



# বীৰঝৰা মহাবিদ্যালয়, বঙাইগাঁও

## BIRJHORA MAHAVIDYALAYA, BONGAIGAON

Pancha Swahid Path, Barpara, PO- Bongaigaon, Assam PIN 783380

Website: <https://birjhoramahavidyalaya.in/> Email: [birjhora1986@gmail.com](mailto:birjhora1986@gmail.com)




### SSR Submission for 3<sup>rd</sup> Cycle NAAC Assessment

#### CRITERION -4: Infrastructure and Learning Resources

#### Key Indicator 4.4. Maintenance of Campus Infrastructure

*4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years*

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

**Submitted to**



  
Principal (i/c)  
Birjhora Mahavidyalaya  
Bongaigaon

**National Assessment and Accreditation Council**  
An Autonomous Institution of the University Grants Commission

# Samples of vouchers for maintenance of physical facilities and academic support facilities

## 2018-19

To: The Principal, Birjhora Mahavidyalaya.

Date: 12/11/18

1. Library - UPS, mainline, power cord - 800/-
2. IT - Computer board repairing - 200/-
3. Library - Tubelight repairing - 8x50/- = 400/-
4. New building - Tubelight repairing - 8x50/- = 400/-
5. Office room - Principal room new ceiling bell installation - 100/-
6. Girls Hostel - Tube light repairing - 3x50/- = 150/-
7. Office - New bathroom wiring - 500/-
8. Machine Room - Electric board installation - 200/-
9. Girls Hostel - Switching machine installation - 200/-

Total = 2450/-

Amount in words: Four thousand four hundred fifty only.

CL. No. 045629, D.P. 22/11/18

electronic repairing

To: The Principal, Birjhora Mahavidyalaya.

Date: 12/11/18

Bill Details

Shobha Electronics

Bill No. 921 dt. 4/11/18 - 2,200/-

343 dt. 03/10/18 - 500/-

410 dt. 12/11/18 - 1,500/-

412 dt. 12/11/18 - 1,500/-

412 dt. 12/11/18 - 1,500/-

Total = 6,700/-

Amount in words: Six thousand seven hundred only.

CL. No. 045625, D.P. 22/11/18

Electronic materials

VOUCHER

BIRJHORA MAHAVIDYALAYA

BONGAIGAOON - 783380

Date: 06/10/18

Using the amount for labor charges for cleaning college compound during the month of October 2018. Total 5000/-

Amount: 5000/-

TOTAL Rs. 5000/-

Received by: [Signature]

Signature of the receiver

Campus Cleaning bill (Monthly)

VOUCHER

BIRJHORA MAHAVIDYALAYA

BONGAIGAOON - 783380

Date: 22/12/18

Using the amount for electrical repairing work of various parts of the college.

Amount: 2450/-

TOTAL Rs. 2450/-

Received by: [Signature]

Signature of the receiver

Electrical Repairing

VOUCHER

BIRJHORA MAHAVIDYALAYA

BONGAIGAOON - 783380

Date: 22/11/18

Using the amount for electrical repairing work of various parts of the college.

Amount: 2450/-

TOTAL Rs. 2450/-

Received by: [Signature]

Signature of the receiver

Electronics

VOUCHER

BIRJHORA MAHAVIDYALAYA

BONGAIGAOON - 783380

Date: 14/01/19

Using the amount for purchase of library books.

Amount: 12000/-

TOTAL Rs. 12000/-

Received by: [Signature]

Signature of the receiver

Purchase of library books

VOUCHER

BIRJHORA MAHAVIDYALAYA

BONGAIGAOON - 783380

Date: 12/12/18

Using the amount for binding of old library books.

Amount: 5000/-

TOTAL Rs. 5000/-

Received by: [Signature]

Signature of the receiver

Binding of old books

VOUCHER

BIRJHORA MAHAVIDYALAYA

BONGAIGAOON - 783380

Date: 12/12/18

Using the amount for purchase of library books.

Amount: 12000/-

TOTAL Rs. 12000/-

Received by: [Signature]

Signature of the receiver

Purchase of library books

VOUCHER

BIRJHORA MAHAVIDYALAYA

BONGAIGAOON - 783380

Date: 12/12/18

Using the amount for purchase of library books.

Amount: 12000/-

TOTAL Rs. 12000/-

Received by: [Signature]

Signature of the receiver

Anti-virus for physics lab

VOUCHER

BIRJHORA MAHAVIDYALAYA

BONGAIGAOON - 783380

Date: 12/12/18

Using the amount for purchase of library books.

Amount: 12000/-

TOTAL Rs. 12000/-

Received by: [Signature]

Signature of the receiver

Lab chemical purchase

VOUCHER

BIRJHORA MAHAVIDYALAYA

BONGAIGAOON - 783380

Date: 12/12/18

Using the amount for purchase of library books.

Amount: 12000/-

TOTAL Rs. 12000/-

Received by: [Signature]

Signature of the receiver

Lab accessories

VOUCHER

BIRJHORA MAHAVIDYALAYA

BONGAIGAOON - 783380

Date: 12/12/18

Using the amount for purchase of library books.

