

BIRJHORA MAHAVIDYALAYA
The Annual Quality Assurance Report (AQAR) of the IQAC
Year 2016-17
Part – A

I. Details of the Institution

1.1 Name of the Institution	BIRJHORA MAHAVIDYALAYA
1.2 Address Line 1	PANCHA SWAHID PATH
Address Line 2	BONGAIGAON
City/Town	BONGAIGAON
State	ASSAM
Pin Code	783380
Institution e-mail address	Birjhora1986@gmail.com
Contact Nos.	03664228808
Name of the Head of the Institution:	DR. Khanindra Kumar Sarma
Tel. No. with STD Code:	03664-228808
Mobile:	9435511677
Name of the IQAC Co-ordinator:	Dr. Amal Kumar Deka
Mobile:	9435244795

IQAC e-mail address:

a_kdeka@yahoo.com

1.3 NAAC Track ID ASCOGN11280

1.4 Website address:

www.bijhoramahavidyalaya.org

Web-link of the AQAR:

www.birjhoramahavidyalaya.org/AQAR 2016-17

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B		2004	2009
2	2 nd Cycle	B	2.72	2015	2020

1.6 Date of Establishment of IQAC :

02-03-2005

1.7 AQAR for the year

2016-17

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2004-05 31/07/2007)4
- ii. AQAR 2005-06 31/07/2007
- iii. AQAR 2006-07 24/12/2007
- iv. AQAR 2007-08 23/03/2009
- v. AQAR 2008-09 21/04/2011
- vi. AQAR 2009-10 21/04/2011
- vii. AQAR 2010-11 30/06/2014
- viii. AQAR 2011-12 8/07/2014
- ix. AQAR 2012-13 20-08-2014
- x. AQAR 2013-14 28-10-2014
- xi. AQAR 2014-15 30-12-2015
- xii. AQAR 2015-16 03/01/2018

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

Gauhati University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University No

University with Potential for Excellence No UGC-CPE No

DST Star Scheme No UGC-CE No

UGC-Special Assistance Programme	<input type="text" value="No"/>	DST-FIST	<input type="text" value="No"/>
UGC-Innovative PG programmes	<input type="text" value="No"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text" value="No"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="6"/>			
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>			
2.3 No. of students	<input type="text" value="1"/>			
2.4 No. of Management representatives	<input type="text" value="1"/>			
2.5 No. of Alumni	<input type="text" value="2"/>			
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>			
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>			
2.8 No. of other External Experts	<input type="text" value="0"/>			
2.9 Total No. of members	<input type="text" value="15"/>			
2.10 No. of IQAC meetings held	<input type="text" value="4"/>			
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="0"/> Faculty <input type="text" value="4"/>			
Non-Teaching Staff	<input type="text" value="1"/>	Students <input type="text" value="1"/>	Alumni <input type="text" value="1"/>	Others <input type="text" value="0"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="text"/>	No <input type="text" value="v"/>		
If yes, mention the amount	<input type="text"/>			

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

NA

2.14 Significant Activities and contributions made by IQAC

- The IQAC has been involved in preparing many reports highlighting the activities of the college
- IQAC entrusted and collaborate in ensuring efficient performance of academic and administrative tasks.
- IQAC actively support and played important role in the implementation of RUSA grant
- Played active role and support towards development Programs for Faculty, non-teaching staff and Students
- All the major committees of the College are represented in the IQAC.
- Played an important role in modernization of the central library
- Completion and submission of SSR for accreditation
- Motivation of different cells for holding cell related activities
- Coordinating with career guidance cell

