# BIRJHORA MAHAVIDYALAYA The Annual Quality Assurance Report (AQAR) of the IQAC Year 2015-16

Part – A

## I. Details of the Institution

1.1 Name of the Institution	BIRJHORA MAHAVIDYALAYA				
1.2 Address Line 1	PANCHA SWAHID PATH				
Address Line 2	BONGAIGAON				
City/Town	BONGAIGAON				
State	ASSAM				
Pin Code	783380 birjhora1986@gmail.com				
Institution e-mail address					
Contact Nos.	03664228808				
Name of the Head of the Institutio	DR. Khanindra Kumar Sarma				
Tel. No. with STD Code:	03664-228808				
Mobile:	9435511677				
Name of the IQAC Co-ordinator:	Dr. Amal Kumar Deka				
Mobile:	9435244795				

IQAC e-mail address:

a\_kdeka@yahoo.com

1.3 NAAC Track ID

ASCOGN11280

1.4 Website address:

www.bijhoramahavidyalaya.org

Web-link of the AQAR:

www.birjhoramahavidyalaya.org/AQAR 2015-16

## 1.5 Accreditation Details

Cl. No.	Cycle	Grada	CGPA	Year of	Validity
Sl. No.	Cycle	Grade	Grade CGFA		Period
1	1st Cycle	В		2004	2009
2	2 <sup>nd</sup> Cycle	В	2.72	2015	2020

1.6 Date of Establishment of IQAC:

02-03-2005

1.7 AQAR for the year

2015-16

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

i.	AQAR 2	004-05	31/07/2007)4
ii.	AQAR 2	005-06	31/07/2007
iii.	AQAR 2	006-07	24/12/2007
iv.	AQQR 2	007-08	23/03/2009
v.	AQAR 2	008-09	21/04/2011
vi.	AQAR 2	009-10	21/04/2011
vii.	AQAR 2	010-11	30/06/2014
viii.	AQAR 2	011-12	8/07/2014
ix.	AQAR 2	012-13	20-08-2014
Χ.	AQAR 2	013-14	28-10-2014
xi.	AQAR 20	014-15	30-12-2015

1.9 Institutional Status
University State  Central Deemed Private Private
Affiliated College Yes No
Constituent College Yes No
Autonomous college of UGC Yes No
Regulatory Agency approved Institution Yes No
(eg. AICTE, BCI, MCI, PCI, NCI)
Type of Institution Co-education    Men    Women
Urban ✓ Rural Tribal
Financial Status Grant-in-aid UGC 2(f) UGC 12B
Grant-in-aid + Self Financing Totally Self-financing
1.10 Type of Faculty/Programme
Arts Science Commerce Law PEI (Phys Edu)
TEI (Edu) Engineering Health Science Management
Others (Specify)
1.11 Name of the Affiliating University (for the Colleges)
1.12 Special status conferred by Central/ State Government UGC/CSIR/DST/DBT/ICMR etc.
Autonomy by State/Central Govt. / University
University with Potential for Excellence No No No

DST Star Scheme No		UGC-CE	No
UGC-Special Assistance Programme	No	DST-FIST	No
UGC-Innovative PG programmes	No	Any other (Special	ify)
UGC-COP Programmes	No		
2. IQAC Composition and Activit	<u>ies</u>		
2.1 No. of Teachers	6		
2.2 No. of Administrative/Technical staff	1		
2.3 No. of students	1		
2.4 No. of Management representatives	1		
2.5 No. of Alumni	2		
2. 6 No. of any other stakeholder and	1		
community representatives			
2.7 No. of Employers/ Industrialists	1		
2.8 No. of other External Experts	0		
2.9 Total No. of members	15		
Г		$\neg$	
2.10 No. of IQAC meetings held	2		
2.11 No. of meetings with various stakeholders:	No. 0	Faculty 2	
Non-Teaching Staff Students 1	Alumni 1	Others 0	
2.12 Has IQAC received any funding from UGC d	uring the year? Y	Yes N	۷o ر
If yes, mention the amount			

