

# TRAINING PROGRAM REPORT

Training To Students Program

(I<sup>st</sup> Batch)

FINISHING SCHOOL

Under 'Equity Initiative' of RUSA, Assam

Conducted By

BIRJHORA MAHAVIDYALAY

26<sup>th</sup> February to 29<sup>th</sup> March, 2018



Rashtriya  
Uchchatar  
Siksha Abhiyan

  
Coordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

**Executive Summary:** Birjhora Mahavidyalaya was selected as one of the institutes to set up a FINISHING SCHOOL under the ‘Equity Scheme’ of RUSA, Assam.

The aim of the FINISHING SCHOOL is to impart all around personality development of the students and instruct them in specific skills necessary in today’s world.

As a prerequisite to the training to the students, a ‘Training To Trainers’ workshop was held in the college from where a group of 10 teachers were trained by resource persons from Gauhati Commerce College.

The training to Students Program in Birjhora Mahavidyalaya was held from 26<sup>th</sup> February to 29<sup>th</sup> March, with classes for a period of 25 days, each class being of 2 hours duration.

During this period various skills as prescribed by the RUSA were taught to the students.

Feedback forms were handed out to the students at the end of the course.

The valedictory function was held on the 10<sup>th</sup> of April. The Principal, Dr K K Sarma and senior teachers of the college handed out the certificates to the students who had successfully completed the course.

**Participants:** Forty five VI<sup>th</sup> semester students from socially and economically backward background had applied for the course and were given the opportunity to attend the course. However there were a number of dropouts and twenty one students who completed the course were awarded certificates.

The program was formally inaugurated by the principal, Dr K K Sarma in the presence of the staff and student participants of the course.

The ten trained trainers imparted knowledge for different modules of the course. Other teachers of the college also instructed the students in specific skills.

## **Course Content**

The course covered

1. Computer Literacy(Microsoft word, Microsoft Excel and Microsoft PowerPoint)
2. Public Speaking
3. Power Point Presentation
4. Spoken English
5. Resume Writing
6. Networking and Communication Skills
7. Leadership and Team Skills
8. Group Discussion
9. Personal Interview
- 10.Success Traits
- 11.Incorporating Spirituality



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## Methodology

The training was basically divided into two types.

In the first part a lecture on the topic was given to the students. This was followed by interactive sessions and discussions. Videos and PowerPoint presentations were also shown .

The second part consisted of hands on training where the students actively took part in the practical sessions.

Students filled up questionnaires on student attributes , success traits, spirituality awareness, networking etc in order to have a bench mark for judging themselves.

A test on Networking Skills was conducted.

They did a strength and weakness analysis of themselves.

They took part in role playing in Spoken English Classes.

The students were given a topic had had to deliver a speech on it for the Public Speaking class.

Group discussions and Mock Interviews were also held.

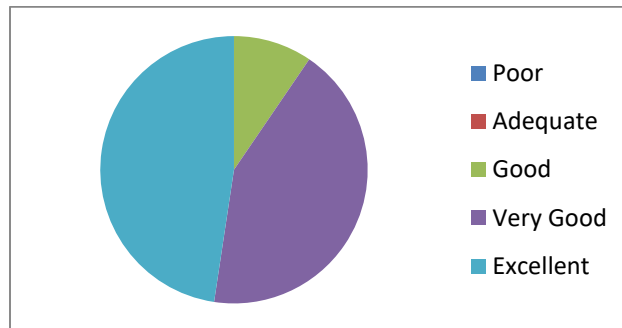
Throughout these apart from the teachers who were evaluating the students, the students themselves had to evaluate their fellow participants.

Team games and Energizers were also a part of the training program.

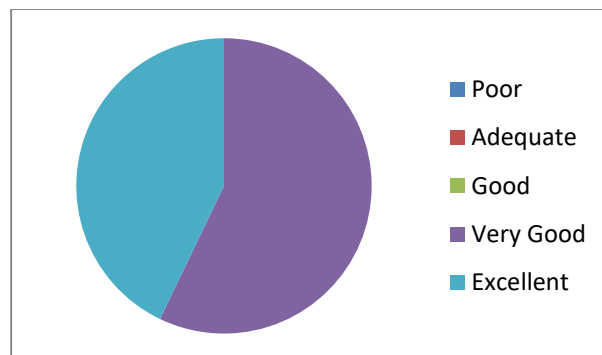
## Feedback Analysis

After the training program, the students were given feedback forms. They were analyzed and a few responses are shown here.

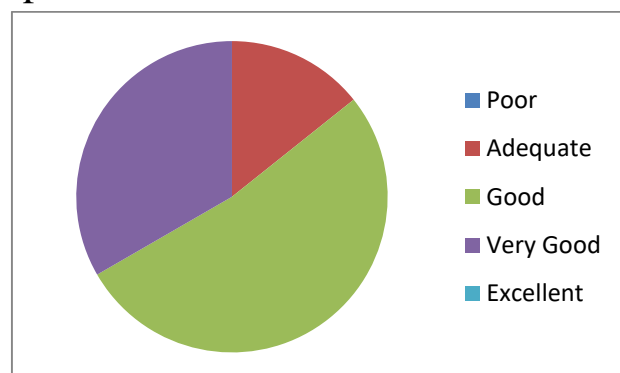
### 1. Response to benefit to the student from attending the course



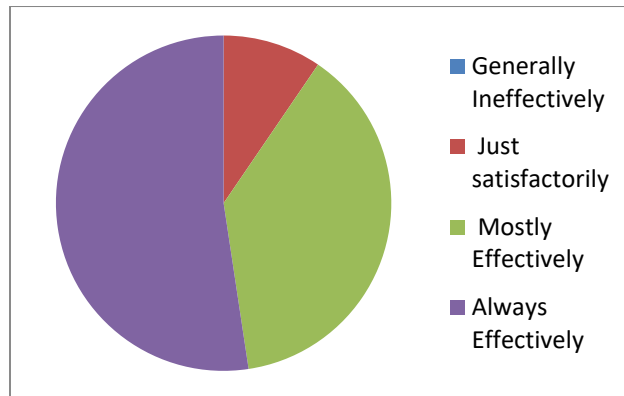
### 2. Response to the range of topics covered during the course



### 3. Response to the range of activities done by students to enhance knowledge of topics



#### 4. Response to trainer communication with trainees



All the trainees said they would definitely recommend this course to other students.

Other suggestions given by them were

1. The timing of the course should be changed so that more students are able to join .
2. They should be given a grade card of their performance.
3. More student oriented activities should be included
4. The computer classes should be held in the middle of the course
5. More topics should be covered.
6. Provide relevant reading material for improving English vocabulary and soft skill development to students & teachers

## Follow Up Action Plan

Following the training of the first batch of students, under RUSA, Assam Finishing School, it is to be expected that this training be further imparted in batches to the students of Birjhora Mahavidyalaya and other neighbouring colleges. The following activities have been planned after the successful completion of the 1<sup>st</sup> training program.

1. A follow up workshop has been planned for the students who have taken this training, to be held after their VI<sup>th</sup> semester university examinations.
2. Some specific skill sets to be imparted to all outgoing VI<sup>th</sup> semester students
3. The RUSA training program for further batches to be initiated in the V<sup>th</sup> semester itself. The timing should be such that there is no pressure for attending these classes just before the university examinations.
4. Volunteers for new trainers to be invited from the other staff members as diverse knowledge and teaching skills will benefit the students.
5. Suggestions from students feedback to be taken into account for subsequent training programs.

Dr Arundhati Mech

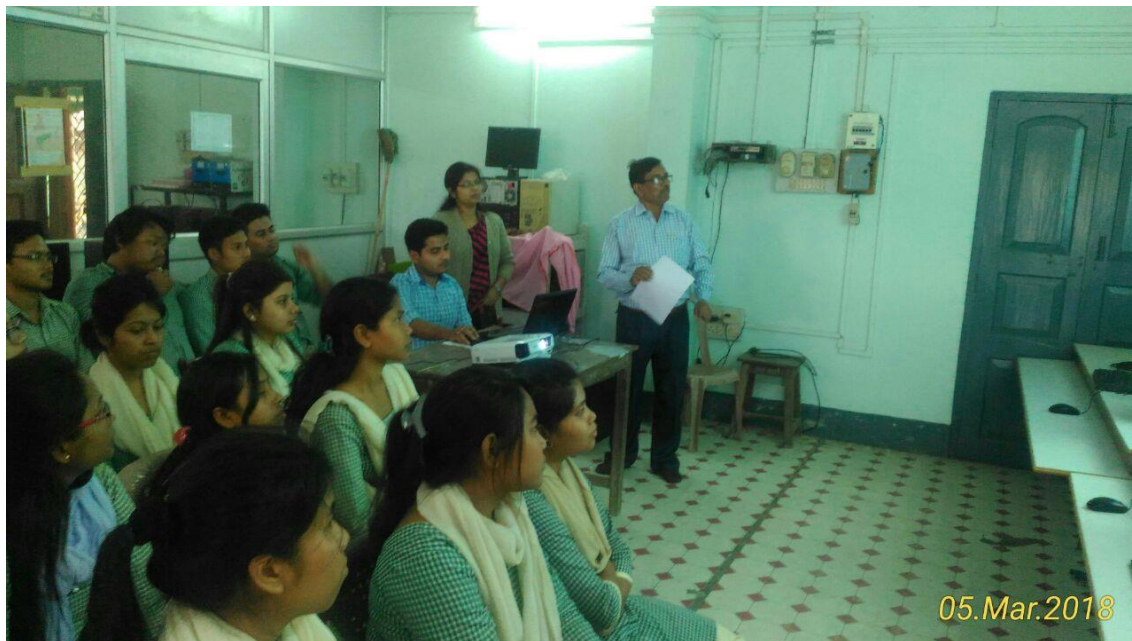
Coordinator, Training to Students Program

Finishing School RUSA, Assam.

  
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IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
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## Photo Gallery







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## **Annexures:**

- i. Program Details
- ii. List of Resource Persons
- iii. List of Participants
- iv. Evaluation sheets of various modules.

  
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## Annexure i: Program Details

Day	Date	Course	Trainers
1	26/02/'18	Introductory Lecture. Introduction of participants and Trainers	All trained Teachers
2	27/02/'18	Computer Literacy(M S Word)	Ms Bijuli Begum Mr Hirok Jyoti Das
3	05/03/'18	Computer Literacy(M S Excel)	Mr M Das Ms Bijuli Begum Mr Hirok Jyoti Das
4	06/03/'18	Computer Literacy(M S Excel)	Mr M Das Ms Bijuli Begum Mr Hirok Jyoti Das
5	07/03/'18	Computer Literacy(Power Point)	Ms Bijuli Begum Mr Hirok Jyoti Das Mr Mrinmoy Deka
6	08/03/'18	Computer Literacy(Power Point)	Ms Bijuli Begum Mr Hirok Jyoti Das Mr Mrinmoy Deka
7	09/03/'18	Public Speaking	Dr Ranu Roy Mrs Beauty Das Mr Hirok Jyoti Das
8	10/03/'18	Public Speaking	Dr Ranu Roy Mrs Beauty Das
9	12/03/'18	Success Traits	Dr Amal Deka Mr Pranab Das Dr Arundhati Mech
10	13/03/'18	Success Traits	Dr Amal Deka Dr Arundhati Mech

11	14/03/'18	Leadership Skills	Dr Paresh Chakravarty Mr Hemanta Saud Mr Pranab Das
12	15/03/'18	Networking Skills	Dr B K Saha Mr Pranab Das Mr Sanjib Baglari
13	17/03/'18	Spoken English	Dr B K Saha Mrs Beauty Das Mr Sanjib Baglari
14	19/03/'18	Spoken English	Dr B K Saha Mrs Beauty Das Mr Sanjib Baglari
15	20/03/'18	Group Discussion	Dr Paresh Chakravarty Dr Ranu Roy Mr Hemanta Saud Dr Arundhati Mech
16	21/03/'18	Group Discussion	Dr Paresh Chakravarty Dr Ranu Roy Mr Hemanta Saud Dr Amal Deka Dr Arundhati Mech
17	22/03/'18	Group Discussion + Personal Interview	Dr Paresh Chakravarty Dr Ranu Roy Dr Amal Deka Dr Arundhati Mech

18	23/03/'18	Resume Writing	Mr Hemanta Saud Mrs Beauty Das
19	24/03/'18	Networking Skills and Communication Skills	Dr B K Saha Mr Pranab Das Mr Sanjib Baglari
20	26/03/'18	Personal Interview	Dr B K Saha Dr Paresh Chakravarty Dr Amal Deka Mr M Karki Mr Nirmal Das Dr Arundhati Mech
21	27/03/'18	Personal Interview	Dr Paresh Chakravarty Dr Amal Deka Mr M Karki Mr Nirmal Das Dr Arundhati Mech
22	28/03/'18	Power Point Presentation	Mr M Das Mr Hemanta Saud Mr Pranab Das
23	29/03/'18	Power Point Presentation	Mr M Das Mr Hemanta Saud Mr Pranab Das Dr Amal Deka
24	06/04/'18	Computer Literacy(M S Word)	Ms Bijuli Begum Mr Hirok Jyoti Das
25	10/04/'18	Incorporating Spirituality	Dr Ranu Roy Mr Sanjib Baglari Dr Arundhati Mech

## **Annexure ii :List of Resource Persons**

1. Ms Bijuli Begum
2. Mr Hirok Jyoti Das
3. Mr Mrinmoy Deka
4. Mr M Das
5. Dr Ranu Roy
6. Mrs Beauty Das
7. Dr Amal Deka
8. Mr Pranab Das
9. Dr Paresh Chakravarty
10. Mr Hemanta Saud
11. Dr B K Saha
12. Mr Sanjib Baglari
13. Mr M Karki
14. Mr Nirmal Das
15. Dr Arundhati Mech



