

# Internal Quality Assurance Cell

## BIRJHORA MAHAVIDYALAYA

### Provincialized Degree Science College

(Affiliated to GAUHATI UNIVERSITY, Recognized by Govt. of Assam and UGC)  
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Ref. No. IQAC/BM/ Gen/2022

Date: 05-01-2022

#### Minutes of IQAC Meeting held on 28-12-2021

A meeting of IQAC with all HoDs of various departments was held on 28<sup>th</sup> December 2021 at IQAC office at 12:30 PM under the chairperson of honourable Principal of the college to discuss about the following agenda:

1. To Finalize AQAR 2019-2020
2. Development of SSR preparation
3. Miscellaneous

#### Action Taken Report:

1. An induction meeting for the newly admitted freshers was conducted on 21<sup>st</sup> August 2021
2. Alumni meet and Parent –Teacher Meet was conducted
3. Library orientation program for the newly admitted freshers
4. RUSHA Finishing School program for final year students
5. Various extension and awareness program (Fit India Run, Tree Plantation, Bicycle rally etc.) by NSS unit Birjhora Mahavidyalaya


The following decisions were taken in the meeting:

1. The meeting resolved to accept the AQAR 2019-2020 with minor modification.
2. It was decided that the Coordinator of the IQAC will take all necessary arrangement to prepare SSR for NAAC assessment of the college.
3. The meeting also resolved to sign more MoU with nearby school for extension activity and service to the community.

**ATR:** IQAC has taken initiative to sign more MoU with nearby school for academic and co-scholastic activity at school level.

The meeting ends with IQAC coordinator's vote of thanks to all members.

  
Coordinator  
IQAC, Birjhora Mahavidyalaya

  
Principal  
Birjhora Mahavidyalaya  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon