

Best Practice 1

1. Title of the Best Practice: Student Support program and activity

2. The Context:

Student support programs and activities are designed to support the engagement of students to the academic activities such as academic problem, sports, cultural, and social environment of the institution and to ignite the students and initiate the process of higher learning.

3. Objectives of the Practice:

- (a) To conduct every year student orientation programs
- (b) To provide support to the students in the form of mentorship and counselling so that the students can adjust to the new environment
- (c) To conduct relevant webinar, seminar, workshops and guest lectures for students
- (d) To conduct Remedial Classes for slow learner

4. The Practice:

The institution throughout the academic year conducts many development programmes to ensure that the students develop on a personal as well as on a professional level. This includes Mentorship Programs, Parent Teacher meet, orientation program, End semester evaluation Report, Remedial Classes RUSA Training Program, Training and Career Counseling, Redressal Cell, ST/SC Cell, Grievance Cell, Scholarships and the Anti Ragging Cell etc.

5. Advantages:

- (a) Maintaining transparency in all academic process, cultural, and social environment of the institution.
- (b) Improves student feedback and performance in the college.

6. Challenging issues:

- (a) Handling highly sensitive matters with great discretion
- (b) Keeping the sessions conducted with students confidential

7. Evidence of Success:

- (a) Improved student feedback over the past few years
- (b) Extremely efficient student mentoring and counselling system

8. Resources Required:


- (a) Trained faculty/counsellors available on campus
- (b) Able mentors who can guide and support the students to achieve their goals.
- (c) Expert representatives for each student support cell to handle matters with great sensitivity and discretion.



Principal
Birjhora Mahavidyalaya
Bongaigaon

**Name of the Faculty Members designated as
Coordinator/Convenor/member/in-charge in different committees, cells etc.**

(2018-2020)

IQAC	Dr. K. K. Sarma, Principal, Mr. S. Baglari, Mr. H. K. Saud Mr. M. Karki, Mr. M. Das, Dr. A. Mech, Mrs. B. Das, Dr. B. Choudhury, Dr. A. K. Deka, Mr. B. K. Sarma, Librarian, Bijuli Begum Mr. Nilkamal Choudhury	Chairperson Coordinator Asstt. Coordinator Member Member Member Member Member Member Member Alumni Member Alumni Member
Examination Committee (January 2018- Dec' 2019)	Dr. O.P. Sah Mr. M.N. Das Dr. M. N. Thakuria Dr. A.K. Deka Ms. Chumi Ray Mr. Hirak Jyoti Das Mr. Pankaj Das, LDA (Office)	Joint Convenor Joint Convenor Member Member Member Member Member
Prospectus, Class routine & Admission Committee	Mr. M. Karki, Mr. M. Das Mr. Mrinmoy Deka Mr. Hirak Jyoti Das Ms. Chumi Ray All HoDs Dr. B. Choudhury, Mr. M. Karki Dr. P. Chakraborty, Mr. N. K. Das	Convenor (Admission Committee) Member Member Member Member Member Convenor, (Prospectus & class routine) Member Member Member
Library Advisory Committee	Mr. B. K. Sarma, Librarian Mr. M. Karki Dr. A. K. Deka, Dr. R. Roy, Mrs. B. Das, Mr. M. N. Das, Mr. P. Chakravarty	Convenor Member  Principal Birjhora Mahavidyalaya Bongaigaon
Budget & Purchase committee	Mr. M. N. Das Dr. B. Choudhury Dr. D.C. Deka Mr. S. K. Ray, (Office)	Convenor Member Member Member
Research Promotion cell	Dr. R. Roy, Dr. B. Choudhury Dr. P. Chakraborty Mr. P. K. Deka	Convenor Member Member Member