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### **Annexure iii : List of Participants**

1. Baishali Paul
2. Laxmi Singh
3. Sanchita Ghosh
4. Jasobonta Nath
5. Nijara Choudhury
6. Pubali Ray
7. Kritanjali Ray
8. Jahnabi Ray
9. Chandana Nath
10. Mamoni Das
11. Roji Roy
12. Barnali Ray
13. Abhishek Roy
14. Clara Basumatary
15. Gayatri Brahma
16. Sushmita Paul
17. Sayantika Ghosh
18. Jeuti Nath
19. Violina Roy
20. Anjali Kumari Ray
21. Bhupati Patgiri

  
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## Annexure IV : Activity Document

BIRJHORA MAHAVIDYALAYA, BONGAIGAON  
FINISHING SCHOOL [RUSA]

**Educative**  
Educating Skills



### Interview Evaluation Form

Interviewer:	Dr. B.K. SAHA	Date of Interview:	26.03.2018
Candidate Name:	Abhishek Ray	Position:	T.G.T (Se)
Interview evaluation forms are to be completed by the interviewer to rank the candidate's overall qualifications for the position for which they have applied. Under each heading, the interviewer should give the candidate a numerical rating and write specific job-related comments in the space provided. The numerical rating system is based on the scale below.			
Scale:	5 – Exceptional	4 – Above Average	3 – Average
	2 – Satisfactory	1 – Unsatisfactory	
	Rating		
	5	4	3
	2	1	
<b>Educational Background</b> – Does the candidate have the appropriate educational qualifications or training for this position?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Comments:			
<b>Prior Work Experience</b> – Has the candidate acquired similar skills or qualifications through past work experiences?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments: Direct Entry Fresh Candidate			
<b>Technical Qualifications/Experience</b> – Does the candidate have the technical skills necessary for this position?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Comments: Yes, according to Resume			
<b>Verbal Communication</b> – How were the candidate's communication skills during the interview?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Comments: He could confidently state his goals and interest in a teaching career			
<b>Candidate Interest</b> – How much interest did the candidate show in the position and the organization?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Comments: Was motivated			

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<b>Knowledge of Organization</b> – Did the candidate research the organization prior to the interview? <b>Comments:</b> <i>Yes, he had an idea of the background of the school</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<b>Teambuilding/Interpersonal Skills</b> – Did the candidate demonstrate, through their answers, good teambuilding/interpersonal skills? <b>Comments:</b> _____	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<b>Initiative</b> – Did the candidate demonstrate, through their answers, a high degree of initiative? <b>Comments:</b> <i>Yes, he was focussed</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<b>Time Management</b> – Did the candidate demonstrate, through their answers, good time management skills? <b>Comments:</b> <i>Yes, he kept answers short and to the point</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<b>Customer Service</b> – Did the candidate demonstrate, through their answers, a high level of customer service skills/abilities? <b>Comments:</b> _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<b>Overall Impression and Recommendation</b> – Summary of your perceptions of the candidate's strengths/weaknesses. Final comments and recommendations for proceeding with the candidate. <b>Comments:</b> <i>Selected for the post.</i>	<table border="1"> <thead> <tr> <th>Advance</th> <th>Advance with reservations</th> <th>Do not advance</th> </tr> </thead> <tbody> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </tbody> </table>					Advance	Advance with reservations	Do not advance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advance	Advance with reservations	Do not advance									
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>									

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# Panel formed after interview

Date 26/3

Expt. No. ....

Page No. ....

## TGT

Jashovanta Math - 1st Group

- 1st - Abhiraj Ray
- 2nd - Bhupati Pattgiri

mta Busch

2nd Group : (Sales / Marketing Representative)

1st - Baipali Paul

2nd - Clara Basumaty

mta Busch

27/03/18 SB-1

3rd Group

① Nicolina Ray

② Tanabi Ray

mta

mta

mta

4th Group

1. Rubali Ray
2. Msmoni Das

mta

mta

Teacher's Signature : \_\_\_\_\_

Name: Bhupati Patgiri

Roll No. 101

My strengths are

1. I can impress people
2. My interaction skill is good, my memorizing power good.
3. When I concentrate, my concentration is good.

My weaknesses are

1. I cannot say no
2. I get distracted easily
3. I sometimes do not listen to my mom's advice.

Name Chayanika Das

My friend Bhupati Patgiri has the following strengths

1. His strength is a positive attitude and hardworking person.
2. When he failed in something, he learnt from that mistakes and applied on his upcoming plans.
3. He is a most helpful person.

And the following weaknesses

1. His weakness is a trust easily anyone.
2. Food is his weakness.
3. Over serious in exam time.

Name Abhishek Roy, My friend Bhupati Patra

1. good in study.
2. Confident and helpful.
3. does regular exercise.

And the following weaknesses

1. sometime break trusts.
2. get's tensed during Exam time.
3. takes. fast food very much.

### Spirituality Awareness Questionnaire

RUSA FINISHING SCHOOL, BIRJHORA MAHAVIDYALAYA

Name: Mamoni Das

1. What do you understand by spirituality connecting our soul with god
2. Do you feel Religion and Spirituality are connected?  
No, I don't feel Religion and spirituality are connected.
3. Is Spirituality important to you?  
Yes spirituality is important to me. I get motivated by spiritual activity. My soul get peace practicing spiritual activities.
4. How does Spirituality affect your daily life.  
Spirituality is the knowledge that allows human beings to reach their perfection, meaning the state in which their primordial nature is realized. It can be considered as a complete experiential science that can guide us toward true knowledge of our rights and duties.
5. Do you discuss spirituality with your friends in the college campus.  
Some times I do discuss spirituality with my friends in college campus.

**RUSA FINISHING SCHOOL  
BIRJHORA MAHAVIDYALAYA  
NETWORKING EVALUATING SHEET**

held on 24/02/2018

Sl.No	Roll.No	Names	Marks/Grade	Remarks
1.		Kritanjali Ray	10	100%.
2.		Mamoni Das	9	90%.
3		Clara Basumaty	9	90%.
4		Angali Ray	9	90%.
5		Raj's Roy	9	90%.
6		Basanti Ray	8.5	85%.
7		Abhishek Ray	8.5	85%.
8		Sanchita Ghosh	8.5	85%.
9		Purbali Ray	8	80%.
10		Teuti Nait	8	80%.
11		Tashtabanti Nait	8	80%.
12		Sayantika Ghosh	7.5	75%.
13		Laxmi Singh	7.5	75%.
14		Sushmita Paul	5.5	55%.
15		Baisali Paul	5	50%.
16		Nijara Choudhry	4	40%.
17		Gayatri Brahma	3.5	35%.
18		Chandana Nait	3.5	35%.

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Signature

1. *[Signature]*  
26/02/2018

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**B. For each of the statements below, write the number that indicates the degree to which you feel the statement is true. Statements**

(1) Not true (2) Seldom true (3) Occasionally true (4) Somewhat true (5) Very true

1. I am effective with the detailed aspects of my work. **4**
2. I usually know ahead of time how people will respond to a new idea or proposal. **5**
3. I am effective at problem solving. **4**
4. When problems arise, I immediately address them. **4**
5. Managing people and resources is one of my strengths. **3**
6. I am able to sense the emotional undercurrents in my group. **4**
7. In my work, I enjoy responding to people's requests and concerns. **4**
8. I use my emotional energy to motivate others. **4**
9. The key to successful conflict resolution is respecting my opponent. **5**
10. I am flexible about making changes in our organization. **4**

**C. Write the number (A), (F), (S), (R) that indicates the degree to which you feel the statement is true.**

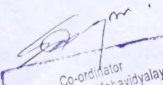
A = Always or almost always  
F = Frequently or often  
S = Sometimes or reasonably  
R = Rarely or never.


1. My mission, objectives, and goals reflect my highest principles. **A**
2. I lead my people by example. **A**
3. I have the leadership skills and resources necessary to perform my tasks effectively. **F**
4. I observe on-the-job activity and am available for questions and feedback. **A**
5. I listen carefully to my people and encourage them to express their opinions. **A**
6. I resolve conflict as it occurs, and consider the best interests of all concerned. **F**
7. I inform my people about changes, policies, and procedures that effect them. **A**
8. I recognize optimal performance, and express appreciation in a timely manner. **A**
9. I take calculated risks, and develop contingency plans for major decisions. **F**
10. I systematically evaluates the performance of my people. **A**

Name: **Violina Ray**

Roll No. **0156**

Class: **6th semester**

  
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## RUSE-Finishing School Class: Leadership Skill

**A. Circling the number that you feel most closely represents your feelings about the task.**

- Almost Always True — 5
- Frequently True — 4
- Occasionally True — 3
- Seldom True — 2
- Almost Never True — 1

1. I enjoy communicating with others.	1	2	3	4	5
2. I make decisions with input from others.	1	2	3	4	5
3. My actions are consistent.	1	2	3	4	5
4. I listen to feedback and ask questions.	1	2	3	4	5
5. I create an atmosphere of growth.	1	2	3	4	5
6. I give praise and recognition.	1	2	3	4	5
7. I criticize constructively and address problems.	1	2	3	4	5
8. I have a vision on where we are going and set long term goals.	1	2	3	4	5
9. I set objectives and follow them through to completion.	1	2	3	4	5
10. I display tolerance and flexibility.	1	2	3	4	5
11. I can be assertive when needed.	1	2	3	4	5
12. I treat others with respect and dignity.	1	2	3	4	5
13. I make myself available and accessible.	1	2	3	4	5
14. I manage by "walking around" (the front line is the bottom line).	1	2	3	4	5
15. I can make a presentation to a group of peers and/or seniors.	1	2	3	4	5
16. I know how to influence people and get support.	1	2	3	4	5
17. I admit my mistakes and take responsibility for my actions.	1	2	3	4	5
18. I like to talk to people and I am a great listener.	1	2	3	4	5
19. I can separate the important issues from inconsequential ones.	1	2	3	4	5
20. I have integrity and can be trusted.	1	2	3	4	5

Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

28/03/18

RUSA FINISHING SCHOOL..... BIRJHORA MAHAVIDYALAYA

Power Point Presentation Evaluation Sheet


On a scale of 1-5 judge the candidate

1- Poor 2-Satisfactory 3-Good 4-Very Good 5- Excellent

presentation  
presentation  
slide show  
slide show  
slide show  
slide show

slide show

Name	Slide Preparation			Slide Presentation				Specific Remarks
	Content	Technical Expertise		Knowledge of Content	Body Language	Voice	Interaction on Presentation	
Gayatri Ghosh	5	4		4	3	5	4	very good, Body language confidently presented
Gayatri Brahma	4	4		4	3	5	3	No eye contact, was not dynamic, good voice
Laxmi Singh	3	3		3	2	4	2	Repeatedly Read the notes no eye contact, pause
Nijara Chandhury	4	3		3	3	4	3	Reading - Simplest Theme used
Josobanta Nath	3	3		3	2	3	2	No eye contact, Reading continuously, slides are
Chandana Nath	4	3		3	2	3	2	Reading and looking at the slides
Sanchita Ghosh	5	4		3	3	4	3	Not fluent, slow but good. Reading the notes frequently
Jahnvi Roy	4	3		3	3	4	3	Simplest Theme paragraphs are good statistics provided. Memorised the sentences
Pubali Roy	4	4		4	4	5	4	Good, Confident, slides are good. But Reading the note continuously
Rosy Roy	4	4		4	4	4	4	Good. but slow live yoga.

Signature 

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Principal  
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## FEEDBACK FORM

RUSA FINISHING SCHOOL, BIRJHORA MAHAVIDYALAYA

(Do not disclose your name. This information will be used for the improvement of the course)

On a scale of 1 to 5 , tick the responses given.....1-poor,2-adequate, 3-good, 4-very good,5-excellent

1. The range of topics covered during the course

1. Poor                      2. Adequate                      3. Good                      4. Very good                      5. Excellent

2. Was the course content easy or difficult

1. Very Easy                      2. Easy                      3. Manageable                      4. Difficult

3. The benefit from attending this course

1. Poor                      2. Adequate                      3. Good                      4. Very good                      5. Excellent

4. The materials like questionnaires ,handouts and website resources given during the course

1. Poor                      2. Adequate                      3. Good                      4. Very good                      5. Excellent

5. The range of activities to enhance knowledge of the topic done by the trainees during the course

1. Poor                      2. Adequate                      3. Good                      4. Very good                      5. Excellent

6. How well were the trainers able to communicate with the trainees?

1. Generally ineffectively                      2. Just satisfactorily                      3. Mostly effectively                      4. Always Effectively

7. How was the attitude of the trainers towards advising the students on the course

1. Indifferent                      2. Sometimes helpful                      3. Very Helpful

8. Did the trainers provide a motivational environment for the future goals of the students

1. Not at all                      2. They were Indifferent                      3. Yes, very much so

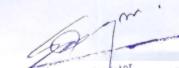
9. Would you recommend this course to other students of the college


1. Yes                      2. Can't Say                      3. ~~Yes~~ NO

10. If you have any suggestion for improving the course, please do so in the space below

RUSA may add some more topics in order to develop personality. Students may get more scope to perform and explore themselves. After every session one best performer can be declare to ~~make~~ motivate students and to make the next level more challenging and more exciting as well. Trainee should always be appreciated by the trainers who performed best. These are my view points.