15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year: *

Plan of Action	Achievements
<p>1. Infrastructure Development</p> <p>i) Digital class room cum video conferencing room</p> <p>ii) New Auditorium</p> <p>iii) Dept./Laboratory Renovation</p> <p>2. Career opportunities</p> <p>3. Village and school adoption and other planning activities under institutional social responsibility</p> <p>4. Technology Up gradation</p> <p>5. Gender Sensitization Programme</p> <p>6. Library Development up gradation</p> <p>7. Installation of solar energy plant</p> <p>8. Preparation for National Level Seminar</p>	<p>1. Infrastructure Development</p> <p>(i) Video conferencing room completed</p> <p>(ii) Completed</p> <p>(iii) (a) New Computer lab for Statistics dept.</p> <p>(b) One new lab. Added to Zoology</p> <p>(c) Chemistry dept. renovated</p> <p>2. Career opportunities program and related event organized and conducted during the year.</p> <p>3. Faculty members visited the school adopted by the college to take classes and interact with the students under the scheme “Alokor Jatra” initiated by the education department of the Govt. of Assam</p> <p>4. It is in progress</p> <p>5. Women cell regularly arrange social awareness program in association with regional nearby NGO and Institute including observation of International Women Days.</p> <p>6. (a) New Books added</p> <p>(b) Bar code system introduced</p> <p>7. Till now not done.</p> <p>8. Applied for and approval awaited.</p>

* Attach the Academic Calendar of the year as Annexure. **Attached**

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Every Year a copy of AQAR is sent to the Governing Body / Management. They go through it and provide their feedback in the meetings of the Head of the Institution with Management Representatives. The suggestions provided by them are incorporated in the next yearly plan

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1			
PG				
UG	1	0	0	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	2			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
23	4	19	0	

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	0	0	0			0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		1	11
Presented papers	1	5	0
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Remedial classes for weaker section and tutorial classes on demand.
- Home Assignment and Department wise regular seminar presentation
- ICT and Technically enable class room
- Problem Solving

2.7 Total No. of actual teaching days during this academic year

184

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Yes, Bar Coding Introduce

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

0 0 0

2.10 Average percentage of attendance of students

75

2.11 Course/Programme wise distribution of pass percentage : (Year 16-17)

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B-Sc.	110		56	24	03	83

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC periodically collect feedback from students and others stakeholders. IQAC has initiated an innovative practice of adopting overall progress in class room teaching through feed-back analysis, suggestion from governing body and interaction with teaching staff, students and alumni. Emphasis is given for maximum use of ICT tools by faculty and students.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	0
HRD programmes	
Orientation programmes	0
Faculty exchange programme	
Staff training conducted by the university	0
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

<i>Category</i>	<i>Number of Permanent Employees</i>	<i>Number of Vacant Positions</i>	<i>Number of permanent positions filled during the Year</i>	<i>Number of positions filled temporarily</i>
<i>Administrative Staff</i>	5	0	0	2
<i>Technical Staff</i>	5	0	0	1

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Research and Extension cell provides relevant guidelines for promoting research activity. The cell encourages the faculties for pursuing research activities under financial assistance from UGC and other sponsoring bodies like DST, CSIR, DBT etc. for major and minor research projects
2. Granting of fund subject to availability by college authority for short term research project.
3. Access to library and internet

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	1	5	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	0	1	0

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

3.9 For colleges DPE DBT Scheme/funds
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	0	0	0	0	0
Sponsoring agencies					

1.12 No. of faculty served as experts, chairpersons or resource persons

(Actively Participated as an Evaluator in GUNOTSAV conducted by Assam Govt.)

