COMMUNICATION SKILL

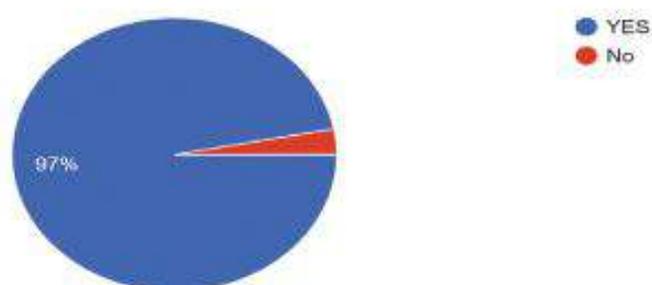
Resource Person: Dr. Ranu Roy, Associate Professor, Dept.of Botany

Dr. Dilip Kr Roy, Assistant Professor, Dept.Of Botany

Dr. Ramesh Boragohain, Assistant Professor, Department of Chemistry

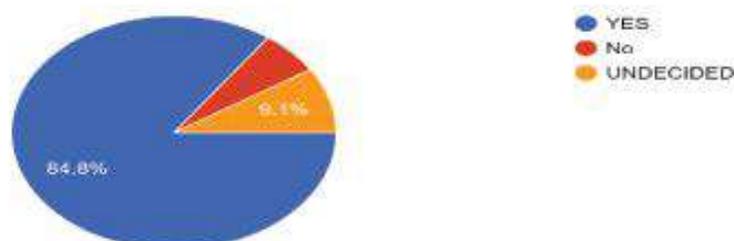
1. WAS THE OBJECTIVE OF THE SESSION EXPLAINED CLEARLY BEFORE THE SESSION?

33 responses



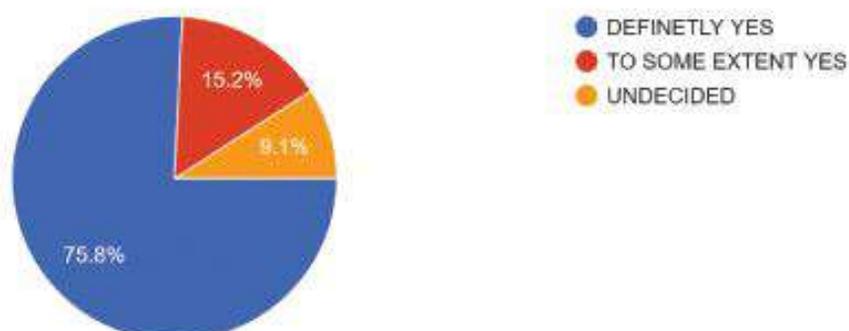
2. DID YOU FEEL THE INSTRUCTORS WERE KNOWLEDGEABLE ABOUT THEIR TOPIC AND ABLE TO COMMUNICATE THE SAME TO YOU?

33 responses



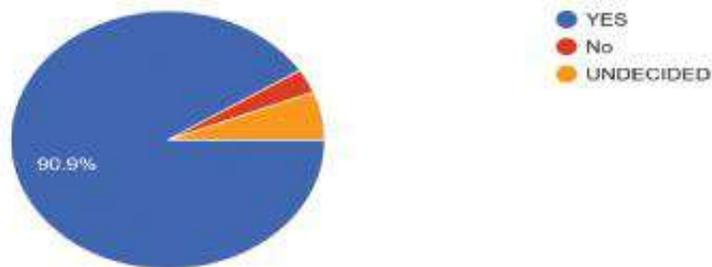
3. HAVE YOU INCREASED YOUR KNOWLEDGE ON THE TOPIC DISCUSSED TODAY?

33 responses



4. WERE YOU MOTIVATED BY THIS SESSION TO INCREASE YOUR SKILL IN THE TOPIC DISCUSSED?

33 responses



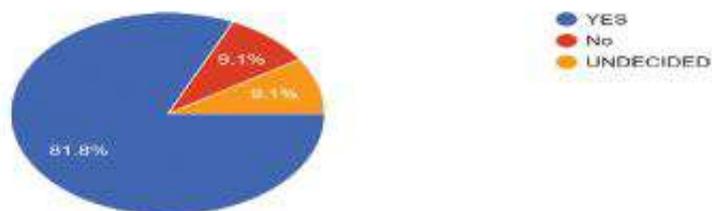
5. PLEASE RATE YOUR LEVEL OF SATISFACTION FOR TODAY'S SESSION

33 responses



6. WILL YOU RECOMMEND THIS PROGRAM TO OTHERS?

33 responses



ANY SUGGESTIONS / COMMENTS THAT WILL HELP US MAKE THE PROGRAM BETTER

- ❖ It is a benefited class
- ❖ It's helpful for me
- ❖ Amazing
- ❖ Good though
- ❖ This program to help us
- ❖ Very informative sessions
- ❖ I am satisfief
- ❖ I really enjoyed the programe.It has inspired me a lot .Such programe should continue is future . Thanks to all the teachers for giving us such a valuable knowledge.
- ❖ It was good and helpful
- ❖ Valuable class
- ❖ It was alright
- ❖ It's better but I think I am not so confident I need to bring my confidence to myself....

FEEDBACK ANALYSIS
RUSA FINISHING SCHOOL TRAINING PROGRAM (ONLINE)
To
FINAL YEAR STUDENTS OF BIRJHORA KANYA MAHAVIDYALAYA, BONGAIGAON

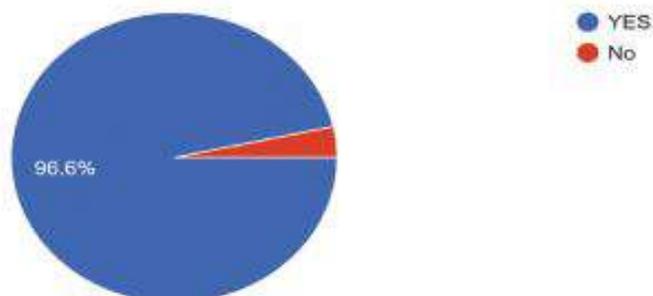
DATE: 24-07-2021

TOPIC: Quantitative Aptitude

Resource Person: Mr. Manabendra Das Associate Professor (Retired), Dept.of Mathematics
Dr. Nabanita Konwar, Assistant Professor, Dept.Of Mathematics

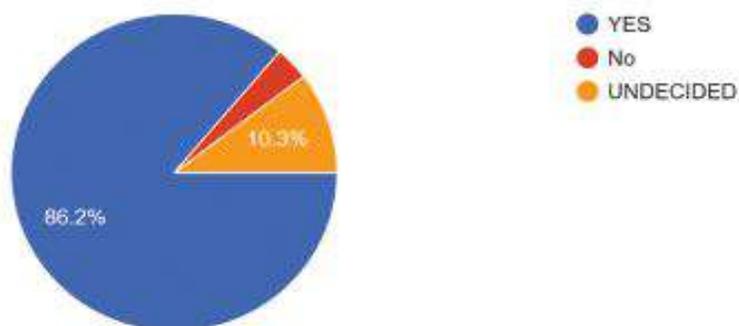
1. WAS THE OBJECTIVE OF THE SESSION EXPLAINED CLEARLY BEFORE THE SESSION?

29 responses



2. DID YOU FEEL THE INSTRUCTORS WERE KNOWLEDGEABLE ABOUT THEIR TOPIC AND ABLE TO COMMUNICATE THE SAME TO YOU?

29 responses



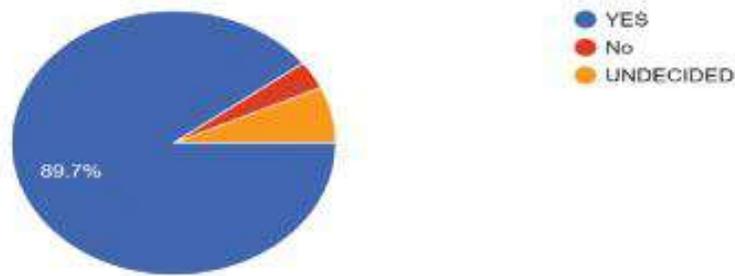
3. HAVE YOU INCREASED YOUR KNOWLEDGE ON THE TOPIC DISCUSSED TODAY?

29 responses



4. WERE YOU MOTIVATED BY THIS SESSION TO INCREASE YOUR SKILL IN THE TOPIC DISCUSSED?

29 responses



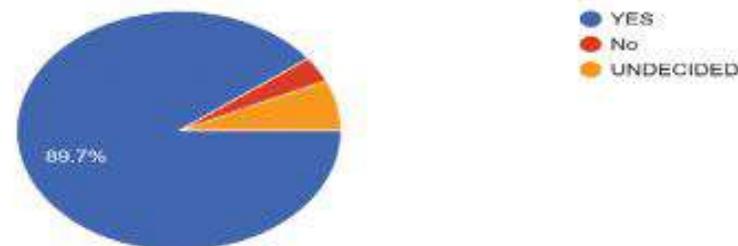
5. PLEASE RATE YOUR LEVEL OF SATISFACTION FOR TODAY'S SESSION

29 responses



6. WILL YOU RECOMMEND THIS PROGRAM TO OTHERS?

29 responses



ANY SUGGESTIONS / COMMENTS THAT WILL HELP US MAKE THE PROGRAM BETTER

- ❖ I really enjoyed the programme. I have learned a lot from the programme. Such a programme should continue in the future. Thanks to all the teachers for giving us such a valuable knowledge.
- ❖ Class was really interesting
- ❖ It was alright
- ❖ I am satisfied
- ❖ I am afraid of the mathematics subject...
- ❖ The program is very motivating
- ❖ No, it was perfect
- ❖ Quantitative aptitude program is the best program in our life
- ❖ Amazing
- ❖ This is one of the most wonderful and valuable sessions I have attended.
- ❖ It was helpful
- ❖ Nothing

FEEDBACK ANALYSIS
RUSA FINISHING SCHOOL TRAINING PROGRAM (ONLINE)
To
FINAL YEAR STUDENTS OF BIRJHORA KANYA MAHAVIDYALAYA, BONGAIGAON

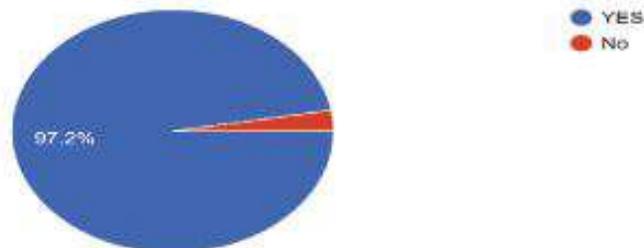
DATE: 26-07-2021

TOPIC: Power Point Presentation

Resource Person: Mr. Manabendra Das Associate Professor (Retired), Dept.of Mathematics
Ms. Chayanika Ray, Assistant Professor, Dept.Of Computer Science

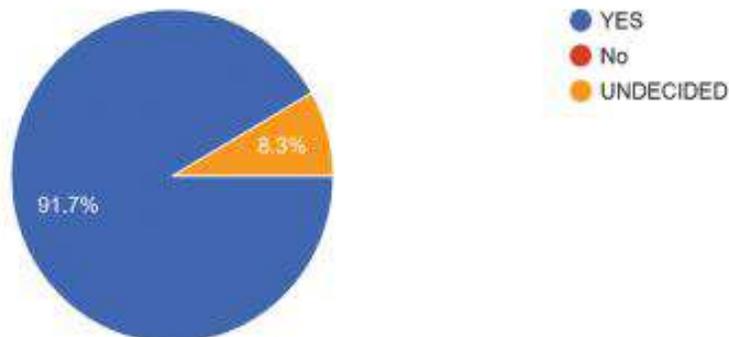
1. WAS THE OBJECTIVE OF THE SESSION EXPLAINED CLEARLY BEFORE THE SESSION?

36 responses



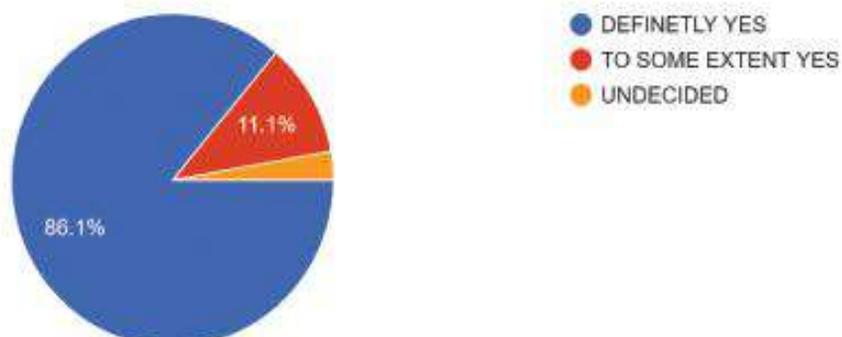
2. DID YOU FEEL THE INSTRUCTORS WERE KNOWLEDGEABLE ABOUT THEIR TOPIC AND ABLE TO COMMUNICATE THE SAME TO YOU?

36 responses



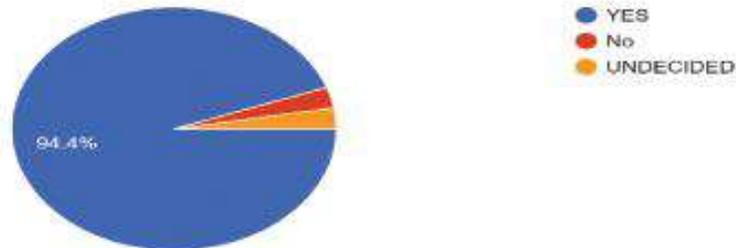
3. HAVE YOU INCREASED YOUR KNOWLEDGE ON THE TOPIC DISCUSSED TODAY?

36 responses



4. WERE YOU MOTIVATED BY THIS SESSION TO INCREASE YOUR SKILL IN THE TOPIC DISCUSSED?

36 responses



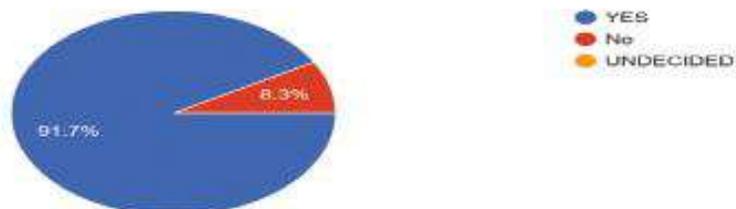
5. PLEASE RATE YOUR LEVEL OF SATISFACTION FOR TODAYS SESSION

36 responses



6. WILL YOU RECOMMEND THIS PROGRAM TO OTHERS?

36 responses



ANY SUGGESTIONS / COMMENTS THAT WILL HELP US MAKE THE PROGRAM BETTER

- ❖ Very informative session
- ❖ Nice program
- ❖ I learn many thing
- ❖ Good, study material need for us to learn later.
- ❖ Nice tips got but more activity needed
- ❖ I think it is better thank you
- ❖ Valuable class
- ❖ This program good for us to increase our skill
- ❖ It was organized in a great way
- ❖ Very much beneficial
- ❖ enjoyed

FEEDBACK ANALYSIS
RUSA FINISHING SCHOOL TRAINING PROGRAM (ONLINE)
To
FINAL YEAR STUDENTS OF BIRJHORA KANYA MAHAVIDYALAYA, BONGAIGAON

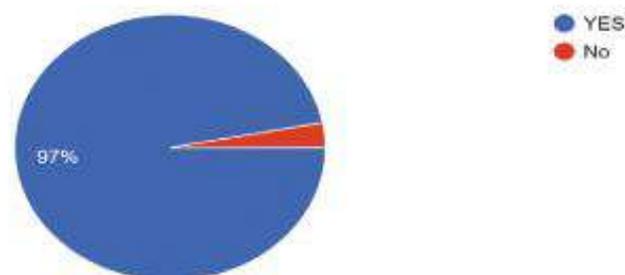
DATE: 27-07-2021

TOPIC: Personal Interview

Resource Person: Dr. Arundhati Mech, Associate Professor, Dept.of Mathematics
Mr. Nirmal kr, Das, Associate Professor, Dept.Of Statistics
Ms. Chumi Ray, Assistant Professor, Dept.of Mathematics

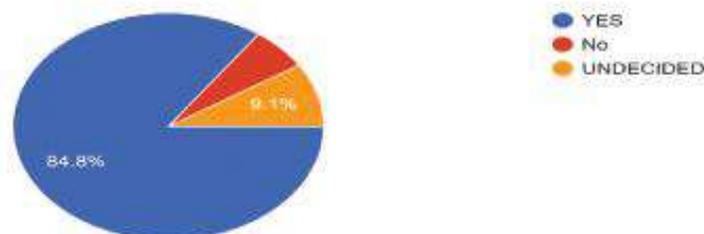
1. WAS THE OBJECTIVE OF THE SESSION EXPLAINED CLEARLY BEFORE THE SESSION?

33 responses



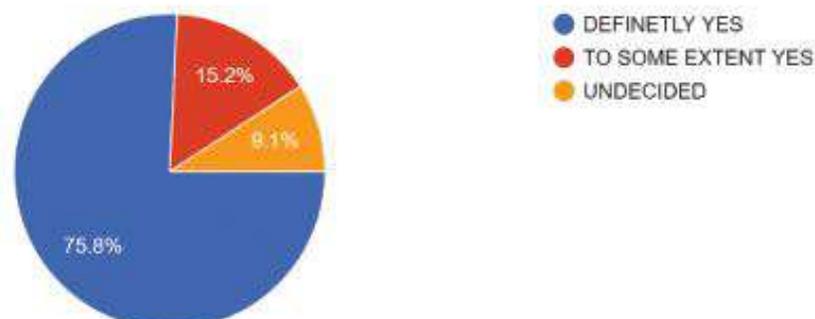
2. DID YOU FEEL THE INSTRUCTORS WERE KNOWLEDGEABLE ABOUT THEIR TOPIC AND ABLE TO COMMUNICATE THE SAME TO YOU?

33 responses

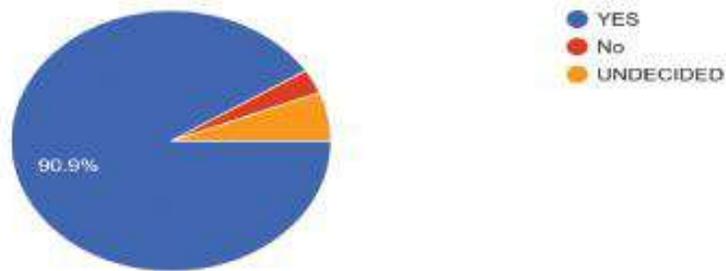


3. HAVE YOU INCREASED YOUR KNOWLEDGE ON THE TOPIC DISCUSSED TODAY?

33 responses



4. WERE YOU MOTIVATED BY THIS SESSION TO INCREASE YOUR SKILL IN THE TOPIC DISCUSSED?
33 responses



5. PLEASE RATE YOUR LEVEL OF SATISFACTION FOR TODAYS SESSION
33 responses



6. WILL YOU RECOMMEND THIS PROGRAM TO OTHERS?
33 responses



ANY SUGGESTIONS / COMMENTS THAT WILL HELP US MAKE THE PROGRAM BETTER

- ❖ It was nice experience
- ❖ Got many thing
- ❖ Thanks to every one
- ❖ This is one of the most wonderful and valuable session I have attended.
- ❖ Learn interview tips
- ❖ It was helpful for personal interview
- ❖ Nothing
- ❖ Good though for me
- ❖ Thanks to sir , madam for the training program.
- ❖ Helpful me
- ❖ Thnks
- ❖ Valuable class
- ❖ No
- ❖ Got to learn many things
- ❖ It is useful for us
- ❖ Helpful

RUSA FINISHING SCHOOL

BIRJHORA MAHAVIDYALAYA, BONGAIGAON

FEEDBACK FORM

DATE: 23-07-2021

TOPICS: Communication Skill

RESOURCE PERSON: Dr. Ranu Roy

Dr. Dilip Roy

Dr. Ramesh Boragohain

STUDENTS GENERAL INFORMATION

NAME OF THE STUDENT *

Sapira Sangma

SEMESTER *

6th semester

ROLL NO *

209

MAJOR SUBJECT (IF ANY) *

English

RUSA FINISHING SCHOOL

BIRJHORA MAHAVIDYALAYA, BONGAIGAON

FEEDBACK FORM

DATE: 24-07-2021

TOPICS: Quantitative Aptitude

RESOURCE PERSON: Mr. Manabendra Das
Dr. Nabanita Konwar

STUDENTS GENERAL INFORMATION

NAME OF THE STUDENT *

Sapira Sangma

SEMESTER *

6th

ROLL NO *

209

MAJOR SUBJECT (IF ANY) *

English

RUSA FINISHING SCHOOL

BIRJHORA MAHAVIDYALAYA, BONGAIGAON

FEEDBACK FORM

DATE: 26-07-2021 TOPICS: Power Point Presentation
RESOURCE PERSON: Mr. Manabendra Das
Ms Chayanka Roy

STUDENTS GENERAL INFORMATION

NAME OF THE STUDENT *

MOMI DAS

SEMESTER *

6

ROLL NO *

UA-181-269-0074

MAJOR SUBJECT (IF ANY) *

English

V. Evaluation Sheets

**RUSA FINISHING SCHOOL,
Under Equity Initiative of RUSA, Assam
EVALUATING SHEET**

Training to Students at Birjhora Kanya Mahavidyalaya.....

TOPIC ...Spoken English.....Date...21/07/2021.....

0% - 20% (E) = Very Poor

20% - 40% (D) = Poor

40% - 60% (C) = Average

60% - 80% (B) = Good

80% - 100% (A) = Excellent

SL. NO.	NAME	CRITERIA				MARKS / GRADE
		Grammatical Accuracy(10)	Pronunciation(10)	Fluency(10)	Vocabulary(10)	
1	Anupama Baruah	8	6	7	8	B
2	Runumi Daimary	7	6	8	7	B
3	Anu Singh	5	6	6	6	C
4	Momi Das	8	9	8	7	A
5	Maitri Singha	JAM	Not confident initially to speak in English but gradually picked up. Good Effort			B

Signature

1.Mrs B Das

2 Dr K Kalita Das

3.Dr A Mech

**RUSA FINISHING SCHOOL,
Under Equity Initiative of RUSA, Assam
EVALUATING SHEET**

Training to Students at Birjhora Kanya Mahavidyalaya.....

TOPICGroup Discussion.....Date...22/07/2021.....

0% - 20% (E) = Very Poor

20% - 40% (D) = Poor

40% - 60% (C) = Average

60% - 80% (B) = Good

80% - 100% (A) = Excellent

SL. NO.	NAME	CRITERIA				MARKS / GRADE
		Content (25)	Presentation(25)	Communication Skill(25)	Leadership	
1	Anupama Baruah	20	20	20	23	A
2	Momi Das	20	20	20	20	A
3	Dhritismita Singh	18	18	18	18	B
4	Maitri Singh	17	17	18	17	B
5	Jyoti Das	15	15	15	17	B

Signature

1.Dr A . K. Deka

2 Dr H Saud

3.Ms Chayanika Ray

BIRJHORA MAHAVIDYALAYA FINISHING SCHOOL,

Under Equity Initiative of RUSA, Assam

EVALUATING SHEET

Training to Students atBirjhora Kanya

Mahavidyalaya.....

TOPICCommunication Skills.....Date 23/0720/21.....

0% - 20% (E) = Very Poor

20% - 40% (D) = Poor

40% - 60% (C) = Average

60% - 80% (B) = Good

80% - 100% (A) = Excellent

SL. NO.	NAME	CRITERIA		MARKS / GRADE	REMARKS
		Verbal Skills(10)	Non-Verbal Skills(5)		
1	Moushumi Barman	6	0	C	
2	Anindita Saha	8	5	A	
3	Priyanka Barman	7	0	C	
4	Manisha Singh	7	0	C	
5	Dipika Ray	7	0	C	
6	Anupoma Baruah	7	0	C	
7	Momi Das	8	5	A	

Signature

- 1 Dr R Roy
- 2 Dr D Ray
- 3 Dr R Borgohain

BIRJHORA MAHAVIDYALAYA FINISHING SCHOOL
Under Equity Initiative of RUSA, Assam

EVALUATING SHEET

Training to Students at Birjora Kanya Mahavidyalaya

TOPIC ...Quantitative Aptitude.....Date: 24/07/2021

0% - 20% (E) = Very Poor

60% - 80% (B) = Good

20% - 40% (D) = Poor

80% - 100% (A) = Excellent

40% - 60% (C) = Average

60% - 80% (B) = Good

SL. NO.	NAME	TOTAL MARKS-	GRADE
		MARKS	
1	Anupoma baruah	12	B
2	MOMI DAS	17	A
3	Anamika Pathak	4	D
4	Jyotirupa Das	13	B
5	Priyanka Barman	17	A
6	Sapira Sangma	11	C
7	Jupitora Das	11	C
8	Anuradha Devi	9	C
9	Mauchumi Barman	15	B
10	Himashree Ray	10	C
12	Anu Singh	9	C
13	Dipika ray	12	B
14	Anindita Saha	16	A
15	Nabanita Pathak	15	B
16	Bandana Ray	6	D
17	Maitri Singha	10	C
18	Bina sharma	13	B
19	Pampi devi	13	B
20	Runumi Daimary	17	A
21	Manisha Singha	10	C

Note: The details of the above information is available in the following link:

<https://docs.google.com/spreadsheets/d/1lg9BPFDCQ6xhus76YcmNho4dF1r2C6YiT0k99-ATvu4/edit?usp=sharing>

Signature

1. Mr. Manabendra Das

2. Dr. Nabanita Konwar

RUSA FINISHING SCHOOL,
Under Equity Initiative of RUSA, Assam
EVALUATING SHEET
Training to Students at BIRJHORA...KANYA
MAHAVIDYALAYA.....
TOPIC --PERSONAL INTERVIEW.....Date27/07/2021.....

0% - 20% (E) = Very Poor

20% - 40% (D) = Poor

40% - 60% (C) = Average

60% - 80% (B) = Good

80% - 100% (A) = Excellent

SL. NO.	ROLL NO.	NAME	CRITERIA				MARKS / GRADE	REMARKS
			Knowled ge of Subject (10)	Body Language(5)	Appearan ce(5)	Overall(10)		
1		Momi Das	6	4	3	7	B	Confident, Good Eye Contact Needs to improve General Knowledge
2		Anintida Saha	5	4	3	6	B	Needs to improve Subject and General Knowledge
3		Padumi Bhatacharjee	4	3	3	4	C	NervousNeeds to improve Subject and General Knowledge

Signature

1 Mr. N. K. DAS

2 Dr. K. Kalita Das

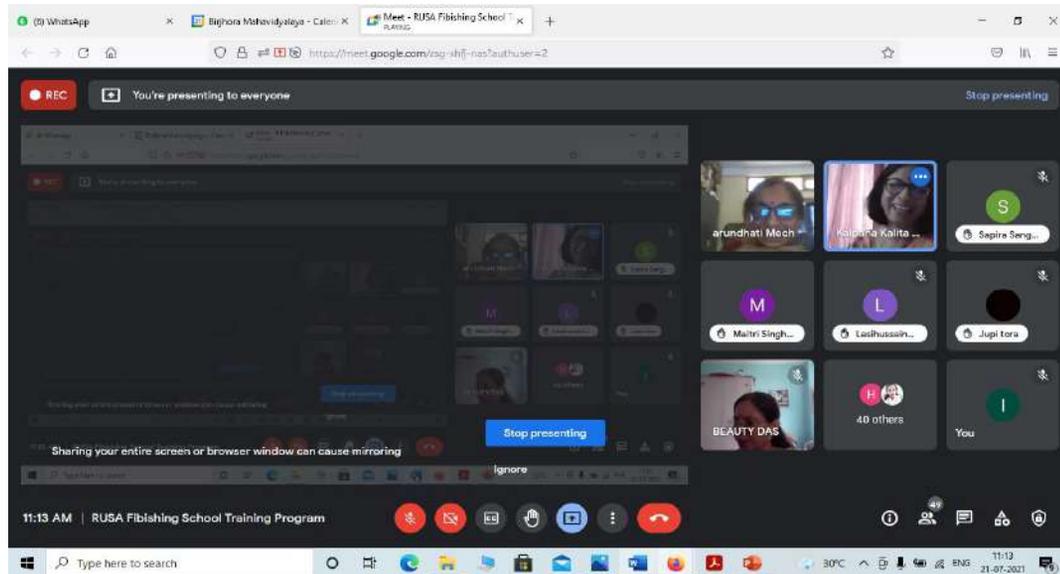
3 Ms. C. Ray

4 Dr. A. Mech

VI. Photo Gallery

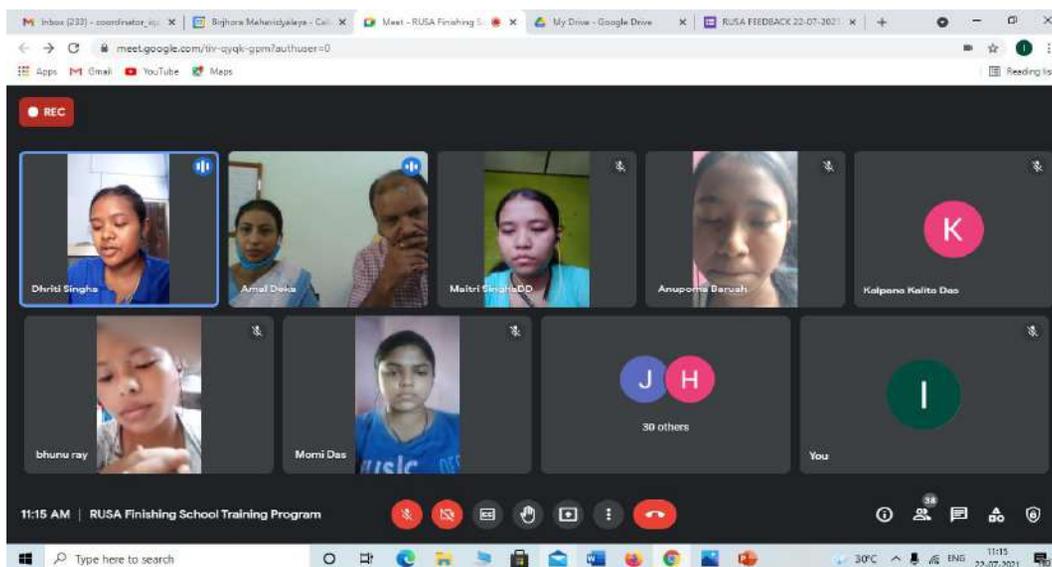
RUSA FINISHIG SCHOOL TRAINING PROGRAM TO FINAL YEAR STUDNETS OF BIRJHORA KANYA MAHAVIDYALAYA

PHOTO GALLERY



Day 1 : 21-07-2021

Topic: Spoken English

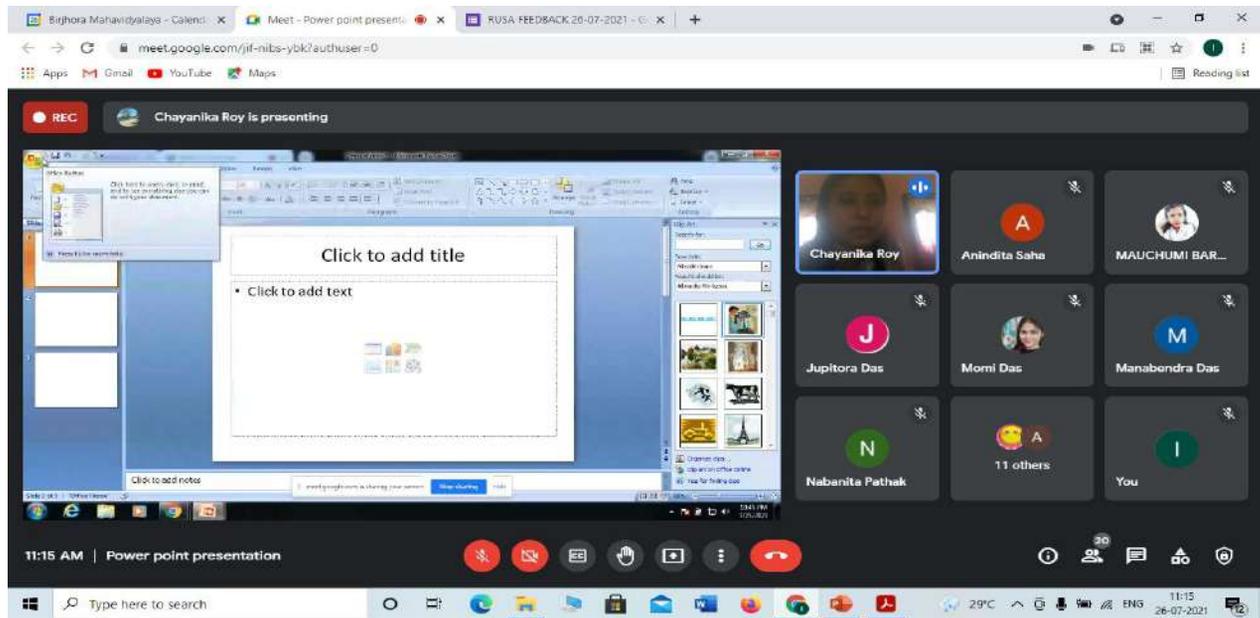


Day-2: 22-07-2021

Topic: Group Discussion

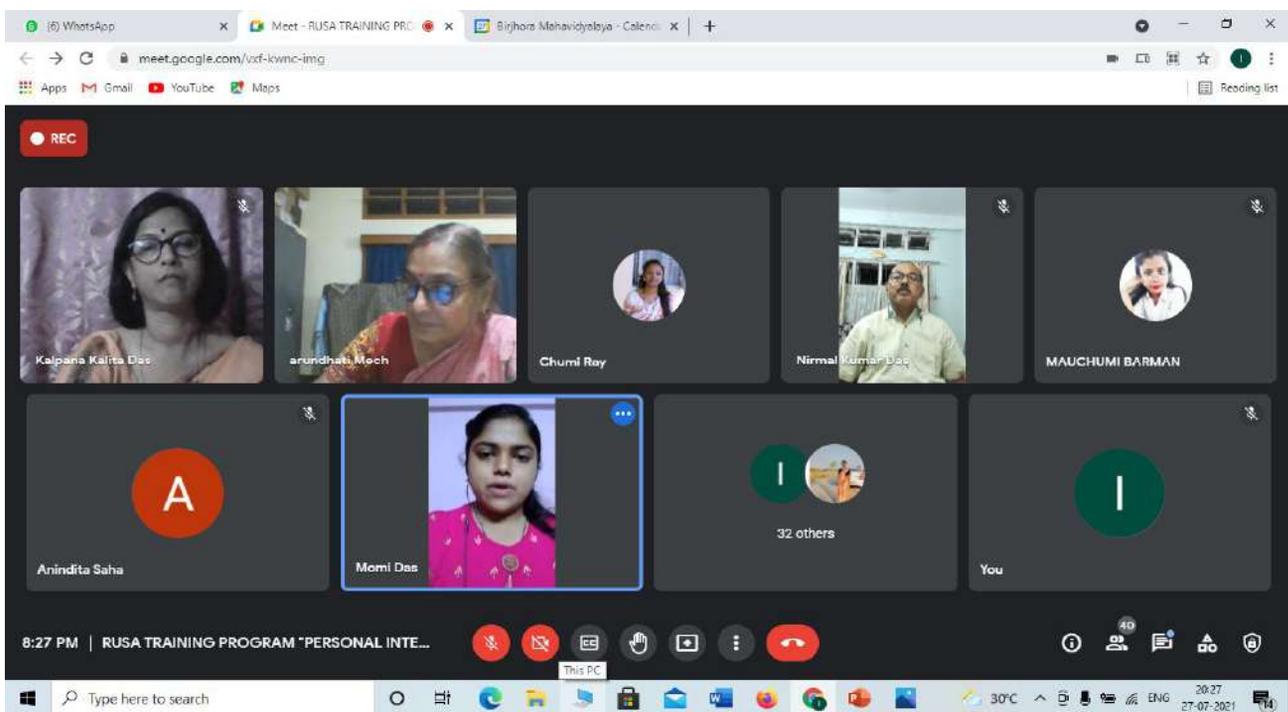
Day 3: 23-07-2021 Topic: Communication Skill

Day-4: 24-07-2021 Topic: Quantitative Aptitude

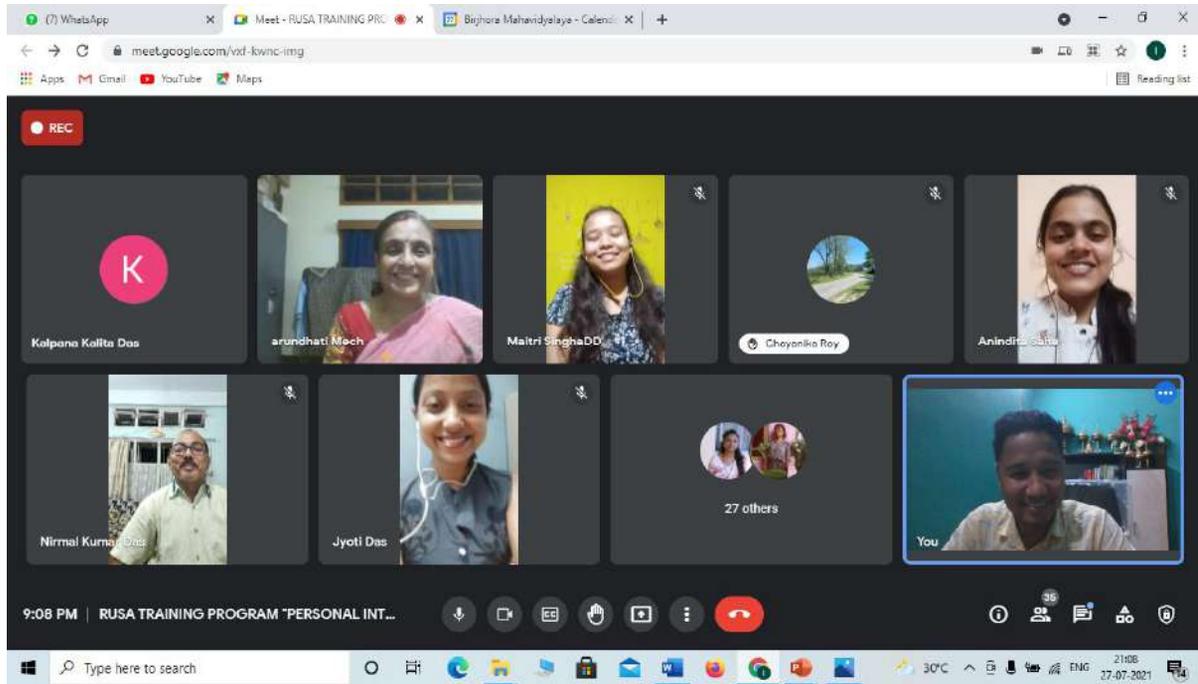


Day-5: 25-07-2021

Topic: Power Point Presentation Day-6: 26-07-2021



Topic: Personal Interview



Day-6: 27-07-2021

Closing Clip.

VII. Video Links

Day 1: Video Link [Click here for video](#)

Day 2: Video Link [Click here for video](#)

Day 3: Video Link [Click here for video](#)

Day 4: Video Link [Click here for video](#)

Day 5: Video Link [Click here for video](#)

Day 6: Video Link [Click here for video](#)

Note: All videos are copyright @RUSA Finishing School Birjhora Mahavidyalaya.
Video links may be required access permission. Access are allowed on request.

ONLINE TRAINING PROGRAM REPORT

BIRJHORA MAHAVIDYALAY FINISHING SCHOOL

Training to Students

Of

Birjhora Mahavidyalaya

Under 'Equity Initiative' of RUSA, Assam

Conducted By

BIRJHORA MAHAVIDYALAY

21st27th July 2021



Rashtriya
Uchchatar
Siksha Abhiyan

Executive Summary: Birjhora Mahavidyalaya was selected as one of the institutes in Assam to set up a FINISHING SCHOOL under the ‘Equity Scheme’ of RUSA, Assam.

The aim of the finishing school is to impart all around personality development of the students and instruct them in specific skills necessary to face the real world after leaving the college. These skills include soft skills, computer skills, knowledge based skills. The training has to be provided not only to the students of Birjhora Mahavidyala but also to the students of the neighbouring colleges

Due to the current Covid situation, Birjhora Mahavidyalaya Finishing School (Under RUSA equity scheme) held the The “ Training to Students of Final Year“ for the students of Birjhora Mahavidyalaya from 21st to 27th July 2021 in online mode. Classes were held every day for 2 hours. During this period various skills were taught to the students.

The program was formally inaugurated by Dr Ranu Roy , H.O.D Botany , Birjhora Mahavidyalaya in the presence of the trained teachers and student participants of the course. Dr Ranu Roy addressed the participants about the initiatives taken up by RUSA to impart value addition to the academic learning of the students and informed them about the aims and objectives of this course. Dr. K. K. Sarma, Principal Birjhora Mahavidyalaya welcomed the participants and spoke on the importance of the program.

The trainers imparted knowledge for different modules of the course. Topics covered were Public Speaking, Spoken English, Communication and Networking Skills, Leadership and Team Skills, Group Discussion and Personal Interview.

At the end of every session feedback was taken from the students through Google Forms. This was used to mark their attendance also.

The valedictory function was held at the end of the program. Student participants spoke about their experiences during the program. They stressed on the benefits and motivational factor of the program. Dr Kaushik Das delivered the vote of thanks.

Certificates were distributed to the participants at the end of the program.

Participants: Forty Three students from the different departments of Birjhora Mahavidyalaya were given the opportunity to attend the course.

Course Content

The course covered

1. Public Speaking
2. Spoken English
3. Communication Skills and Networking Skills.
4. Leadership and Team Skills
5. Group discussion
6. Computer Skills(Power Point Presentation)

Methodology

Every session started with the objectives of the topic being stated clearly for the students. Lecture on various topics were given to the students. The lectures covered a particular skill- the meaning, importance, types and rules governing the topic were dealt with. This was followed by tips to acquire the same. Videos and Power Point presentations were part of the lectures. .

Interactive sessions and discussions followed, where the doubts of the participants were clarified. Ice breaking activities were conducted to make the students feel comfortable and make the training lively.

Demonstration of activities was given by resource persons as an aid to teaching. Students actively took part in the activity sessions. The resource persons gave verbal feedback pointing out the strong as well as weak points of the candidates immediately after the activity. The students were evaluated and their activities were analyzed by the trainers keeping in mind the different criteria. Assignments were also given and evaluated.

All the resource persons motivated the participants to acquire and develop the necessary skills.

The Public Speaking session had an activity called, 'Image Starter' where the students gave a speech on different images displayed. Spoken English session activities consisted of an English speaking fluency game 'Just a Minute' and Role Playing, 'Conversations in a Market Place'. During the Group Discussion activity session, a group discussion was conducted on the topic, "Importance of Communication Skills". Activities related to Team and Leadership skills included "Tell a story". The Communication Skill session held an evaluation of the skills discussed in the session. The Personal interview activity session conducted a mock interview for the job of 'Research Assistant with Teaching Responsibilities in an Educational Institution.'

The training program ended successfully in spite of the challenges faced due to Covid to hold the program in an online mode.

Dr. Arundhati Mech
Coordinator, Training to Students Program
Birjhora Mahavidyalaya Finishing School, RUSA, Assam

Annexures

- I. Program Details
- II. List of Participants
- III. List of Resource Persons
- IV. Feedback
- V. Evaluation Sheets
- VI. Photo Gallery

Annexure

I. Program Details

**Training to Students Workshop
Under Equity Initiative of RUSA, Assam
BIRJHORA MAHAVIDYALAYA
Session: 2020-21**

Training Schedule

Day and Date	Time	Topic	Resource persons	Technical Support
21 th July Wednesday	10. AM to 11.00 AM	Public Speaking	Dr. Ranu Roy Ms. Chumi Roy Mr. D. A. Alom	Dr. Kaushik Das
22 th July Thursday	10. AM to 11.00 AM	Spoken English	Mrs. Beauty Das Dr. A. Mech Mr. D. A. Alom	
23 th July Friday	10. AM to 11.00 AM	Communication Skills & Networking	Dr. B. K. Saha Ms. Bichitra Narzary Mr. D. A. Alom	
24 th July Saturday	10. AM to 11.00 AM	Team skills & Leadership Skills	Dr. P. Chakravorty Dr. Ramesh Borgohain Mr. D. A. Alom	
26 th July Monday	10. AM to 11.00 AM	Group Discussion	Mr. Mrinal K. Dev. Sarma Dr. Hemanta Kumar Saud Dr. Dilip Roy	
27 th July Tuesday	10. AM to 11.00 AM	Personal Interview	Dr. A. Mech Dr. B. K. Saha Dr. Nobanita Konwar Mr. D. A. Alom	

II. List of Participants

LIST OF STUDENTS FOR CERTIFICATE UNDER RUSA FINISHING SCHOOL, 2020-2021		
ROLL NO	NAME	DEPARTMENT
US-181-270-0005	Ajit Bhowmick	Zoology
US-181-270-0006	Akash Das	Zoology
US-181-270-0011	Anushuya Bhattacharjee	Zoology
US-181-270-0013	Arijit Dey	Botany
US-181-270-0158	Aysha Siddika	General
	Barkha Das	
US-181-270-0022	Barnali Saha	Botany
US-181-270-0023	Barsha Rani Das	Zoology
US-181-270-0039	Binita Ray	
US-181-270-0033	Chandana Rabha	Mathematics
US-181-270-0034	Chayanika Nath	Mathematics
US-181-270-0035	Crony Wary	Zoology
US-181-270-0037	Dhritismita Roy	Statistics
US-181-270-0044	Dulali Bala Mondal	Statistics
US-181-270-0045	Gayatri Mondal	Chemistry
US-180-270-0053	Jahnabi Roy Sarkar	Botany
US-181-270-0184	Jyoti Prabhash Thakur	General
	Jyotimoni Rabha	
US-181-270-0061	Kritika Tiwari	Botany
US-181-270-0062	Liza Roy	Zoology
US-181-270-0064	Madhusmita Medhi	

US-181-270-0066	Manisha Ray	Mathematics
US-181-270-0068	Manmohan Nath	
US-181-270-0069	Manosh Jyoti Ray	
US-181-270-0070	Mantrishna Thakuria	Zoology
US-181-270-0071	Mayuri Hazarika	
US-181-270-0078	Najrana Ahmed	General
US-181-270-0079	Nandita Basak	Botany
US-181-270-0080	Nandita ghosh	Zoology
US-181-270-0083	Nikumoni Das	Zoology
US-181-270-0111	Nikumoni Das	Botany
US-181-270-0088	Pallabi Barman	Mathematics
US-181-270-0203	Pallavi Patel	General
US-181-270-0205	Papiya Dey	General
US-181-270-0090	Paromita Kundu	Chemistry
US-181-270-0091	Piyali Choudhury	Mathematics
US-181-270-0092	Poulami Nath	
US-181-270-0095	Pranjil Basumatary	Zoology
US-181-270-0100	Pratibha Kashyap	Zoology
US-181-270-0207	Pratichha Pradhan	General
US-181-270-0109	Rajpammi Baidya	
US-181-270-0114	Ritwick Rohit Gogoi	Zoology
US-181-270-0116	Rohini Kumari Sharma	Statistics
US-181-270-0123	Semim Aktara Yasmin	Botany
US-181-270-0125	Sewali Roy	Mathematics
US-181-270-0127	Smita Dutta	Zoology
US-181-270-0222	Sikha Medhi	

US-181-270-0128	Sneha Pandey	Botany
US-181-270-0130	Sornali Dhar	Mathematics
US-181-270-0133	Subhasona Muchahary	Zoology
US-181-270-0134	Sudipta Bharadwaja	General
US-181-270-0139	Surabhi Das	Botany
US-181-270-0229	Taniya Sarkar	General
US-181-270-0143	Violina Singha	Statistics

III. List of Resource Persons

1. Dr Kaushik Das
2. Mrs Beauty Das
3. Dr Ranu Roy
4. Ms Chumi Ray
5. Dr B K Saha
6. Ms Bichitra Narzary
7. Dr Paresh Chravarty
8. Dr Romesh Borgohain
9. Mr Mrinal Kanti Deb Sarma
10. Dr Hemanta Kr. Saud
11. Dr Dilip Roy
12. Dr Nabanita Konwar
13. Dr Arundhati Mech.
14. Mr. D. A. Alom

IV. Feedback

FEEDBACK ANALYSIS
RUSA FINISHING SCHOOL TRAINING PROGRAM (ONLINE)
To
FINAL YEAR STUDENTS OF BIRJHORA MAHAVIDYALAYA, BONGAIGAON

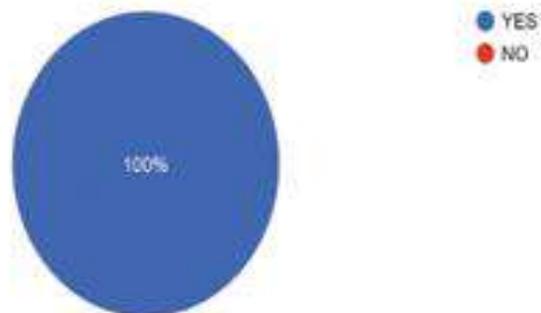
DATE: 21-07-2021

TOPIC: PUBLIC SPEAKING

Resource Persons: Dr. Ranu Roy, Associate Professor, Dept. of Botany
Ms. Chumi Roy, Assistant Professor, Dept. of Mathematics

8. WAS THE OBJECTIVE OF THE SESSION EXPLAINED CLEARLY BEFORE THE SESSION?

40 responses



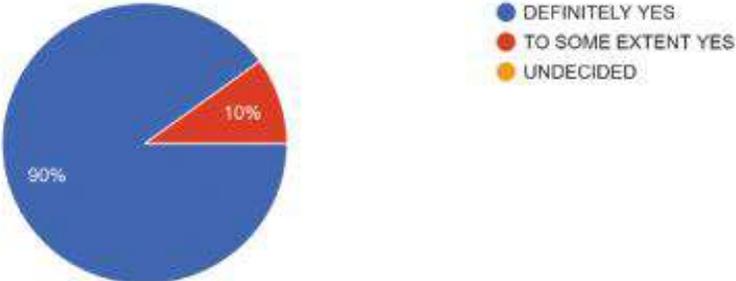
9. DID YOU FEEL THE INSTRUCTORS WERE KNOWLEDGEABLE ABOUT THEIR TOPIC AND ABLE TO COMMUNICATE THE SAME TO YOU?