## 2.13 Seminars and Conferences (only quality related)

(i)	No.	of Semin	ars/Co	nferences/	Work	shops/	Svmr	osia	organized	d by	the !	IOP	٩C
` '							- J I		- 6			•	_

Total Nos.	0	International	0	National	0	State	0	Institution Level	0
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(ii) Themes	NA
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## 2.14 Significant Activities and contributions made by IQAC

- Efforts towards making Eco- Friendly Environment
- Motivation of different cells for holding cell related activities
- Co-ordination of NAAC PEER Team's Visit in October 2015-16
- Sharing of NAAC Peer Team Report with different stake holders

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the cell

Plan of Action	Achievements
Infrastructure Development & Technology Upgradation	Completion of the new RCC Building with digital and video conferencing classroom under the Rs. 1 crore assistance scheme provided by the Government of Assam, and ready for opening.  Other few well-furnished classrooms are ready for use in the new academic session 2016-17.
Plan to hold National Level seminar.	Dept. of Botany and Economics jointly applied to UGC for a National Seminar.
Library Development & up- gradation	<ol> <li>New books added.</li> <li>Photostat machine and scanner machine has been procured.</li> <li>Plan to increase the no. of computers.</li> </ol>

Promotion of Research Activity	Some teacher attended National level seminar. Few teachers are involved in post Ph.D. study. Research activities are going on in Bio tech Hub centre. Biotech Hub Research Scholar attended 1 International Seminar.
Activities of Career Guidance Cell	Regular counselling are arranged by Career Guidance Cell.
Opening of new subjects of special importance	Applied for opening of Post graduate course in Mathematics as per recommendation of NAAC Peer Team.

<sup>\*</sup> Attach the Academic Calendar of the year as Annexure.

2.1	16 Whether the AQAR was placed in statutory body  Yes  No
	Management ✓ Syndicate ☐ Any other body
	Provide the details of the action taken
	Every Year a copy of AQAR is placed in the Governing Body meeting. Members of GB go
	through it and provide their feedback and valuable suggestions in the meeting. The
	suggestions provided by MC are incorporated in the next yearly plan.

## Part – B

## Criterion - I

## **1. Curricular Aspects**

## 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1			
PG				
UG	1	0	0	
PG Diploma				
Advanced Diploma				
Diploma				

Certificate							
Others							
Total	2						
Interdisciplinary							
Innovative							
1.2 (i) Flexibility of the (ii) Pattern of progra		n: CBCS	S/Core/Electiv	e optio	on / Open options:	: Elective Opt	ion
		P	attern	ľ	Number of progr	ammes	
			emester	1			
		Tr	imester				
		A	annual				
1.3 Feedback from stakel (On all aspects)	holders* 1	Alumni	Pare	nts	Employers	Students	Υ
Mode of feedbac	ck : (	Online	Manua	al Y	Co-operating	schools (for P	EI)
*Please provide an analysi	s of the feed	l back in t	he Annexure				
1.4 Whether there is any  No  1.5 Any new Department	Î					heir salient asp	ects.

## Criterion - II

# 2. Teaching, Learning and Evaluation

2.1	Total No	of perma	anent faculty

23

Total	Asst. Professors	Associate Professors	Professors	Others
23	4	19	0	

## 2.2 No. of permanent faculty with Ph.D.: 11

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year:

Ī	Asst.		Associate		Prof	fessors	Other	S	Tota	al
	Professors		Profe	Professors						
	R	V	R	V	R	V	R	V	R	V
İ	1	0	0	0	0	0			1	0

2.4 No.	of Gue	est and Vi	isiting fac	culty and	Temporary	y faculty

0
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		6	1
Presented papers	0	3	1
Resource Persons			

- 2.6 Innovative processes adopted by the institution in Teaching and Learning:
  - 1. Students of Biological sciences are given first-hand information about the course using living laboratory inside the college campus.
  - 2. Concepts of course contents are cleared by demonstrating the equipment to the Students of Physical Sciences in the theory classes also.