Thank you

  
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Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
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# Activity on Letter Writing.      24-03-2018


Sl. No	Name of Students	Letter A out of 10	Letter B out of 10	Letter C out of 10	Total Mark	Remarks
1	Laxmi Singh	3	3		6	Poor
2	Barnali Roy	6	6		12	Good
3	Raji Roy	3	2		5	Poor
4	Jenti Nath	4	3		7	Poor
5	Chandana Nath	3	3		6	
6	Kritanjali Roy.	6	5		11	Good
7	Sushmita Paul	6	4		10	Good
8	Baisali Paul.	5	4		09	average.
9	Prayati Brahma	5	5		10	Good
10	Nijera chandhury	4	4		08	Poor in writing
11	Clara Basumatary	6	4½		10½	Good
12	Harmoni Roy	6	4		10	Good.
13	Sanchita Ghosh	5	3		08	Poor
14	Sayantika Ghosh.	5	3		08	Poor
15	Anjali Ray	3	3		06	Poor
16	Pubali Roy	4	4		08	
17	Jashobanta Nath.	5	6		11	Good
18	Abhishek ROY	5	4		10	average

1<sup>st</sup> Prize :- Barnali Ray

2<sup>nd</sup> Prize :- Kritanjali Roy

  
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 Bongaigaon

Signature of Evaluator

  
 Principal  
 Birjhora Mahavidyalaya  
 Bongaigaon

Name of presenter	Merit	Demerit
Sahno bi°	Nicely explained	
po bali Roy	Clear voice, Confident	Not <del>clearly</del> nicely arranged their slide
Roji Roy Chandana	Nicely explained <del>presentation</del> not nicely prepared Confident.	Not fluent, Nervous. presentation is not nicely prepared.
Mamoni Das	Nice topic, Confident, clear voice	too fast in explaining
Borhali Roy	Clear voice, confident	
Baisali°	Nicely explained her topic, Nice topic	Time management is not <del>en</del> correct.
Bhuboti°	Topic is good, Confident, fluent	Bad eye contact, time management is not correct
Anjamli°	Eye contact is good, good fluency, Confident, nice topic	<del>Bad eye contact</del>
Abhishek	Explained nicely.	body posture is not good, nervous.

name of presenter	Merit	Demerit
Kritanjali	Topic is nice.	Not fluent, Nervous.
Susmita Paul	Nicely explained	Voice is low, not good body posture, no eye contact. Slides are not good
Teuti	clear voice, knowledgeable topic	Bad eye contact nervous.
Violina	<del>Good</del> Explained nicely, unique topic	bad posture, Very short presentation.
Clara	Serious topic, good posture	too fast, Not fluent, no eye contact, nervous.
<u>Sanchita Ghosh</u>		

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Bongaigaon

Principal  
Birjhora Mahavidyalaya  
Bongaigaon

COLLEGE FESTIVAL  
— IS IT ESSENTIAL  
FOR STUDENTS AND  
TEACHERS

Group C  
Group Discussion Evaluation Sheet  
RUSA Finishing School  
Birjhora Mahavidyalaya

21/03

Student	A	B	C	D	E	F
Participation in GD	Clara	Jasbanta	Tahabi	Bernali	Laxmi	Chandana
Please use the space to note down specific points about contribution of the student such as whether he/she opened the discussion, used an example to illustrate a point, made a point that is overused and lacks originality, sought clarification from another person, made positive/constructive suggestions, summarized the discussion	Good E.C. + Communication Active Illustrated used example No illustrate a point	Less Audible Lost E.C. Escaping Passive Silent Low Voice	Poor communication and in com communication Not audible	Good E.C. & and in com communication Leading Active Diverse Points raised opened & summarized	Short speech Passive Made effort at last minute	Good E.C. Not participated actively Nervous
Instructor's comments(circle the appropriate one)						
Overall relevance-High, Moderate,Low( H /M /L)	(H /M /L)	(H /M /L)	(H /M /L)	(H /M /L)	(H /M /L)	(H /M /L)
Overall OriginalityHigh, Moderate,Low( H /M /L)	(H /M /L)	(H /M /L)	(H /M /L)	(H /M /L)	(H /M /L)	(H /M /L)
Behaviour- Aggressive, Assertive, LaidBack, Nervous (AG /AS /L /N)	(AG /AS /L /N)	(AG /AS /L /N)	(AG /AS /L /N)	(AG /AS /L /N)	(AG /AS /L /N)	(AG /AS /L /N)
Eye Contact--one-to-one, one-to-many, absent( O /M /A)	(O /M /A)	(O /M /A)	(O /M /A)	(O /M /A)	(O /M /A)	(O /M /A)
Hand Movements--Excessive, Moderate, Passive (E /M /A)	(E /M /A)	(E /M /A)	(E /M /A)	(E /M /A)	(E /M /A)	(E /M /A)
Voice audibility --Good,Passable, Weak(G /P /W)	(G /P /W)	(G /P /W)	(G /P /W)	(G /P /W)	(G /P /W)	(G /P /W)
Involvement...Attentive and involved, Attentive uninvolved, Distintersetand uninvolved -- AI /AU/ DU	(AI /AU/ DU)	(AI /AU/ DU)	(AI /AU/ DU)	(AI /AU/ DU)	(AI /AU/ DU)	(AI /AU/ DU)
Manner...Inviting further discussion,Conclusion Oriented--(FD /C)	(FD /C)	(FD /C)	(FD /C)	(FD /C)	(FD /C)	(FD /C)
Attitude towards others..Emotional, Objective (E /O)	(E /O)	(E /O)	(E /O)	(E /O)	(E /O)	(E /O)

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Bongaigaon

RUSA FINISHING SCHOOL ,2018

BIRJHORA MAHAVIDYALAYA

PUBLIC SPEAKING EVALUATING SHEET

Sl. No	Roll. No	Names	Marks/ Grade	Remarks
1.	58	Prishali Paul	B <sup>+</sup>	Have memorization
2.	101	Blupoti Patgiri	C	no eye contact
3.	138	Laxmi Singh	C	not spontaneous
4.	137	Anjali Kumari	B <sup>+</sup>	pause in between
5.	136	Sanchita Ghosh	B	Not fully prepared
6.	156	Violina Ray	A	Good
7.	10	Jasobanta Ray	C <sup>+</sup>	not in posture
8.	51	Tenti Nath	B <sup>+</sup>	Not fully prepared
9.	12	Nijara Choudhary	B <sup>+</sup>	Average
10.	114	Srijana Devi	A*	good
11.	38	Sandeep Ray	A <sup>+</sup>	good
12.	113	Utpala Devi	B <sup>+</sup>	no eye contact
13.	02/40	Sayanika Ghosh	C <sup>+</sup>	preparation nil
14.	02	Annapurna Barmam	B	Not prepared
15.	61	Susmita Pal	B	Read out
16.	135	Pubali Ray	B	Read out
17.	18	Gayatri Brahma	A	Good
18.	124	Pratijali Ray	B <sup>+</sup>	Could do better
19.	19	Clare Basumatary	B	Could do better
20.	125	Tatnani Ray	C	Spoke in Assamese
21.	21	Himani Rabha	C <sup>+</sup>	Paused
22.	43	Hirokijoti Rabha	B	Lack of posture
23.	38	Chandana Nath	C	Not spontaneous
24.	45	Hirany Rabha	B	No proper body lang.
25.	134	Kamoni Ray	B	Read out
26.	42	Kaushik Ray	B	Not spontaneous
27.	27	Abhishek Ray	A <sup>+</sup>	good
28.	110	Konika Das	B	Not in right posture
29.	139	Raji Ray	B	Read out
30.	05	Tanu Sarkar	B <sup>+</sup>	Spoke in Assamese

31.	91	Barnali Ray.	A+	Good
32.				
33.				
34.				
35.				
36.				
37.				

### Signatures

1.  10/03/18

2. 

  
Co-ordinator  
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Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
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# TRAINING PROGRAM REPORT

## FINISHING SCHOOL

Workshop in Neighbouring College (Abhayapuri College)

Under 'Equity Initiative' of RUSA, Assam

Conducted By

BIRJHORA MAHAVIDYALAY

29<sup>th</sup> October and 30<sup>th</sup> October , 2018



Rashtriya  
Uchchatar  
Siksha Abhiyan

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

**Executive Summary:** Birjhora Mahavidyalaya was selected as one of the institutes to set up a FINISHING SCHOOL under the ‘Equity Scheme’ of RUSA, Assam.

The aim of the FINISHING SCHOOL is to impart all around personality development of the students and instruct them in specific skills necessary in today’s world. Under this scheme the students of the neighbouring colleges would also benefit under this training.

The “Workshop on Skill Development “was held for the students of Abhayapuri College which is at a distance of 30 kms on 29<sup>th</sup> October and 30<sup>th</sup> October. The workshop was for five hours each day. During this period various skills as prescribed by the RUSA were taught to the students.

Feedback forms were handed out to the students at the end of the course.

The valedictory function was held on the 30<sup>th</sup> of October. The Principal, of Abhayapuri college Dr S Nath and trained teachers of the Birjhora Mahavidyalaya handed out the certificates to the students who had successfully completed the course.

**Participants:** Thirty nine 5<sup>th</sup> semester students from different departments were given the opportunity to attend the course.

The program was formally inaugurated by the Abhayapuri College Principal, Dr S Nath and course coordinator of the concerned college R Tiwari in the presence of the trained teachers and student participants of the course.

The trained trainers imparted knowledge for different modules of the course. Other teachers of the college also instructed the students in specific skills.



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## **Course Content**

The course covered

1. Public Speaking
2. Spoken English
3. Resume Writing
4. Networking and Communication Skills
5. Leadership and Team Skills
6. Group Discussion
7. Personal Interview

## **Methodology**

The training was basically divided into two types.

In the first part a lecture on the topic was given to the students. This was followed by interactive sessions and discussions. Videos and PowerPoint presentations were also shown.

The second part consisted of hands on training where the students actively took part in the practical sessions.

Students filled up questionnaires on student attributes, success traits, networking etc in order to have a bench mark for judging themselves.

A test on Networking Skills was conducted.

The students took part in role playing in Spoken English Classes.

The students were given a topic had had to deliver a speech on it for the Public Speaking class.

Group discussions and Personal Interviews were also held.



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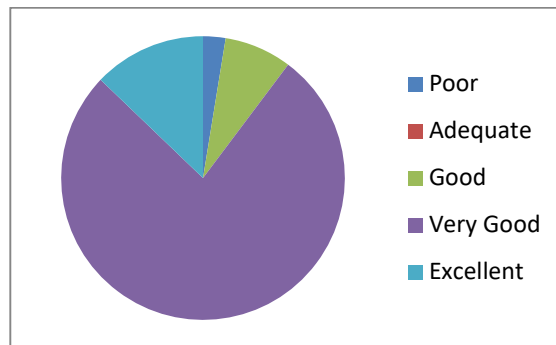
Principal  
Birjhora Mahavidyalaya  
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Throughout these apart from the teachers who were evaluating the students. Team games and Energizers were also a part of the training program.

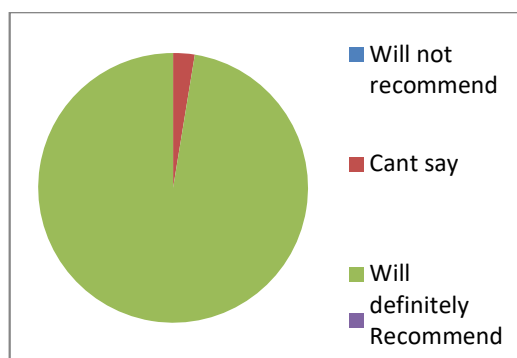
## Feedback Analysis

After the training program, the students were given feedback forms. They were analyzed and a few responses are shown here.

### 1. Response to benefit to the student from attending the course



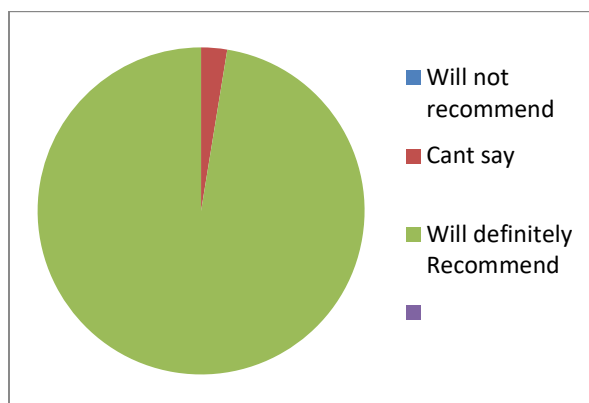
### 2. Response to the range of topics covered during the course



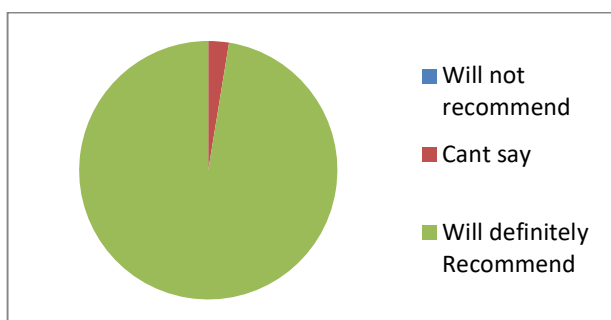
  
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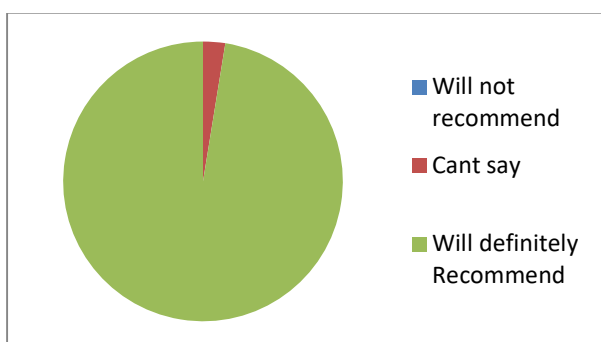
### 3. Response to trainer communication with trainees



### 4. Response to attitude of trainers towards advising the students about the course



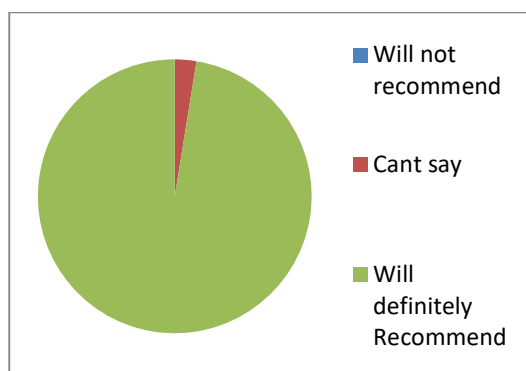
### 5. Response to trainers providing motivational environment during the course



  
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## 6. Response to course recommendation to others by participants



All the trainees said they found the course very valuable and would definitely recommend this course to other students. They wished to attend more such courses in future.