40 responses



10. HAVE YOU INCREASED YOUR KNOWLEDGE ON THE TOPIC DISCUSSED TODAY?

40 responses



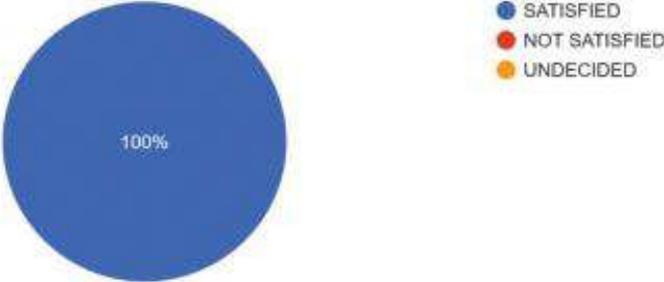
11. WERE YOU MOTIVATED BY THIS SESSION TO INCREASE YOUR SKILL IN THE TOPIC DISCUSSED?

40 responses



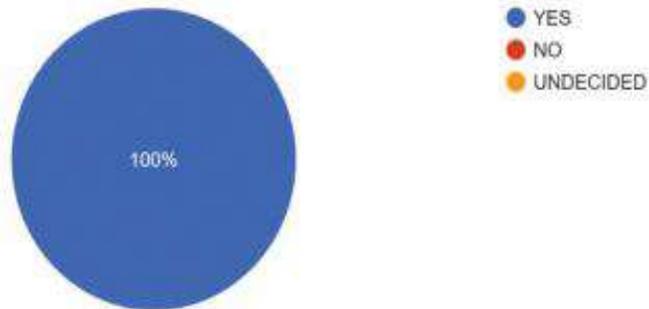
12. PLEASE RATE YOUR LEVEL OF SATISFACTION FOR TODAYS SESSION

40 responses



13. WILL YOU RECOMMEND THIS PROGRAM TO OTHERS?

40 responses



14. ANY SUGGESTIONS / COMMENTS THAT WILL HELP US MAKE THE PROGRAM BETTER

40 responses

No suggestions

No

It was really great

I was overwhelmed and the session was very informative.

Everything was good

The Program was very much interesting and informative.

Everything was very nice, no suggestions from my side. Thank you

It's so helpful

It was a valuable one

Such a informative program.

Thw program was good and the presentation was informative. Thanks

More focused on student interaction.

THANK YOU SIR AND THANK YOU MAM

It was a really good experience

First of all thank you teachers for this valuable presentation on public speaking. I have learned many things through this meeting.

Dear sir/ma'am this is a very good program I have learn lots of new things thank you so much for ingaruting such a beautiful meeting.

This was awesome as we learned a lot of things. Everything that was told by our teachers and friends were audible and very helpful. I am happy to be a part of Rusa. Thank you

Apart from network issues, everything was perfect.

It was good.

Got much knowledge regarding the topic quite motivated

nothing because the program was great. I am able to learn many things related with this topic

Thank you Teachers for conducting such an excellent session. I think this class will help us in the future.

Randomly pick students

So that they speak because it will help us to gain confidence for the future

Thank you for the program, it was very good.

Thank You for allowing us to confront in this session

no

Looking forward to the session.

The program is very knowledgeable...hoping for further frequent sessions like this.

NA

Very nice program to boost the student's knowledge and morality.

The session was good but Q&A session should be there.

Nice program today

The program is excellent so I don't have any suggestions regarding the program.

No suggestion

It was very informative

FEEDBACK ANALYSIS
RUSA FINISHING SCHOOL TRAINING PROGRAM (ONLINE)
To
FINAL YEAR STUDENTS OF BIRJHORA MAHAVIDYALAYA, BONGAIGAON

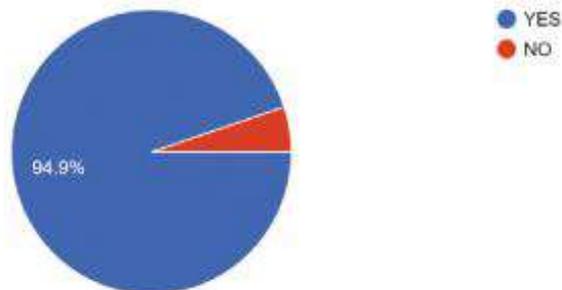
DATE: 22-07-2021

TOPIC: SPOKEN ENGLISH

**Resource Persons: Dr. Arundhati Mech, Associate Professor, Dept. of Mathematics,
Mrs. Beauty Das, Associate Professor, Dept. of English**

8. WAS THE OBJECTIVE OF THE SESSION EXPLAINED CLEARLY BEFORE THE SESSION?

39 responses



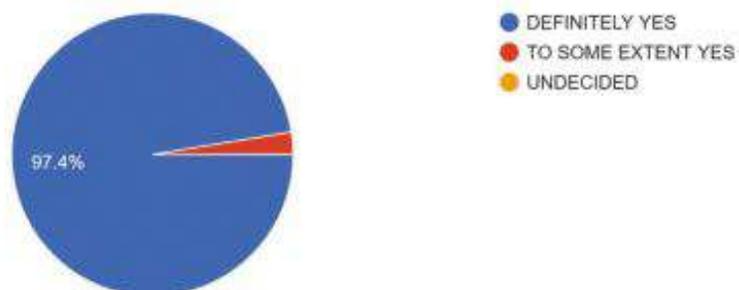
9. DID YOU FEEL THE INSTRUCTORS WERE KNOWLEDGEABLE ABOUT THEIR TOPIC AND ABLE TO COMMUNICATE THE SAME TO YOU?

39 responses



10. HAVE YOU INCREASED YOUR KNOWLEDGE ON THE TOPIC DISCUSSED TODAY?

39 responses



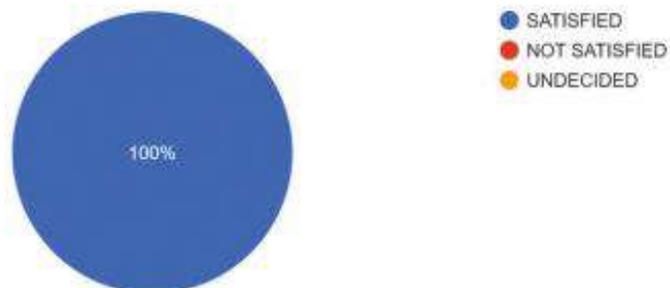
11. WERE YOU MOTIVATED BY THIS SESSION TO INCREASE YOUR SKILL IN THE TOPIC DISCUSSED?

39 responses



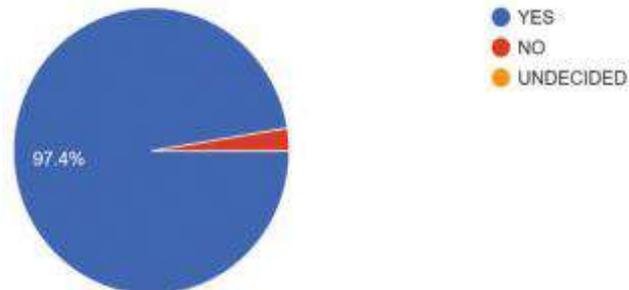
12. PLEASE RATE YOUR LEVEL OF SATISFACTION FOR TODAYS SESSION

39 responses



13. WILL YOU RECOMMEND THIS PROGRAM TO OTHERS?

39 responses



14. ANY SUGGESTIONS / COMMENTS THAT WILL HELP US MAKE THE PROGRAM BETTER

39 responses

No suggestions

No

Nice program

It was really helpful

Apart from network issues, everything was perfect.

Yes, it was very helpful.

Everything discuss is very motivating and full of knowledge.

Spoken English was really good and helpful specially for me. So thank you Teachers and I'm thankful to our college that our college have organize this program to progress our learning. Thank You.

Thank you... I'll look forward to attend such programs more.

Enjoyed the session so much. Our teachers have taught us very nicely and interestingly.

no

THANK YOU MAM AND SIR

IT IS EXCELLENT .

Everything was fine

Nice session

Yes ,programs is more useful to us

Learnt a lot of things,, very informative.

it was motivating

It was good

Today's class was just amazing Thank you so much ☐

Thank you for today's message

No it's perfect

It's a very very interesting and a helpful interactions with our respective teachers and my friends

Thank you for the informative topic

not decided

Allow more students to speak and interact during the session

No its already to good

Was very interesting

Excellent

It was a great session of spoken English ☐

This is a valuable programme for me

Looking forward to more sessions.

No any suggestions.

No comments

More student participation

It was really good

FEEDBACK ANALYSIS
RUSA FINISHING SCHOOL TRAINING PROGRAM (ONLINE)
To
FINAL YEAR STUDENTS OF BIRJHORA MAHAVIDYALAYA, BONGAIGAON

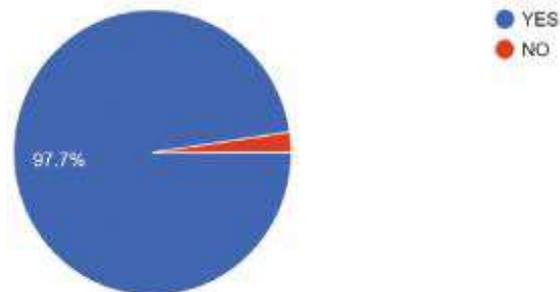
DATE: 23-07-2021

TOPIC: COMMUNICATION SKILLS & NETWORKING

Resource Persons: Dr. Biplab Kumar Saha, Associate Professor, Dept. of Zoology,
Mrs. Bichitra Narzary, Assistant Professor, Dept. of Zoology

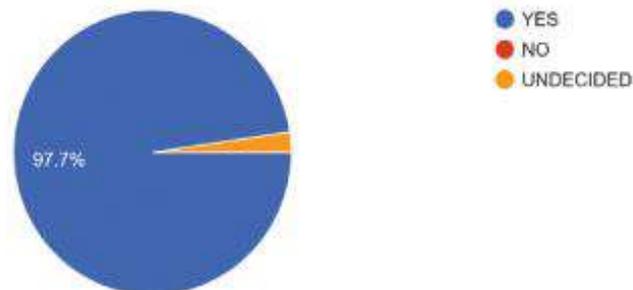
8. WAS THE OBJECTIVE OF THE SESSION EXPLAINED CLEARLY BEFORE THE SESSION?

43 responses



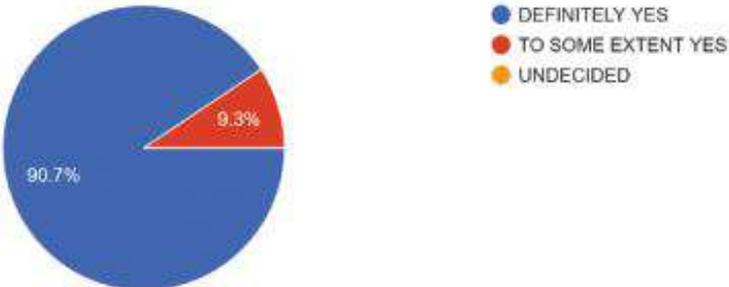
9. DID YOU FEEL THE INSTRUCTORS WERE KNOWLEDGEABLE ABOUT THEIR TOPIC AND ABLE TO COMMUNICATE THE SAME TO YOU?

43 responses



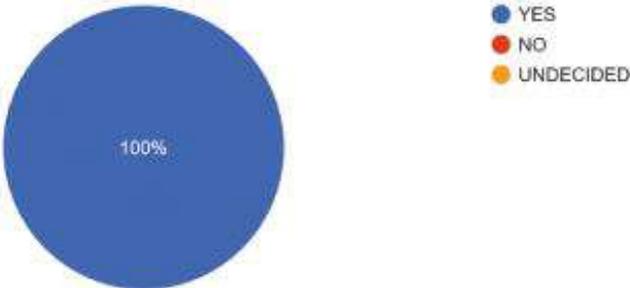
10. HAVE YOU INCREASED YOUR KNOWLEDGE ON THE TOPIC DISCUSSED TODAY?

43 responses



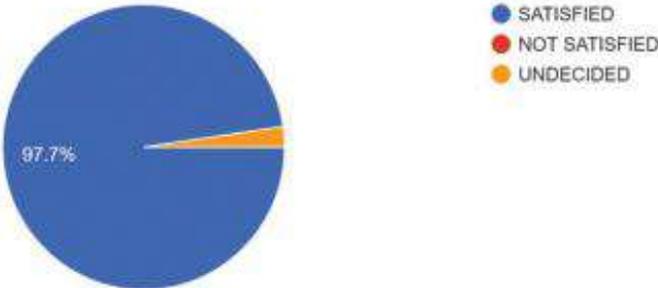
11. WERE YOU MOTIVATED BY THIS SESSION TO INCREASE YOUR SKILL IN THE TOPIC DISCUSSED?

43 responses



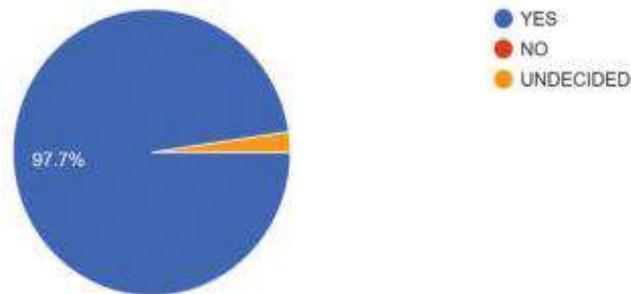
12. PLEASE RATE YOUR LEVEL OF SATISFACTION FOR TODAYS SESSION

43 responses



13. WILL YOU RECOMMEND THIS PROGRAM TO OTHERS?

43 responses



14. ANY SUGGESTIONS / COMMENTS THAT WILL HELP US MAKE THE PROGRAM BETTER

43 responses

No suggestions

No

Good programe

It's a great programme

No, all fine

nothing it was very informative

It was great session

Good

Yes, this program is most usefully to me

We want more quiz type interaction

Had an Exciting session

It was very explanatory

NO

Yes, I have gained more knowledge about communication and skills.

Nice program

It was a good session

It was a great session.

Really helpful

Thank you

Nice Topic

Thank you sir and madam for this nice presentation

Everything was perfect.

Yes

No , the session was helpful and informative for us , Thank You

It was very good and informative.

Thank you for the information and knowledge

The session was good.

I don't have any suggestions.

Respected teaches it was such a beautiful meeting.I have learnt lots of new things.

Thanks for the presentation Sir and Madam.

No suggestion

No suggestion

Nice way of evaluation

no

Thank you for the session. Looking forward to attend such sessions more.

thank you sir and ma'am

The seminar is very useful to me , i have learned a lot of from this seminar. I hope it will help me in my future

.

not decided yet

FEEDBACK ANALYSIS
RUSA FINISHING SCHOOL TRAINING PROGRAM (ONLINE)
To
FINAL YEAR STUDENTS OF BIRJHORA MAHAVIDYALAYA, BONGAIGAON

DATE: 24-07-2021

TOPIC: TEAM SKILLS & LEADERSHIP SKILLS

Resource Persons: Dr. Paresh Chakravarty, Associate Professor, Dept. of Chemistry,
Dr. Ramesh Borgohain, Assistant Professor, Dept. of Chemistry

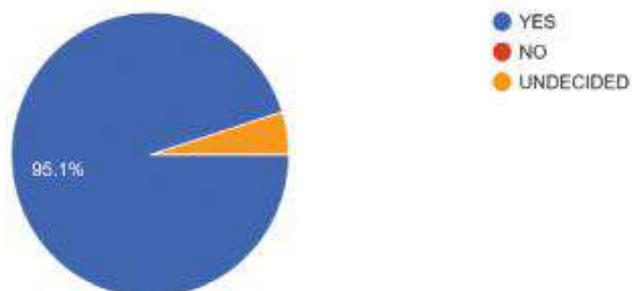
8. WAS THE OBJECTIVE OF THE SESSION EXPLAINED CLEARLY BEFORE THE SESSION?

41 responses



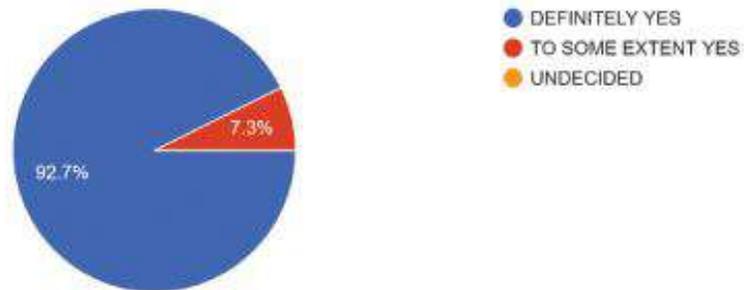
9. DID YOU FEEL THE INSTRUCTORS WERE KNOWLEDGEABLE ABOUT THEIR TOPIC AND ABLE TO COMMUNICATE THE SAME TO YOU?

41 responses



10. HAVE YOU INCREASED YOUR KNOWLEDGE ON THE TOPIC DISCUSSED TODAY?

41 responses



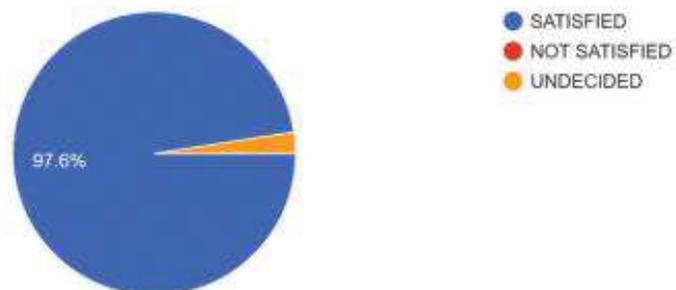
11. WERE YOU MOTIVATED BY THIS SESSION TO INCREASE YOUR SKILL IN THE TOPIC DISCUSSED?

41 responses



12. PLEASE RATE YOUR LEVEL OF SATISFACTION FOR TODAY'S SESSION

41 responses



13. WILL YOU RECOMMEND THIS PROGRAM TO OTHERS?

41 responses



14. ANY SUGGESTIONS / COMMENTS THAT WILL HELP US MAKE THE PROGRAM BETTER

41 responses

No suggestions

No

Thank you..

Thank you sir and Madam for the informative speech.

Hoping for more frequent sessions

No its already good

good

Very good presentation . thank u sir for the valuable presentation

I am facing lots of network issue. Sorry for not being able to participate due to my network issue.

Yes it help us

Audio not clear and inaudible sometimes.

Keep the program short

I don't have any suggestions.

IT'S a interesting Session.

Yes. This session made me understood more about leadership and team work.

Very nice

Some network issue was there

Thanks

Nice program

No suggestion

Nothing. The program was very good and informative,, it helped us to learn new things which we are definitely going to use in our future lives.

no

Nice topic

This sessions n teachers are really encouraging n motivating, thank you ☐

No suggestion

Thank you for the session Sir. Looking forward to attend such sessions more.

Yes, thank you ,this program is more useful to me

The session was good.

Excellent session as usual but couldn't attend properly on account of network issue.Hope the next session of Monday will be on morning.

It was instructive

Good session it was

not decided

Respected Teachers it was a nice program.I have learnt lots of new things thankyou ingaruting for such a wonderful program.

NO

FEEDBACK ANALYSIS
RUSA FINISHING SCHOOL TRAINING PROGRAM (ONLINE)
To
FINAL YEAR STUDENTS OF BIRJHORA MAHAVIDYALAYA, BONGAIGAON

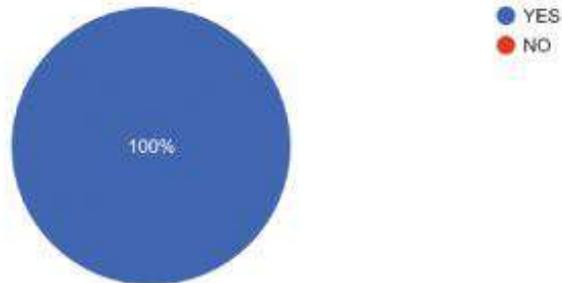
DATE: 26-07-2021

TOPIC: GROUP DISCUSSION

Resource Persons: Dr. Hemanta Kumar Saud, Assistant Professor, Dept. of Economics
Dr. Dilip Kumar Roy, Assistant Professor, Dept. of Botany
Mr. Mrinal K. Dev. Sarma, Assistant Professor, Dept. of Statistics

8. WAS THE OBJECTIVE OF THE SESSION EXPLAINED CLEARLY BEFORE THE SESSION?

41 responses



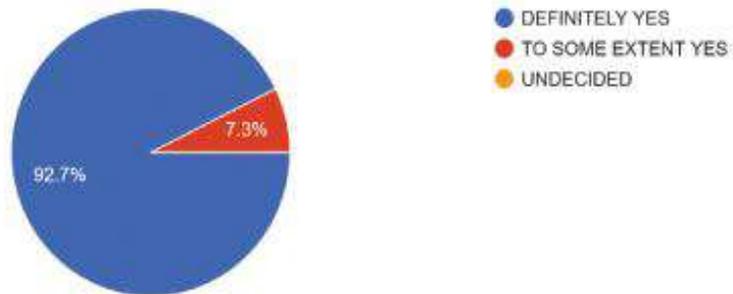
9. DID YOU FEEL THE INSTRUCTORS WERE KNOWLEDGEABLE ABOUT THEIR TOPIC AND ABLE TO COMMUNICATE THE SAME TO YOU?

41 responses



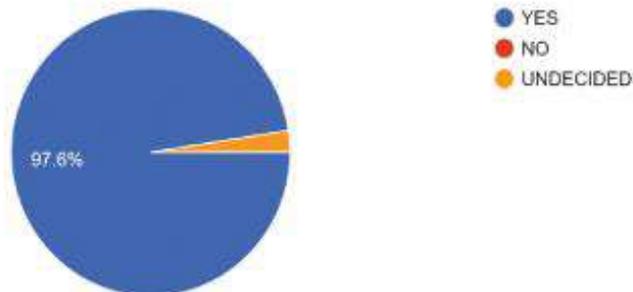
10. HAVE YOU INCREASED YOUR KNOWLEDGE ON THE TOPIC DISCUSSED TODAY?

41 responses



11. WERE YOU MOTIVATED BY THIS SESSION TO INCREASE YOUR SKILL IN THE TOPIC DISCUSSED?

41 responses



12. PLEASE RATE YOUR LEVEL OF SATISFACTION FOR TODAY'S SESSION

41 responses



13. WILL YOU RECOMMEND THIS PROGRAM TO OTHERS?

41 responses



14. ANY SUGGESTIONS / COMMENTS THAT WILL HELP US MAKE THE PROGRAM BETTER

41 responses

No suggestions

No

Thank you

Hoping for frequent sessions like this

No

Very good session

It was a good program

The best session of all the day.

No suggestions Sir.

Good session ☐

No comments

Great interaction

No suggestion

Overall it was a very good program

Thanks to all the teachers and resource persons for making the session very profound for us.

Informative .

good thank you sir

Very helpful

Good

Yes it was a helpful one

Thank you teachers for such informative sessions.

Nice program

It was very enlightening

No suggestion

No suggestions all good

NO

not decided

It was a nice program I have learnt lots of new things thank you so much for this beautiful program.

