#### **Best Practice 1**

#### 1. Title of the Best Practice: Student Support program and activity

#### 2. The Context:

Student support programs and activities are designed to support the engagement of students to the academic activities such as academic problem, sports, cultural, and social environment of the institution and to ignite the students and initiate the process of higher learning.

#### 3. Objectives of the Practice:

- (a)To conduct every year student orientation programs
- (b)To provide support to the students in the form of mentorship and counselling so that the students can adjust to the new environment
- (c)To conduct relevant webinar, seminar, workshops and guest lectures for students
- (d) To conduct Remedial Classes for slow learner

#### 4. The Practice:

The institution throughout the academic year conducts many development programmes to ensure that the students develop on a personal as well as on a professional level. This is includes Mentorship Programs, Parent Teacher meet, orientation program, End semester evaluation Report, Remedial Classes RUSA Training Program, Training and Career Counseling, Redressal Cell, ST/SC Cell, Grievance Cell, Scholarships and the Anti Ragging Cell etc.

#### 5. Advantages:

- (a) Maintaining transparency in all academic process, cultural, and social environment of the institution
- (b)Improves student feedback and performance in the college.

#### 6. Challenging issues:

- (a) Handling highly sensitive matters with great discretion
- (b) Keeping the sessions conducted with students confidential

#### 7. Evidence of Success:

- (a) Improved student feedback over the past few years
- (b) Extremely efficient student mentoring and counselling system

#### 8. Resources Required:

- (a) Trained faculty/counsellors available on campus
- (b) Able mentors who can guide and support the students to achieve their goals.
- (c) Expert representatives for each student support cell to handle matters with great sensitivity and discretion.

Principal
Birjhora Mahavidyalaya
Bongaigaon

Name of the Faculty Members designated as Coordinator/Convenor/member/in-charge in different committees, cells etc.

(2018-2020)

	Dr. K. K. Sarma, Principa	
	Mr. S. Baglari,	Coordinator
	Mr. H. K. Saud	Asstt. Coordinator
	Mr. M. Karki,	Member
	Mr. M. Das,	Member
	Dr. A. Mech,	Member
IQAC	Mrs. B. Das,	Member
14.10	Dr. B. Choudhury,	Member
	Dr. A. K. Deka,	Member
	Mr. B. K. Sarma, Libraria	n, Member
	Bijuli Begum	Alumni Member
	Mr. Nilkamal Choudhury	Alumni Member
	Dr. O.P. Sah	Joint Convenor
	Mr. M.N. Das	Joint Convenor
A.	Dr. M. N. Thakuria	Member
Examination	Dr. A.K. Deka	Member
Committee (January	Ms. Chumi Ray	Member
2018- Dec' 2019)	Mr. Hirak Jyoti Das	Member (Office)
	Mr. Pankaj Das, LDA	(Office) Member
χ	Mr. M. Karki,	Convener (Admission Committee)
		Convenor (Admission Committee)
x*	Mr. M. Das	Member
8	Mr. Mrinmoy Deka	Member
	Mr. Hirak Jyoti Das	Member
Prospectus, Class	Ms. Chumi Ray	Member
routine &	All HoDs	Member
Admission	Dr. B. Choudhury,	Convenor, (Prospectus & class routine)
Committee	Mr. M. Karki	Member
	Dr. P. Chakraborty,	Member
	Mr. N. K. Das	Member
	Mr. B. K. Sarma, Libraria	
Library Advisory	Mr. M. Karki	Member
Committee	Dr. A. K. Deka,	. 0
	Dr. R. Roy,	0
	Mrs. B. Das,	Dringing
	Mr. M. N. Das,	Principal Birjhora Mahavidyalaya
	Mr. P. Chakravarty	Bongaigaon
	Mr. M. N. Das	Convenor
	Dr. B. Choudhury	Member
Budget & Purchase	Dr. D.C. Deka	Member
committee	Mr. S. K. Ray, (Office)	Member
	Dr. R. Roy,	Convenor
Research	Dr. B. Choudhury	Member
Promotion cell	Dr. P. Chakraborty	Member
	Mr. P. K. Deka	Member
	Dena	MCHIDEI

Seminar and Extension Education cell	Dr. B. K. Saha Dr. R. Roy Mr. S. Baglari, Dr. M. N. Thakuria	Convenor Member Member Member	
Grievance Redressal cell	Mr. M. Karki Mr. M. N. Das Dr. B. Choudhury, Mr. P. K. Das Mr. S. K. Roy, UDA, (Office),	Convenor Member Member Member Member	
Academic Committee	Dr. A. Mech Mr. M. Karki, Mr. S. Baglari, Mr. M. Das, All HoDs	Convenor  Member  Member  Member  Member  Member  Member	
Women's Cell	Mrs. H. R. Barman Mrs. B. Das Dr. N. Baruah Mrs. P. Devi Mrs. A. Mech	Convenor  Member  Member  Member  Member	
Career Guidance Cell	Dr. R. Roy  Mrs. A. Mech  Dr. A. K. Deka  Mrs. B. Das	Member  Convenor  Member  Member	
Remedial Course Committee	Mr. P. K. Das Mr. P.K. Deka Mrs. H. R. Barman Mr. M. N. Das Dr. A. K. Deka	Coordinator Member Member Member Member Member	
'Students' Feedback' Analysis Committee	Dr. N. Baruah Dr. A. K. Deka Mrs. B. Das	Convenor  Member  Member	
Committee for Information Technology	Mr. M. Das Dr. A. K. Deka Bijuli Begum	Convenor N	
Advisory Committee for Distance Learning	Mr. M. Das Dr. A. K. Deka, Mr. H. K. Saud	Principal Birjhora Mahavidyalay Bongaigaon	a
Canteen and Hygiene	Mr. M. N. Das Mr. P. Devi Mr. H. K. Saud Mrs. H. R. Barman	Joint Convenor Joint Convenor Member Member	
In-Charge of 'Thought of the Day' Board	Dı	r. N. Baruah	

	Dr. K. K. Sarma, Principal	Chairman
	Mr. M. Karki, Vice Principal	Member
	Mr. S. Baglari	Member
	Mr. M. Das	Member
<b>UGC Planning Board</b>	Dr. O. P. Sah	Member
	Dr. A. Mech	Member
	Dr. A.K. Deka	Member
	Dr. Firoz Ahmed	Member
	Dr. K. K. Sarma, Principal	Chairman
<b>UGC Building</b>	Mr. M. Karki, Vice Principal	Member
Construction	Mr. M. Das	Member
Committee	Mr. N. K. Das	Member
	Mr. Tarun Kr. Choudhury	Member
	Mr. Dhanesh Das	Member
×	Mr. H. Goswami (Consultant)	Member

Convenors/Coordinators/In-charges will be provided with necessary files for documentation and registers for using as Proceeding Books. They are entrusted to convene meeting of the sub-committee from time to time and are requested to keep records of the proceedings up-to-date.

Principal Birjhora Mahavidyalaya

Bongaigaon







Mentoring register, 2019

Alumni meet, 2020

Sanitizer distribution







Speech competition among the students

Orientation Pogramme

Principal Birjhora Mahavidyalaya Bongaigaon

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## **BIRJHORA MAHAVIDYALAY**

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## BIRJHORA MAHAVIDYALAY

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## **BIRJHORA MAHAVIDYALA**

STUDENT ATTENDA

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