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph. D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)
JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. A workshop on “Hands on Biotechnology and Bio-informatics” was organized for students of undergraduate level from 06-03-2017 to 10-03-2017
2. The biotech hub of the college works to promote research in biotechnological areas and also promote awareness of the subject in the locality. Students from different institute frequently visit the Biotech-Hub.
3. A team of four college faculty members visited the school adopted by the college to take classes and interact with the students under the scheme “Alokor Jatra” initiated by the education department of the Govt. of Assam
4. Himangshu Prasad Das, noted story writer and director of the Assamese cinema addressed the students and faculty members and delivered a lecture on “Development of Assamese Film industry and Assamese culture” followed by an interaction session on 01-11-2016.
5. Dr. Ananta Borah delivered a talk on “Biodiversity- its importance and conservation” as a part of Celebration of 70th Independence Day organized by Dangtol Ancholik Biodiversity Conservation Committee on 14th August, 2016.
6. 5 numbers of teachers served as External Evaluator in ‘Gunotsav’ in Chirang districts of Assam. Gunotsav is an initiative of Govt. of Assam for ensuring improvement in learning levels of students at elementary level of education.
7. Birjhora Mahavidyalaya Teacher Association (BMTA) took an initiative to collect a significant fund from each faculty and the fund was donated to Chief Minister Relief Fund for providing relief to flood victims in the severely flood affected areas of Assam
8. NEAC Awareness program on biodiversity by Botany Department.
9. On 31st October, 2016, the Occasion of birth day celebration of Sradar Vallab Bhai Patel, a Unity Bicycle rally was taken out by the students of the college along with the students of the educational institute of Bongaigaon.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	16.23 acres	0		16.23 acres
Class rooms	14	2		16
Laboratories	12	1		13
Seminar Halls	01	0		01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	2			
Value of the equipment purchased during the year (Rs. in Lakhs)	lakhs		UGC	lakhs
Others				

4.2 Computerization of administration and library

Every department, the college office and Library are computerized including necessary development of application software.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7326	Rs. 9,09,346/-	533	Rs. 191546/-	7859	Rs.11,00892/-
Reference Books	3141	Rs. 3,30,290	150	Rs.28,888/-	3291	Rs. 3,59178/-
e-Books						
Journals	14	Rs. 5158/-		Rs. 16,975/-	14	Rs. 22,133/-
e-Journals						
Digital Database						
CD & Video	110				110	-
Others (specify) News Paper	04	Rs. 7,120/-		Rs. 7,082/-	04	Rs. 14,202/-

(All CD and video are complementary and donated)

4.4 Technology up gradation (overall)

	Total Computers	Computer in Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	56	24	05	02	03	04	14	01
Added	30	30	00	00	00	00	30	00
Total	86	24	05	02	03	05	44	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

1. Training on the use of ICT in class room
2. Periodic training to the faculty members and non-teaching staffs on computer application.
3. Sufficient number of computers use by teachers, students and office staff. All department access internet through VPN connection
4. WIFI Internet accessible campus for students.
5. Necessary support and training on networking is imparted to willing students

4.6 Amount spent on maintenance in lakhs :

i) ICT	11, 11, 306/-
ii) Campus Infrastructure and facilities	49, 55, 069/-
iii) Equipments	3, 75, 449/-
iv) Others	11, 591, 394/-
Total :	1, 80, 33, 218/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC ensures information about support services is made available to students through prospectus, induction programme and regular notices
- IQAC collects feedback from students on various support services available in the college for enhancement of quality education.
- Every department provide effective system of remedial and tutorial classes for weaker students for greater academic assistance under the supervision of HOD. Feedback on such activities is brought to the notice of the management through IQAC for quality sustenance and improvement
- Induction meeting are arrange by Principal and Librarian for newly admitted students.

5.2 Efforts made by the institution for tracking the progression

1. The academic committee comprising of Principal, Vice-Principal, IQAC coordinator and all the heads of the departments frequently meet to monitor various academic activity. They monitor and discuss the progress of students in sessional examinations as well as the last semester-end examination passed.
2. Feedback analysis of students
3. Analysis of internal and end semester examinations results
4. The progression of co-curricular aspects also closely monitored through different events like College Week, Field Trip and other functions performed by the students. The Annual College magazine also provides a platform to evaluate the quality of the students in literally field.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
672	00	02	0

(b) No. of students outside the state

0

(c) No. of international students 0

Men	No	%	Women	No	%
	429	63.83		243	36.16

Last Year (2015-16)						This Year (2016-17)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
214	79	57	303	0	653	144	114	74	340	00	672

Demand ratio 2.15:1 Dropout % 24.73

$$\text{Dropout Calculation} = \left[\frac{\text{Admitted in 2015} - \text{Appeared year end examination 2016}}{\text{Admitted in 2015}} \right] \times 100$$

Admitted in 2015 = 279 Appeared year end examination 2016 = 210

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Information regarding competitive examinations and loan of relevant books/ study material for the same is done through career guidance cell. Career Guidance cell organize some programmes to encourage students for competitive examination.