Keep it short

INFORMATIVE

Everything was good

Yes, it is very usefully to me

Thanks to everyone

FEEDBACK ANALYSIS
RUSA FINISHING SCHOOL TRAINING PROGRAM (ONLINE)
To
FINAL YEAR STUDENTS OF BIRJHORA MAHAVIDYALAYA, BONGAIGAON

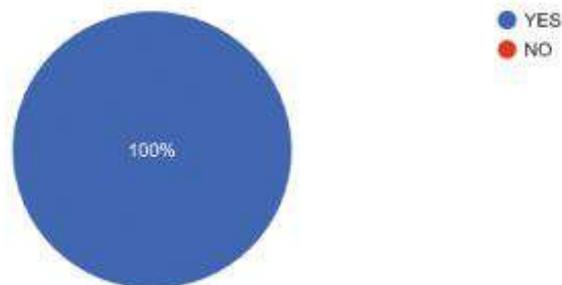
DATE: 27-07-2021

TOPIC: PERSONAL INTERVIEW

Resource Persons: Dr. Arundhati Mech, Associate Professor, Dept. of Mathematics
Dr. Biplab Kumar Saha, Associate Professor, Dept. of Zoology
Dr. Nabanita Konwar, Assistant Professor, Dept. of Mathematics

8. WAS THE OBJECTIVE OF THE SESSION EXPLAINED CLEARLY BEFORE THE SESSION?

39 responses



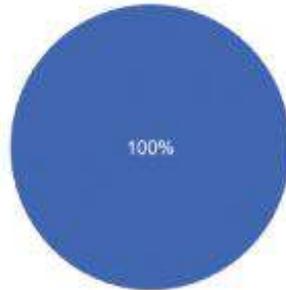
9. DID YOU FEEL THE INSTRUCTORS WERE KNOWLEDGEABLE ABOUT THEIR TOPIC AND ABLE TO COMMUNICATE THE SAME TO YOU?

39 responses



10. HAVE YOU INCREASED YOUR KNOWLEDGE ON THE TOPIC DISCUSSED TODAY?

39 responses



- DEFINITELY YES
- TO SOME EXTENT YES
- UNDECIDED

11. WERE YOU MOTIVATED BY THIS SESSION TO INCREASE YOUR SKILL IN THE TOPIC DISCUSSED?

39 responses



- YES
- NO
- UNDECIDED

12. PLEASE RATE YOUR LEVEL OF SATISFACTION FOR TODAY'S SESSION

39 responses



- SATISFIED
- NOT SATISFIED
- UNDECIDED

13. WILL YOU RECOMMEND THIS PROGRAM TO OTHERS?

39 responses



14. ANY SUGGESTIONS / COMMENTS THAT WILL HELP US MAKE THE PROGRAM BETTER

39 responses

No

No suggestions

NO

Yes Sir. Through this program I got more knowledge.

Good

Keep the program short.

Satisfactory and helped us a lot.

No comments

Yes, most useful to me

All good, thank you

Thank you for busting our confidential.

Thanks for organizing this program

Dear respected Teachers it was a nice program.i have learnt lots of new things about personal interview what do and what not do. Thank you so much teachers

undecided

It was a nice session

no

Very thankful for arranging this training program

Thank you to all the teachers for conducting such valuable sessions.

Thankyou so much sir and Madam for giving us knowledge and encouraging

It was a great session get to learn a lot Thank you so much...

Thank you

No suggestion

Thank you all teacher,s for the programme

Nice program

It was really helpful, no suggestions.

Yes it was a very helpful for our future

IT WAS A GREAT PROGRAMME .WE CAN LEARN MANY MORE THINGS . THANK YOU.

Very inspiring.

The program has enlightened our knowledge.

It was a wholesome experience

Hoping for frequent sessions

No comments.

Very helpful topic

NO suggestions

V. Evaluation Sheets

**RUSA FINISHING SCHOOL,
Under Equity Initiative of RUSA, Assam
EVALUATING SHEET
Training to Students atBirjhora Mahavidyalaya
.....**

TOPIC: Public Speaking

Date:21-07-2021

0% - 20% (E) = Very Poor

20% - 40% (D) = Poor

40% - 60% (C) = Average

60% - 80% (B) = Good

80% - 100% (A) = Excellent

SL. NO.	ROL NO.	NAME	CRITERIA				MARKS	GRADE
			Knowledge (10)	Fluency (10)	Body Language(10)	Overall (10)		
1		Anushuya Bhattacharjee	10	9	10	9	38	A
2		Crony Wary	10	10	10	10	40	A
3		Taniya Sarkar	10	9	10	10	39	A
4		Ritik Rohit Gogoi	9	8	9	8	34	A
5		Kritika Tiwary	8	8	8	8	32	A

Signature

1 Dr Ranu Roy

Ms Chumi Ray

**RUSA FINISHING SCHOOL,
Under Equity Initiative of RUSA, Assam
EVALUATING SHEET**

Training to Students atBirjhora Mahavidyalaya.....

TOPICSpoken English.....Date....22/07/2021.....

0% - 20% (E) = Very Poor

20% - 40% (D) = Poor

40% - 60% (C) = Average

60% - 80% (B) = Good

SL. NO.	ROL NO.	NAME	CRITERIA				MARKS / GRADE	REMARKS
			Fluency 10	Pronunciation 10	Vocabulary 10	Grammatical Accuracy 10		
1		Crony wary	9	8	9	8	A	Fluent, Different Ideas, Enthusiastic
2		Taniya Sarkar	6	7	4	7	B	Hesitant, Picked up later
3		Liza Ray	8	6	4	6	B	Unsure, Picked up later
4		Rohit Gogoi	8	9	7	8	A	Fluent, Different Ideas, confident
5		Montrishna Thakuria	8	5	6	6	B	Initially Hesitant, picked up later
6		Anushuya Bhattacharjee	JAM		Speaks well. Confident. Fluent .Grade....A			

Signature

1 Mrs Beauty Das

2 Dr A.Mech

BIRJHORA MAHAVIDYALAYA FINISHING SCHOOL

Under Equity Initiative of RUSA, Assam

EVALUATING SHEET

Training to Students at Birjhora Mahavidyalaya

TOPIC: COMMUNICATION SKILLS AND NETWORKING Date: 23/97/2021

0% - 20% (E) = Very Poor

60% - 80% (B) = Good

20% - 40% (D) = Poor

80% - 100% (A) = Excellent

40% - 60% (C) = Average

SL. NO.	NAME	TOTAL MARKS-20	GRADE
		MARKS OBTAINED	
1	Pratichha Pradhan	19	A
2	Nandita Basak	19	A
3	Anushuya Bhattacharjee	18	A
4	Kritika Tiwari	17	A
5	Barnali Saha	18	A
6	Subhasona Muchahary	18	A
7	Nikumoni Das	19	A
8	Chandana Rabha	19	A
9	Crony Wary	19	A
10	Aysha siddika	13	B
11	Jyoti Prabhash Thakur	19	A
12	Baivab Saha	20	A
13	Semim Aktara Yasmin	19	A
14	Mayuri Hazarika	19	A
15	Nikumoni Das	20	A
16	Rohini Kumari Sharma	13	B
17	Mantrishna Thakuria	19	A
18	Jyotimoni Rabha	14	B
19	Jahnabi Roy Sarkar	15	B

20	Manosh Jyoti Ray	18	A
21	Taniya Sarkar	19	A
22	Najrana Ahmed	15	B
23	Piyali Choudhury	16	A
24	Manisha Ray	17	A
25	Sudipta Bharadwaja	18	A
26	Paromita kundu	16	A
27	Violina Singha	16	A
28	Pranjil Basumatary	19	A
29	Arijit Dey	20	A
30	Madhusmita Medhi	19	A
31	Pratibha Kashyap	16	A
32	Gayatri Mondal	9	C
33	Nandita ghosh	20	A
34	Liza Roy	19	A
35	Papiya dey	14	B
36	Akash Das	17	A
37	Ajit Bhowmick	19	A
38	Smita Dutta	16	A
39	Dulali bala Mondal	18	A
40	Dhritismita Roy	8	C

Signature

- 1 Dr. B. K. Saha
- 2 Mrs. Bichitra Narzary

BIRJHORA MAHAVIDYALAYA FINISHING SCHOOL

Under Equity Initiative of RUSA, Assam

EVALUATING SHEET (Story Telling)

Training to Students at Birjora Mahavidyalaya

TOPIC: Team Skills and Leadership Skills Date:24/07/21

SI No	Name	Criteria		Marks/ Grade
		Knowledge on the theme (10)	Speaking ability (10)	
1	Taniya Sarkar	9	10	A
2	Anushuya Bhattacharjee	9	10	A
3	Rohit Gogoi	8	9	A
4	Mantrishna Thakuria	8	9	A
5	Liza Roy	8	10	A
6	Pratibha Kashyap	8	9	A
7	Barsha Rani Das	9	10	A
8	Pallavi Patel	7	10	A
9	Kritika Tiwari	9	10	A
10	Arijit Dey	8	9	A

Signature

1. Dr P Chakravarty
2. Dr Ramesh Borgohain

**RUSA FINISHING SCHOOL,
Under Equity Initiative of RUSA, Assam
EVALUATING SHEET
Training to Students at ...Birjhora**

Mahavidyalaya.....

TOPICGroup discussion.....Date...26/072021.....

0% - 20% (E) = Very Poor

20% - 40% (D) = Poor

40% - 60% (C) = Average

60% - 80% (B) = Good

80% - 100% (A) = Excellent

SL. NO.	ROLL NO.	NAME	CRITERIA				MARKS / GRADE
			Critical thinking ability 10	Knowledge on area 10	Confidence 10	Communication skills	
1		Corny Wary	8	7	7	8	B
2		Anushuya Bhattacharjee	8	9	10	10	A
3		Tania Sarkar	8	8	8	8	B
4		Krititika Tiwari	7	8	8	8	B
5		Najrana Ahmed	8	8	9	8	A
6		Akash Das	7	7	8	8	B

Signature

1 Dr Hemanta saud

2 Dr Dilip Roy

3 Mr Mrinal Kanti Deb sarma

**RUSA FINISHING SCHOOL,
Under Equity Initiative of RUSA, Assam
EVALUATING SHEET**

Training to Students at BIRJHORA...MAHAVIDYALAYA.....
TOPIC --PERSONAL INTERVIEW.....Date27/07/2021.....

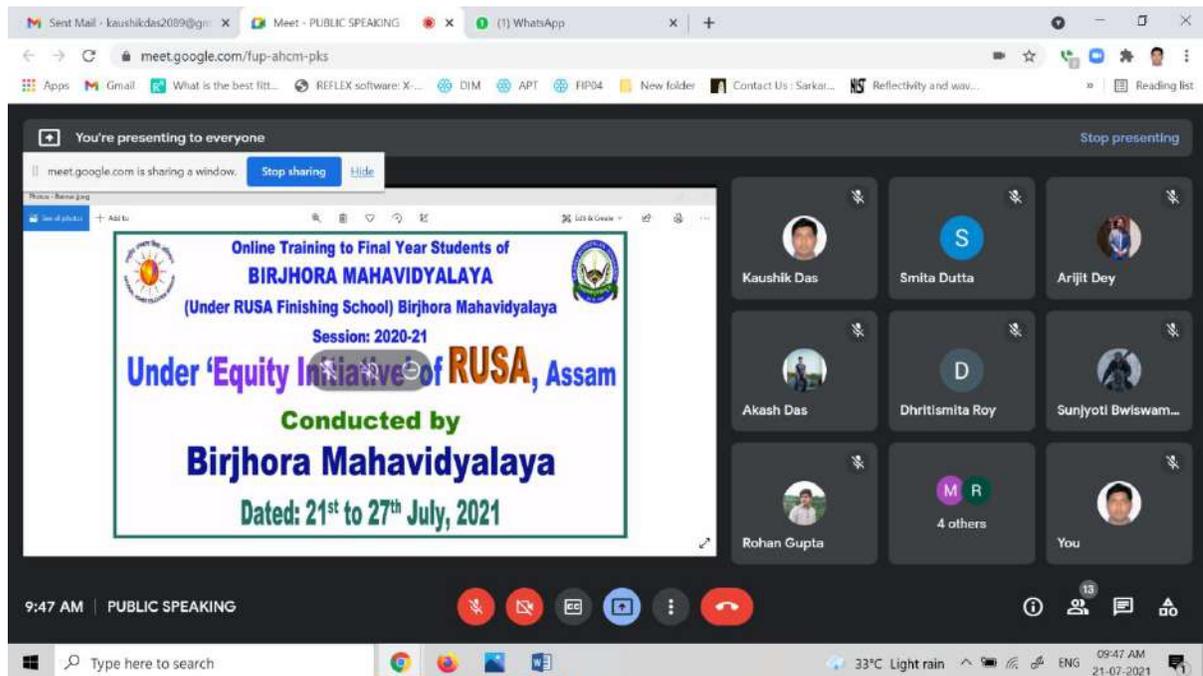
0% - 20% (E) = Very Poor
20% - 40% (D) = Poor
40% - 60% (C) = Average
60% - 80% (B) = Good
80% - 100% (A) = Excellent

SL. NO.	NAME	CRITERIA				MARKS	Grade
		Knowledge of Subject (10)	Body Language(5)	Appearance(5)	Overall (10)		
1	. Manisha Roy	6	3	3	5	17	B
2	. Piyali Choudhury	7	3	3	7	20	A
3	Crony Wary	8	4.5	4.5	8	25	A
4	Anushuya Bhattacharjee	7	4	4	7	22	A
5	Kritika Tiwari	6	3	3	5	17	B

Signature

1. Dr B K Saha
2. Dr N Konwar
3. Dr A Mech

VI. Photo Gallery



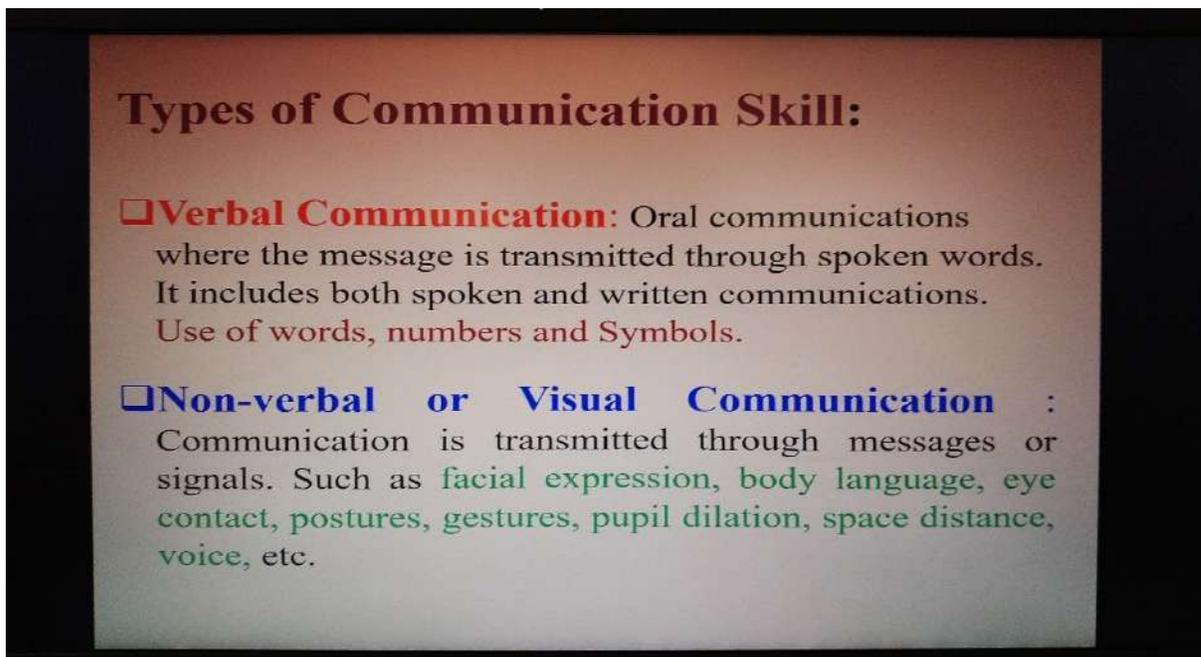
Photograph-1: Inauguration of Online training program to Final Year students of Birjhora Mahavidyalaya under 'Equity Initiative' of RUSA, Assam



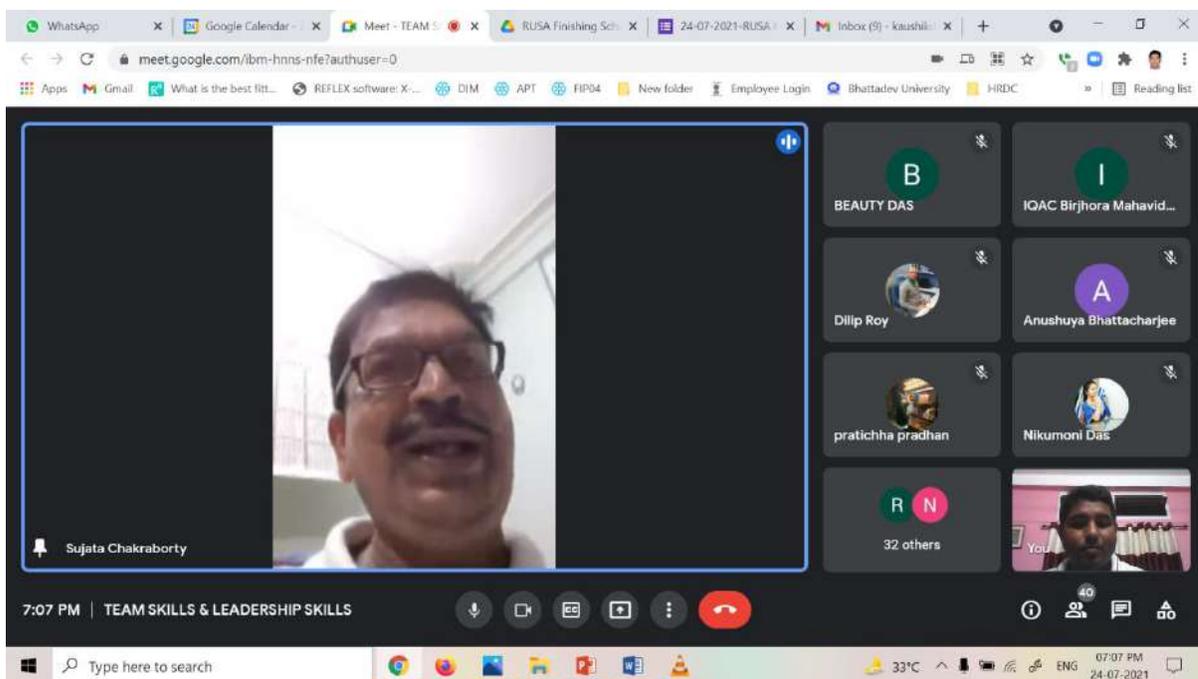
Photograph-2: Speech by Dr. Ranu Roy, Associate Professor, Department of Botany on Public Speaking on 21-07-2021



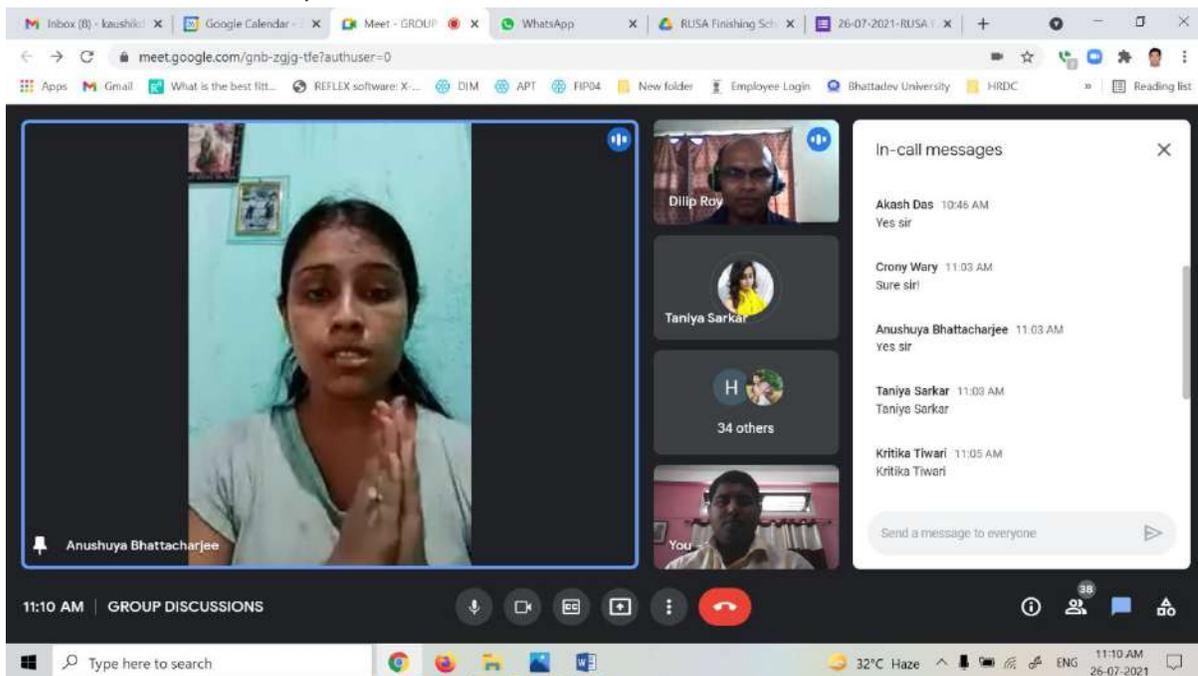
Photograph-3:Speech by Mrs. Beauty Das, Associate Professor, Department of English on Spoken English on 22-07-2021



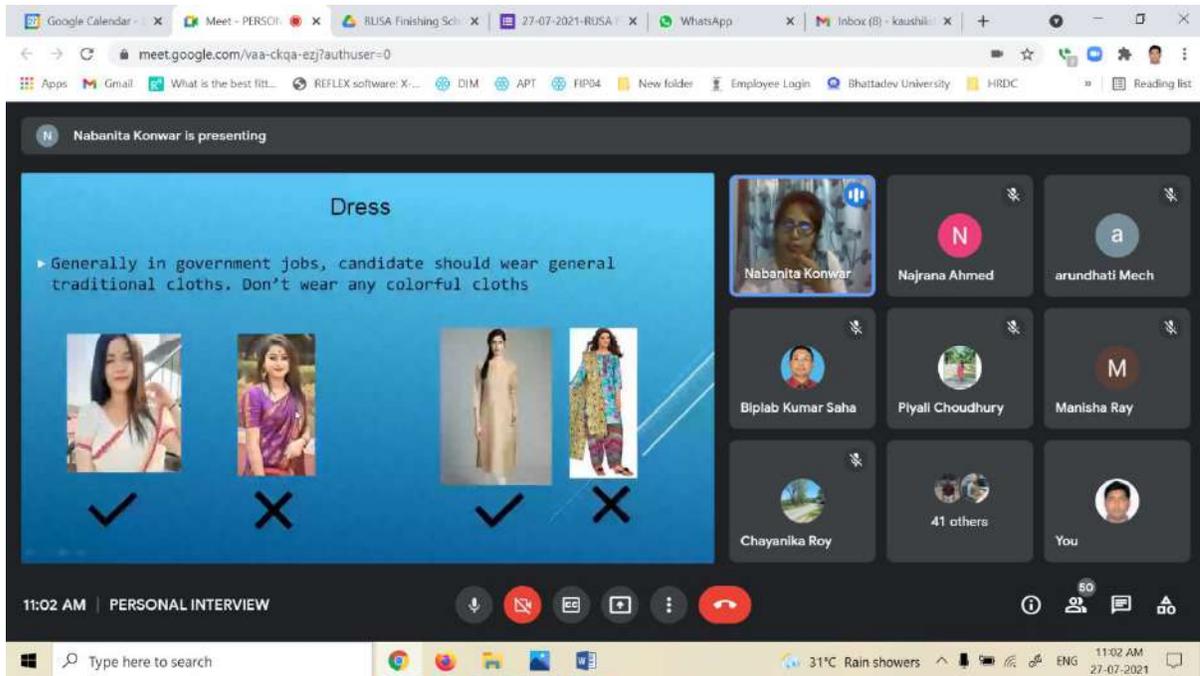
Photograph-4:Speech by Dr. Biplab Kumar Saha, Associate Professor, Department of Zoology on Communication and Networking Skills on 23-07-2021



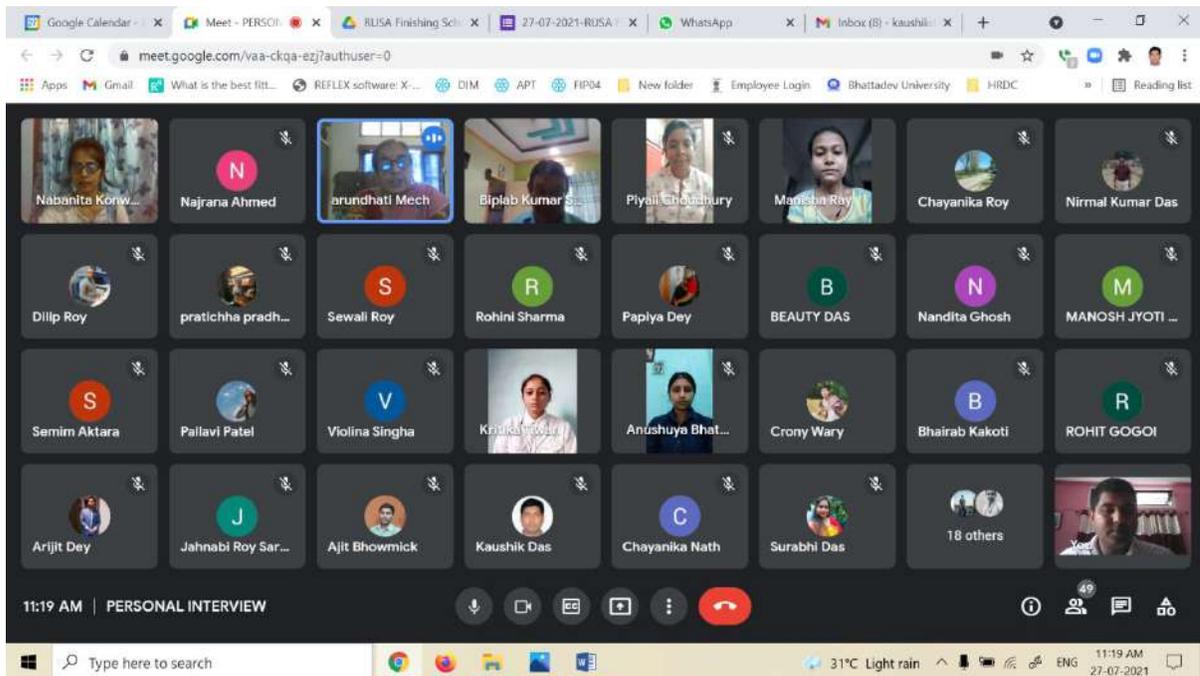
Photograph-5:Speech by Dr. Paresh Chakravarty, Associate Professor, Department of Chemistry on Teamwork and Leadership Skills on 24-07-2021



Photograph-6:Students participation in the Group Discussion Session convened by Dr. Dilip Kumar Roy, Assistant Professor, Department of Botany on 26-07-2021



Photograph-7: Speech by Dr. Nabanita Konwar, Assistant Professor, Department of Mathematics on Personal Interview session on 27-07-2021



Photograph-8: Students participation in the Personal Interview Session convened by Dr. Biplab Kumar Saha, Associate Professor, Department of Zoology on 27-07-2021

TRAINING PROGRAM REPORT

BIRJHORA MAHAVIDYALAY FINISHING SCHOOL

Training to Students

of

Birjhora Mahavidyalaya

Under ‘**Equity Initiative**’ of **RUSA**, Assam

Conducted By

BIRJHORA MAHAVIDYALAYA

27th, 28th, 30th, 31st May 2022



Rashtriya
Uchchatar
Siksha Abhiyan

Executive Summary: Birjhora Mahavidyalaya was selected as one of the institutes in Assam to set up a FINISHING SCHOOL under the ‘**Equity Scheme**’ of **RUSA**, Assam.