2.7	Total No. of actual teaching days
	during this academic year

185

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

No		

2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

0 0 0

2.10 Average percentage of attendance of students

75

2.11 Course/Programme wise

distribution of pass percentage: (Year 15-16)

Title of the Programme	Total no. of students		Division					
	appeared	Distinction %	I %	II %	III %	Pass %		
B-Sc.	137		38.7	26.27	35.03	72.2		

(university publish result in terms of GP; 38.7% got above GP 6.5 , 26.27% got above GP 6 and 35.03% above GP 4)

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Through feed-back analysis, Suggestion from governing body and interaction with staff and students.

## 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	
Orientation programmes	0
Faculty exchange programme	
Staff training conducted by the university	0
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	3

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	7	0	0	2
Technical Staff	5	0	0	3

## Criterion - III

## 3. Research, Consultancy and Extension

- 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution
  - 1. Research and Extension cell provides relevant guidelines for promoting research activity. The cell encourages the faculties for pursuing research activities under financial assistance from UGC and other sponsoring bodies like DST, CSIR, and DBT etc. for major and minor research projects
  - 2. Granting of fund subject to availability by college authority for short term research project.
  - 3. Access to library and internet.
  - 4. Facilitate to use Central Laboratory and Biotech Hub Laboratory.

## 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs				

## 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs				

## 3.4 Details on research publications

	International	National	Others
Peer Review Journals	5	0	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	0	0	0

3.5 Details on Imp	act factor of publicati	ions:				
Range	Average	✓ h	-index	No	s. in SCOPUS	
3.6 Research funds	s sanctioned and recei	ived from v	arious fundi	ng agencie	es, industry and	l other organisation
Natu	are of the Project	Duration Year	Name funding		Total grant sanctioned	Received
Major p	rojects					
Minor P	rojects					
Interdisc	ciplinary Projects					
Industry	sponsored					
Projects	sponsored by the					
Universi	ity/ College					
Students	s research projects					
	ompulsory by the University)					
	er(Specify)					
Total						
	ublished i) With IS  ii) Without  ity Departments receive	ISBN No.		Chapters in	n Edited Books	
	UGC-SAP DPE	0	CAS 0		DST-FIST DBT Scheme/fu	unds
3.9 For colleges	Autonomy [ INSPIRE [	0	CPE 0 CE 0		DBT Star Scher Any Other (spec	
3.10 Revenue gene	erated through consul	tancy	Nil			

3.11 No. of conferences organized by the Institution

Level	International	National	State	Universit	College
				у	
Number	0	0	0	0	0
Sponsoring					
agencies					

2.12 No. of familiar armed as arments also	.:
3.12 No. of faculty served as experts, cha	irrpersons or resource persons
3.13 No. of collaborations Ir	nternational 0 National 0 Any other 0
3.14 No. of linkages created during this y	vear 0
3.15 Total budget for research for curren	t year in lakhs:
From Funding agency 00	From Management of University/College 00
Total 00	

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	1
	Granted	
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist.	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution	
who are Ph. D. Guides	

1	
_	

and students registered under them	
3.19 No. of Ph. D. awarded by faculty from the Institution 3.20 No. of Research scholars receiving the Fellowships (Newly	0 v enrolled + existing ones)
JRF 0 SRF 0 Project Fellow	ws 1 Any other 0
3.21 No. of students Participated in NSS events:	
University le	evel 0 State level 50
National lev	el 0 International level 0
3.22 No. of students participated in NCC events:	
University 1	evel 0 State level 0
National lev	vel 0 International level 0
3.23 No. of Awards won in NSS:	
University le	evel 0 State level 0
National leve	el 0 International level 0
3.24 No. of Awards won in NCC:	
University le	evel 0 State level 0
National leve	el 0 International level 0
3.25 No. of Extension activities organized	
University forum 0 College forum 2	
NCC 0 NSS 3	Any other 1
3.26 Major Activities during the year in the sphere of extension	activities and Institutional Social Responsibi
NEAC Awareness program on biodiversity by Botany D	Dept.

- .Observation of National Science day, World Environment day, Women's day.
- Observation of Gandhi Jayanti
- Annual Sports and Cultural week
- Institutional Biotech HUB organized workshop.
- Mathematics Olympiad organized by Mathematics Dept.