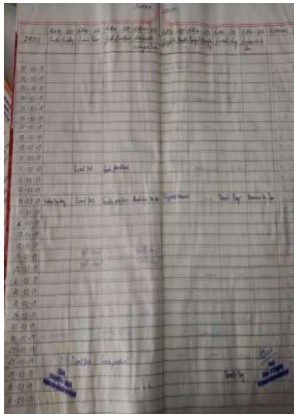
Seminar and Extension Education cell	Dr. B. K. Saha Dr. R. Roy Mr. S. Baglari, Dr. M. N. Thakuria	Convenor Member Member Member
Grievance Redressal cell	Mr. M. Karki Mr. M. N. Das Dr. B. Choudhury, Mr. P. K. Das Mr. S. K. Roy, UDA, (Office),	Convenor Member Member Member Member
Academic Committee	Dr. A. Mech Mr. M. Karki, Mr. S. Baglari, Mr. M. Das, All HoDs	Convenor Member Member Member Member
Women's Cell	Mrs. H. R. Barman Mrs. B. Das Dr. N. Baruah Mrs. P. Devi Mrs. A. Mech Dr. R. Roy	Convenor Member Member Member Member Member
Career Guidance Cell	Mrs. A. Mech Dr. A. K. Deka Mrs. B. Das	Convenor Member Member
Remedial Course Committee	Mr. P. K. Das Mr. P. K. Deka Mrs. H. R. Barman Mr. M. N. Das Dr. A. K. Deka	Coordinator Member Member Member Member
'Students' Feedback' Analysis Committee	Dr. N. Baruah Dr. A. K. Deka Mrs. B. Das	Convenor Member Member
Committee for Information Technology	Mr. M. Das Dr. A. K. Deka Bijuli Begum	Convenor N N
Advisory Committee for Distance Learning	Mr. M. Das Dr. A. K. Deka, Mr. H. K. Saud	(Principal Birjhora Mahavidyalaya Bongaigaon
Canteen and Hygiene	Mr. M. N. Das Mr. P. Devi Mr. H. K. Saud Mrs. H. R. Barman	Joint Convenor Joint Convenor Member Member
In-Charge of 'Thought of the Day' Board	Dr. N. Baruah	

UGC Planning Board	Dr. K. K. Sarma, Principal	Chairman
	Mr. M. Karki, Vice Principal	Member
	Mr. S. Baglari	Member
	Mr. M. Das	Member
	Dr. O. P. Sah	Member
	Dr. A. Mech	Member
	Dr. A.K. Deka	Member
	Dr. Firoz Ahmed	Member
UGC Building Construction Committee	Dr. K. K. Sarma, Principal	Chairman
	Mr. M. Karki, Vice Principal	Member
	Mr. M. Das	Member
	Mr. N. K. Das	Member
	Mr. Tarun Kr. Choudhury	Member
	Mr. Dhanesh Das	Member
	Mr. H. Goswami (Consultant)	Member

Convenors/ Coordinators/ In-charges will be provided with necessary files for documentation and registers for using as Proceeding Books. They are entrusted to convene meeting of the sub-committee from time to time and are requested to keep records of the proceedings up-to-date.