The aim of the finishing school is to impart all around personality development of the students and instruct them in specific skills necessary to face the real world after leaving the college. These skills include soft skills, computer skills, knowledge based skills. The training has to be provided not only to the students of Birjhora Mahavidyalaya but also to the students of the neighbouring colleges

A four days training programme was conducted by RUSA, Finishing School Birjhora Mahavidyalaya to the final year students of the college. The program was formally inaugurated by Dr. Arundhati Mech, Coordinator, RUSA, Finishing School Birjhora Mahavidyalaya in the presence of the trained teachers and student participants of the course. Awareness and information about the initiatives taken up by RUSA to impart value addition to the academic learning of the students was given by the coordinator in her welcome speech.

The trainers imparted knowledge for different modules of the course. Topics covered were Spoken English, Application and Resume preparation, Communication Skills, Leadership and Team Skills, Power point preparation and presentation, Mathematics Aptitude, Group Discussion and Personal Interview.

Student Feedback was taken at the end of the course. Student participants spoke about their experiences during the program. They stressed on the benefits and motivational factor of the program.

Dr. Arundhati Mech delivered the vote of thanks.

Certificates were distributed to the participants at the end of the program.

Participants: One Hundred Seventeen students from the different departments of Birjhora Mahavidyalaya were given the opportunity to attend the course.

Course Content

The course covered

1. Spoken English
2. Application and Resume preparation.
3. Communication Skills.
4. Team Skills
5. Leadership Skills
6. Computer Skills (Power Point Preparation and Presentation)
7. Mathematics Aptitude
8. Group discussion
9. Personal Interview

Methodology

Every session started with the objectives of the topic being stated clearly for the students. Lecture on various topics were given to the students. The lectures covered a particular skill- the meaning, importance, types and rules governing the topic were dealt with. This was followed by tips to acquire the same. Videos and Power Point presentations were part of the lectures. .

Interactive sessions and discussions followed, where the doubts of the participants were clarified. Ice breaking activities were conducted to make the students feel comfortable and make the training lively.

Demonstration of activities was given by resource persons as an aid to teaching. This was followed by participant activity sessions.

Students actively took part in the activity sessions. The resource persons gave verbal feedback pointing out the strong as well as weak points of the candidates immediately after the activity. The students were evaluated and their activities were analyzed by the trainers keeping in mind the different criteria. Assignments were also given and evaluated.

All the resource persons motivated the participants to acquire and develop the necessary skills.

Spoken English session activities consisted of an English speaking fluency game '*Just a Minute*' and '*Role Playing--- Conversations in a Market Place.*'

The Communication Skills session had activities had '*Draw the picture game*', which emphasized the speaking and listening skills and importance of body language and gestures.

The Leadership skill session and the Team skill session had team and leadership activities like," *Making shapes with a Rope*', "*Follow the Leader*" and "*Group tasks*" which tested various relevant soft skills

The Mathematics Aptitude class had the students solving various types of mathematics problems that come in job entrance exams. The solutions were discussed and doubts cleared on the same.

The Computer Skills activity consisted live demonstration of preparing a PPT and then tips were given on how to make a good PPT and present the same. Students were asked to prepare sample PPTs and present it.

In the Application and Resume preparation session the students were asked to prepare the same for mock interview for the posts of Research Assistant in Academic Institutes and officer in National Bank. The Personal Interview activity had mock interviews for the above post.

During the Group Discussion activity session , three rounds of group discussion was conducted on the topics

- a) *The flood situation in Assam- is there a permanent solution?*
- b) *Should Birjhora Mahavidyalaya, a purely Science stream college be upgraded to included Arts stream ?*
- c) *Red*

Throughout the program student volunteers assisted at different tasks like stage preparation, photography etc in an atmosphere of camaraderie and goodwill.

Besides providing a skill enhancement opportunity to the students the training program also gave a motivational environment to the participants to go ahead in their respective careers.

Dr. Arundhati Mech
Coordinator, Training to Students Program
Birjhora Mahavidyalaya Finishing School , RUSA, Assam

Annexures

- I. Program Details
- II. List of Participants
- III. List of Resource Persons and Involved Persons
- IV. Feedback samples and Analysis
- V. Evaluation Sheets
- VI. Photo Gallery
- VII. Video Links

Annexure I. Program Details :

Date	Session and Time	Resource Persons
27 th May	Spoken English (10am-11.15am)	Mrs. B. Das Dr. A. Mech
	Team Skill (11.15am-12.30pm)	Mr. S. Baglari
	Mathematics Aptitude (12.45 pm ---2.00 pm)	Dr. K. R. Saikia
28 th May	Leadership Skills(10am-11.15am)	Dr. P. Chakravarty
	Application and Resume Preparation(11.15am-12.30pm)	Dr. H. K. Saud
	Communication Skills.	Dr. A. Mech Dr. D. Roy
30 th May	Group discussion (Lecture and Presentation)	Ms. C. Ray
	Personal Interview(Lecture and Presentation)	Dr. N. Konwar
	Power Point Preparation and Presentation	Mr. M. Das
31 st May	Group discussion –Student activity	Dr. A. Deka, Ms. C. Ray, Dr. K. Das
	Personal Interview–Student activity	Dr. A. K. Deka, Mr. N. Das, Dr. R. Borgohain, Dr. N. Konwar, Dr. K. Das

Annexure II

List of Participants

Students Attendance						
QUSA FINISHING SCHOOL, 2022, 24 th to 30 th Jan						
4-DAYS WORKSHOP FOR BXB Students.						
Sl. No.	NAME & CONTACT Nos.	Roll No.	DAY 1	DAY 2	DAY 3	DAY 4
1.	Satabdi Dey 8822031749	56	✓	Satabdi Dey	Satabdi Dey	Satabdi Dey
2.	Shahamaj Rahman 7002823492	23	✓	Shahamaj Rahman		
3.	Shreya Ghosh 8822386502	54	✓ Shreya Ghosh	✓ Shreya Ghosh	✓ Shreya Ghosh	✓ Shreya Ghosh
4.	Tapobrata Biswas 9957409893	59	✓	✓ T. Biswas	✓ Tapobrata Biswas	✓ Tapobrata Biswas
5.	Smita Choudhury 6001482720	46	✓	X		
6.	Champa Halder 6000537528	30	✓	✓ Champa Halder	✓ Champa Halder	✓ Champa Halder
7.	Nayanjit Saha 6002849542	31	✓	X		
8.	Simanta Pathak 7002556074	35	✓	X		
9.	Pallab Ray 9365931701	42	✓	X		

Sl. No.	NAMES & CONTACT Nos.	Roll No.	DAY 1	DAY 2	DAY 3	DAY 4
10.	Chanakya Medhi 7002045669	27	✓	✗		
11.	Dinamoni Ray 600602903	84	✓ Dinamoni Ray	✓ Dinamoni Ray	✓ Dinamoni Ray	✓ Dinamoni Ray
12.	Susmita Ray 8721846247	72	✓	✗	Susmita Ray	Susmita Ray
13.	Munmi Nath 8822502781	4	✓		Munmi Nath	Munmi Nath
14.	Anu Barman 8822332049	148	✓	✗	✓ Anu Barman	✓ Anu Barman
15.	Niharika Duwara 8822136741	91	✓		Niharika Duwara	Niharika Duwara
16.	Shrutu Ray 6002528656	28	✓	✗		
17.	Bhanita Kalita 9394864481	50	✓	✗		
18.	Pra bin Dey 6026961812	46	✓ Pra bin Dey	✓ Pra bin Dey		
19.	Ravi Anand Ojha 9365354134	36	✓ Ravi Ojha	✓ Ravi Ojha	✓ Ravi Ojha	✓ Ravi Ojha
20.	Serina Nangang 9101367494	49	✓ Serina	✓ Serina Nangang		

Sl No.	NAME & CONTACT Nos.	Roll Nos.	DAY 1	DAY 2	DAY 3	DAY 4
21.	Sanali Basumatary 763 7977021	49	✓	✓ Sanali Basumatary		
22.	Bimal Narzary 9101547895	17	✓	✓ Bimal Narzary	✓ B-N	✓ Bimal Narzary
23.	Raj Bahadur Dorjee 9365702631	15	✓	✓ Raj	✓ Raj	✓ Raj
24.	Sneha Kar 8638847982	50	✓ Sneha Kar	✓ Sneha Kar	✓ Sneha Kar	✓ Sneha Kar
25.	Saaty Sarkar 8472305959	20	✓	✓ Saaty Sarkar	✓ Saaty Sarkar	✓ Saaty Sarkar
26.	Deepshikha Adhikary 6003245025	29	✓	✓ Deepshikha Adhikary	✓ Deepshikha Adhikary	
27.	Anushka Mishra 6000729295	14	✓	✓ Anushka Mishra	✓ Anushka Mishra	✓ Anushka Mishra
28.	Amin Sultane 7086278847	28	✓	✓ Amin Sultane		✓ Amin Sultane
29.	Amin Barasha Ray 9365869857	86	✓	✓ Barasha Ray	✓ Barasha Ray	✓ Barasha Ray
30.	Chandamita Sarkar 8811872155	83	✓	X	✓ Chandamita Sarkar	✓ Chandamita Sarkar
31.	Prathma Ray 6000691267	104	✓	✓ Prathma Ray	✓ Prathma	✓ Prathma

Sl. No.	Names + CONTACT Nos.	Roll Nos.	DAY 1	DAY 2	DAY 3	DAY 4
32.	Dhanitri Ray 6000420369	82	✓	Dhanitri Ray ✓	Dhanitri Ray ✓	Dhanitri ✓
33.	Lipika Ghosh 9957594386	92	✓	Lipika Ghosh ✓	Lipika Ghosh ✓	Lipika Ghosh ✓
34.	Sevitrishra Jhakuria 9706849514	93	✓	Sevitrishra Jhakuria ✓	Sevitrishra Jhakuria ✓	30/06 ✓
35.	Preeti Ghosh 6002083604	11	✓	Preeti Ghosh ✓	29/06 ✓	30/06 ✓
36.	Baishali Paul 7002691232	61	✓	Baishali Paul ✓	Baishali Paul 27/06 ✓	Baishali Paul 30/06 ✓
37.	Tanina Joarder 6003233914	19	✓	Tanina Joarder ✓	Tanina Joarder ✓	Tanina Joarder ✓
38.	Devasmita Das 8453427747	78	✓	Devasmita Das ✓	Devasmita Das ✓	Devasmita Das ✓
39.	Beauty Basumatary 7002628516	08	✓	Beauty Basumatary ✓	Beauty Basumatary ✓	Beauty Basumatary ✓
40.	Madhusmita Ray 8133010988	02	✓	x		
41.	Sabana Yeasmin 9957819649	07	✓	Sabana Yeasmin ✓	Sabana Yeasmin ✓	Sabana Yeasmin ✓
42.	Usha Choudhury 8099132226	05	✓	Usha Choudhury ✓	Usha Choudhury ✓	Usha Choudhury ✓
43.	Zemoni Banish 7099383180	01	✓	Zemoni Banish ✓	Zemoni Banish ✓	Zemoni Banish ✓

Sl. No.	NAMES & CONTACT Nos.	Roll No.	DAY 1	DAY 2	DAY 3	DAY 4
44.	Yamin Haider 766 4990423	06	✓	X	✓ Yamin Haider	
45.	Pallavi Devi Phone-9707465505	39	✓ Pallavi Devi	✓ Pallavi Devi	✓ Pallavi Devi 28-06-22	✓ Pallavi Devi
46.	Nabajyoti Ray. P 7002666495	89	✓	X	✓ Nabajyoti Ray.	
47.	Bhargabi Talukdar Ph.no - 8638258674	78	✓	✓ Bhargabi Talukdar	✓ Bhargabi Talukdar	
48.	Satyapratim Das Ph.no - 8474029847	76	✓	X		
49.	Manabjyoti Singha Ph.no - 902541926	13	✓	X	✓ Manabjyoti Singha	
50.	Mousumi Choudhury ph.no - 7086936521	26	✓	X		
51.	Bijnashree Choudhury Ph.no - 9957310657	25	✓	✓ Bijnashree Choudhury	✓ Bijnashree Choudhury	✓ Bijnashree Choudhury
52.	Souj Pratim Roy Ph no:- 7638010980.	32	✓	✓ Souj Pratim Roy	✓ Souj Pratim Roy	✓ Souj Pratim Roy
53.	Amlan Ray ph no: 8638760543	31	✓	X		
54.	Bidyut Nath Ph.no. 6000381239	47	✓	X	✓	
55.	Harkrajit Ray. Ph No:- 7099504071	90	✓	X	✓	

Sl No.	Name and Phone no.	Roll No.	Day 1	Day 2	Day 3	Day 4
56	Nitish Ray 8721873741	135 115	✓ Nitish Ray	✓ Nitish Ray	✓ Nitish Ray	✓ Nitish Ray
57	Monab ch. Ray 6000083929	87	✓	X	✓	
58	Deepjyoti Ray	107	✓	✓ Deepjyoti Ray		
59	Gouranga Bartman 9101950158	114	✓	✓ Gouranga Bartman	✓ Gouranga Bartman	✓ Gouranga
60	Rupjyoti Bartman 600106087	18	✓	✓ Rupjyoti Bartman	✓ Rupjyoti Bartman	✓ Rupjyoti Bartman
61	Debojit Sikdar 6900791283	120	✓	✓ Sikdar		
62	Anupam Ray. 8812099851	41	✓	✓		
63	Bicky Sarkar 8638091829	40	✓	✓		
64	Sipanjali Ray 6000299781	70	✓	✓ Ray		
65	Deepshikha Das 9707977207	69	✓	✓		
66	Rajat Mahanta 8638202397	110	✓	✓	✓	✓
67	Arati Kumari Singh 9101738841	27	✓	✓ Arati Kumari Singh	✓ Arati Kumari Singh	✓ Arati Kumari Singh
68	Shibani Barman 8822722800	10	✓ Shibani	✓ Shibani	✓ Shibani	✓ Shibani Barman

Sl No.	Name and phone no.	Roll No.	Day 1	Day 2	Day 3	Day 4
69	Romisha Sarkar P.No. 7896415010	65	✓	✗		
70	Nishina Basumitara P.No. 6001919995	124	✓	✗		
71	Arijali Kr Gupta P.No. - 8822799353	67	✓	✗	✓ Arijali Kr Gupta.	
72	Sandhya Sah P.No. - 6003596187	97	✓ Sandhya Sah	✓ Sandhya Sah	✓ Sandhya Sah	
73	Nandita Adhikari P.No. 7577998874	75	✓	✓ Nandita Adhikari	✓ Nandita Adhikari	✓ Nandita Adhikari
74	RUP SAHA P.No. 9954085404	22	✓	✗	✓ Rup Saha	✓ Rup Saha
75	Suvarn Chakraborty P.No. :- 8721924149	44	✓	✗	✓ Suvarn Chakraborty	✓ Suvarn Chakraborty
76	Ankit Paul. P.No. - 7002343379	94	✓ Ankit Paul	✓ Ankit Paul	✓ Ankit Paul	
77	Hritika Das Ph. no. :- 7577072544	66	✓ Hritika	✓ Hritika	✓ Hritika	
78	Pronjal Goswami Ph. no → 8638248578	62	✓	✗	✓	
79	Subhankar Malakar P.No. - 9678231988	60	✓	✓ Subhankar Malakar		
80	Pritam Saha Phno- 8638540489	63	✓	✓ Pritam Saha		
81	Shimanta Ray Phno-9394864566	35	✓	✓ Shimanta Ray	✓	✓ Shimanta Ray
82	Bidyut Ray Phno. - 9957938252	33	✓	✓ Bidyut Ray	✓ Bidyut Ray	✓ Bidyut Ray

Sl No.	Name & Contact No.						
82	Gopal Keswami Ph no - 9577 409093	3		Gopal Keswami	Gopal Keswami		
83	Rahul kr Pandit ph no - 7876885630 Roll No 101			Rahul	Rahul		
84	Bishal chetry ph no - 600327613	122		Bishal	Bishal	Bishal	Bishal
85	Shanu kr. Brahma ph no - 8136055577	105		Shanu	Shanu kr. Brahma		
86	Abdul Rof ph no - 7577081840	129		Rof	Rof	Rof	Rof
87	Shani kumar ph no - 9625036550	121		Shani kr	Shani kr.		Shani
88	Asish Das Ph no - 6001356849	139		Asish Das	Asish Das		
89	Sobha Kumari Sahani Ph - 7547060484	53		Sobha Kuri Sahani	Sobha Kumari Sahani		Sobha Sahani
90	Promjit Das Ph - 9707654668	28		Promjit Das	Promjit Das		Promjit Das
91	Shalaboli Barman Ph - 6002591577	42		Shalaboli Barman	Shalaboli Barman		Shalaboli Barman
92	Saumita Modak Ph - 8811872783	37		Saumita Modak	Saumita Modak		Saumita Modak
93	Purona Poddar Ph - 6002287925	59		Purona Poddar	Purona Poddar		Purona Poddar
94	Sandhya Sah Ph - 6002287925	47		Sandhya Sah	Sandhya Sah		

Sl. Nos	Name and Contact Nos	Roll no	Day 1	Day 2	Day 3	Day 4
95	Mamtham Mandal 8135818504	81	X ✓	✓	✓	X
96	Abhishek Kumar Saha 9365866519	79	X	✓ Abhishek	✓ Abhishek	✓ Abhishek
97	Dishanti Saha 8761011867	84	X	Dishanti Saha	X	X
98	Rupanjana Ray 9395524925	95	X	Rupanjana Ray	X	X
99	Ankita Saha 7664818649	104	X	Ankita Saha	Ankita Saha	Ankita Saha
100	Sakshy Gupta 8721960087	57	X	Sakshy Gupta	✓	
101	Hirokijoti Ray 7638012482	36	X	H Ray	✓	✓
102	Madhuriya Nri. Dev. 7876370859	88	X	Madhuriya Nri. Dev.	Madhuriya Nri. Dev.	
103	Pratiti Sarkar 8638999270	55	X	Pratiti Sarkar	Pratiti Sarkar	Pratiti Sarkar
104	Mohibul Hoque 7002078164	85	✓	✓ Mohibul Hoque	✓ Mohibul Hoque	✓
105	Biplob Kti. Baruah 9954578487	80	X	✓ Biplob Kti. Baruah	✓ Biplob Kti. Baruah	✓
106	Koustav Momi Pathak 7099401764	43	X	✓ KMP	X	X
107	Anirban Roy	111	X Anirban Roy	✓ Anirban Roy	✓	✓
108	bibhujit Rabha	96	X	✓	✓	X
109	Ansumya Grayary 7896507379	188	X	✓		
110	Tukunori Nath 7578851378	59	✓	✓ Tukunori Nath	Tukunori Nath	Tukunori Nath

SL NO	Name & Contact No	Rd/ No.	Day 1	Day 2	Day 3	Day 4
111	Priyanka Sarkar 9365932309	38	✓	Priyanka Sarkar	Priyanka Sarkar	Priyanka Sarkar
112	Amkita Sanyal	82	X	X	Amkita Sanyal	Amkita Sanyal
113	Pankaj Singh	136	X	X	✓	
114	Nabin Prasad	45	X	Nabin Prasad	Nabin Prasad	Nabin Prasad
115	Riya Sarkar 9101301799	58	X	X	Riya Sarkar	
116	Shristi Saha	108	X	Shristi Saha	Shristi Saha	Shristi Saha
117	Bhanismita Barman	09	X	Bhanismita Barman	X	Bhanismita Barman

Annexure III.

List of Resource Persons and Involve Persons

1. Dr. Paresh Chakravarty
2. Mr. Nirmal Kumar Das
3. Dr. Amal Deka
4. Mr. Manabendra Das
5. Mrs. Beauty Das
6. Ms. Chumi Ray
7. Dr. Romesh Borgohain
8. Dr. Kaushik Das
9. Dr. Hemanta Kr. Saud
10. Dr. DilipKumar Roy
11. Dr. Nabanita Konwar
12. Dr. Krishna Ram Saikia
13. Dr. Arundhati Mech
14. Mr. Sanjib Kumar Baglari

Report Preparation

1. Dr. Arundhati Mech
2. Mr. Pankaj Das
3. Mr. Rajat Mahanta

Auditorium Preparation and Technical Assistance

1. Mr. Bimal Ray

I. Annexure IV. Feedback samples and Analysis

FEEDBACK FORM

RUSA FINISHING SCHOOL, BIRJHORA MAHAVIDYALAYA
Under Equity Initiative of RUSA, Assam
Training to Students Workshop at Birjhora Mahavidyalaya

Date: 30/6/22

(Do not disclose your name. This information will be used for the improvement of the course)
On a scale of 1 to 5, tick the responses given... 1-poor, 2-adequate, 3-good, 4-very good, 5-excellent

- The range of topics covered during the course
1. Poor 2. Adequate 3. Good 4. Very good 5. Excellent
- Was the course content easy or difficult
 1. Very Easy 2. Easy 3. Manageable 4. Difficult
- The benefit from attending this course
1. Poor 2. Adequate 3. Good 4. Very good 5. Excellent
- The materials like questionnaires, handouts and website resources given during the course
1. Poor 2. Adequate 3. Good 4. Very good 5. Excellent
- The range of activities to enhance knowledge of the topic done by the trainees during the course
1. Poor 2. Adequate 3. Good 4. Very good 5. Excellent
- How well were the trainers able to communicate with the trainees?
1. Generally ineffectively 2. Just satisfactorily 3. Mostly effectively 4. Always Effectively
- How was the attitude of the trainers towards advising the students on the course
1. Indifferent 2. Sometimes helpful 3. Very Helpful
- Did the trainers provide a motivational environment for the future goals of the students
1. Not at all 2. They were Indifferent 3. Yes, very much so
- Would you recommend this course to other students of the college
 1. Yes 2. Can't Say 3. Yes 4. No

10 If you have any suggestion for improving the course, please do so in the space below

If we could get more resources that were used during the ~~prog~~ course program like then it'd be easier for us to take notes and reflect. I hope we can get some more hard copy of information as well as websites, videos, ppt etc that could help us later on as well. Overall the course was very helpful and amazingly co-ordinated, it would be very beneficial for us.

FEEDBACK FORM

RUSA FINISHING SCHOOL, BIRJHORA MAHAVIDYALAYA

(Do not disclose your name. This information will be used for the improvement of the course)
On a scale of 1 to 5, tick the responses given... 1 poor, 2 adequate, 3 good, 4 very good, 5 excellent

1. The range of topics covered during the course
1. Poor 2. Adequate 3. Good 4. Very good 5. Excellent
2. Was the course content easy or difficult
1. Very Easy 2. Easy 3. Manageable 4. Difficult
3. The benefit from attending this course
1. Poor 2. Adequate 3. Good 4. Very good 5. Excellent
4. The materials like questionnaires, handouts and website resources given during the course
1. Poor 2. Adequate 3. Good 4. Very good 5. Excellent
5. The range of activities to enhance knowledge of the topic done by the trainees during the course
1. Poor 2. Adequate 3. Good 4. Very good 5. Excellent
6. How well were the trainers able to communicate with the trainees?
1. Generally ineffectively 2. Just satisfactorily 3. Mostly effectively 4. Always Effectively
7. How was the attitude of the trainers towards advising the students on the course
1. Indifferent 2. Sometimes helpful 3. Very Helpful
8. Did the trainers provide a motivational environment for the future goals of the students
1. Not at all 2. They were indifferent 3. Yes, very much so
9. Would you recommend this course to other students of the college
1. Yes 2. Can't Say 3. Yes NO
10. If you have any suggestion for improving the course, please do so in the space below

Overall, everything is satisfactory. This type of competition should be held not only in colleges but also school institutes. In, order to enhance the skills that are hidden inside the students. This RUSA program was very helpful as it improv helped us to understand the daily activities that are going on in life.

FEEDBACK FORM

RUSA FINISHING SCHOOL, BIRJHORA MAHAVIDYALAYA

(Do not disclose your name. This information will be used for the improvement of the course)

On a scale of 1 to 5, tick the responses given. 1. poor, 2. adequate, 3. good, 4. very good, 5. excellent

- The range of topics covered during the course
1. Poor 2. Adequate 3. Good 4. Very good 5. Excellent
- Was the course content easy or difficult
1. Very Easy 2. Easy 3. Manageable 4. Difficult
- The benefit from attending this course
1. Poor 2. Adequate 3. Good 4. Very good 5. Excellent
- The materials like questionnaires, handouts and website resources given during the course
1. Poor 2. Adequate 3. Good 4. Very good 5. Excellent
- The range of activities to enhance knowledge of the topic done by the trainees during the course
1. Poor 2. Adequate 3. Good 4. Very good 5. Excellent
- How well were the trainers able to communicate with the trainees?
1. Generally ineffectively 2. Just satisfactorily 3. Mostly effectively 4. Always Effectively
- How was the attitude of the trainers towards advising the students on the course
1. Indifferent 2. Sometimes helpful 3. Very Helpful
- Did the trainers provide a motivational environment for the future goals of the students
1. Not at all 2. They were Indifferent 3. Yes, very much so
- Would you recommend this course to other students of the college
1. Yes 2. Can't Say 3. Yes- NO

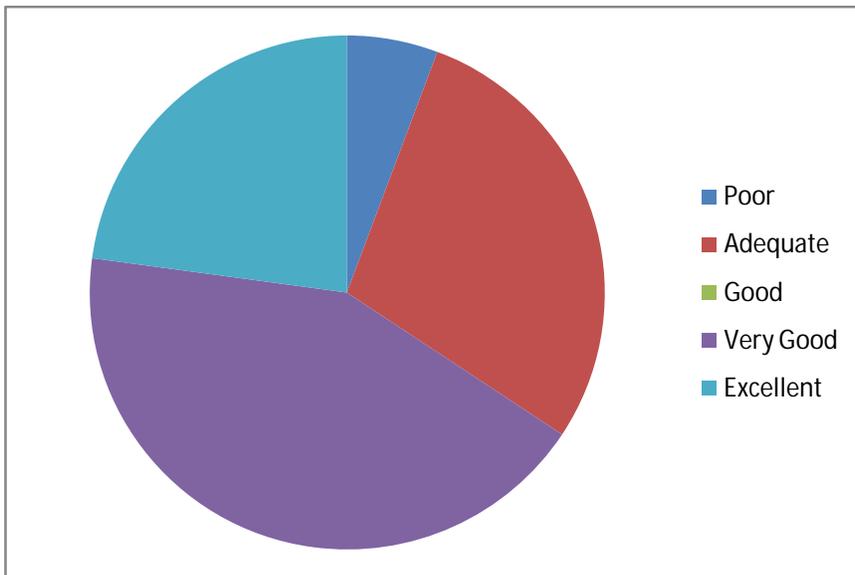
10. If you have any suggestion for improving the course, please do so in the space below

→ The sound system can be improved. The visuality of the video shown to explain us can be improved. More activities can be included. ~~for~~ otherwise it was all good though trainers are very helpful and provide us a motivational environment.

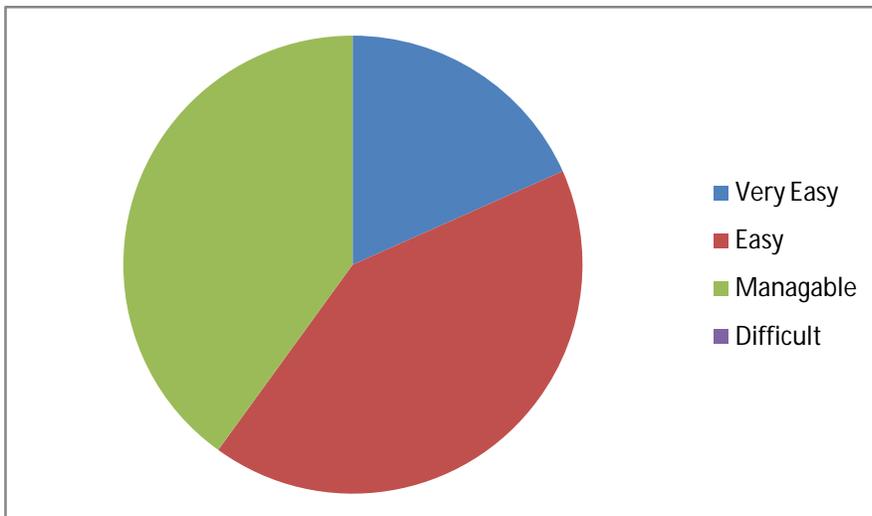
Feedback Analysis

At the end of the workshop feedback forms were distributed to the participants which were analyzed for further improvement of the course

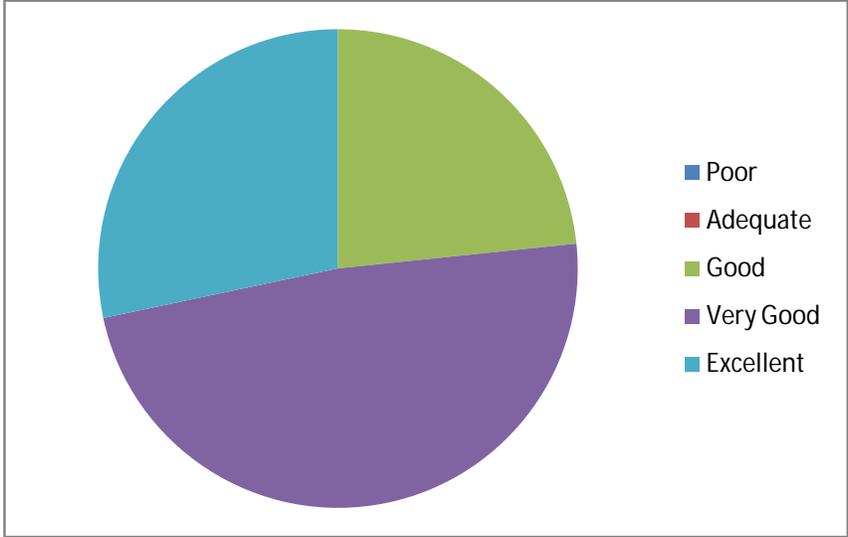
1. Response to- The question on the range of topics during the course



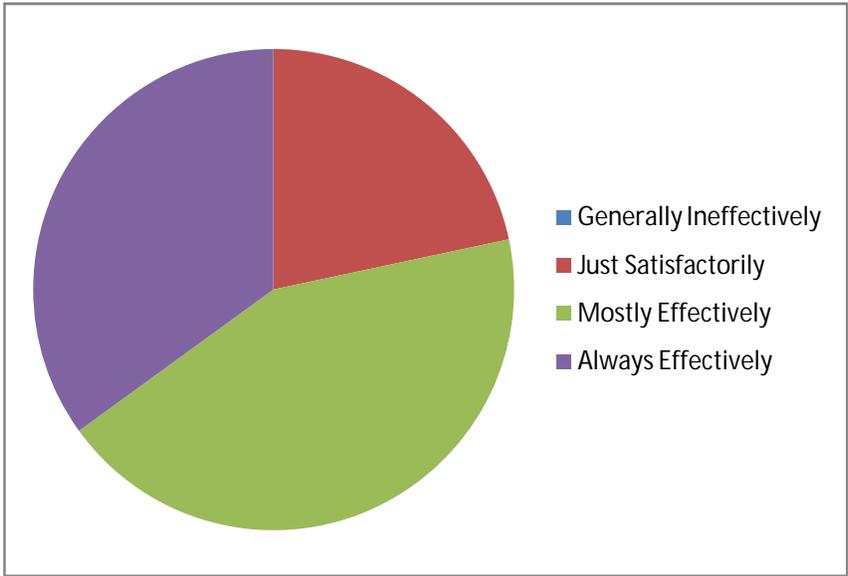
2 Response to -The difficulty level of course content



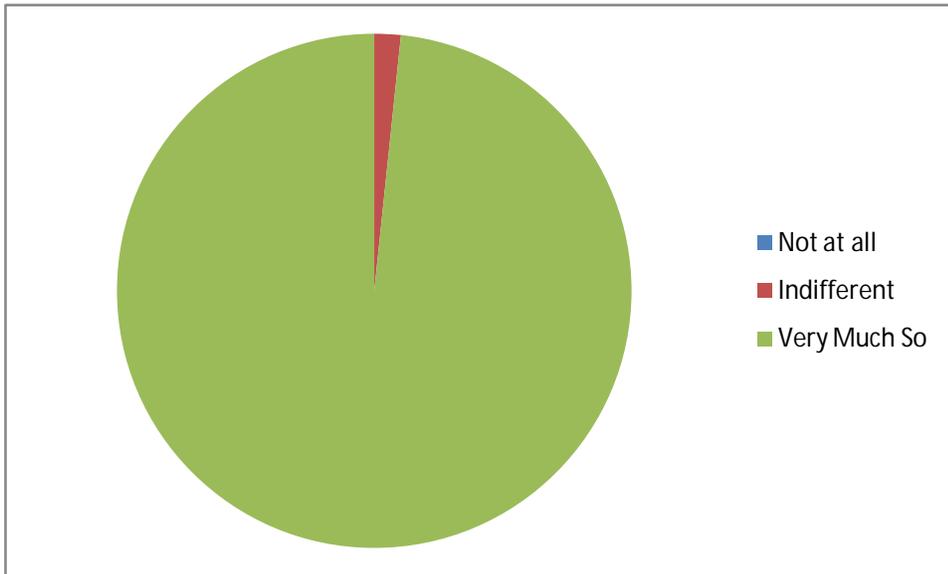
3 Response to- The benefit of attending the course



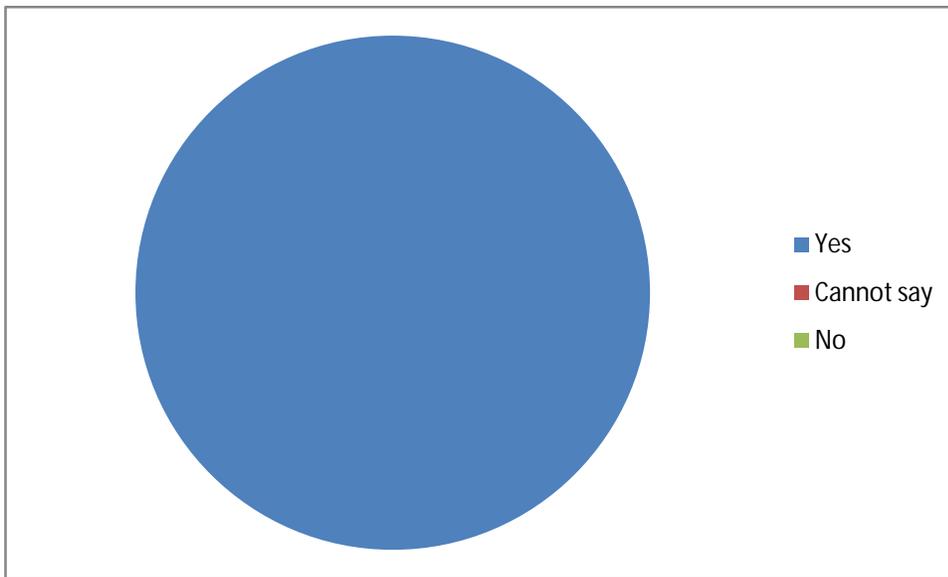
4 Response to -The communicative capabilities of the trainers towards the students



5. Response to -Trainers in providing a motivational environment



5 Response whether the course would be recommended to others



Some Comments

1. Overall the course was very helpful and amazingly coordinated.

Require material of classes should be available to us.

2. The number of days should be more to include more activities

3. Technical issues, including sound system should be improved.

4. Necessary breaks and outdoor activities should be given

5. The college must organize GD and mock interviews to improve the ability and confidence of students

6. Overall everything was satisfactory

Annexure V.

Evaluation Sheets

Personal Interview

RUSA FINISHING SCHOOL,
Under Equity Initiative of RUSA, Assam
EVALUATING SHEET

Training to Students at BIRJHORA... MAHAVIDYALAYA..... *Bongaigaon*

TOPIC --PERSONAL INTERVIEW..... Date *20/06/22*
Interview for post of officer in Nationalized Bank

0% - 20% (E) = Very Poor
20% - 40% (D) = Poor
40% - 60% (C) = Average
60% - 80% (B) = Good
80% - 100% (A) = Excellent

SL. NO.	NAME	CRITERIA				MARKS	Grade
		Knowledge of Subject (10)	Body Language(5)	Personal Appearance(5)	Overall(10)		
1	PROMJIT DAS	3	2	2	3	10	
2	ANUJ PRATIM RAY	3	2	3	3	11	
3	PALLAVI DEVI	2	1	3	4	10	
4	SHRISTI SAHA	5	3	3	5	16	
5	ZEEMONI BARUAH	3	2	2	2	09	

Johani
Signature of Interview Board members

RUSA FINISHING SCHOOL,
Under Equity Initiative of RUSA, Assam
EVALUATING SHEET

Training to Students at BIRJHORA...MAHAVIDYALAYA.....

TOPIC --PERSONAL INTERVIEW.....Date 30/05/22

*Interview for Post of Research Assistant
in Educational Institute (University)*

- 0% - 20% (E) = Very Poor
20% - 40% (D) = Poor
40% - 60% (C) = Average
60% - 80% (B) = Good
80% - 100% (A) = Excellent

SL NO	NAME	CRITERIA				MARKS	Grade
		Knowledge of Subject (10)	Body Language(5)	Personal Appearance(5)	Overall(10)		
1	Saumita Modak	3	2	2	3	10	
2	Shatabdi Bora	5	3	3	6	17	
3	Boushali Paul.	4	3	3	5	15	
4	Prerona Poddar	4	3	2	4	13	
5	Rupjyoti Barman	4	3	3	4	14	
6.	Shatabdi Barman	3	3	3	4	13	

Kaushik Das

Signature of interview Board member

RUSA FINISHING SCHOOL,
Under Equity Initiative of RUSA, Assam
EVALUATING SHEET

Training to Students at BIRJHORA... MAHAVIDYALAYA.....

TOPIC --PERSONAL INTERVIEW.....Date 30/05/2022

Interview for post of officer in Nationalized Bank

0% - 20% (E) = Very Poor
20% - 40% (D) = Poor
40% - 60% (C) = Average
60% - 80% (B) = Good
80% - 100% (A) = Excellent

SL. NO.	NAME	CRITERIA				MARKS	Grade
		Knowledge of Subject (10)	Body Language(5)	Personal Appearance(5)	Overall(10)		
1	Pranjit Das	1	2	2	4		Increase Domain knowledge
2	Anuj Pratim Ray	1	2	2	4		Increase Subject knowledge
3	Bhavi Devi	2	3	3	6		Don't compare yourself with others
4	Shristi Saha	3	3	3	6		Good
5	Zemoni Baruah	2	3	2	5		Increase Domain knowledge.

[Signature]

Signature of Interview Board members

Dr A. K. Deka

69

Topic of Discussion - *Shree Lal Bujhara Mahavidyalaya*
be expanded to include girls stream

RUSA FINISHING SCHOOL, BIRMOHA MAHABIDYALAYA						
GROUP DISCUSSION EVALUATION SHEET						
Name	Ganguraj	Banuchha	Beauty	Tina	Prabha	Suman
Participation in						
<p>Take up the lead to give views on the group. Also nomination of the student to do a short paper during the discussion, and encourage to fulfil the need, make a good start to discuss and work together. Judge confidence from another person. Make positive comments for suggestions submitted by the group.</p>	Participate well Original points good listener	Participate well	good original points	no points	Participate well	Participate well
<p>Initiator's comments (write the appropriate one)</p>						
Overall Attitude (High / Medium / Low) (M / J)	✓ (M)	✓ (M)	✓ (M)	✓ (M)	✓ (M)	✓ (M)
Group Cohesiveness (High / Medium / Low) (M / J)	✓ (M)	✓ (M)	✓ (M)	✓ (M)	✓ (M)	✓ (M)
Behaviour (Aggressive, Assertive, Inflexible, Passive) (M / J / N)	L (M) / N	M (M) / ✓	M (M) / ✓	M (M) / ✓	M (M) / ✓	M (M) / ✓
Eye Contact (one to one, one to many, none) (M / J)	✓ (M)	✓ (M)	✓ (M)	✓ (M)	✓ (M)	✓ (M)
Hand Movements (Exaggerated, Moderate, Pattern) (M / J)	✓ (M)	✓ (M)	✓ (M)	✓ (M)	✓ (M)	✓ (M)
Verbal Ability (Good / Some / None) (M / J)	✓ (M)	✓ (M)	✓ (M)	✓ (M)	✓ (M)	✓ (M)
Active / Passive (High / Moderate / Low) (M / J)	✓ (M)	✓ (M)	✓ (M)	✓ (M)	✓ (M)	✓ (M)
Initialization	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
Summarization	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
Leadership	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N

None

Dr. K. Das

60

Topic of Discussion - Annual Flood Situation in Assam. Is there a solution?

RUSA FINISHING SCHOOL, BIRJHORA MAHAVIDYALAYA						
DISCUSSION PARTICIPATION SHEET						
Student	Rajat	Abdul	Pranav	Gunanga	Pratima	Rupijal
<p>Participation in GD</p> <p>Please use the space to note down specific points about contribution of the student such as whether he/she opened the discussion, used an example to illustrate a point, made a point that is overlooked and so on or generally sought clarification from an other person, made positive feedback, etc.</p> <p>Suggest 10 to 15 summary and the best 10 only</p>	Initiated Organized points	NO participate	Did not participate properly	Gave response hardly shown	Spoke softly	Spoke clearly Organized Points Voice Quality Participate in discussions
Instructor's comments (Circle the appropriate one)						
Overall Influence - High, Moderate, Low (H/M/L)	✓ (H)	✓ (M)	✓ (L)	✓ (H)	✓ (M)	✓ (L)
Overall Originality - High, Moderate, Low (H/M/L)	✓ (H)	✓ (M)	✓ (L)	✓ (H)	✓ (M)	✓ (L)
Behavior - Aggressive, Assertive, Lethargic, Nervous (A/N/S/W)	✓ (A)	✓ (N)	✓ (S)	✓ (A)	✓ (N)	✓ (W)
Eye Contact - One to one, one to many, averted (O/M/A)	✓ (O)	✓ (M)	✓ (A)	✓ (O)	✓ (M)	✓ (A)
Hand Movements - Excessive, Moderate, Passive (E/M/P)	✓ (E)	✓ (M)	✓ (P)	✓ (E)	✓ (M)	✓ (P)
Voice Quality - Good, Pleasant, Weak (G/P/W)	✓ (G)	✓ (P)	✓ (W)	✓ (G)	✓ (P)	✓ (W)
Attitude towards others - Emotional, Objective (E/O)	✓ (E)	✓ (O)	✓ (E)	✓ (E)	✓ (O)	✓ (E)
Initiation	✓ (H)	✓ (M)	✓ (L)	✓ (H)	✓ (M)	✓ (L)
Summarization	✓ (H)	✓ (M)	✓ (L)	✓ (H)	✓ (M)	✓ (L)
Leadership	✓ (H)	✓ (M)	✓ (L)	✓ (H)	✓ (M)	✓ (L)

Solution to
 Problems Anulka Mishra

MATHEMATICS
 RUSA FINCHER 6A
 Semester - IV

1. d) 150 metres ✓
2. c) 273 m ✓
3. c) Rs. 698 ✓
4. d) 10% x Try to do this
first multiplication
5. c) 42, 33 ✓
6. c) Friday ✓
7. d) 7 x Leave the language
of the problem.
8. d) 1200 x
9. a) 91 ✓
10. a) 34.5 x
11. d) 90 ✓
12. d) 4.5 ✓
13. c) 11 x Compare this problem
with some other problem.
14. b) 7.2 ✓
15. d) $\frac{8}{15}$ ✓
16. d) 54 ✓
17. d) 12 ✓
18. c) 6 x
19. d) 1.06 x
20. c) 0.25 x Leave the
multiplication
when decimal
appears.
21. c) 17.2 ✓
22. c) 10 years x
23. d) 88 years x
24. b) 8 x
25. d) Cannot be determined x

26. d) 180 ✓
27. d) 87 x
28. d) 196 x
29. d) 97.30 ✓
30. c) 550 x
31. c) 4:5 ✓
32. c) 2000 ✓

$$\frac{34}{62}$$

Final

Rajshri Bannari (S) (4th year) MATHEMATICAL APTITUDE

1. (D) 150 meter ✓
2. (C) 273 m ✓
3. (C) 698 ✓
4. (B) $5\frac{5}{11}$ ✓
5. (C) 42,33 ✓
6. (C) Friday ✓
7. (A) 6.25 ✓
8. (C) 1200 ✓
9. (D) 91 ✓
10. (C) 322 ✓
11. (D) 90 ✓
12. (D) 4.5 ✓
13. (C) 11 ✓
14. (B) 2 ✓
15. (C) $\frac{7}{15}$ ✓ X compare this money with the price

16. (C) 45 X ✓
17. (B) 11 X ✓
18. (B) 4 X ✓
19. (A) 0.86 ✓
20. (B) 0.0125 ✓
21. (A) 0.172 X ✓
22. (A) 4 years ✓
23. (B) 19 years ✓
24. (A) 7 ✓
25. (B) 27 X ✓
26. (D) 180° ✓
27. (B) 0.06 ✓
28. (B) 14 X Read the questions carefully
29. (D) 235 ✓
30. (B) Rs 450 ✓
31. (A) 2:5 X Read the questions carefully
32. (C) ✓

Solution to Problems
 → learn the language to be able to correctly transfer word equation to math form

$\frac{46}{62}$

Examine

Resume and Application

From,

Srishti Saha
Akabinda Colony,
T.R. Phukan Road,
Bongaigaon, Assam

Bongaigaon, Assam
29th June 2022

To,

Mrs. Brauliy Das
Department of English
Birjhora Mahavidyalaya
Bongaigaon

Subject: Application for the post of Probationary Officer in National Bank of India

Respected Madam,

This is with your advertisement for the post of Probationary Officer in National Bank of India that I am interested in this post and would appreciate your consideration as a candidate for this post. I believe that my skills, qualifications and experience make me suitable for this job.

I have attached my resume for your consideration to your reference and looking forward to hear from you about the progress of my application.

Thanking you.

Sincerely,
Srishti Saha
(SRISHTI SAHA)



Shikhi Saha
Ananda colony,
T. K. Phukan Road,
Bongaigaon,
Assam
Phone no: 8638826608, Email id: shikhisaha576@gmail.com

RESUME

Objective: Looking for the post of Probationary Officer where I can utilize my knowledge and talent to become an asset of the organization.

Work Experience: Account clerk, SBI (2020-Present)

- Effectively managed customer's accounts.
- Prepared bank deposits, general ledger postings and statements.
- Received "Employee of the year" title.