## **Criterion - IV**

## 4. Infrastructure and Learning Resources

## 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	20.02 acres	0		20.02 acres
Class rooms	16	4		20
Laboratories	12	0		12
Seminar Halls	01	01		02
No. of important equipment purchased (≥ 1-0 lakh) during the current year.	0			
Value of the equipment purchased during the year (Rs. in Lakhs)	1.86027		UGC, Govt. of Assam.	1.86027
Others				

## 4.2 Computerization of administration and library

Library and college office are partially computerized

## 4.3 Library services:

	Existing		Newly	added	Total	
	No.	Value	No.	Value	No.	Value
Text Books	9863	11, 95, 000/-	297	106988	10160	13, 01, 988/-
Reference Books	296	96,000/-	11	6474	317	
e-Books						
Journals	13		0	0	13	
e-Journals						
Digital Database						
CD & Video		Complement			44	-
		ary				
Others (specify)	4	6916.00	0	81359.00	4	6916.00
News Paper						

## 4.4 Technology up gradation (overall)

	Total Computers	Computer in Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	54	23	05	02	03	04	14	01
Added	02	01	0	0	0	01	00	0
Total	56	24	05	02	03	05	14	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

All teachers are computer literate. Few programmes of computer literacy for students are organized by Information Technology Department. Processing for online payment as well as online Admission have been going on.

4.6 Amount spent on maintenance in lakhs:

i) ICT 1, 06,838.00

ii) Campus Infrastructure and facilities 5, 33,520.00

iii) Equipment 1, 86,027.00

iv) Others 40, 36,954.00

**Total:** 4,863,339.00

## Criterion - V

## 5. Student Support and Progression

- 5.1 Contribution of IQAC in enhancing awareness about Student Support Services
  - IQAC ensures the awareness of the students about student support services through prospectus, induction programme and regular notices.

5.2 Efforts made by the institution for tracking the progression a) Feedback analysis of students b) Analysis of End Semester results 5.3 (a) Total Number of students UG PG Ph. D. Others 653 00 00 0 (b) No. of students outside the state No record (c) No. of international students 0 Women Men No No % 313 48 340 52 Last Year (2014-15) This Year (2015-16) STOBC Physically SC STOBC Physically General SC Total General Total Challenged Challenged 79 57 0 182 49 54 295 0 580 214 303 653 Demand ratio 2.02:1 Dropout % 20.5 Dropout calculation = (Admitted in 2014- Appeared year end examination 2015)/ Admitted in 2014 x 100 189 238 5.4 Details of student support mechanism for coaching for competitive examinations (If any) Information regarding competitive examinations and loan of relevant books/ study material for the same is done through Career Guidance Cell. Career Guidance Cell organize some programmes to encourage students for competitive examination. No. of students beneficiaries Not documented 5.5 No. of students qualified in these examinations SET/SLET **NET GATE** CAT 0 IAS/IPS etc. State PSC **UPSC** Others Unknown Unknow

5.6 Details of student couns	elling and career	guidance:
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- 1. Disseminating information about career opportunities is done on regular basis
- 2. Relevant notices are displayed
- 3. Study materials/ books are lent out
- 4. Query register is maintained which helps the counsellors to know about specific problem of students which are taken up.

No. of students benefitted

35

## 5.7 Details of campus placement

	Off Campus		
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
0	0	0	0

## 5.8 Details of gender sensitization programmes

- 1. International Women's Day observed on 8<sup>th</sup> March.
- 2. Girl students are encouraged to harness their potential through Career Guidance Cell.
- 3. Organized self-defence programme for girl students.