Some of their suggestions were

1. The course should be of longer duration
2. More topics should be covered.
3. A session on meditation should be included

  
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**Dr Arundhati Mech**

Coordinator, Training to Students Program  
Finishing School RUSA, Assam.

## Photo Gallery



### Introductory Session

  
Coordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon



Ice Breaker



Public Speaking

*[Signature]*  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

*[Signature]*  
Principal  
Birjhora Mahavidyalaya  
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Public Speaking Class



Personal Interview session

*[Signature]*  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

*[Signature]*  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon



Spoken English



Group Discussion

*[Signature]*  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

*[Signature]*  
Principal  
Birjhora Mahavidyalaya  
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Valedictory Session

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
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Principal  
Birjhora Mahavidyalaya  
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## Annexures:

- i. Program Details
- ii. List of Resource Persons
- iii. List of Participants


### Annexure i: Program Details

Date	Time	Session	Course	Trainers
29/10/'18	10.30 am - 11.15 am	I	Introductory Lecture. Introduction of participants and Trainers Ice Breaker Session	All trained Teachers
	11.15 am - 12.30pm	II	Public Speaking PPT Lecture  Participant session and Evaluation	Dr Ranu Roy Dr A Mech
	12.30pm-1.30 pm	Lunch Break		
	1.30pm - 2.30pm	III	Networking & Communication Skills	Dr B K Saha Mr Sanjib Baglari
	2.30 pm-4.00 pm	IV	Team Skill and Leadership Skill and Participant Activity	Dr Paresh Chakravarty Mr Hemanta Saud

  
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30/10/2018	10.30 am - 11.30 am	Session	Course	Trainers
		I	Spoken English Lecture, demonstration , Participant Session and Evaluation	Mrs Beauty Das Dr A Mech
	11.30 am - 12.00 noon	II	Resume Writing	Mrs Beauty Das Mr Hemanta Saud
	12.00 noon- 12.30pm	III	Group Discussion Lecture & Participant Session	Dr Amal Deka Mr Pranab Das Dr Paresh Chakravarty Mr Sanjib Baglari
	12.30pm- 1.30 pm	Lunch Break		
	1.30 pm- 2.30pm		“	“
	2.30 pm- 3.30 pm		Personal Interview	Dr Paresh Chakravarty Dr B K Saha Dr Ranu Roy Dr A Mech
	3.30 pm - 4.00 pm		Valedictory	All trained Teachers

  
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## Annexure ii :List of Resource Persons

1. Dr Ranu Roy
2. Mrs Beauty Das
3. Dr Amal Deka
4. Mr Pranab Das
5. Dr Paresh Chakravarty
6. Mr Hemanta Saud
7. Dr B K Saha
8. Mr Sanjib Baglari
9. Dr Arundhati Mech

## Annexure iii : List of Participants

Two Days Workshop at **Abhayapuri College** under RUSA Finishing School held on 29.10.18 & 30.10.18

**Birjhora Mahavidyalaya, Bongaigaon**

List of Participant Students (TDC Fifth Semester) of **Abhayapuri College, Abhayapuri**

**ATTENDANCE SHEET**

DATE: 29.10.2018

Sl. No.	Name	Roll No.	Major in	Contact No	Signature
1	ABDUL BASET	0008	History	9957151036	Abdul Baset
2	BAPAN RAI	0008	Chemistry	8472974036	Bapan Rai
3	AJIT BARMAN	0043	Political Science	6001104624	Ajit Barman.
4	BARUN CH. MONDAL	0044	Assamese	8011696089	Barun ch. mondal
5	AMLANJYOTI NATH	0052	Physics	9706093298	Amlanjyoti Nath
6	SAMUJWAL RAY	0055	Botany	8133998885	Samujwal Ray.
7	BIJIT KUMAR BANERJEE	0057	Physics	8472821192	Bitit Kumar Banerjee
8	MOKIBUL ISLAM	0063	Computer Science (G)	8011141112	Mokibul Islam
9	HEMJYOTI NATH	0069	Mathematics	9678651358	Hemjyoti Nath
10	EYAKUB ALI	0089	Arabic	8133991194	Eyakhub Ali
11	ROFIQUL ISLAM TALIKDAR	0063	Computer Science (G)	7002964798	Rofiqul Islam Taluk.

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
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12	RANDEEP KR. RAY	0113	Chemistry	60004459	Randeep kr Ray
13	SAHINUR ISLAM	0116	Mathematics	8638871080	Sahinur Islam.
14	ALONGKRITA ROY	0122	Zoology	8638335505	Alongkrita Roy.
15	HAREN CH. BARMAN	0129	Botany	96782934548	Haren ch. Barman.
16	KANGKAN RAY	0131	Political Science	9577733053	Kangkan Ray
17	MASUMA NAHAR	0134	Zoology	9476711599	Masuma Nahar
18	PUBALI CHAKRABORTY	0144	Physics	8134940849	Pubali Chakraborty
19	ASRAFUL ALAM	0146	Chemistry	8472931610	Asrafel Alam.
20	TARALI RAY	0149	Botany	8486636769	Tarali Ray
21	MOMINUL ISLAM	0149	History	9957151036	Mominul Islam
22	SHOFIQUH ISLAM	0239	Arabic	8876300801	Shofiquh Islam
23	DIMPI DAS	0342	Geography	8812036997	Dimp. Das.
24	HIYAMANI RAY	0371	Geography	8638193699	Hiyamani Ray
25	MUMMUN AHMED	0423	English	8471803366	Mummun Ahmed
26	SIKHAMONI RAY	0553	English	9957765851	Sikhamoni Ray.
27	TULIKA BALA RAY	0573	Assamese	6900353089	Tulika pala Ray.

28	RASHMI REKHA RAY	0048	Philosophy	8403876975	Rashmi Rekha Ray
29	NILOTPAL RAY	0112	Philosophy	7896427524	Nilotpall Ray.
30	ALIMUL HASSAN	0017	Maths	7002271142	Alimul Hassan
31	SAPON KUMAR BISWAS	0137	Economics	7002014194	Sapon K. Biswas
32	PRIYANKA SARMA	0021	Chemistry	8403921223	Priyanka Sarma
33	UPASANA DAS	0119	Physics	9706143661	Upasana Das.
34	ROKHSANA PARBIN	0051	Chemistry	6901133853	Rokhsana parbin.
35	JOBBAR ALI	0109	Economics	9365280637	Jobbar Ali
36	DEBABRATA DAS	0120	Chemistry	8761047359	DEBABRATA DAS
37	NAYANJYOTI RAJBONGSHI	0082	Zoology	9954393072	NAYANJYOTI RAJBONGSHI

38. NIRMALI DEVI

0478

Geography

8011658563

Nirmali Devi.

39. ASHA SARKAR

0298

Geography

7576834649

Asha Sarkar

Signature of the Coordinator  
Date:

29/10/18

Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

Principal  
Birjhora Mahavidyalaya  
Bongaigaon

Two Days Workshop at Abhayapuri College under RUSA Finishing School held on 29.10.18 & 30.10.18

**Birjhora Mahavidyalaya, Bongagaon**

List of Participant Students (TDC Fifth Semester) of Abhayapuri College, Abhayapuri

**ATTENDANCE SHEET**

DATE: 30.10.2018

Sl. No.	Name	Roll No.	Major in	Contact No	Signature
1	ABDUL BASET	0008	History	9957151036	Abdul Baset
2	BAPAN RAI	0008	Chemistry	8472974036	Bapan Rai
3	AJIT BARMAN	0043	Political Science	6001104624	Ajit Barman
4	BARUN CH. MONDAL	0044	Assamese	8011696089	Barun Ch. Mondal
5	AMLANYOTI NATH	0052	Physics	9706093298	Amlanjyoti Nath
6	SAMUJWAL RAY	0055	Botany	8133998885	Samujwal Ray
7	BIJIT KUMAR BANERJEE	0057	Physics	8472821192	Bijit K Banerjee
8	MOKIBUL ISLAM	0063	Computer Science (G)	8011141112	Mokibul Islam
9	HEMJYOTI NATH	0069	Mathematics	9678651358	Hemjyoti Nath
10	EYAKUB ALI	0089	Arabic	8133991194	Eyakub Ali
11	ROFIQUL ISLAM TALUKDAR	0063	Computer Science (G)	7002964798	Rafiqul Islam Talukdar

12	RANDEEP KR. RAY	0113	Chemistry	6000486459	Randeep Kr Ray
13	SAHINUR ISLAM	0116	Mathematics	8638871080	Sahinur Islam
14	ALONGKRITA ROY	0122	Zoology	8638335505	Alongkrita Roy
15	HAREN CH. BARMAN	0129	Botany	96782934548	Haren Ch. Barman
16	KANGKAN RAY	0131	Political Science	9577733053	Kangkan Ray
17	MASUMA NAHAR	0134	Zoology	9476711599	Masuma Nahar
18	PUBALI CHAKRABORTY	0144	Physics	8134940849	Pubali Chakraborty
19	ASRAFUL ALOM	0146	Chemistry	8472931610	Asraful Alom
20	TARALI RAY	0149	Botany	8486636769	Tarali Ray
21	MOMINUL ISLAM	0149	History	9957151036	Mominul Islam
22	SHOFIQUUL ISLAM	0239	Arabic	8876300801	Shofiqlul Islam
23	DIMPI DAS	0342	Geography	8812036997	DIMPI DAS
24	HIYAMANI RAY	0371	Geography	8638193699	HIYAMANI RAY
25	MUNMUN AHMED	0423	English	8471803366	Munmun Ahmed
26	SIKHAMONI RAY	0553	English	9957765851	Sikhamoni Ray
27	TULIKA BALA RAY	0573	Assamese	6900353089	Tulika bala Ray

28	RASHMI REKHA RAY	0048	Philosophy	8403876975	Rashmi Rekha Ray
29	NILOTPAL RAY	0112	Philosophy	7896427524	Nilotpall Ray
30	ALIMUL HASSAN	0017	Maths	7002271142	Alimul Hassan
31	SAPON KUMAR BISWAS	0137	Economics	7002014194	Sapon K. Biswas
32	PRIYANKA SARMA	0021	Chemistry	8403921223	Priyanka Sarma
33	UPASANA DAS	0119	Physics	9706143661	Upasana Das
34	ROKHSANA PARBIN	0051	Chemistry	6901133853	Rokhsana parbin
35	JOBBAR ALI	0109	Economics	9365280637	Jobbar Ali
36	DEBABRATA DAS	0120	Chemistry	8761047359	Debabrata Das
37	NAYANJYOTI RAJBONGSHI	0082	Zoology	9954393072	Nayanjyoti Rajbongshi
38	NIRMALI DEVI	0478	Geography	8011658563	Nirmali Devi
39	ASHA SARKAR	0293	Geography	7576834649	Asha Sarkar

Signature of the Coordinator  
Date: 30/10/18

Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongagaon

Principal  
Birjhora Mahavidyalaya  
Bongagaon

# Annexure iii : Evaluated student activities

**RUSA FINISHING SCHOOL, BIRJHORA MAHAVIDYALAYA**  
Under Equity Initiative of RUSA, Assam

EVALUATING SHEET  
Training to Students Workshop at Abhayapuri College  
TOPIC RESUME WRITING Date 30-10-18

0% - 20% (E) = Very Poor  
20% - 40% (D) = Poor  
40% - 60% (C) = Average  
60% - 80% (B) = Good  
80% - 100% (A) = Excellent

SL. NO.	ROLL NO.	NAME	Covering all CRITERIA	Complete Resume	Total Marks - 10	MARKS / 10 GRADE	REMARKS
1		Eyakeul Ali				1	
2		Barnab Ch. Handol				2	
3		Bapan Bani				3	
4		Kandarpk. Ray				2	
5		Upasana Das				3	
6		Prabali Chakraborty				4	
7		Atongkrita Ray				5	
8		Prisenta Sarma				6	
9		Ajit. Barman				4	
10		Nayanjyoti Rajbanshi				6	
11		Asraf Alom				2	
12		Samirjwal Ray				2	
13		Rokhsana Farbkin				2	
14		Lareli Ray				5	
15		Mesuma Nahar				5	
16		Kankon Ray				5	
17		Munmun Akhmed				5	
18		Sikhamoni Ray				3	
19		Bipit kr. Banerjee				6	
20		Hemjyoti Nath				6	
21		Anubijyoti Nath				6	
22		Nirmali Devi				6	
23		Aska Sarbar				2	
24		Hiyamoni Ray				3	
25		Olupi Das				3	
26		Debabrata Das				5	
27		Rofiqul Islam				1	
28		Abdul Baqer				1	
29		Komirul Islam				1	
30		Shofiqul Islam				1	