No. of students beneficiaries Not documented

5.5 No. of students qualified in these examinations

NET	0	SET/SLET	0	GATE	0	CAT	0
IAS/IPS etc	0	State PSC	Unknown	UPSC	0	Others	unknown

5.6 Details of student counselling and career guidance:

1. Career guidance cell provides necessary guidance and information to the students in shaping their future career.
2. Career Guidance Cell hosted a program “Employment opportunities for Apprentices” in collaboration with Indian Oil Cooperation Ltd., Bongaigaon Refinery on 12-11-2016
3. Regular Informative seminar / Interactive programme held on job opportunities available at the leading industry and company.
4. Relevant notices are displayed
5. Study materials/ books are lent out

No. of students benefitted Not documented

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
0	0	0	0

5.8 Details of gender sensitization programmes

1. Women's cell Zone 2 organized a seminar on the topic "Women's Right to Education" on 28th October, 2016 at Birjhora Mahavidyalaya.
2. The International Women's Day 'was celebrated on the theme "Be Bold For Change" in the College in collaboration with Women Cell ACTA (Bongaigaon, Kokrajhar, Chirang, Zone 2)
3. Self defence programme for girl students

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	0	0
Financial support from government	123	Rs.2,57,590/-
Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **No major Grievance is reported**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: Youth empowerment through access to education, particularly higher education, inculcating scientific spirit and traditional humane values enabling to share in purposeful societal needs.

Mission

1. To impart quality education in various disciplines.
2. To disseminate modern skills and training necessary in emerging inter disciplinary and application oriented areas.
3. To make an appreciable social impact by reaching out to the larger community of the region.
4. To make it as a centre of excellence in every respect.

6.2 Does the Institution has a management Information System

Yes, College automation software installed and used for admission.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum development is prerogative of the affiliating university. Teachers are engaged in preparation, development as required by the University

6.3.2 Teaching and Learning

1. Implementing students centric methods like student's seminar, GD, Debate, Quiz, Extempore Speech etc.
2. Lecture methods along with ICT audio-visual aids presentation in class room, field trip, and seminar are widely used by the faculty in all department.
3. Students are assigned projects and encouraged to take part in seminars on selected topics and in exposure visits.
4. Regular departmental seminar

6.3.3 Examination and Evaluation

1. Apart from final university end semester examination, students' academic skill and intellectual progress are evaluated by periodic class test as well as sessional examinations.
2. Results are analysed after every examination for taking appropriate action to improve the quality.
3. After the analysed of answer scripts of internal examination, necessary suggestion by the concerned examiners are given back to the students for necessary correction and their own assessment.
4. Remedial classes for weaker students.

6.3.4 Research and Development

Teachers are encouraged for MRP, attending national & International seminars and publishing research articles in journals, also encouraged students for research activities.

Students are encouraged to publish their project work in the journal paper or Book under the guidance of respective faculty member.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library with computers, SOUL software and internet browsing facility, bar code system adequate reading space and convenient working hours for both staff and students
- Adequate number of computers and multimedia projectors usable for digital classes
- Adequate number of classrooms
- Digital class room with video conferencing facility.
- Principal's Office, Administrative Office, IQAC Coordinator's Office, Conference room, Staff Room,
- Adequate number of sports equipments, music equipments, photocopiers etc.
- One women hostel with 30 bed capacity

6.3.6 Human Resource Management

1. College provides professional development opportunities to all faculty and office staff to enhance performance of the employees through RC, OC, Short term course, Summer school, workshop etc.
2. Personal and cordial interaction with principal
3. Student union and management committee interaction on relevant issues.
4. Suggestions from governing body is sought whenever required.