Amount: 12000/-

TOTAL Rs. 12000/-

Received by: [Signature]

Signature of the receiver

Newspaper & Magazine (Monthly)

Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

Principal (i/c)  
Birjhora Mahavidyalaya  
Bongaigaon



# 2019-20

**BILL/CASH MEMO**  
**IT SUPPORT**  
 Main Road, Noor Market Complex,  
 (Near Mayapuri Cinema Hall)  
 P.O. & Dist. - Bongaigaon, Assam, Pin- 783 390  
 Bill No. 327 Date: 5/10/19  
 Name: Birjhora Mahavidyalaya  
 Address: Bongaigaon  
 SI No. Description Qty Rate Amount  
 1. Service S-FRGK biometric from finger print machine repaired & configured & installation & setup done. 1 3800/-  
 Total 3800/-  
 Paid for payment from G.E.  
 (Amount in words: Three thousand Eight Hundred only)  
 For IT SUPPORT  
 Signature  
 L. No. 01974 24/10/19/2019

Biometric repair

**BILL**  
 Abhimanyu Sah  
 Bongaigaon  
 Computer, Printer Service and Repairing  
 Bill No. 36 Date: 19.10.19  
 Name: Principal, Birjhora Mahavidyalaya  
 Address: Bongaigaon  
 SI No. Particulars Qty Rate Amount  
 1. Desktop Computer Formatted & Installed Windows 8 software 1 600/- 600.00  
 2. Printer Pin clip set (HP) (PHY) Dept. 1 700/- 700.00  
 Total 1300.00  
 Paid for payment from G.E.  
 (Amount in words: One thousand Three Hundred only)  
 Signature  
 L. No. 025922 Dtd. 06/10/2019

Desktop repair

**Bill**  
 Birjhora Mahavidyalaya  
 Bongaigaon  
 Bill No. 327 Date: 5/10/19  
 Name: Birjhora Mahavidyalaya  
 Address: Bongaigaon  
 SI No. Description Qty Rate Amount  
 1. Lab chemical purchase 1 1000/- 1000.00  
 Total 1000.00  
 Paid for payment from G.E.  
 (Amount in words: One thousand only)  
 Signature  
 L. No. 01974 24/10/19/2019

Lab chemical purchase

**Journal Subscription**  
 Birjhora Mahavidyalaya  
 Bongaigaon  
 Bill No. 327 Date: 5/10/19  
 Name: Birjhora Mahavidyalaya  
 Address: Bongaigaon  
 SI No. Description Qty Rate Amount  
 1. Journal Subscription 1 1000/- 1000.00  
 Total 1000.00  
 Paid for payment from G.E.  
 (Amount in words: One thousand only)  
 Signature  
 L. No. 01974 24/10/19/2019

Journal Subscription

**Bill details**  
 August, Sept 19 & Oct 19  
 Aug 19 — Rs. 1219.00  
 Sept 19 — Rs. 1121.00  
 Oct 19 — Rs. 547.00  
 Total: 3247/-  
 Paid for payment from G.E.  
 (Amount in words: Three thousand Two hundred and forty seven only)  
 Signature  
 L. No. 01974 24/10/19/2019

Newspaper & Magazine (Monthly)

**Bill**  
 Birjhora Mahavidyalaya  
 Bongaigaon  
 Bill No. 327 Date: 5/10/19  
 Name: Birjhora Mahavidyalaya  
 Address: Bongaigaon  
 SI No. Description Qty Rate Amount  
 1. Plumbing works 1 1000/- 1000.00  
 Total 1000.00  
 Paid for payment from G.E.  
 (Amount in words: One thousand only)  
 Signature  
 L. No. 01974 24/10/19/2019

Plumbing works

**Floor mat fitting**  
 Birjhora Mahavidyalaya  
 Bongaigaon  
 Bill No. 327 Date: 5/10/19  
 Name: Birjhora Mahavidyalaya  
 Address: Bongaigaon  
 SI No. Description Qty Rate Amount  
 1. Floor mat fitting 1 1000/- 1000.00  
 Total 1000.00  
 Paid for payment from G.E.  
 (Amount in words: One thousand only)  
 Signature  
 L. No. 01974 24/10/19/2019

Floor mat fitting

**Voucher**  
 Birjhora Mahavidyalaya  
 Bongaigaon  
 Bill No. 327 Date: 5/10/19  
 Name: Birjhora Mahavidyalaya  
 Address: Bongaigaon  
 SI No. Description Qty Rate Amount  
 1. Building repair 1 1000/- 1000.00  
 Total 1000.00  
 Paid for payment from G.E.  
 (Amount in words: One thousand only)  
 Signature  
 L. No. 01974 24/10/19/2019

Building repair

**Repair & Renovation**  
 Birjhora Mahavidyalaya  
 Bongaigaon  
 Bill No. 327 Date: 5/10/19  
 Name: Birjhora Mahavidyalaya  
 Address: Bongaigaon  
 SI No. Description Qty Rate Amount  
 1. Repair & Renovation 1 1000/- 1000.00  
 Total 1000.00  
 Paid for payment from G.E.  
 (Amount in words: One thousand only)  
 Signature  
 L. No. 01974 24/10/19/2019

Repair & Renovation

Co-ordinator  
 IQAC, Birjhora Mahavidyalaya  
 Bongaigaon

Principal (i/c)  
 Birjhora Mahavidyalaya  
 Bongaigaon





**Voucher** Date: 25/4/2021

**BIRJHORA MAHAVIDYALAYA**  
BONGAIGAON - 783380

Debit Abandon Rabi Day

Being the amount for installation charges of Broadband Internet provided by local phone network on existing installation of router of the computer.