## 5.9 Students Activities

No of students newtring	tadin Cn	outs Comes and	athan arra	ata.	
	$\overline{}$				
State/ University level	00	National level	00	International level	00
No. of students participa	ated in cu	ıltural events			
State/ University level	08	National level	00	International level	00
No. of medals /awards w	on by st	udents in Sports,	Games an	d other events	
State/ University level	00	National level		International level	00
·			00		
1.0/***		XX 2 11 1		T	
1: State/ University level	00	National level	00	International level	00
	State/ University level  No. of students participa  State/ University level  No. of medals /awards w	State/ University level 00  No. of students participated in cu State/ University level 08  No. of medals /awards won by st State/ University level 00	State/ University level 00 National level No. of students participated in cultural events State/ University level 08 National level No. of medals /awards won by students in Sports, State/ University level 00 National level	State/ University level 00 National level 00  No. of students participated in cultural events  State/ University level 08 National level 00  No. of medals /awards won by students in Sports, Games and State/ University level 00 National level 00	No. of students participated in cultural events  State/ University level 08 National level 00 International level  No. of medals /awards won by students in Sports, Games and other events  State/ University level 00 National level 00 International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	0	0
Financial support from government	257	Scholarship amount paid directly to the account of the students.
Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

5.11	Student	organised /	initiatives
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Fairs	: State/ University level	0	National level	0	International level	0
Exhibitio	n: State/ University level	0	National level	0	International level	0
5.12 No	o. of social initiatives under	rtaken b	y the students	01		

5.13 Major grievances of students (if any) redressed: No major grievance of students is reported.

## Criterion - VI

## 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

**Vision:** Youth empowerment through access to education, particularly higher education, inculcating scientific spirit and traditional humane values enabling to share in purposeful societal needs.

#### Mission

- 1. To impart quality education in various disciplines.
- 2. To disseminate modern skills and training necessary in emerging inter disciplinary and application oriented areas.
- 3. To make an appreciable social impact by reaching out to the larger community of the region.
- 4. To make it as a centre of excellence in every respect.

#### 6.2 Does the Institution has a management Information System

Yes, College automation software installed and used for admission.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

Curriculum development is prerogative of the affiliating university. Teachers are engaged in preparation, development as required by the University.

## 6.3.2 Teaching and Learning

- 1. Use of audio-visual aids.
- 2. Preparation and use of lesson plan
- 3. Departmental seminar
- 4. Interdepartmental teaching
- 5. Use of offline digital database of plants in Botany

#### 6.3.3 Examination and Evaluation

- 1. Sessional examinations held (internal evaluation) in addition to university examinations (external evaluation).
- 2. Home assignment
- 3. Evaluation of projects
- 4. Tutorial classes for weaker students.

#### 6.3.4 Research and Development

Teachers are encouraged for applying research project, attending national & International seminars and publishing research articles in journals; also encouraged students for undertaking research projects.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library with computers, SOUL software and internet browsing facility, adequate reading space and convenient working hours for both staff and students
- Adequate number of computers and multimedia projectors usable for digital classes
- Adequate number of classrooms
- Principal's Office, Administrative Office, IQAC Coordinator's Office, Conference room, Staff Room, Central Laboratory for interdisciplinary use, Biotech Hub, building for Distance Mode of Learning
- Adequate number of sports equipment, music equipment, photocopiers etc.
- One women hostel with 30 bed capacity

# 6.3.6 Human Resource Management

1. Grievance Redressal cell	Grievance Redressal cell and other different committees							
2. Personal and cordial inter	Personal and cordial interaction with principal							
3. Interaction with Manager	Interaction with Management Committee on relevant issues.							
4. Suggestions from Governi	Suggestions from Governing Body is sought whenever required.							
6.3.7 Faculty and Staff recruitmen	ıt							
Govt. sanctioned posts are filled	in as pe	r Govt.	rules. But	t some contractual employees on need-				
based is selected by following prop	•			• •				
, 0, 1	<u> </u>		<u> </u>					
6.3.8 Industry Interaction / Collab	oration		Notwet	dana				
	014401		Not yet	done				
		'						
6.3.9 Admission of Students	1	There is an admission committee to frame the rules for						
	r	new admission by following proper Govt. procedure.						
	Teachi	ing		Thrift Society, Group Insurance				
6.4 Welfare schemes for		reacting						
	Non to	eaching		Theift Cociety Casyn Inguing				
	ואטוו-נפ	acining		Thrift Society, Group Insurance				
	Studen	nte		Book Bank, Poor Students' aid fund,				
	Students			Group Insurance for students				
				Group insurance for students				
			1					
6.5 Total corpus fund generated	0							