Signature  
1 Baba 30/10/18  
2 Rubi 30/10/18

Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

Principal  
Birjhora Mahavidyalaya  
Bongaigaon

RUSA FINISHING SCHOOL, BIRJHORA MAHAVIDYALAYA  
Under Equity Initiative of RUSA, Assam  
EVALUATING SHEET

Training to Students Workshop at Ahlaya, puzi College Date 30/10/18  
TOPIC Personal Interview

0% - 20% (E) = Very Poor  
20% - 40% (D) = Poor  
40% - 60% (C) = Average  
60% - 80% (B) = Good  
80% - 100% (A) = Excellent

SL. NO.	ROLL NO.	NAME	CRITERIA				MARKS / GRADE	REMARKS
			Knowledge abt company	Personal S/W	Attitude	Overall		
1		Bijit Banerjee	21	24	25	22	92	I
2		Mon Mon Ahmed	20	22	23	22	87	II
3		Debabrata Das	12	13	18	22	65	III
4		Hemjyoti Nath	16	15	14	20	65	III
5		Ashraf Alam	12.5	13.5	10.5	12.5	49	IV
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Signature  
1. [Signature]  
2. [Signature]  
3. [Signature]

[Signature]  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

[Signature]  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

RUSA FINISHING SCHOOL, BIRJHORA MAHAVIDYALAYA  
Under Equity Initiative of RUSA, Assam

Training to Students Workshop at ABHAYAPURI COLLEGE  
TOPIC PUBLIC SPEAKING Date 29/10/18

0% - 20% (E) = Very Poor  
20% - 40% (D) = Poor  
40% - 60% (C) = Average  
60% - 80% (B) = Good  
80% - 100% (A) = Excellent

SL. NO.	ROLL NO.	NAME	CRITERIA				MARKS / GRADE	REMARKS
			TIME MANAGEMENT	BODY LANGUAGE	SUBJECT KNOWLEDGE	CLARITY		
1		Samiraj Ray	12	13	13	13	51/80	1st
2		Purbali Chakravarty	12	12	12	12	48/80	2nd
3		Hemen Ch Barman	9	9	8	8	34/80	3rd
4		Sukhamoni Ray	10	9	7	7	33/80	4th
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1 Ray

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Speech

Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

Principal  
Birjhora Mahavidyalaya  
Bongaigaon

RUSA FINISHING SCHOOL, BIRJHORA MAHAVIDYALAYA  
Under Equity Initiative of RUSA, Assam

EVALUATING SHEET

Training to Students Workshop at Abhayapuri College Date 29<sup>th</sup> & 30<sup>th</sup> Oct '18  
TOPIC GROUP DISCUSSION Date 30/10/18  
TOPIC OF GD - India is a rich country of poor people.

0% - 20% (E) = Very Poor  
20% - 40% (D) = Poor  
40% - 60% (C) = Average  
60% - 80% (B) = Good  
80% - 100% (A) = Excellent

SL. NO.	ROLL NO.	NAME	10 CRITERIA				MARKS / GRADE	REMARKS
			Starting Ending	Relevance	Body Language	Attitude		
1		Hiyamoni Roy	3	5	5	4	17/75	II
2		Nirmali Devi	3	4	5	5	17/75	II
3		Makbul Islam	0	0	0	0	0/75	-
4		Sakinur Islam	2	5	3	4	14/75	III
5		Rafikul Islam	8	7	6	5	21/75	I
6		Jabbar Ali	0	0	0	0	0	-
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Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

Principal  
Birjhora Mahavidyalaya  
Bongaigaon



# TRAINING PROGRAM REPORT

## FINISHING SCHOOL

Training to Students

Of

Birjhora Kanya Mahavidyalaya

Under 'Equity Initiative' of RUSA, Assam

Conducted By

BIRJHORA MAHAVIDYALAY

12<sup>th</sup> April, 2019



Rashtriya  
Uchchatar  
Siksha Abhiyan

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

**Executive Summary:** Birjhora Mahavidyalaya was selected as one of the institutes to set up a FINISHING SCHOOL under the ‘Equity Scheme’ of RUSA, Assam.

The aim of the FINISHING SCHOOL is to impart all around personality development of the students and instruct them in specific skills necessary in today’s world. Under this scheme the students of the neighbouring colleges would also benefit under this training.

The “Training to Students of Kanya Mahavidyalaya “ was held at Birjhora Mahavidyalaya auditorium on the 12<sup>th</sup> of April. The training program was for five hours from 10am to 3pm. During this period various skills as prescribed by the RUSA were taught to the students.

The valedictory function was held at the end of the program. Certificates were handed out the participants.

**Participants:** Thirty Nine V<sup>th</sup> semester students from different departments were given the opportunity to attend the course.

The program was formally inaugurated by Dr Amal Deka in the presence of the trained teachers and student participants of the course.

The trained trainers imparted knowledge for different modules of the course.

## **Course Content**

The course covered

1. Public Speaking
2. Spoken English
3. Personal Interview Tips and Resume Writing
4. Leadership and Team Skills

## Methodology

Lecture on various topics were given to the students. This was followed by interactive sessions and discussions. Videos and PowerPoint presentations were also shown. Students actively took part in the practical sessions.

Dr Arundhati Mech

Coordinator, Training to Students Program

Finishing School RUSA, Assam.

## Photo Gallery



## Inauguration and Motivational Talk by Dr. Amal Kr. Deka

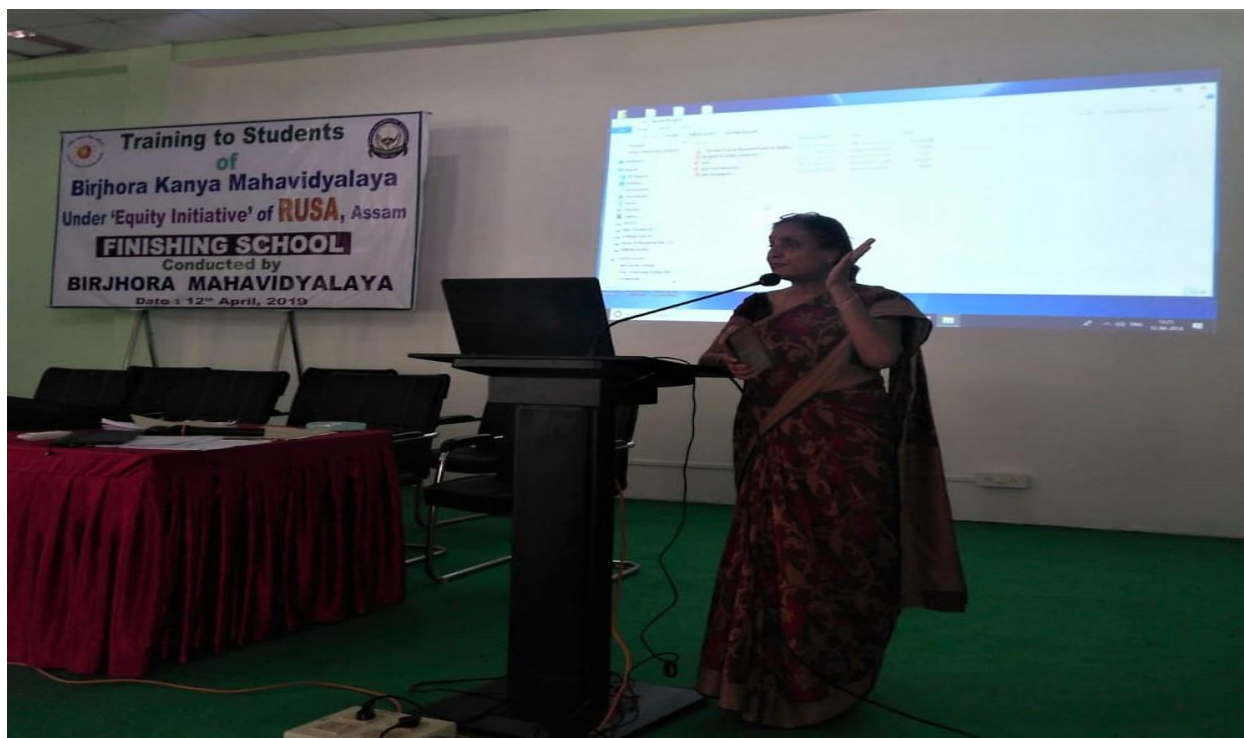
  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon



**Resume Writing and Interview Tips by Mr. S.K. Baglari**



**Public Speaking Talk by Dr. Ranu Ray**



**Spoken English Talk by Dr. Arundhati Mech**

Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

Principal  
Birjhora Mahavidyalaya  
Bongaigaon



**Valedictory Session and Certificate distribution**

  
 Co-ordinator  
 IQAC, Birjhora Mahavidyalaya  
 Bongaigaon

  
 Principal  
 Birjhora Mahavidyalaya  
 Bongaigaon



**Certificate distribution**

*[Signature]*  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

7

*[Signature]*  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon




**Group Photo with Participants**

**Annexures:**

- i. Program Details
- ii. List of Resource Persons
- iii. List of Participants

  
 Co-ordinator  
 IQAC, Birjhora Mahavidyalaya  
 Bongaigaon

  
 Principal  
 Birjhora Mahavidyalaya  
 Bongaigaon

## Annexure i: Program Details

Date	Time	Session	Course	Trainers
12/04/'19	10.00 am - 10.30am	I	Introductory Lecture. Introduction of participants and Trainers Ice Breaker Session	Dr Amal Deka
	10.30 am - 11.30pm	II	Public Speaking PPT Lecture & Participant session	Dr Ranu Roy
	11.30 am – 12.30 am	III	Spoken English & Participant session	Dr A Mech
	12.30pm- 1.30 pm	Lunch Break		
	1.30pm - 2.30pm	III	Personal Interview Tips & Resume Writing	Mr Sanjib Baglari
	2.30 pm- 3.30 pm	IV	Team and Leadership Skill	Dr Paresh Chakravarty
	3.30 pm- 4.00 pm		Valedictory	All trained Teachers

  
 Co-ordinator  
 IQAC, Birjhora Mahavidyalaya  
 Bongaigaon

## Annexure ii :List of Resource Persons

1. Dr Ranu Roy
2. Dr Amal Deka
3. Dr Paresh Chakravarty
4. Mr Sanjib Baglari
5. Dr Arundhati Mech

## Annexure iii : List of Participants

Training To Kanya Mahavidyalaya Students, Bongaigaon.  
- under 'Equity Initiative' of RUSA, Assam.

Students Attendance Sheet  
Date :- 12/04/2019

S.No	Name of Students	Department Name of Institute	Signature
1.	Namrata Barman	6th Sem (Edu. Dpt)	Namrata Barman
2.	Sangita Choudhury	6th Sem (Edu. Dpt)	Sangita Choudhury
3.	Parigandha Nath	6th Sem (Edu. Dpt)	Parigandha Nath
4.	Anamika Das	6th Sem (Edu. Dpt)	Anamika Das
5.	Mousumi Dey	B.A 6th Sem (Edu Dpt)	Mousumi Dey
6.	Dipanjali Roy	B.A 6th Sem (His Dpt)	Dipanjali Roy
7.	PUNAM SHARMA	B.A 6th Sem (His)	Punam Sharma
8.	Lata Ray	B.A 6th Sem (Eco Dept)	Lata Ray
9.	Runumoni Choudhury	B.A 6th Sem (Edu dept)	Runumoni Choudhury
10.	Manisha Singha	B.A 6th Sem (Eco dept)	Manisha Singha
11.	Teerji Moni Deka	B.A 6th Sem (Edu dept)	Teerji Moni Deka
12.	Sayoni Ka. Devi	B.A 6th Sem (Edu dept)	Sayoni Ka Devi
13.	Pallabi Ray	B.A 6th Sem (Ass. dept)	Pallabi Ray
14.	Rekha Darnath	B.A 6th Sem (Assamese)	Rekha Darnath
15.	Dinkumari Ray	B.A 6th Sem (Assamese)	Dinkumari Ray
16.	Hiranmoyee Ray	B.A 6th Sem (Assamese)	Hiranmoyee Ray
17.	Saima Yasmin	B.A 6th Sem (Assamese)	Saima Yasmin
18.	Momotaz Begum	B.A 6th Sem (Assamese)	Momotaz Begum
19.	Dheulismila Nath	B.A 6th Sem (Assamese)	Dheulismila Nath
20.	Mouchumi Barman	B.A 6th Sem (Assamese)	Mouchumi Barman
21.	Senikha Ray	B.A 6th Sem (Assamese)	Senikha Ray
22.	Brotima Dutta	B.A 6th Sem (Bong)	Brotima Dutta



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Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

Principal  
Birjhora Mahavidyalaya  
Bongaigaon

S.No	Name of Students	Name of Department Name of Institute	Signature	SL. No
23.	Rajita Bhosmick	B.A 6th Semester (Bengali)	Rajita Bhosmick	38.
24.	Susmita Chakraborty	B.A. 6th Sem (Bengali)	Susmita Chakraborty	39.
25.	Archana Adhikari	B.A 6th Sem (P.S.C)	Archana Adhikari	
26.	Anusmita Mazumder	B.A. 6th sem (Political Science)	Anusmita Mazumder	
27.	Himamoni Medhi	B.A. 6th sem (Political Science)	Himamoni Medhi	
28.	Himashree Das	B.A 6th Semester (Political Science)	Himashree Das	
29.	Sabita Choudhury	B.A 6th Semester (Political Science Major)	Sabita Choudhury	
30.	Phulan Bala Barman	B.A 6th Sem (Major - philosophy)	Phulan Bala Barman	
31.	Monalisha Biswas	B.A. 6th Sem (Major - philosophy)	Monalisha Biswas	
32.	Najmima Begum	B.A 6th semester (Philosophy Major)	Najmima Begum	
33.	Rashmi Sinha	B.A. 6th sem (Economics)(m)	R. Sinha	
34.	Nijara Das	B.A. 6th sem (Economics)(m)	Nijara Das	
35.	Banjita Nath	B.A. 6th Sem (Economics)(m)	B. Nath.	
36.	Anupama Das.	B.A 6th Sem (philosophy)(m)	A. Das.	
37.	Nirmali Das.	B.A 6th sem (Economics)(m)	Das	



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Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

SL. No	Name of students	Name of Development Name of Institute	Signature
38.	Papi Ray	B.A. 6th semester Major (Economics)	Papi Ray
39.	Bhagyashreee Bartuah	B.A 6th semester Major (Economics)	Bhagyashree Bartuah.