Principal
24/04/18


Principal
Birjhora Mahavidyalaya
Bongaigaon



Mentoring register, 2019



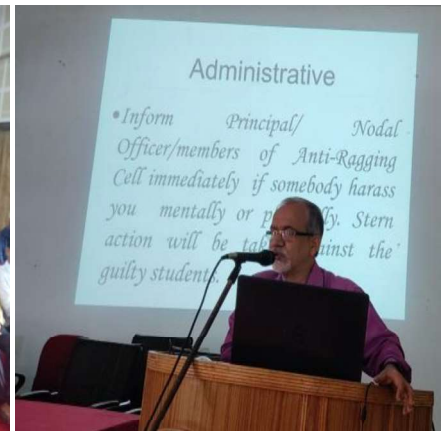
Alumni meet, 2020



Sanitizer distribution



Speech competition among the students



Orientation Programme


Principal
Birjhora Mahavidyalaya
Bongaigaon

2019-20

SEMESTER	Roll No.	Date	Topic	Signature
I	91, 111, 232, 117, 143, 166, 199, 206,	31/08/2019	grouping different curve	<u>Udas</u>
	117, 120, 123, 157, 158, 165, 166, 193,	28/09/2019	Domain of function of two variables	<u>Udas</u>
	196, 206, 207, 208, 211, 213	44/09/2019	n th derivative of different function	<u>chy</u>
	120, 123, 117, 133, 146, 149, 157, 158, 165, 166, 168, 170, 182, 183, 193, 211			
III	5, 6, 7, 8, 37, 38, 53, 59, 60, 62, 67, 85, 88,	28/08/2019	Quadrature of plane curves (problem solving)	<u>chy</u>
	96, 111, 116, 118, 122, 125, 129, 144, 145, 146, 185	31/08/2019	Areas, surfaces.	<u>Attech</u>
	2, 3, 12, 30, 31, 35, 62, 65, 80, 82, 85, 88, 99,	09/09/2019	Question Paper Revision	<u>Attech</u>
	113, 114, 116, 122, 125, 129, 2, 6, 7, 8, 10, 12, 19, 28, 30, 34, 36, 38, 49, 53, 60, 62, 65, 73, 80, 119, 142, 145, 184	30/09/2019	1st Order Higher Degree	<u>Udas</u>
V	107, 114, 121, 122, 133, 135, 139, 145,	19/08/2019		<u>chy</u>
	135, 139	30/08/2019	Spherical Astronomy	<u>Attech</u>
	105, 106, 107, 119, 121, 123, 135, 139, 152	9/09/2019		<u>chy</u>
	114, 133, 135, 139, 145, 147, 152	11/09/2019	Numerical Analysis	<u>Attech</u>
LOCKDOWN FROM MARCH-24 th Online.				
II	232, 117, 165, 157, 211, 183	20/05/2020	Group Theory	<u>Attech</u>
IV	34, 59, 54, 66, 36, 37, 38, 192	17/06/2020		
VI	147, 157, 105, 107, 114	17/06/2020	Metric Space	<u>Attech</u>
	145, 147, 154, 105, 106	26/05/2020	Advance Calculus	<u>Attech</u>



Principal
Birjhora Mahavidyalaya
Bongaigaon



STUDENT ATTENDANCE

SECTION Major

HoD
Dept. of Physics
Birjhora Mahavidyalaya
Bongaigaon


Principal
Birjhora Mahavidyalaya
Bongaigaon

REGISTER


October 2019

HoD
Dept. of Physics
Birjhora Mahavidyalaya
Bongaigaon

STUDENT ATTENDANCE

Sem-III

SECTION


Principal
Birjhora Mahavidyalaya
Bongaigaon

HOD
Dept. of Physics
Birjhora Mahavidyalaya
Bongaigaon

REGISTER

FOR THE MONTH OF

FOR THE MONTH OF September 20 19

HoD
Dept. of Physics
Birjhora Mahavidyalaya
Bongaigaon

BIRJHORA MAHAVIDYALAYA

STUDENT ATTENDANCE

CLASS Sem - II

SECTION _____

ROLL NO.	NAME OF STUDENTS	DAILY ATTENDANCE																					
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
		✓	✓	✓	✓																		
14	Puja Chakrabarty	P	P	P	P																		
53	Dipjyoti Roy	P	A	A	P																		
95	Sudipta Karmakar	P	P	P	P																		
171	Bhaskarjyoti Mahanta	P	.	.	P																		
50	Dibyendur Roy	P	P	.	P																		
		P	P	P	P																		
		02-09-2019	07-09-2019	14-10-2019	17-10-2019																		

HoD
Dept. of Physics
Birjhora Mahavidyalaya
Bongaigaon

Principal
Birjhora Mahavidyalaya
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REGISTER

september 20 19

HoD
Dept. of Physics
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STUDENT ATTENDANCE

SECTION *Phy-Hc*

No Present Daily