

# Internal Quality Assurance Cell

## BIRJHORA MAHAVIDYALAYA

### Provincialized Degree Science College,

(Affiliated to GAUHATI UNIVERSITY, Recognized by Govt. of Assam and UGC)

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Ref. No. IQAC/BM/ Gen/2023/04

Date: 5-12-2023

#### Minutes of IQAC Meeting held on <sup>01-12-2023</sup> ~~23-06-2023~~

A meeting of IQAC was held on 01-12-2023 at IQAC room at 2PM under the chairperson of honourable Principal of the college to discuss about the following agenda:

1. Submission of IIQA at NAAC Portal
2. Preparedness for NAAC Assessment
3. Suggestion /recommendation from members and any others

#### Action Taken Report on previous Meeting:

- (a) AQAR 2022-2023 has been prepared
- (b) All departments are instructed to prepared for NAAC assessment and accreditation
- (c) Mentor /Mentee list for the academic year 2023-2024 has been sent to all staff for necessary action

#### The following decisions were taken in the meeting:

1. The meeting resolved to complete the NAAC Assessment and accreditation of the college by December 2023 or at earliest possible.
2. It was decided that Coordinator of the IQAC will take all necessary arrangement for the submission of IIQA and SSR at NAAC portal for the assessment.
3. The meeting also resolved to request all HODs, faculty member, non teaching staff for their active cooperation with IQAC and departmental preparedness for the assessment.

The meeting ends with IQAC coordinator's vote of thanks to all members.

Coordinator

IQAC, Birjhora Mahavidyalaya

Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

Principal

Birjhora Mahavidyalaya

Principal (I/c)  
Birjhora Mahavidyalaya  
Bongaigaon