Arun — Dr Amal Deha  
 Sanjay — Mr Sanjay Baglari  
 R. — Dr Ranu Ray  
 @ — Dr Paresk Chakravarty  
 Shech — Dr Anuradha Reck  
 D — Rupa Debadhikary.

  
 Co-ordinator  
 IQAC, Birjhora Mahavidyalaya  
 Bongaigaon

  
 Principal  
 Birjhora Mahavidyalaya  
 Bongaigaon



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**TRAINING PROGRAM REPORT**

**FINISHING SCHOOL**

Training to Students  
Of  
Birjhora Mahavidyalaya  
Under 'Equity Initiative' of RUSA, Assam  
Conducted By  
**BIRJHORA MAHAVIDYALAY**  
**17th, 21<sup>st</sup>, 22<sup>nd</sup> May 2019**



Rashtriya  
Uchchatar  
Siksha Abhiyan

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

**Executive Summary:** Birjhora Mahavidyalaya was selected as one of the institutes to set up a FINISHING SCHOOL under the ‘Equity Scheme’ of RUSA, Assam.

The aim of the FINISHING SCHOOL is to impart all around personality development of the students and instruct them in specific skills necessary in today’s world.


The “Training to Students “workshop was held at Birjhora Mahavidyalaya auditorium on the 17<sup>th</sup>, 21<sup>st</sup> and 22<sup>nd</sup> May 2019. The training program was for five hours (daily) from 10.30am to 3.30 pm. During this period various skills as prescribed by the RUSA were taught to the students.

The valedictory function was held at the end of the program. Certificates were handed out to the participants by the principal, Dr K K Sarma and faculty members.

**Participants:** Twenty-Eight VI<sup>th</sup> semester students from different departments of Birjhora Mahavidyalaya were given the opportunity to attend the course.

The program was formally inaugurated by Dr Arundhati Mech in the presence of the trained teachers and student participants of the course.

The trainers imparted knowledge for different modules of the course.



Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon



Principal  
Birjhora Mahavidyalaya  
Bongaigaon

## Course Content

The course covered

1. Public Speaking
2. Spoken English
3. Personal Interview Tips and Resume Writing
4. Communication and networking skills.
5. Leadership and Team Skills.
6. Soft skills and Success traits.
7. Group discussion
8. Personal Interview.
9. Incorporating Spirituality.

## Methodology

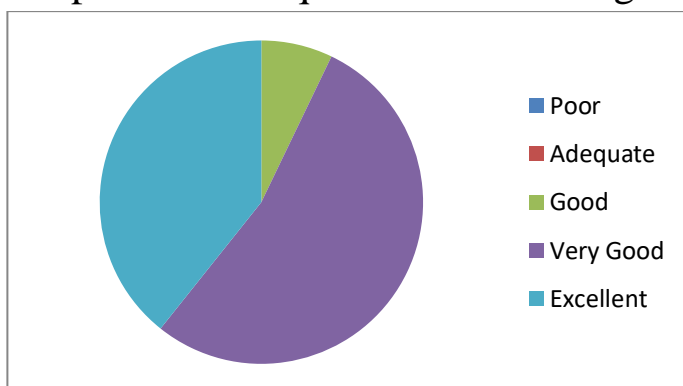
Lecture on various topics were given to the students. This was followed by interactive sessions and discussions. Ice breaking activities were conducted to make the students feel comfortable and make the training lively. Videos and PowerPoint presentations were shown.

Students actively took part in the practical sessions. The students were evaluated, and their activities were analyzed by the trainers.

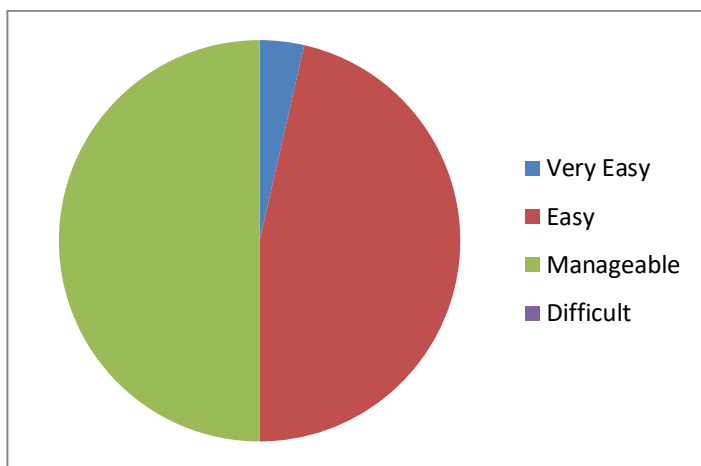
## Feedback

At the end of the workshop feedback forms were distributed to the participants which were analyzed for further improvement of the course

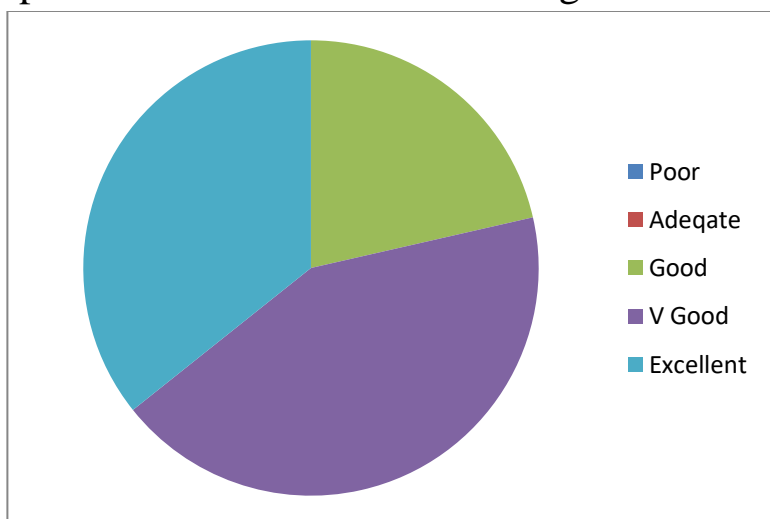
1. Response to the question on the range of topics during the course



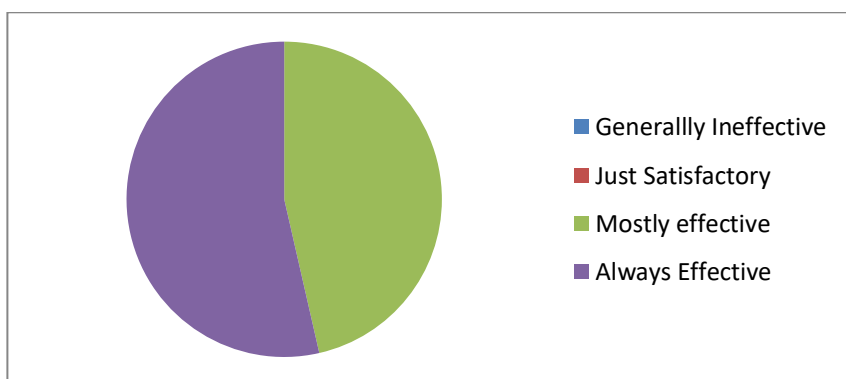
## 2 Response to the difficulty level of course content



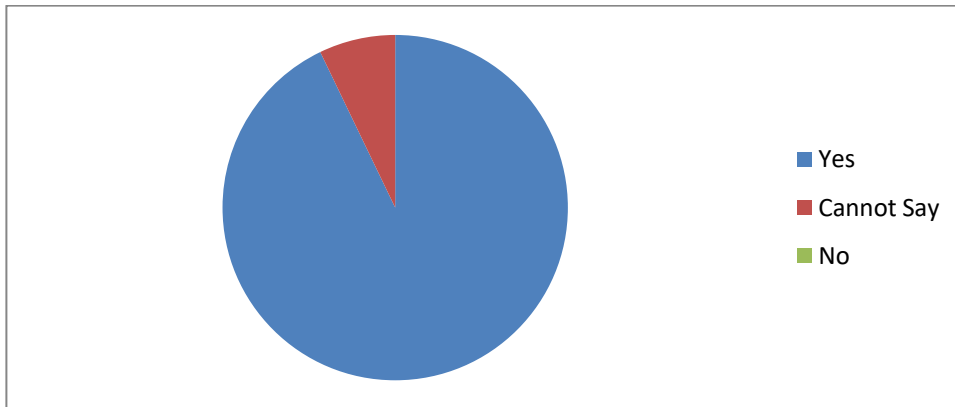
## 3 Response to the benefit of attending the course



## 4 Response to the communicative capabilities of the trainers towards the students



## 5 Response whether the course would be recommended to others




### Suggestions and Comments from participants:

1. The program should be extended to more days (at least 1 week)
2. Outside faculty from various Government departments may be invited
3. Overall workshop was very good. Bright initiative from RUSA. Very good opportunity for us.
4. Course Materials covered many topics.
5. Need to specially motivate the hesitant students to participate in the activities
6. More student activities should be included.

**Dr Arundhati Mech**

Coordinator, Training to Students Program  
Finishing School RUSA, Assam

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

## PHOTO GALLERY



**Public Speaking Lecture**



**Public Speaking Student Activity**

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon



**Spoken English Student Activity**



**Spoken English Student Activity**



**Leadership Skill Lecture**



**Team Skill Student Activity**



**Personal Interview**



**Valedictory Session**



**Valedictory Session**



**Valedictory Session**



## Valedictory Session

  
 Co-ordinator  
 IQAC, Birjhora Mahavidyalaya  
 Bongaigaon

  
 Principal  
 Birjhora Mahavidyalaya  
 Bongaigaon



## Valedictory Session

  
 Co-ordinator  
 IQAC, Birjhora Mahavidyalaya  
 Bongaigaon

  
 Principal  
 Birjhora Mahavidyalaya  
 Bongaigaon

## Annexures:

- i. Program Details
- ii. List of Resource Persons
- iii. List of Participants

### Annexure i: Program Details

Date	Time	Session	Course	Trainers
17/05/'19	10.30 am - 11 am	I	Introductory Lecture. Introduction of participants and Trainers Ice Breaker Session	All trained teachers
	11 am - 12.30pm	II	Public Speaking PPT Lecture. Participant Activity & Evaluation	Dr Ranu Roy Ms Chumi Ray
	12.30 pm- 1.15 pm	Lunch Break		
	1.15 pm – 2.30pm	III	Communication and Networking Skills Lecture. Participant Activity	Mr M Das
	2.30 pm- 3.30 pm	IV	Soft Skills and Success Traits. Lecture Strength and Weakness analysis by Students	Mr P K Das Ms Chumi Ray

21 <sup>st</sup> /05/'19	10.30 am - 11.30 am	I	Spoken English JAM demonstration Participant activity	Mrs Beauty Das Dr A Mech
	11.30 am - 12.30pm	II	Personal Interview Tips & Resume Writing	Mrs Beauty Das Mr Sanjib Baglari
	12.30 pm- 1.15 pm	Lunch Break		
	1.15 pm – 2.30pm	III	Team Skills and Leadership Skill	Dr H Saud Dr Paresh Chakravarty
	2.30 pm- 3.30 pm	IV	Student activity on various soft skills taught	All trained Teachers
21/05/'19	10.30 am - 12 noon	I	Group Discussion Lecture. Participant Activity	Dr Amal Kumar Deka Evaluator Panel
	12 noon - 12.30pm	II	Spirituality Awareness	Dr A Mech
	12.30 pm- 1.15 pm	Lunch Break		
	1.15 pm – 3.30pm	III	Personal Interview PPT Lecture. Participant Activity & Evaluation	Ms Chumi Ray Dr A Mech Evaluator Panel
	3.30 pm- 4.00 pm	IV	Valedictory	All trained Teachers

## **Annexure ii :List of Resource Persons**

1. Dr Ranu Roy
2. Dr Amal Deka
3. Dr Paresh Chakravarty
4. Mr P K Das
5. Mr Sanjib Kr. Baglari
6. Dr Arundhati Mech
7. Mrs Beauty Das
8. Mr M Das
9. Dr H Saud
10. Ms Chumi Ray

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

# Annexure iii : List of Participants

W  
J

Students Attendance

RUSA Finishing School

3 Day Workshop for Birjhora Mahavidyalaya  
6<sup>th</sup> Semester (Final Year) Students

Dates - 17/05/19, 21/05/19 & 22/05/19

Sl. No.	NAMES	Roll No.	CONTACT NO.	SIGNATURE
✓ 1.	Riya Ghosh		9127571317	1 <sup>st</sup> Riya Ghosh 2 <sup>nd</sup> 3 <sup>rd</sup> Riya Ghosh
✓ 2.	Goutami Biswas		8403853553	1 <sup>st</sup> Goutami Biswas 2 <sup>nd</sup> Goutami Biswas 3 <sup>rd</sup> Goutami Biswas
3.	Camellia Roy		8486614354	1 <sup>st</sup> Camellia Roy 2 <sup>nd</sup> 3 <sup>rd</sup>
4.	Hiramani Das		8403985563	1 <sup>st</sup> Hiranani Das 2 <sup>nd</sup> 3 <sup>rd</sup>
5.	Bhabani Das		7002874759	1 <sup>st</sup> Bhabani Das 2 <sup>nd</sup> 3 <sup>rd</sup>
6.	Anwar Hussain		9127122218	1 <sup>st</sup> Anwar Hussain 2 <sup>nd</sup> 3 <sup>rd</sup>
✓ 7.	Kuladeep Das Kuladeep Sarma		8876031336	1 <sup>st</sup> Kuladeep Sarma 2 <sup>nd</sup> 3 <sup>rd</sup> Kuladeep Sarma



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Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

SL No.	NAMES	Roll No.	CONTACT No.	SIGNATURES.
8.	Ridip J. Sarmah		8472071493	1st Ridip Jyoti Sarmah 2nd 3rd
9.	Rajib K. Ray		8402035701	1st Rajib K. Ray 2nd <del>Rajib K. Ray</del> 3rd Rajib Ray
10.	Dipjyoti Ray		8011939320	1st Dip Jyoti Ray 2nd Dip Jyoti Ray 3rd Dip Jyoti Ray
11.	Mithinga Basu- - malay		8876043708	1st Mithinga Basumatary 2nd Mithinga Basumatary 3rd Mithinga Basu
12.	Dhananjay Sarkar		9954085251	1st 2nd 3rd
13.	Anab Jyoti Ray		8473759418	1st A. J. Ray 2nd 3rd
14.	Puja Devi		81350-05741	1st Puja Devi 2nd Puja Devi 3rd Puja Devi
15.	Kakoli Barman		7896175105	1st Kakoli Barman 2nd 3rd Kakoli Barman
16.	Pratik Chetty		8486929565	1st Pratik Chetty 2nd Pratik Chetty 3rd Pratik Chetty
17.	Madhurya Koushik Choudhury		8011767341	1st 2nd 3rd

Sl. No.	NAMES	Roll No.	CONTACT NO.	SIGNATURE
18.	Amit k. <sup>Sah</sup> <del>Singh</del>		9531065310	1st Amit K. Sah. 2nd Amit K. Sah. 3rd <del>Amit K. Sah.</del> Amit K. Sah.
19.	Bicky k. Singh		6002620965	1st Bicky k. Singh 2nd 3rd Bicky k. Singh
20.	Taizal Ansari		9706709722	1st Taizal Ansari 2nd 3rd
21.	Swaraj Choudhury		7002839597	1st Swaraj 2nd Swaraj Choudhury 3rd Swaraj
22.	Shilpi Sikha Das Shilpi		7002887306	1st Shilpi Sikha Das 2nd Shilpi Sikha Das 3rd Shilpi Sikha Das
23.	Sheikh Masud Ahmed		6000605794	1st Sheikh Masud Ahmed 2nd 3rd
24.	Afsana Yasmin Hussain		7002315971	1st Afsana 2nd 3rd
25.	Barnali Singha		8486396276	1st Barnali Singha 2nd Barnali Singha 3rd Barnali singha
26.	Henasri Choudhury		7002426392	1st Henasri 2nd 3rd
	Dehip k. Ray		8472010212	1st 2nd



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SL No.	NAMES	Roll No.	CONTACT No.	SIGNATURE
28.	Tanoki Choudhary			1st Tanoki Choudhary 2nd Tanoki Choudhary 3rd
29.	Sarik Karmakar		8399941057	1st 2nd 3rd
30.	Dipankar Bose		9954276023	1st 2nd 3rd
31.	Hasina Dibruba		8011649656	1st Hasina Dibruba 2nd 3rd Hasina Dibruba
32.	Tulsumoni Baruah		8638140060	1st Tulsumoni Baruah 2nd 3rd Tulsumoni Baruah
33.	Aditi Ray		7002738703	1st Aditi Ray 2nd 3rd Aditi Ray
34.	Babita Das		7896578317	1st Babita Das 2nd 3rd Babita Das
35.	Sarup Biswas		9859462859	1st Sarup Biswas 2nd 3rd Sarup Biswas
36.	Jayanta Barman		8638550177	1st Jayanta Barman 2nd 3rd
37.	Dipanjali Ray		8472808259	1st Dipanjali Ray 2nd



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Sl. No.	NAMES.	Roll No.	CONTACT No.	SIGNATURE
38.	Gitanjali Pradhan		8638317974	1st Gitanjali Pradhan 2nd Gitanjali Pradhan 3rd Gitanjali Pradhan
39.	Mayuri Pathak		8721077938	1st Mayuri Pathak 2nd Mayuri Pathak 3rd Mayuri Pathak
40.	Gagan Ch. Ray		8404045721	1st Gagan Ch. Ray 2nd 3rd
41.	Pankaj K. Shaw		7663900936	1st Pankaj K. Shaw 2nd 3rd
42.	Mrinal Tyoti Borman		9577056551	1st Mrinal Tyoti Borman 2nd 3rd
43.	Kaustik Kalita		8876444858	1st 2nd 3rd
44.	Nayanjyoti Ray		8471913804	1st 2nd 3rd
45.	Rajen K. Singh		9706755622	1st 2nd 3rd
46.	Debasish Basak		7002416501	1st 2nd 3rd
47.	Argho Saha		8011398740	1st Argho Saha 2nd 3rd



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Sl. No.	NAMES	Roll No.	CONTACT No.	SIGNATURE
48.	Rakesh Ghosh		7086404051	1st Rakesh Ghosh 2nd 3rd
47.	Suraj Saha		8011079730	1st Suraj Saha 2nd 3rd
50.	Bitupon Das		7002338456	1st Bitupon Das 2nd 3rd
51.	Sulagna Das		8723082007	1st Sulagna Das 2nd Sulagna Das 3rd Sulagna Das
52.	Bijay Ch. Das		6002021953	1st Bijay Ch Das 2nd 3rd
53.	Surojit Ray		7896648866	1st Surojit Ray 2nd 3rd
54.	Karabi Barman		8811045815	1st Karabi Barman 2nd Karabi Barman 3rd Karabi Barman
55.	Jiman Ray		96133354683	1st Jiman Ray 2nd Jiman Ray 3rd Jiman Ray
56.	Udeskana Das		8472872010	1st Udeskana Das 2nd Udeskana Das 3rd
57.	Ananya Ray Roy		8402028679	1st Ananya Roy. 2nd Ananya Roy. 3rd Ananya Roy.



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Sl No.	NAMES	Roll No.	CONTACT No.	SIGNATURE
35	Homen Nath		9101347615	1st Homen Nath 2nd 3rd Homen Nath
39	Gourab Adhikary Gourab Adhikary		7002077378	1st Gourab Adhikary 2nd 3rd G. Adhikary
60	Chandrajyoti Ray		8761942592	1st 2nd 3rd
61	Pooja Ray		8724976478	1st Pooja Ray 2nd Pooja Ray 3rd Pooja Ray
62	Gargee Dey		7086790400	1st Gargee Dey 2nd 3rd
63	Rakesh Poudel		8486897329	1st Rakesh. 2nd 3rd
64	Absarve Hussain.		9085040342	1st A. Hussain. 2nd 3rd
65	Rajib kr. Ray.		8402035701	1st Rajib kr. Ray 2nd 3rd
66	<del>Pooja Adhikary</del>		<del>9706709722</del>	<del>1st Pooja Adhikary 2nd 3rd</del>
67	<del>Arnav Jyoti Ray</del>		<del>5473252418</del>	<del>A.J. Ray 2nd 3rd</del>



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# TRAINING PROGRAM REPORT

## FINISHING SCHOOL

Training to Students

Of

Birjhora Mahavidyalaya

Under 'Equity Initiative' of RUSA, Assam

Conducted By

BIRJHORA MAHAVIDYALAY

**26<sup>th</sup>, 27<sup>th</sup> & 28<sup>th</sup> September 2019**



Rashtriya  
Uchchatar  
Siksha Abhiyan

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

**Executive Summary:** Birjhora Mahavidyalaya was selected as one of the institutes to set up a FINISHING SCHOOL under the ‘Equity Scheme’ of RUSA, Assam.

The aim of the FINISHING SCHOOL is to impart all around personality development of the students and instruct them in specific skills necessary in order to make them ready to face the real world after leaving the college.

The “Training to Students “workshop was held at Birjhora Mahavidyalaya auditorium on **26<sup>th</sup>, 27<sup>th</sup> and 28<sup>th</sup> September 2019**. The training program was for five hours (daily) from 8.30am to 1.30 pm. During this period various skills including computer basics as prescribed by the RUSA were taught to the students. Keeping in mind the importance of mental and physical fitness for students, Yoga was also introduced as a topic in this course.

The valedictory function was held at the end of the program. Certificates were handed out to the participants by the principal, Dr K K Sarma and faculty members.

**Participants:** Thirty V<sup>th</sup> semester students from the general course of different departments of Birjhora Mahavidyalaya were given the opportunity to attend the course.

The program was formally inaugurated by Dr Ranu Roy in the presence of the trained teachers and student participants of the course.

The trainers imparted knowledge for different modules of the course.



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Bongaigaon



Principal  
Birjhora Mahavidyalaya  
Bongaigaon

## Course Content

The course covered

1. Public Speaking
2. Spoken English
3. Personal Interview Tips and Resume Writing
4. Communication and Networking skills.
5. Leadership and Team Skills.
6. Group discussion
7. Computer Skills
8. Yoga training

## Methodology

Lecture on various topics were given to the students. This was followed by interactive sessions and discussions. Ice breaking activities were conducted to make the students feel comfortable and make the training lively. Videos and PowerPoint presentations were shown. Personal SWOT analysis was done by the participants. The students took part in resume writing activity.

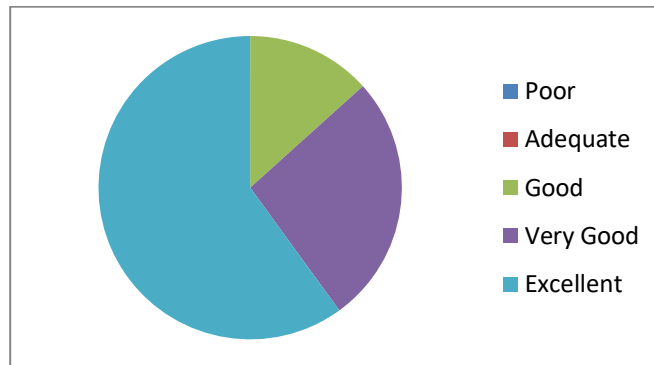
Students actively took part in the practical sessions. The students were evaluated, and their activities were analyzed by the trainers. A test was conducted on topics covered in sessions.

Yoga classes were held by an yoga instructor. The computer skills were taught in the computer laboratory with hands on training.

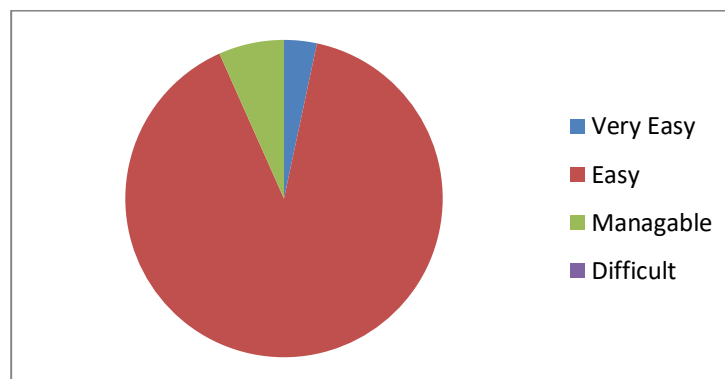
## Feedback

At the end of the workshop feedback forms were distributed to the participants which were analyzed for further improvement of the course

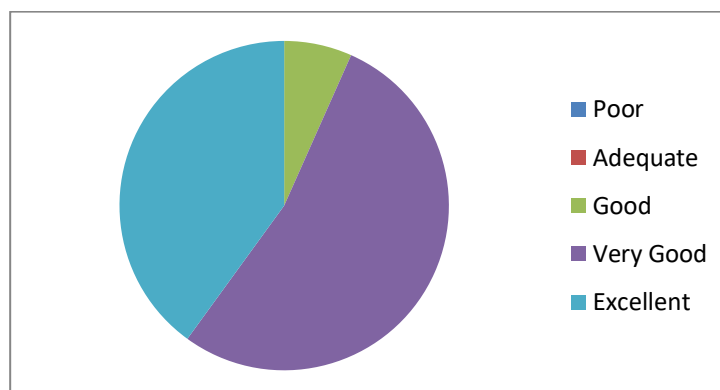
### 1. Response to the question on the range of topics during the course



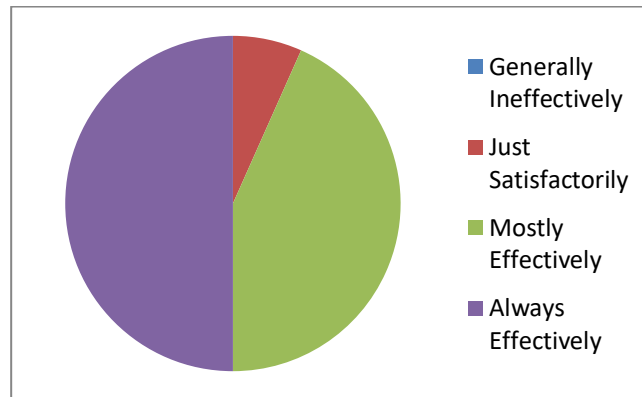
### 2 Response to the difficulty level of course content