Education and Training:

- B. Sc from Birjhora Mahavidyalaya, Bongaigaon securing 82% under Gauhati University in 2018.
- 12th from Delhi Public School, Dhaligaon, CBSE Board with 89% in 2015.
- 10th from Delhi Public School, Dhaligaon, CBSE Board with 92% in 2013.
- DRA Certificate from Institute of Banking and Finance in the year 2019.

Language Skills: Multiple language fluency

Technical Skills: MS Office
C++
HTML

Personal Profile:

Name - Srishti Saha

Father's name - Malay Kr. Saha

Mother's name - Smigdhra Saha

Date of birth - 18 November, 2002

Nationality - Indian

Hobbies - Painting, listening to music, Reading books.

Awards and Honours - Secured 1st position in Inter-state Essay Writing Competition.

References:

Mr. S. Agarwal from SBI, Bank Manager

Phone no.: +91 3421568411

Email: sagarwal24@gmail.com

Mrs. R. Pathak from SBI, Assistant Manager

Phone no.: +91 5021658291

Email: rpathak@gmail.com

From,
Saumita Modak
9707015419
modak.saumita05@gmail.com
Bongaigaon, 783380
June 30, 2022.

To,
Hiring Management,
Gauhati University
Gopinath Bordoloi Nagar, Jalukbari
Guwahati, Assam, 781014

Subject :- Application for the post of Research Associate in Gauhati University.

Reference :- Sumitra Dutta (Classmate), Prof. A.K. Singha (Mentor)

Respected Sir,

My name is Saumita Modak and I am writing to you regarding the Research Associate post in the Department of Chemistry at Gauhati University. As a postgraduate in Inorganic Chemistry from Gauhati University, I have the necessary academic background to be a competent contributor to your research team. Moreover, assisting with your research in ~~the~~ field of Chemistry complements my career as I plan to pursue a Doctoral degree in this field in the future.

As stated in my ^{attached} resume, I am a dedicated Research Professional offering exceptional multitasking and organization skills and the important ability to perform well both independently and in fast-paced and deadline-driven team environments. My experience researching and writing my graduate thesis has helped me develop and fine-tune the skills necessary for a full time research position.

As per my professor, I have strong dedication towards this field, strong work ethics and extremely good performance only in this specific course and I would prove to be the best candidate, which I completely agree to. Moreover, I am hassle-free and very easy to work with, I have great enthusiasm to learn new things and I never consider any work as large or small.

I look forward to discussing my candidacy with you in person or over the phone. If any additional information will help my application forward, please let me know. Thanks for your time and consideration.

Sincerely,

SOUMITA MODAK

Saumita Modak

9707075419

modak.saumita.cs@gmail.com

Bongaigaon, 713390

OBJECTIVE

I am looking for a Research associate position in the area of Green Chemistry to nurture my skills and for a good promising career.

WORK EXPERIENCE

- As Intern in Starpower Industries for six months
- As a Chemistry teacher

EDUCATIONAL BACKGROUND

Msc with 74.94%

2019

Gauhati University

Bsc with 70.84%

2017

Bengaluru Mahavidyalaya
Bongaigaon under GU

HS with 80.5%

2014

under CBSE

ASSE with 92.5%

2012

LANGUAGE SKILLS

- Fluent in English, Hindi, Assamese and Bengali

TECHNICAL SKILLS

- Microsoft Presentation
- Fast typer
- Photoshop Editing

	Activities Communication Skills	Evaluating Sheets
Sl. Nos.	Names.	Marks/Grade
1.	Zeenoni Baruah	B
2.	Rupjoli Barman.	B ⁺
3.	Bhargab Talukdar	C
4.	Shahnaz Rahman.	B ⁺
5.	Satabdi Dey	B
6.	Tanima Joardar	C
7.	Usta Choudhury.	C

W. Meek

Mech		Activities	Evaluating Sheet
Sl. No.	Names (TEAM A)		Marks/Grade.
1.	Lipika Ghosh		B++
2.	Champa Halder		Time Management Good Teams divided tasks properly
3.	Shibani Barmah.		
4.	Sharitri Roy		
5.	Barsha Roy.		
Names (Team B)			
1.	Maha Choudhury		A
2.	Anandita Adhikary		Done well Time management good all tasks performed well
3.	Madhujoyo Mr. Deb.		
4.	Shabana Yasmin.		
5.	Navin Prasad		
Names (Team C)			
1.	Rajat Mahanta		A
2.	Shristi Saha		Good strategy of discussing in round table and then going to perform tasks Rajat showed capable leadership
3.	Ankita Saha.		
4.	Shani Kumar		
5.	Sandhya Saha.		

Activity	Evaluating Sheet				Conversation
Names	Fluency	Pronunciation	Vocabulary	Grammatical accuracy	Marked/Grade
Statabdi	A	A	B	B	
Lapabrata	B	A	C	B	
Rupjoli	C	C	B	C	
Bidyut	C	C	B	B	
Aurij	B	B	C	B	
Satyapratim	A	A	C	B	

10/100

Evaluating Sheet
Activity

JAX

Names	Grades	
Pallavi Devi	A	
Anupam Ray	A	Mech <u>13/20</u>

Activity
Evaluating Sheet Team Work

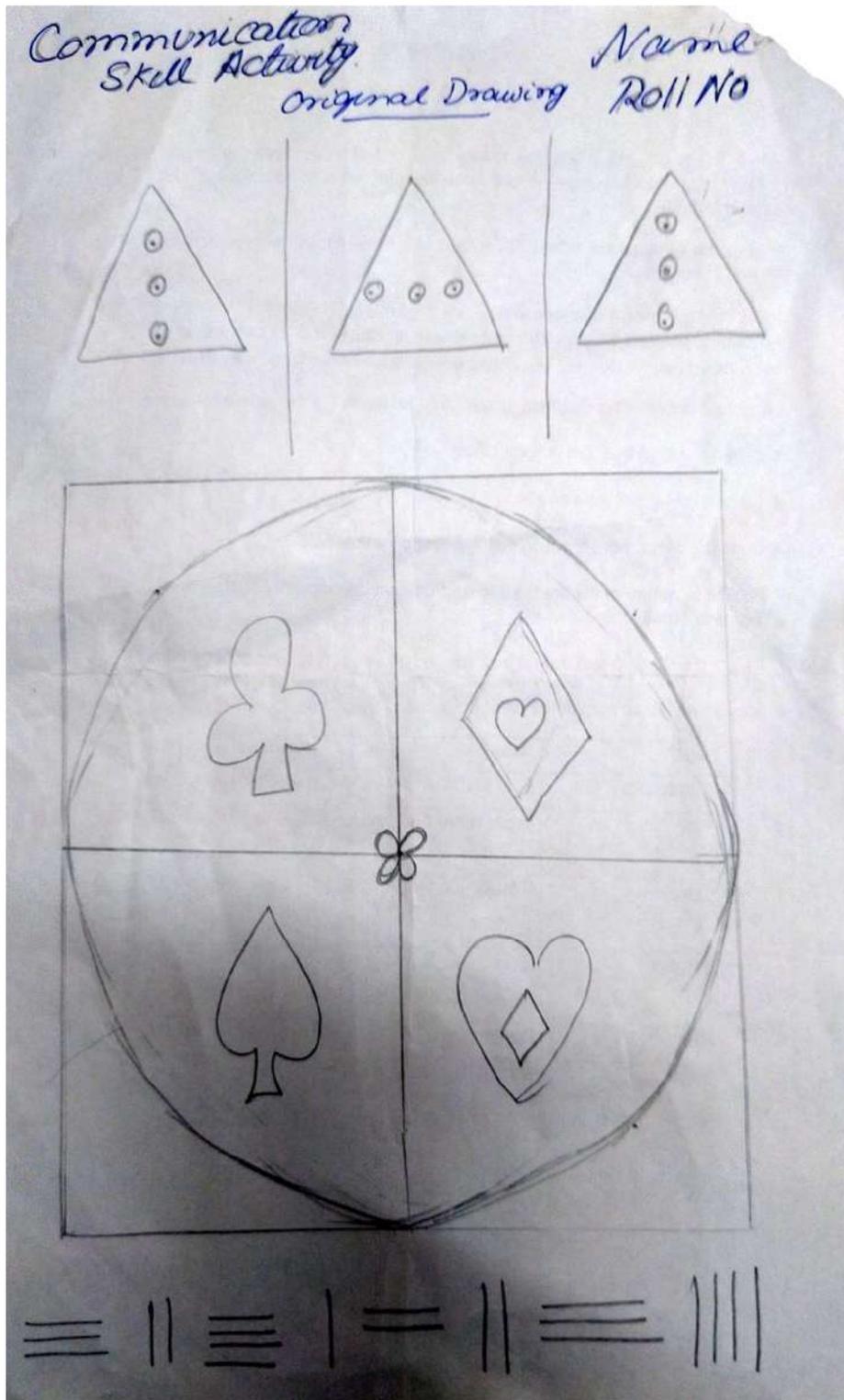
Sl No.	Names (Team A)	Sl No.	Names (Team B)
1.	Ravi Anand Ojha	1.	Anuksha Mishra.
2.	Simanta Pattnaik	2.	Prerana Padder
3.	Prabir Dey	3.	Zeemani Baruah
4.	Amlan Ray.	4.	Satabdi Dey.
5.	Kanabjyoti Singha.	5.	Shahruj Rahman.
6.	Nabajyoti Ray	6.	Yasmin Haider.
7.	Nitish Ray.	7.	Tanima Joarder
8.	Bhargab Talukder.	8.	Baishali Paul.

Good co-ordination

Mech
Nice cooperation
Des

Good co-ordination
Mech
Nice co-operation
Des

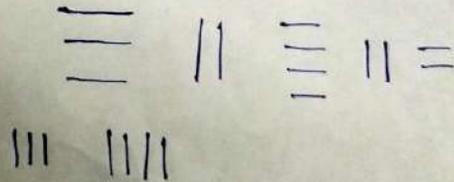
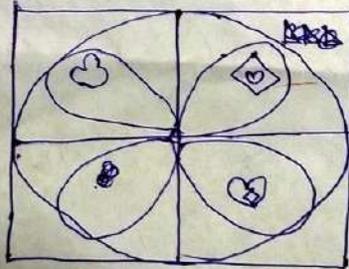
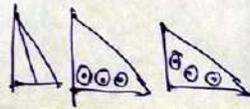
Communication Skill, Leadership and Team skill



Communication Skill activity

communication Skill

Student Response
Drawing



Shaharaj Rahman
Roll NO-23

VI. Photo Gallery



Spoken English



Team and Leadership skills



Communication skills



Group Discussion



Personal Interview



Power Point Preparation and Presentation



Group Photo



Certificate Distribution to Students



Certificate Distribution to Resource Persons

VIII. **Video Links**

VIDEO LINK 01: GROUP DISCUSSION [CLICK HERE](#)

VIDEO LINK 02: PERSONNEL INTERVIEW 1 [CLICK HERE](#)

VIDEO LINK 03: PERSONNEL INTERVIEW 2 [CLICK HERE](#)

VIDEO LINK 04: PERSONNEL INTERVIEW 3 [CLICK HERE](#)

VIDEO LINK 05: MISCELLANEOUS [CLICK HERE](#)

Date			
Page No.			

Date			
Page No.			

SL NO	Name of the Program	Title of the course
①	Add on course	Herbarium techniques and its role in Modern sciences

Starting Date	Ending Date
21/06/2023	27/06/2023

Department of Botany
Birjhora Mahavidyalaya Bongaigaon::Assam
Add-on Course 2023

Department of Botany, Birjhora Mahavidyalaya has conducted an "Add-on Course on Herbarium techniques and its role in Modern Sciences" which is held on from 21 – 27 June, 2023. The course is scheduled for 30 Hours containing 5 hours classes per day which were composed of Lectures, Hands-on and other activities by the departmental as well as invited Resources persons. Total 50 under-graduate students from the Department of Botany and Zoology were registered for the Course.

On successful completion of the Course, Certificates were distributed to the successful students having attendance percentage 50 or above. Total 44 out of 50 registered students were qualified for Course completion Certificates.

Programme Details below:-

Name of the Programme	Target group	Course Duration	Venue
30 Hours Add-on Course on Herbarium techniques and its role in Modern Sciences	Undergraduate students of Botany and Zoology	30 Hours 21-06-2023 to 27-06-2023	Department of Botany Birjhora Mahavidyalay Bongaigaon: Assam

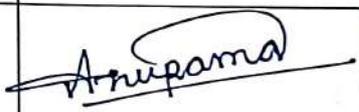
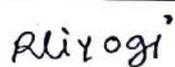
Date	Topics	Resource Persons
Day-1 21-06-2023	Introduction- Historical account, Significance, Functions, Types of Herbaria, Acronym, important Herbaria of the world, major Herbaria in NE India, Digital Herbarium.	Dr. Dilip Kr. Roy Asstt. Prof. Dept. of Botany Birjhora Mahavidyalay
Day-2 22-06-2023	Herbarium Methodology-Herbarium Sheets, Field and Laboratory equipment, colour preservation techniques, basic techniques for herbarium sheets preparation and storage.	Dr. Neelanjana Baruah HoD Dept. of Botany Birjhora Mahavidyalay
Day-3 23-06-2023	Role of Herbarium in- Teaching and Research, Plant Taxonomy, Assessment of Plant Biodiversity, Pharmacy Education and Research, Herbal Drug discovery, Ecology, Forestry, Ethno-botany, Evolution and Conservation biology.	Dr. Subrata Sarkar Asstt. Prof. Dept. of Botany Abhayapuri College
Day-4 24-06-2023	Herbarium curation and Digitization techniques, Accession Register, Fumigation, Pest Management, Herbarium specimens on Loan, Herbarium Ethics.	Dr. Ashoke Kr. Das Asstt. Prof. Dept. of Botany Abhayapuri College
Day-5 26-06-2023	Hands-on-Herbarium sheet preparation for Bryophytes, Pteridophytes and Higher Plants. Searching Digital Herbarium online for consultation.	Ms. Anupama Sarkar Asstt. Prof. Dept. of Botany Birjhora Mahavidyalay
Day-6 27-06-2023	Hands-on-Herbarium sheet preparation for Bryophytes, Pteridophytes and Higher Plants. Searching Digital Herbarium online for consultation.	Ms. Pranjana Sarkar Niyogi Asstt. Prof. Dept. of Botany Birjhora Mahavidyalay


Dr. Dilip Kumar Roy
 Course Coordinator
 Birjhora Mahavidyalay


Dr. Neelanjana Baruah
 HoD
 Birjhora Mahavidyalay


 Principal
 Birjhora Mahavidyalay
 Principal (UC)
 Birjhora Mahavidyalaya
 Bongaigaon

Name and Signature of the Resource Persons of the 30 Hours Add-on Course on Herbarium techniques and its role in Modern Sciences –

Sl. No.	Name	Mobile Number	Signature
1	Dr. Neelanjana Baruah HoD Dept. of Botany Birjhora Mahavidyalaya		
2	Dr. Subrata Sarkar Asstt. Professor Dept. of Botany Abhayapuri College	9365616158	
3	Dr. Ashoke Kumar Das Asstt. Professor Dept. of Botany Birjhora Mahavidyalaya	8472027788	
4	Dr. Dilip Kumar Roy Asstt. Professor Dept. of Botany Birjhora Mahavidyalaya	8794405605	
5	Ms. Anupama Sarkar Asstt. Professor Dept. of Botany Birjhora Mahavidyalaya	8812082592	
6	Ms. Pranjana Niyogi Asstt. Professor Dept. of Botany Birjhora Mahavidyalaya	8638237571	


Principal
Principal (i/c)
Birjhora Mahavidyalaya
Bongalgaon

DEPARTMENT OF BOTANY
BIRJHORA MAHAVIDYALAYA
BONGAIGAON: ASSAM

Date: 15.06.2023

To
The Principal
Birjhora Mahavidyalaya
Bongaigaon: Assam

Sub.: Seeking permission to conduct- "30 Hours Add-on Course on Herbarium techniques and its role in Modern Sciences" undergraduate students of Botany and Zoology of our College.

Madam,

We are pleased to inform you that Department of Botany wish to conduct- "30 Hours Add-on Course on Herbarium techniques and its role in Modern Sciences" undergraduate students of Botany and Zoology of our College w.e.f. 21.06.2023 to 27.06.2023 (6 Days, 30 Hours). The course contains both Theory classes and Hands-on practices.

In this regards, we need your kind consent and supports. Programme details and schedule is attached herewith for kind perusal.

Thanking you.

Your Sincerely,

N. Baruah
15/06/23
(Dr. Neelanjana Baruah)
Department of Botany
Birjhora Mahavidyalaya
Bongaigaon

Copy to: Coordinator, IQAC, Birjhora Mahavidyalaya, Bongaigaon for kind information and suggestion.

Approved
15/6/2023
Principal (I/c)
Birjhora Mahavidyalaya
Bongaigaon

N. Baruah
15/06/23
(Dr. Neelanjana Baruah)
Department of Botany
Birjhora Mahavidyalaya
Bongaigaon

30 HOURS ADD-ON COURSE ON HERBARIUM TECHNIQUES AND ITS ROLE IN MODERN SCIENCES

PROGRAMME DETAILS:

Name of the Training Programme	Target group	Course Duration 30 Hours	Venue
<i>30 Hours Add-on Course on Herbarium techniques and its role in Modern Sciences</i>	Undergraduate students of Botany and Zoology of Birjhora Mahavidyalaya	21-06-2023 to 28-06-2023 (6 Days)	Department of Botany, Birjhora Mahavidyalaya, Bongaigaon.

PROGRAMME SCHEEDULE:

DATE	TOPICS
DAY 1 21-06-2023 Wednesday	Introduction- Historical account, Significance, Functions, Types of Herbaria, Acronym, important Herbaria of the world, major Herbaria in NE India, Digital Herbarium
DAY 2 22-06-2023 Thursday	Herbarium Methodology- Herbarium Sheets, Field and Laboratory equipment, colour preservation techniques, basic techniques for herbarium sheets preparation and storage.
DAY 3 23-06-2023 Friday	Role of Herbarium in- Teaching and Research, Plant Taxonomy, Assessment of Plant Biodiversity, Pharmacy Education and Research, Herbal Drug discovery, Ecology, Forestry, Ethno-botany, Evolution and Conservation biology.
DAY 4 24-06-2023 Saturday	Herbarium curation and Digitization techniques, Accession Register, Fumigation, Pest Management, Herbarium specimens on Loan, Herbarium Ethics. Searching Digital Herbarium online for consultation
DAY 5 26-06-2023 Monday	Hands-on-Herbarium sheet preparation for Bryophytes and Pteridophytes. Searching Digital Herbarium online for consultation
DAY 6 27-06-2023 Tuesday	Hands-on-Herbarium sheet preparation for Higher Plants (Herbs, Shurbs, Trees, Aquatic plants, Succulent plats. Searching Digital Herbarium online for consultation

Course Coordinator: Dr. Dilip Kumar Roy, Assistant Professor, Dept. of Botany.

Resource Person:

1. Dr. Neelanjana Baruah, Associate Prof., Dept. of Botany, BMB
2. Dr. Subrata Sarkar, Assistant Professor, Dept. of Botany, Abhayapuri College
3. Ms. Anupama Sarkar, Assistant Professor, Dept. of Botany, BMB
4. Ms. Pranjana Niyogi, Assistant Professor, Dept. of Botany.

Approved
15/6/2023

Principal (i/c)
Birjhora Mahavidyalaya
Bongaigaon

N. Baruah
15/06/2023
HoD
Department of Botany
Birjhora Mahavidyalaya
Bongaigaon: Assam.

Sl No	Name of the Student	Contact No	Signature
			Day-1
1	Nijum Basumatary	7099507297	Nijum Basumatary
2	Kalyan Nath *	7099190325	Kalyan Nath
3	Santanu Narayan Dev	6001316009	Santanu Nr. Dev
4	Kasuma Barman	8638980667	DK
5	Sourab Barman	6000259048	SB
6	Brajshwar Day.	6002103677	Brajshwar Day.
7	Anish Baruah *	8637841447	Anish Baruah
8	Abhijit Sengupta	6003188153	Abhijit Sengupta
9	Neha Ghosh	8822369491	Ghosh
10	Rimli Medhi	7086483842	Rimli Medhi
11	Pampi Nath.	6000108815	Pampi Nath.
12	Madhusmita Ray	9707699930	* Madhusmita Ray
13	Jyoti Yadav.	6002675870	Jyoti Yadav.
14	Jyotirupa Sarma	7002215522	Jyotirupa Sarma.
15	Rehana Khatoon	8133082261	Rehana Khatoon
17	Dipandita Sarkar	8822565494	* Dipandita Sarkar
18	Amjana Barman	9864521190	* Amjana Barman
19	Nitumoni Basumatary	8453661485	Nitumoni Basumatary
20	Subika Najmin	6003416611	Subika Najmin
21	AL Karishma Zahar	9394384993	AL Karishma Zahar
22	Tainika Borik.	8822873823	Tainika Borik.
23	Salima Begum.	8822142975	Salima Begum.
24	Ganga Rani Nath	7896370965	Ganga Rani Nath
25	Jyotimoni Nath	6909297442	Jyotimoni Nath
26	Bandana Nath	9365689186	Bandana Nath.
27	Pompi Sarkar	9678601396	Pompi Sarkar
28	Kristee Nath	8638954128	Kristee Nath.
29	Rumi Sarkar	9957149804	Rumi Sarkar.
30	Sonam Jojo	6001512798	Sonam Jojo
31	Udita Dutta	9864912594	Udita Dutta
32	Kausthuri Kausthuri	7578832719	Kausthuri Kausthuri
33	Prिया Das	6000752161	Prिया Das
34	Rishema Khatoon	7663982900	Rishema Khatoon

Day-2	Day-3	Day-4	Day-5	Day-6
Nijam Basumatary	Nijam Basumatary	Ab	Ab	Ab
Kalyan Nath Santanu Mr. Das	Kalyan Nath Santanu Mr. Das	Kalyan Nath Ab	Kalyan Nath Ab	Kalyan Nath Ab
Ab	Ab	Ab	Ab	Ab
Ab	Ab	Ab	Ab	Ab
Ab	Brajeshwar Day.	Ab	Ab	Ab
Anish Baruah	Anish Baruah	Anish Baruah	Ab	Anish Baruah
Abhijit Sengupta	Abhijit Sengupta	Abhijit Sengupta	Ab	Abhijit Sengupta
Ab	Neha Ghosh	Ab	Ab	Ab
Rimli Medhi	Rimli Medhi	Rimli Medhi	Rimli Medhi	Rimli Medhi
Pampi Nath	Pampi Nath.	Pampi Nath	Ab	Pampi Nath.
Madhusmita Ray	Madhusmita Ray	Madhusmita Ray	Ab	Madhusmita Ray
Jyoti Yadav.	Jyoti Yadav.	Jyoti Yadav.	Ab	Jyoti Yadav.
Jyotirupa Sarma	Jyotirupa Sarma	Jyotirupa Sarma	Jyotirupa Sarma.	Jyotirupa Sarma
Rehana Khatoon	Rehana Khatoon	Rehana Khatoon	Rehana Khatoon	Rehana Khatoon
Dipandita Sarkar	Dipandita Sarkar	Dipandita Sarkar	Dipandita Sarkar	Dipandita Sarkar
Anjana Barman	Anjana Barman	Anjana Barman	Anjana Barman	Anjana Barman
Nitumoni Basumatary	Nitumoni Basumatary	Nitumoni Basumatary	Ab	Nitumoni Basumatary
Subika Najmen	Ab	Subika Najmen.	Subika Najmen.	Ab
AL Karishma Zahan	AL Karishma Zahan	AL Karishma Zahan	AL Karishma Zahan	Ab
Tainika Bonik	Tainika Bonik	Tainika Bonik.	Tainika Bonik.	Tainika Bonik.
Ab	Salima Begum.	Salima Begum.	Ab	Salima Begum.
Ganga Rani Nath	Ganga Rani Nath	Ganga Rani Nath	Ab	Ganga Rani Nath
Jyotimoni Nath	Jyotimoni Nath	Jyotimoni Nath	Ab	Jyotimoni Nath
Bandana Nath.	Bandana Nath.	Bandana Nath.	Ab	Bandana Nath.
Pompi Sarkar	Pompi Sarkar	Pompi Sarkar	Ab	Pompi Sarkar
Kristee Nath.	Kristee Nath.	Kristee Nath.	Ab	Kristee Nath.
Rumi Sarkar.	Rumi Sarkar.	Rumi Sarkar.	Ab	Rumi Sarkar
Sonam Jojo	Sonam Jojo	Sonam Jojo	Ab	Sonam Jojo
Udita Dutta	Udita Dutta	Udita Dutta	Ab	Udita Dutta
Kausthuri Kausturi	Kausthuri Kausturi	Kausthuri Kausturi	Ab	Kausthuri Kausturi
Pritya Das	Pritya Das	Pritya Das	Ab	Pritya Das
Rishuona Khatoon	Rishuona Khatoon	Rishuona Khatoon	Rishuona Khatoon	Rishuona

SL NO	Name of the student	Contact no	Signature
			Day-1
36.	Jayshri Rabi Das	8011786033	Jayshri Rabi Das
37.	Jenti Adhikary	8812921344	Jenti Adhikary
38.	Anubhab Roy	6002853422	AB
39.	Aditya Saha	8822357251	AB
40.	Afrizul Rahman	9678055808	Afrizul Rahman
41.	Bitupan Roy	7086530326	Bitupan Roy
42.	Debasish Choudhury	6900664913	Debasish Choudhury
43.	Abu Hai Siddique Rahman	9365950996	Abu Hai Siddique Rahman
44.	Urumi Mohanta		
44.	Urumi Mohanta	3101721694	Urumi Mohanta
45.	Sweta Ghosh	9101837989	Sweta Ghosh
46.	Manjula Prasad	7002659985	AB
47.	Hiramani Das	9387432366	AB
48.	Moumi Saha	9864849708	AB
49.	Puspita Banik	8422050756	AB
50	Anusume Gayary	7896507379	AB

Percentage of Attendance

Total no of class	Total no of Present day	Percentage of At
6	1	12%
6	2	33%
6	3	50%
6	4	66%
6	5	83%
6	6	100%

List of students (obtaining certificate)

Date			
Page No.			