6.3.7 Faculty and Staff recruitment

Govt. sanctioned posts are filled in as per Govt. rules. But some contractual employee on need based is selected by following proper procedure.

6.3.8 Industry Interaction / Collaboration

Not yet done

6.3.9 Admission of Students

There is an admission committee to frame the rules for new admission by following proper Govt. Procedure. The admissions were made purely on merit basis obeying Government rules and regulations.

6.4 Welfare schemes for

Teaching	Thrift Society, Group insurance
Non teaching	Thrift Society, Group insurance
Students	Book Bank, Poor Students aid fund

6.5 Total corpus fund generated

0

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Y	Govt. Of Assam	Y	College
Administrative	Y	Govt. of Assam	Yes	Govt. Of Assam

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

80% of examination system has been computerized by University

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Does Not Arise

6.11 Activities and support from the Alumni Association

Alumni Association is an active and integral part of our Institution. They have always shown their readiness to offer their services whenever the Institution has recalled them. We take pride in the fact that every year the Alumni members come up with a variety of programmes and extend their intellectual services to our regular students. Library facility is also provided to them under certain condition.

6.12 Activities and support from the Parent – Teacher Association

Representation of parents in the Governing body of the college.

Meetings with parents and guardians were arranged

Parent- Teacher meeting held for hostel boarders

6.13 Development programmes for support staff

Vaccination, health check-up program are arrange for all staff. Office staff are encourage to attend in workshop/training program suitable for them.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation & Gardening
Garbage disposal system
Popular talk and film show

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Use of offline digital database of flowering plants of Assam in the dept. of Botany.
2. Annual analysis of result and student feedback

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Infrastructure development.
2. Laboratory renovation
3. New books in the library have been added
4. Career opportunities program organized by Career guidance Cell
5. Program on gender sensitization done

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Awareness program on "Earthquake and fire" among the students and faculty of the college. A mock drill was conducted and various emergency techniques were taught to the participants.
2. Self-defence training for girl students
3. Thought of the day board is maintained.
4. Fund donated to Chief Minister relief fund to provide relief for flood victim

7.4 Contribution to environmental awareness / protection

1. Participation in National Environment Awareness Campaign
2. Observation of World Environment Day.
3. Plantation programme.
4. New constructions are air and light friendly to save energy

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS

- 100% selfless social commitment of the society and the employees
- Excellent team work of the employees which has been appreciated even by the 1st NAAC peer teams and other committees
- Our students are obedient and painstaking though majority of them are coming from economically and socially backward strata.
- Proficiency in computers and English amongst students and teachers

WEAKNESSES

- Infrastructural limitations
- Insufficient teaching and non-teaching staff
- Lack of own playground and cultural hall

OPPORTUNITIES

- We can increase proficiency in computers and English amongst staff and students
- We can increase indoor sports activities

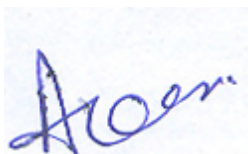
CHALLENGES

- To work in limited infrastructural facilities
- Limitations imposed by University in opening up new courses.
- A large part of our students are from economically and socially backward strata and thereby we contribute to the nation's policy of prioritising science education.

8. Plans of institution for next year

1. Faculty Development Program
2. Skill Development Program for Students
3. Construction of Basket-ball, Volley ball & Badminton playground
4. Planning for construction of Cultural & Science Museum and sun-shade connecting Museum & other buildings
5. Connecting bridge between five component building and Museum
6. Lecture cum Interactive program on Career opportunity
7. Planning for activities under Intuitional social responsibility.
8. Applying DBT Star College
9. A National Workshop, Seminar

Name: Dr. Amal Kr. Deka



Signature of the Coordinator, IQAC

Name: Dr. Khanindra Kr. Sarma



Signature of the Chairperson, IQAC