Sl. No.	Particulars	Amount	Rs.	P.
1	Installation charges of Broadband Internet	2,500.00		
	<b>TOTAL Rs.</b>	<b>2,500.00</b>		

Received Rs. 2,500/- Rupees Two thousand Five hundred only  
Date 25/4/2021  
Signature of the receiver

Repair & Renovation

**Voucher** Date: 25/4/2021

**BIRJHORA MAHAVIDYALAYA**  
BONGAIGAON - 783380

Debit Supplies, Modem, Plumbing Work

Being the amount paid as labor charges for fitting charges of water pump, input of filter, while building and replacement of water pump.

Sl. No.	Particulars	Amount	Rs.	P.
1	Supplies, Modem, Plumbing Work	1,700.00		
	<b>TOTAL Rs.</b>	<b>1,700.00</b>		

Received Rs. 1,700/- Rupees One thousand Seven hundred only  
Date 25/4/2021  
Signature of the receiver

Plumbing works

**Voucher** Date: 25/4/2021

**BIRJHORA MAHAVIDYALAYA**  
BONGAIGAON - 783380

Debit Electronics Purchase

Being the amount for purchase of various electronic items.

Sl. No.	Particulars	Amount	Rs.	P.
1	Electronics Purchase	11,000.00		
	<b>TOTAL Rs.</b>	<b>11,000.00</b>		

Received Rs. 11,000/- Rupees Eleven thousand only  
Date 25/4/2021  
Signature of the receiver

Electronics Purchase

**B.T. BIRJHORA MAHAVIDYALAYA**

Debit Computer Accessories

Being the amount for purchase of various computer accessories.

Sl. No.	Particulars	Amount	Rs.	P.
1	Computer Accessories	23,374.00		
	<b>TOTAL Rs.</b>	<b>23,374.00</b>		

Received Rs. 23,374/- Rupees Twenty three thousand Three hundred and seventy four only  
Date 25/4/2021  
Signature of the receiver

Computer Accessories

**N/S MINALINI**

Debit Jio-BSNL NET bill payment

Being the amount for payment of Jio-BSNL NET bill.

Sl. No.	Particulars	Amount	Rs.	P.
1	Jio-BSNL NET bill payment	1,000.00		
	<b>TOTAL Rs.</b>	<b>1,000.00</b>		

Received Rs. 1,000/- Rupees One thousand only  
Date 25/4/2021  
Signature of the receiver

Jio-BSNL NET bill payment

**Voucher** Date: 25/4/2021

**BIRJHORA MAHAVIDYALAYA**  
BONGAIGAON - 783380

Debit Labour charges

Being the amount for labor charges for various works.

Sl. No.	Particulars	Amount	Rs.	P.
1	Labour charges	11,000.00		
	<b>TOTAL Rs.</b>	<b>11,000.00</b>		

Received Rs. 11,000/- Rupees Eleven thousand only  
Date 25/4/2021  
Signature of the receiver

Labour charges

**STATE BANK OF INDIA**

Debit Building materials

Being the amount for purchase of various building materials.

Sl. No.	Particulars	Amount	Rs.	P.
1	Building materials	12,068.00		
	<b>TOTAL Rs.</b>	<b>12,068.00</b>		

Received Rs. 12,068/- Rupees Twelve thousand Sixty eight only  
Date 25/4/2021  
Signature of the receiver

Building materials

Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

Principal (i/c)  
Birjhora Mahavidyalaya  
Bongaigaon



DATE	BOOK TITLE	AUTHOR	AMOUNT
12/01/2022	...	...	...
13/01/2022	...	...	...
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Book Purchase

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Journal Subscription

DATE	BOOK TITLE	AUTHOR	AMOUNT
12/01/2022	...	...	...
13/01/2022	...	...	...
14/01/2022	...	...	...
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Book Purchase

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Repairing Works

FORM NO. 1

REPAIR VOUCHER

DATE

10/10/2024

TO

THE HEADMASTER

FROM

THE HEADMASTER

FOR

REPAIR OF

BY

THE HEADMASTER

AMOUNT

10000

REMARKS

REPAIR OF

SIGNATURE

THE HEADMASTER

DATE

10/10/2024

REMARKS

REPAIR OF

SIGNATURE

THE HEADMASTER

DATE

10/10/2024

REMARKS

REPAIR OF

SIGNATURE

THE HEADMASTER

DATE

10/10/2024

REMARKS

REPAIR OF

SIGNATURE

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