SL NO

Name of Students

- ① MR Abu Hai Siddique Rahman
- ② MR Abhijit Sengupta
- ③ MS Kristee Nath
- ④ MR Kalyan Nath
- ⑤ MS Ariyana Batman
- ⑥ MS madhusmita Ray
- ⑦ MS Nitumoni Basumatary
- ⑧ MS Pampi Nath
- ⑨ MS Priya Das
- ⑩ MS Rizwana Khatun
- ⑪ MS Rehana Khatun
- ⑫ MS Joyshri Das
- ⑬ MS Jenti Adhikary
- ⑭ MS Tainika Banin
- ⑮ MS Dipandita Sankar
- ⑯ MS Al Karishma Zahan
- ⑰ MS Pampi Sankar
- ⑱ MS Sanam Jojo
- ⑲ MS Bandana Nath
- ⑳ MS Kauthumi Kasturi
- ㉑ MR Anish Batuah
- ㉒ MS Rangra Rani Nath
- ㉓ MS Jyotimoni Nath
- ㉔ MS Rumi Sankar
- ㉕ MS Rimli Medhi



Department of Botany
Birjhora Mahavidyalaya
(Provincialized Degree Science College)
Bongaigaon :: Assam

(Affiliated to Gauhati University & Accredited by NAAC)
Academic Committee Approved Add-On Course



This is to certify that
Ms. / Mr. Rumi Sarkar
a student of B.Sc. Botany (Honours)
Birjhora Mahavidyalaya, Bongaigaon, Assam
participated in and successfully completed the
“30 Hours Add-on Course on *Herbarium techniques and its role in Modern Sciences*”
held from 21 - 27 June, 2023

HoD
Dept. of Botany
Birjhora Mahavidyalaya
Bongaigaon
Department of Botany

Dr. Dhir Kumar Roy
Course Coordinator
Department of Botany
Date of issue: August 2023

Mrs. H.B. Ray Barman
Principal
Birjhora Mahavidyalaya



Department of Botany
Birjhora Mahavidyalaya
(Provincialized Degree Science College)
Bongaigaon :: Assam

(Affiliated to Gauhati University & Accredited by NAAC)
Academic Committee Approved Add-On Course



This is to certify that
Ms. / Mr. Jyotimoni Nath
a student of B.Sc. Botany (Honours)
Birjhora Mahavidyalaya, Bongaigaon, Assam
participated in and successfully completed the
“*30 Hours Add-on Course on Herbarium techniques and its role in Modern Sciences*”
held from 21 - 27 June, 2023

N. B. Barman
HOD
Dept. of Botany
Birjhora Mahavidyalaya
Dr. Neelanjana Baruah
HoD
Department of Botany
Birjhora Mahavidyalaya

Dilip Kumar Roy
Dr. Dilip Kumar Roy
Course Coordinator
Department of Botany
Date of issue: August 2023

H. B. Barman
Mrs. H. B. Ray Barman
Principal (i/c)
Birjhora Mahavidyalaya
Bongaigaon



Department of Botany
Birjhora Mahavidyalaya
(Provincialized Degree Science College)
Bongaigaon :: Assam

(Affiliated to Gauhati University & Accredited by NAAC)
Academic Committee Approved Add-On Course



This is to certify that

Ms./ Mr. Ganga Rani Nath
a student of B.Sc. Botany (Honours)

Birjhora Mahavidyalaya, Bongaigaon, Assam
participated in and successfully completed the

“30 Hours Add-on Course on *Herbarium techniques and its role in Modern Sciences*”
held from 21- 27 June, 2023

N. Barman
HOD of Botany
Dr. Neelanjana Barman
HOD
Department of Botany
Birjhora Mahavidyalaya

Dilip Kumar Roy
Course Coordinator
Dr. Dilip Kumar Roy
Department of Botany
Date of issue: August 2023

H.B. Ray Barman
Principal (i/c)
Mrs. H.B. Ray Barman
Birjhora Mahavidyalaya
Bongaigaon



Department of Botany
Birjhora Mahavidyalaya
(Provincialized Degree Science College)
Bongaigaon :: Assam
(Affiliated to Gauhati University & Accredited by NAAC)
Academic Committee Approved Add-On Course



This is to certify that
Ms. / Mr. Anish Barua
a student of B.Sc. Botany (Honours)
Birjhora Mahavidyalaya, Bongaigaon, Assam
participated in and successfully completed the
“*30 Hours Add-on Course on Herbarium techniques and its role in Modern Sciences*”
held from 21- 27 June, 2023

N. Barua
HoD
Dr. Neelanjana Baruah
Dept. of Botany
Birjhora Mahavidyalaya
Department of Botany

[Signature]
Dr. Dilip Kumar Roy
Course Coordinator
Department of Botany
Date of issue: August 2023

[Signature]
Mrs. H.B. Ray Barman
Principal (i/c)
Birjhora Mahavidyalaya
Bongaigaon



Department of Botany
Birjhora Mahavidyalaya
(Provincialized Degree Science College)
Bongaigaon :: Assam
(Affiliated to Gauhati University & Accredited by NAAC)
Academic Committee Approved Add-On Course



This is to certify that
Ms./ Mr. Kauthumi Kaussturi
a student of B.Sc. Botany (Honours)
Birjhora Mahavidyalaya, Bongaigaon, Assam
participated in and successfully completed the
“*30 Hours Add-on Course on Herbarium techniques and its role in Modern Sciences*”
held from 21 - 27 June, 2023

N. Barman
HoD
Dept. of Botany
Birjhora Mahavidyalaya
Dr. Neelanjana Barman
HoD
Department of Botany

Dr. Dilip Kumar Roy
Course Coordinator
Department of Botany
Dr. Dilip Kumar Roy
Date of issue: August 2023

Shobana
Mrs. H.B. Ray Barman
Principal (I/c)
Birjhora Mahavidyalaya
Bongaigaon

পদার্থ বিজ্ঞান বিভাগ

বীৰঝৰা মহাবিদ্যালয়

বৰপাৰা, ডাকঘৰ- বঙাইগাঁও, জিলা- বঙাইগাঁও,

অসম, পিন- ৭৮৩৩৮০

Website: www.birjhoramahavidyalaya.in



DEPARTMENT OF PHYSICS

BIRJHORA MAHAVIDYALAYA

Barpara, P.O. Bongaigaon, Dist. Bongaigaon

Assam, PIN - 783380

Email: physicsbirjhora@gmail.com

To,
The Principal
Birjhora Mahavidyalaya
Bongaigaon, Assam

Date: 18/05/2023

Sub: Seeking permission to conduct "30 hours Certificate course on Report Writing and PPT Presentation" for undergraduate students of our college.

Respected Madam,

We are pleased to inform you that Department of Physics wish to conduct "30 hours Certificate course on Report Writing and PPT Presentation" for undergraduate students of our college w.e.f. 01/06/2023 to 07/06/2023 (6 Days, 30 Hours). The course contains both Theory classes and hands on practices.

In this regard, we need your kind consent and supports to conduct this course. Program details and schedule is attached herewith for your kind perusal.

Thanking you

Yours sincerely

K Das
18/05/23

Dr. Kaushik Das
Head of Department
Department of Physics
HOD
Dept. of Physics
Birjhora Mahavidyalaya
Bongaigaon

Copy to: IQAC Coordinator, Birjhora Mahavidyalaya for kind information.

Approved

K Das
18/05/2023
Principal
Birjhora Mahavidyalaya
Bongaigaon

K Das
18/05/23

Dr. Kaushik Das
Head of Department
Department of Physics
HOD
Dept. of Physics
Birjhora Mahavidyalaya
Bongaigaon

Certificate course on Report Writing and PPT Presentation

Course coordinator: Dr. Kaushik Das, Asstt. Professor & HoD, Department of Physics

Course Outcome: After completion of this certificate course the learners would acquire the basic knowledge and skills how to prepare a Project Report and Powerpoint (PPT) presentation. The learners also be able to use LaTeX for scientific and academic writings. These skills are becoming essential in every branch of higher education and employments. Therefore, this certificate course will definitely enhance the job opportunity and career prospective of the learners.

Theory (14 Hours)

Module-I: Scientific Report writing (Lectures 2)

Structure and components of scientific reports - Types of report – Technical reports and thesis– Different steps in the preparation – Layout – Illustrations and tables - Bibliography, referencing and footnotes. Need of scientific word processor, examples of scientific word processors.

Module-II: Technical Writing in LaTeX (Lectures 8)

Introduction to LaTeX, advantages of using LaTeX, TeX/LaTeX word processor, preparing a basic LaTeX file, Document classes, Preparing an input file for LaTeX, Compiling LaTeX File, LaTeX tags for creating different environments, Defining LaTeX commands and environments, Changing the type style, Symbols from other languages, Equation representation: Formulae and equations, Figures and other floating bodies, Lining in columns- Tabbing and tabular environment, Generating table of contents, bibliography and citation, Making an index and glossary, List making environments, Fonts, Picture environment and colours, errors. Applications of LaTeX in article, thesis, slide preparation.

Module-III: Powerpoint Presentation (Lectures 4)

Introduction to Powerpoint,, PowerPoint Download, Interface Overview, Creating Objects, Customizing Objects, Organizing Objects, Text Format, Inserting Media, Charts, Template Design, Content Creation, Advanced Content Design (Figures and Graphs), Transition and Animation, Slideshow, Shortcuts and other options.

Practical (16 Hours)

Hands on Practice of preparing report in word processors, LaTeX, Powerpoint Presentation etc.

Reference Book:

1. Lamport, L., LATEX: A Document Preparation System, User's Guide and Reference Manual. Addison-Wesley, New York, second edition, 1994.
2. Guide to LATEX, fourth edition, Helmut Kopka, Patrick W. Daly


Principal
Birjhora Mahavidyalaya
Bongaigaon


HoD
Dept. of Physics
Birjhora Mahavidyalaya
Bongaigaon

পাৰ্থ বিজ্ঞান বিভাগ
বৰাৰা মহাবিদ্যালয়
বৰাৰা, ডাকঘৰ- বঙাইগাওঁ, জিলা- বঙাইগাওঁ,
অসম, পিন- ৭৮৩৩৮০
Website: www.birjhoramahavidyalaya.in



DEPARTMENT OF PHYSICS
BIRJHORA MAHAVIDYALAYA
Barpara, P.O: Bongaigaon, Dist: Bongaigaon
Assam, PIN - 783380
Email: physicsbirjhora@gmail.com

Notice

(Date: 20/05/2023)

It is hereby notified to all the UG students of Birjhora Mahavidyalaya that the registration process for the '30 hours Certificate course on Report writing and PPT Presentation' has started from today and the last date of registration process is 30th May, 2023.

Therefore, all the interested students are asked to collect the registration form from the Department of Physics and apply.

The classes will be started from 1st June, 2023.

Kaushik Das
20/05/2023

Dr. Kaushik Das
Course Coordinator & HoD
Department of Physics

HoD
Dept. of Physics
Birjhora Mahavidyalaya
Bongaigaon

ঐর্খ বিজ্ঞান বিভাগ

বরপাৰা মহাবিদ্যালয়

বরপাৰা, ডাকঘৰ- বঙাইগাওঁ, জিলা- বঙাইগাওঁ,

অসম, পিন- ৭৮৩৩৮০

Website: www.birjoramahavidyalaya.in



DEPARTMENT OF PHYSICS

BIRJHORA MAHAVIDYALAYA

Barpara, P.O: Bongaigaon, Dist: Bongaigaon

Assam, PIN - 783380

Email: physicsbirjhora@gmail.com

NOTICE

This is to inform all students enrolled in the 'Certificate Course on Report writing and PPT Presentation' that the course completion examinations will be held on 8th June 2023.

Time: 3:30 PM at Classroom DCR-1 (R-54).

Kaushik Das
04/06/2023

Dr. Kaushik Das
Course Coordinator

HoD
Dept. of Physics
Birjhora Mahavidyalaya
Bongaigaon

Summary Report of Add on /Certificate Course

Session: 2022-23

Name of the Course: Certificate Course on Report writing and PPT Presentation

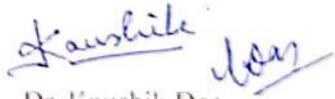
Course Outcome:

After completion of this certificate course the learners would acquire the basic knowledge and skills how to prepare a Project Report and Powerpoint (PPT) presentation. The learners also be able to use LaTeX for scientific and academic writings. These skills are becoming essential in every branch of higher education and employments. Therefore, this certificate course will definitely enhance the job opportunity and career prospective of the learners.

Summary Statement:

Total No. of Students Enrolled : 60
Total No. of Students Completed the Course : 60


Principal
Birjhora Mahavidyalaya,
Bongaigaon


Dr. Kaushik Das
Course Coordinator
HoD
Dept. of Physics
Birjhora Mahavidyalaya
Bongaigaon

List of Students Enrolled and Completed the Course

Session: 2022-23

Certificate No.	Semester	Name of Students Enrolled	Remarks
1	B.Sc. 4 th Sem	RITA BASUMATARY	Completed
2	B.Sc. 4 th Sem	MAYURI CHOUDHARY	Completed
3	B.Sc. 4 th Sem	HIRAK JYOTI DAS	Completed
4	B.Sc. 4 th Sem	MAIKEL RABANSHI	Completed
5	B.Sc. 4 th Sem	ADDITYA KUMAR SHARMA	Completed
6	B.Sc. 4 th Sem	SUNAYAN RAY	Completed
7	B.Sc. 4 th Sem	DHIRAJ KUMAR ADHIKARY	Completed
8	B.Sc. 4 th Sem	RITAM DAS	Completed
9	B.Sc. 4 th Sem	NABAJYOTI DOWARAH	Completed
10	B.Sc. 4 th Sem	MANDIRA AICH	Completed
11	B.Sc. 4 th Sem	KAVERY SINGHA ROY	Completed
12	B.Sc. 4 th Sem	MANABJYOTI MEDHI	Completed
13	B.Sc. 4 th Sem	RASHMITA SARMA	Completed
14	B.Sc. 4 th Sem	ANTORIKSH ROY CHOUDHURY	Completed
15	B.Sc. 4 th Sem	MONJIT DUTTA	Completed
16	B.Sc. 4 th Sem	SOURAV SEN	Completed
17	B.Sc. 4 th Sem	CHANAKYA MEDHI	Completed
18	B.Sc. 4 th Sem	SANJEET MEDHI	Completed
19	B.Sc. 4 th Sem	PRABIR DEY	Completed
20	B.Sc. 4 th Sem	DEBASHIS PATHAK	Completed
21	B.Sc. 4 th Sem	RAVI ANAND OJHA	Completed
22	B.Sc. 4 th Sem	NAYANJIT SAHA	Completed
23	B.Sc. 4 th Sem	SIMANTA PATHAK	Completed
24	B.Sc. 4 th Sem	PALLAB RAY	Completed
25	B.Sc. 4 th Sem	CHINMAYEE BARMAN	Completed
26	B.Sc. 4 th Sem	BIPASHA NATH	Completed
27	B.Sc. 4 th Sem	BHANITA KALITA	Completed
28	B.Sc. 4 th Sem	DEEPSHIKHA BARMAN	Completed
29	B.Sc. 4 th Sem	SHRUTI RAY	Completed
30	B.Sc. 4 th Sem	ANUSHKA KUMARI RAI	Completed
31	B.Sc. 4 th Sem	KARAN RAY	Completed
32	B.Sc. 4 th Sem	MUNMI RAY	Completed
33	B.Sc. 4 th Sem	KARISHMA RAY	Completed
34	B.Sc. 4 th Sem	MUFTIUL ISLAM	Completed

[Handwritten Signature]

35	B.Sc. 4 th Sem	NIRMALI RAY	Completed
36	B.Sc. 4 th Sem	IHYAMONI DAS	Completed
37	B.Sc. 4 th Sem	PARBINA BEGUM	Completed
38	B.Sc. 4 th Sem	MARIYA AFRIN	Completed
39	B.Sc. 4 th Sem	TRISHINA BARMAN	Completed
40	B.Sc. 4 th Sem	SURAVI DAS	Completed
41	B.Sc. 4 th Sem	MADHUSMITA DAS	Completed
42	B.Sc. 4 th Sem	TULIKA DAS	Completed
43	B.Sc. 4 th Sem	MOUSUMI SAHA	Completed
44	B.Sc. 4 th Sem	SOMA ROY KARMAKAR	Completed
45	B.Sc. 4 th Sem	KOMOLINA BORAH	Completed
46	B.Sc. 4 th Sem	MAHFUZ ARA AHMED	Completed
47	B.Sc. 4 th Sem	KUNAL JYOTI KALITA	Completed
48	B.Sc. 4 th Sem	ARUP JYOTI RAY	Completed
49	B.Sc. 4 th Sem	ASHIM BARMAN	Completed
50	B.Sc. 4 th Sem	MONJIT RABHA	Completed
51	B.Sc. 4 th Sem	RISHABH CHAKRABARTY	Completed
52	B.Sc. 4 th Sem	PREEDOM BASUMATARY	Completed
53	B.Sc. 4 th Sem	MANASJYOTI ROY	Completed
54	B.Sc. 4 th Sem	ABHIKESH DAS	Completed
55	B.Sc. 4 th Sem	SOURABH DAS	Completed
56	B.Sc. 4 th Sem	MOHIR UDDIN AHMED	Completed
57	B.Sc. 4 th Sem	HARSHAJIT BARUA	Completed
58	B.Sc. 4 th Sem	LABAKANTA ROY	Completed
59	B.Sc. 4 th Sem	ADITYA KUMAR PANDEY	Completed
60	B.Sc. 4 th Sem	KAPIL CHAKRABORTY	Completed


 Principal
 Birjhora Mahavidyalaya
 Bongaigaon


 Dr. Kausliik Das
 Course Coordinator

HoD
 Dept. of Physics
 Birjhora Mahavidyalaya
 Bongaigaon

Sl. No.	Name of the Students	Contact No.	Signature - Day-1	Signature Day-2	Signature Day-3	Signature Day-4	Signature Day-5	Signature Day-6
31	Jagan Ray	8471801971	Jagan Ray	Jagan Ray	Jagan Ray	Jagan Ray	Jagan Ray	Jagan Ray
32	Munmi Ray	6003262837	Munmi Ray	Munmi Ray	Munmi Ray	Munmi Ray	Munmi Ray	Munmi Ray
33	Karishma Ray	8876816104	Karishma Ray	Karishma Ray	Karishma Ray	Karishma Ray	Karishma Ray	Karishma Ray
34	Muttihal Islam	8638400020	Muttihal Islam	Muttihal Islam	Muttihal Islam	Muttihal Islam	Muttihal Islam	Muttihal Islam
35	Nirmali Ray	9957256159	Nirmali Ray	Nirmali Ray	Nirmali Ray	Nirmali Ray	Nirmali Ray	Nirmali Ray
36	Hiyamoni Das	7638016955	Hiyamoni Das	Hiyamoni Das	Hiyamoni Das	Hiyamoni Das	Hiyamoni Das	Hiyamoni Das
37	Parbina Begum	8099135544	Parbina Begum	Parbina Begum	AB	Parbina Begum	Parbina Begum	Parbina Begum
38	Mariya Afrin	8474836037	Mariya Afrin	AB	Mariya Afrin	Mariya Afrin	Mariya Afrin	Mariya Afrin
39	Tuisha Barman	8723901277	Tuisha Barman	Tuisha Barman	Tuisha Barman	Tuisha Barman	Tuisha Barman	Tuisha Barman
40	Sukavi Das	9101043481	Sukavi Das	Sukavi Das	AB	Sukavi Das	Sukavi Das	Sukavi Das
41	Madhusmita Das	7890957598	Madhusmita Das	AB	Madhusmita Das	Madhusmita Das	Madhusmita Das	Madhusmita Das
42	Tulika Das	6002844054	Tulika Das	AB	Tulika Das	Tulika Das	Tulika Das	Tulika Das
43	Mousumi Saha	9864730878	Mousumi Saha	Mousumi Saha	Mousumi Saha	Mousumi Saha	Mousumi Saha	Mousumi Saha
44	Soma Ray Karmakar	8811983266	Soma Ray Karmakar	Soma Ray Karmakar	Soma Ray Karmakar	Soma Ray Karmakar	Soma Ray Karmakar	Soma Ray Karmakar
45	Komalina Borah	9706588083	Komalina Borah	Komalina Borah	Komalina Borah	Komalina Borah	Komalina Borah	Komalina Borah
46	Mahfuzara Ahmad	8822404292	Mahfuzara Ahmad	Mahfuzara Ahmad	Mahfuzara Ahmad	Mahfuzara Ahmad	Mahfuzara Ahmad	Mahfuzara Ahmad
47	Kunal Jyoti Kalita	6003223821	Kunal Jyoti Kalita	Kunal Jyoti Kalita	AB	Kunal Jyoti Kalita	Kunal Jyoti Kalita	Kunal Jyoti Kalita
48	Arup Jyoti Ray	6001779325	Arup Jyoti Ray	Arup Jyoti Ray	AB	Arup Jyoti Ray	Arup Jyoti Ray	Arup Jyoti Ray
49	Ashim Barman	6000107134	Ashim Barman	Ashim Barman	Ashim Barman	Ashim Barman	Ashim Barman	Ashim Barman
50	Monjit Rabha	9365260771	Monjit Rabha	Monjit Rabha	Monjit Rabha	Monjit Rabha	Monjit Rabha	Monjit Rabha
51	Rishabh Chakrabarty	9957365966	Rishabh Chakrabarty	Rishabh Chakrabarty	Rishabh Chakrabarty	Rishabh Chakrabarty	AB	Rishabh Chakrabarty
52	preetom Banerjee	9994520454	preetom Banerjee	preetom Banerjee	preetom Banerjee	preetom Banerjee	AB	preetom Banerjee
53	Manasjyoti Roy	9335312159	Manasjyoti Roy	Manasjyoti Roy	Manasjyoti Roy	Manasjyoti Roy	AB	Manasjyoti Roy
54	Abhikesh Das	7086594200	Abhikesh Das	AB	Abhikesh Das	Abhikesh Das	Abhikesh Das	Abhikesh Das
55	Sousabha Das	6001162640	Sousabha Das	Sousabha Das	Sousabha Das	Sousabha Das	Sousabha Das	Sousabha Das
56	Mohiseuddin Ahmad	6002402561	Mohiseuddin Ahmad	Mohiseuddin Ahmad	Mohiseuddin Ahmad	Mohiseuddin Ahmad	Mohiseuddin Ahmad	Mohiseuddin Ahmad
57	Harsrajit Barua	6001774335	Harsrajit Barua	Harsrajit Barua	Harsrajit Barua	Harsrajit Barua	Harsrajit Barua	Harsrajit Barua
58	Labakanta Roy	3365878524	Labakanta Roy	Labakanta Roy	AB	Labakanta Roy	Labakanta Roy	Labakanta Roy
59	Aditya KR Pandey	8134822774	Aditya KR Pandey	Aditya KR Pandey	Aditya KR Pandey	Aditya KR Pandey	Aditya KR Pandey	Aditya KR Pandey
60	Kapil Chakrabarty	8453233626	Kapil Chakrabarty	Kapil Chakrabarty	Kapil Chakrabarty	AB	Kapil Chakrabarty	Kapil Chakrabarty

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THIS CERTIFICATE IS PROUDLY PRESENTED TO

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for successfully completing 30 Hours Certificate course on

“Report Writing and PPT Presentation”

Held from 01/06/2023 to 07/06/2023

H.B.R. Barman

Mrs. H.B.R. Barman
Principal (i/c)
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Kaushik

Dr. Kaushik Das
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Dr. Kaushik Das
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Kaushik Das

Dr. Kaushik Das
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