6.6 Whether annual financial audit has been done

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	Ex	ternal	Internal		
	Yes/No Agency		Yes/No	Authority	
Academic	Y	Affiliating University	Y	College	
Administrative	Y	Govt. of Assam	Yes	College	

6.8 Does th	e University/ Autonomous College dec	clares results within 3	0 days?				
	For UG Programmes	Yes No	✓				
	For PG Programmes	Yes No					
6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?  Semester system of examination has been continuing; no remarkable examination reform has been done till now.							
6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?  Not yet  6.11 Activities and support from the Alumni Association							
Alumni Association is an active and integral part of the Institution. They have always shown their readiness to offer their services whenever the Institution has recalled them. We take pride in the fact that every year the Alumni members come up with a variety of programmes and extend their intellectual services to our regular students. Library facility is also provided to them under certain conditions.							
6.12 Activit	ties and support from the Parent – Teac	ther Association					
	resentation of parents in the Governingent-Teacher meeting held for hostel bo		2.				

- 1. Wife/dependent of the employees who were died during service period have been engaged as contractual staff on compassionate ground. Services of two are regularized and efforts are on for the other also.
- 2. Scope for salary enhancement of contractual non-teaching staff.
- 6.14 Initiatives taken by the institution to make the campus eco-friendly
  - 1. Tree Plantation
  - 2. Garbage disposal system
  - 3. Conserving open-spaces for the sack of eco-friendly environment

## Criterion - VII

## 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

90% of the college campus is covered with hilly area having natural habitats of various flora and fauna. Students are encouraged to explore this natural laboratory in the college campus. By visiting the whole campus at least one's in a year makes them more polite, responsible and respectful towards nature.

- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year
  - 1. Infrastructure development; new classroom added, central laboratories established for inter-disciplinary activities.
  - 2. Laboratory renovation
  - 3. New books have been added in the library
  - 4. Talk on career opportunities organized by Career guidance Cell
- 7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)
  - 1. Annual sports, Invited talks from distinguished personalities and cultural competitions /festival is organised among student to explore hidden talent among the students.
  - 2. Observation of Teacher's Day & Gandhi Jayanti
  - 3. Thought of the day board is maintained.

- 1. Participation in National Environment Awareness Campaign
- 2. Observation of World Environment Day.
- 3. Plantation programme.
- New constructions are made airy and light friendly to save conventional energy

7.5	Whether environmental audit was conducted?	Yes	No	✓

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

#### **STRENGTHS**

- 100% selfless social commitment towards the society.
- Excellent team work of the employees which has been appreciated by the NAAC peer teams in the Ist & 2<sup>nd</sup> cycle of reaccreditation.
- Students are obedient and painstaking though majority of them are coming from economically and socially backward strata.
- All teachers and majority of students have proficiency in Computers and English.

#### **WEAKNESSES**

- Infrastructural limitations
- Insufficient teaching and non-teaching staff
- Lack of own playground and auditorium

#### **OPPORTUNITIES**

- We can increase proficiency in Computers and English amongst staff and students
- We can increase indoor sports activities

#### **CHALLENGES**

- To work in limited infrastructural facilities
- Limitations imposed by University in opening up new courses.
- A large part of our students are from economically and socially backward strata and thereby we contribute to the nation's policy of prioritising science education.

## 8. Plans of institution for next year

- 1. Digital Classroom cum video conferencing room, auditorium and other Infrastructure Development
- 2. Laboratory renovation
- 3. Planned arrangement of talks on career opportunity mental health counselling and subject related topics.
- 4. Village and school adoption and other planning activities under Intuitional social responsibility.
- 5. Technology upgradation.
- 6. Gender sensitization programs.
- 7. Installation of solar energy plant.
- 8. Plan to hold National Level seminar.

Name: **Dr. Amal Kr. Deka**Name: **Dr. Khanindra Kr. Sarma** 

Hoor

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Principal
Birjhora Mahavidyalaya
Bongaigaon