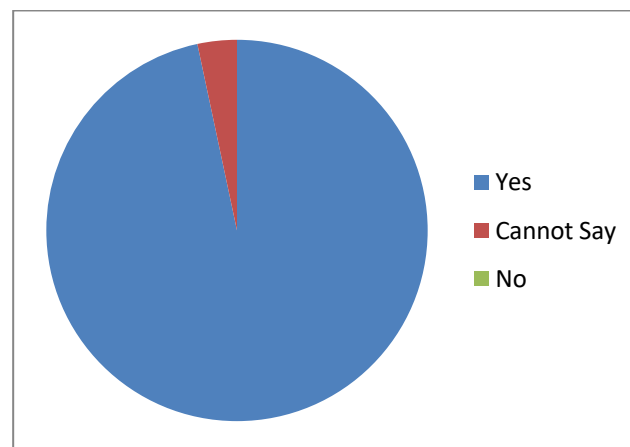
### 3 Response to the benefit of attending the course



#### 4 Response to the communicative capabilities of the trainers towards the students



#### 5 Response whether the course would be recommended to others



### Suggestions and Comments from participants

1. The program should be extended to more classes and for a longer period. At least 2 to 3 hours weekly should be devoted to finishing school classes.
2. Spoken English classes should be introduced as a module under RUSA.
3. Course should give us an idea about various job opportunities

4. The course was really motivating for us and improved our language, confidence and communication skills
5. More student activities should be included.
6. It was indeed a golden opportunity for us to learn many new things.
7. The course should be open to all students starting from 1<sup>st</sup> semester itself and continue during their student days.
8. Students should be given the chance to repeat these courses.
9. Course should cover topics for business skills

**Dr Arundhati Mech**

Coordinator, Training to Students Program  
Finishing School RUSA, Assam

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

## PHOTO GALLERY



## Public Speaking Activity

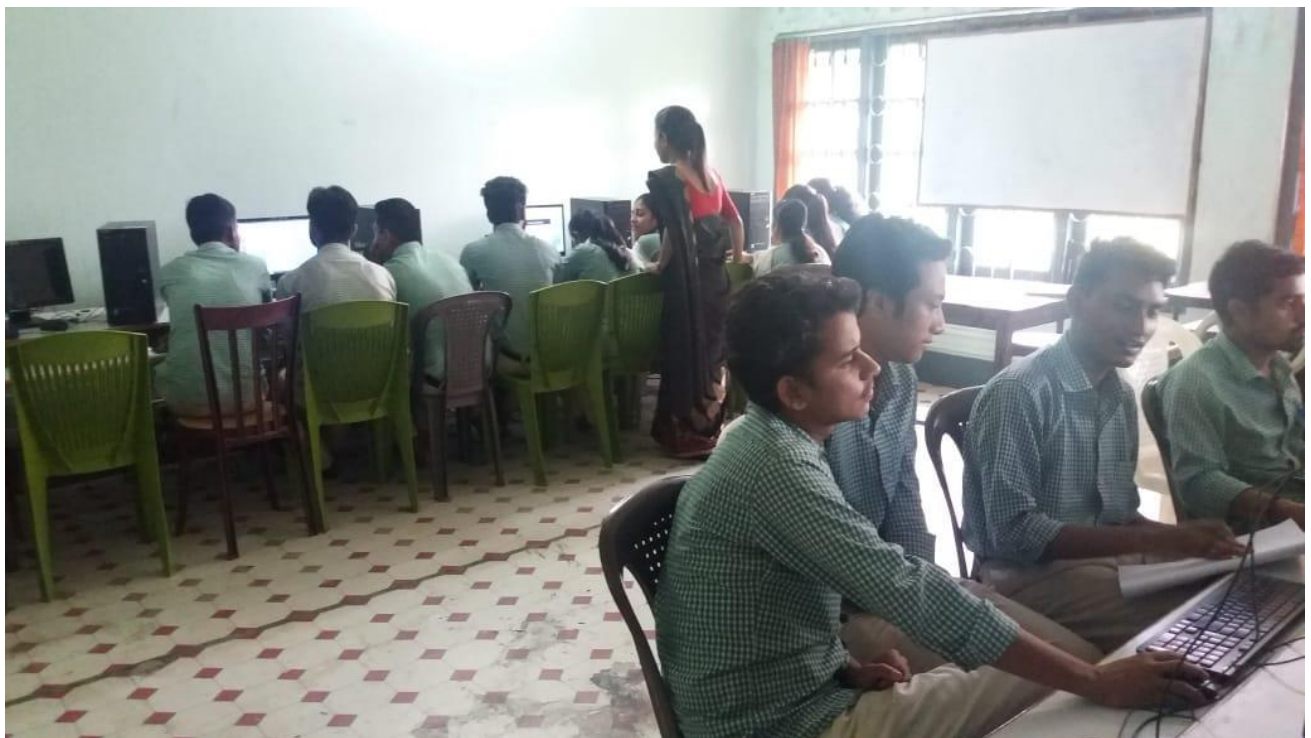
## Yoga sessions





## Computer Sessions







**Spoken English Student Activity**



**Networking and Communication Skill Session**



**Team Skill Lecture**



**Team Skill Student Activity**

## Group Discussion



## Valedictory Session







- **Annexures:**
- Program Details
- List of Resource Persons
- List of Participants

  
 Co-ordinator  
 IQAC, Birjhora Mahavidyalaya  
 Bongaigaon

  
 Principal  
 Birjhora Mahavidyalaya  
 Bongaigaon

## Annexure i: Program Details

<u>Date</u>	<u>Time</u>	<u>Topic</u>	<u>Activity</u>	<u>Trainer</u>
<b>26/09/19</b>	08.30-09.30 AM	YOGA	Yoga	Instructor, Mr B J Das
	09.30 – 10.30 AM	Computer skills	MS Word, Google Doc.	Mr. K. J. Nath Ms. Chayanika Roy
	10.30-11.30 AM	Spoken English	PPT Talk, Practical sessions Evaluation	Mrs. B. Das
	11.30 – 12.30 PM	Communication & Net working skills	PPT Talk & Questionnaires and test	Dr. B. K. Saha Mr. Sanjib Baglari
	12.30 -1.30	Ice Breakers	Team Activity	All Trainers
	<b>LUNCH</b>			
<b>09/2019</b>	08.30-09.30 AM	YOGA	Yoga	Instructor, Mr B J Das
	09.30 – 10.30 AM	Computer skills	MS Power Point.	Mr. M. Deka Ms. Chayanika Roy
	10.30-11.30 AM	Interview Tips and Resume Writing	PPT Talk, Practical sessions Evaluation	Mrs. B. Das Mr. S. Baglari
	11.30 – 12.30 PM	Team Skills and Leadership skills	Video & PPT Activity	Dr. P Chakravarty Dr. H. K. Saud
	12.30 -1.30	SWOT	Swot Analysis	Dr Arundhati Mech
	<b>LUNCH</b>			
<b>28/09/2019</b>	08.30-09.30 AM	YOGA	Yoga	Instructor, Mr B J Das
	09.30 – 10.30 AM	Public speaking	PPT Talk, Practical sessions.	Dr. Ranu Roy
	10.30-11.30 AM	Group Discussion	PPT Talk, Practical sessions	Dr. A. K. Deka Dr. A. Mech
	11.30 – 12.30 PM	Group Discussion	PPT Talk, Practical sessions	Dr. A. K. Deka Dr. A. Mech
	12.30-1.30	Team Activity and Valedictory		All Trainers
	<b>LUNCH</b>			

## **Annexure ii :List of Resource Persons**

1. Dr Ranu Roy
2. Dr Amal Deka
3. Dr Paresh Chakravarty
4. Mr Sanjib Baglari
5. Dr Arundhati Mech
6. Mrs Beauty Das
7. Dr H Saud
8. Ms Chayanika Das
9. Mr K J Nath
10. Mr Mrinmoy Deka
11. Mr B J Das

  
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Bongaigaon

### Annexure iii : List of Participants

<p style="text-align: center;"><i>Student's Attendance</i>  <b>RUSA FINISHING SCHOOL 2019</b>  <b>3 DAY WORKSHOP FOR BIRJHORA MAHAVIDYALAYA STUDENTS.</b></p>					
<p style="text-align: center;"><i>Dates - 26/09/19 , 27/09/19 &amp; 28/09/19.</i></p>					
Sl. Nos.	NAMES & CONTACT NO.	ROLL NOS.	Signature DAY 1	Signature DAY 2	Signature DAY 3
1.	Meenakshi Bhojpat.				
2.	Anju Roy				
3.	Susmita Saha				
4.	Pooja Bhandari Chetty				
5. ✓	Nayanjyoti Das 9957575307	110	Nayanjyoti Das	Nayanjyoti Das	Nayanjyoti Das
6. ✓	Ganesh ch. Das 9101427959	124	Ganesh ch. Das	Ganesh ch. Das	Ganesh ch. Das
7. ✓	Uddipta Medhi 8472060058	125	Uddipta Medhi	Uddipta Medhi	Uddipta Medhi
8.	Gautam Basman 9706928988	126	Gautam Basman		Gautam Basman
9. CS	Pranay kr. Paul 8638666795	128	Pranay kumar Paul	Pranay kumar Paul	Pranay kumar Paul

Sl. No.	NAMES & Contact No.	Roll No.	Signature Day 1	Signature Day 2	Signature Day 3
10.	Krimmay Boruah.				
11.	Karishma Khatun.	134	Karishma Khatun	Karishma Khatun	Karishma Khatun
12.	Ritumoni Ray 9101094029	140	Ritumoni Ray	Ritumoni Ray	Ritumoni Ray
13.	Rubitha Bor-gaiajary.	141	Rubitha Borgaiajary	Rubitha Borgaiajary	Rubitha Borgaiajary
14.	Niranjan Ray 8486247494	143	Niranjan Ray	Niranjan Ray	Niranjan Ray.
15.	Satabdi Roy.	146	Satabdi Roy	Satabdi Roy.	Satabdi Roy
16.	Bikash Das. 9678940733	148	Bikash Das	Bikash Das.	Bikash Das.
17.	Sansuma Basumatary 7002778044	149.	Sansuma Basumatary	Sansuma Basumatary	Sansuma Basumatary
18.	Kandarpa Roy				
19.	Shanangay Nath 8402905806	115	Shanangay Nath	Shanangay Nath	Shanangay Nath
20.	Lakhan Kirtania. 7002966513	135	Lakhan Kirtania	Lakhan Kirtania	Lakhan Kirtania



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Bongaigaon

Principal  
Birjhora Mahavidyalaya  
Bongaigaon

Sl. No.	Name + Contact No.	Roll No.	Signature DAY 1	Signature DAY 2	Signature DAY 3
21. ✓	Mofijul Islam 8812869686	152	Mofijul Islam	Mofijul Islam	Mofijul Islam
22. ✓	Ranit Choudhury - ray. 6002675435	154	Ranit Choudhury	Ranit Choudhury	Ranit Choudhury
23.	Eragdaw Brahma - kma 9101957584	151	Eragdaw Brahma	Eragdaw Brahma	Eragdaw Brahma
24. ✓	Rasidul Islam 9101263585	173	Rasidul Islam	Rasidul Islam	Rasidul Islam
25.	Rahul Sarkar 8876123149	129	Rahul Sarkar	Rahul Sarkar	
26.	Rijumoni Roy 8761976451	145	Rijumoni Roy	Rijumoni Roy	
27. ✓	Tintumoni Nath 7002654145	130	Tintumoni Nath	Tintumoni Nath	Tintumoni Nath
28. ✓	Jariful Khan 9365112421	131	Jariful Khan	Jariful Khan	Jariful Khan
29. ✓	Saurabh Kr Roy 9101886225	103	Saurabh Kr Roy	Saurabh Kr Roy	Saurabh Kr Roy
30. ✓	Mridul Choudhury - dewry 7002587409	104	Mridul Choudhury	Mridul Choudhury	Mridul Choudhury
31. ✓	Masuma Begum 7002857278				



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IQAC, Birjhora Mahavidyalaya  
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Bongaigaon

Sl. Nos.	Names & Contact Nos.	Roll Nos.	Signature Day 1	Signature Day 2	Signature Day 3
32. ✓	<del>Biswajit Das</del> Biswajit Das <del>91044806397</del> 7575948454	156	Biswajit Das	Biswajit Das	Biswajit Das
33.	Pranayani Das 8133860806	133	Pranayani Das	Pranayani Das	
34. ✓	Sreyasi Nath 7896791858	121	Sreyasi Nath	Sreyasi Nath	Sreyasi Nath
35.	Surej Sutra- -allate. 8638570280				
36. ✓	Sudha Kumari 6001936875	114	Sudha Kumari	Sudha Kumari	Sudha Kumari
37.	Karishma Khatun. 6001201624 <del>6002016224</del>	134	Karishma Khatun		
38. ✓	Hiranya Kr. Nath 9385267015	123	Hiranya Kr. Nath		Hiranya Kr. Nath
39. ✓	Abhigyan <del>Sarma</del> Sarma 9101225651	122	Abhigyan Sarma		Abhigyan Sarma
40. ✓	Kamla Basu- -matary. 9365248687	150	Kamla Basumatary	Kamla Basumatary	Kamla Basumatary

Sl. No.	Name + Contact No.	Roll No.	Signature Day 1	Signature Day 2	Signature Day 3.
41.	Biswadeepa Paul 9101940524	144	Biswadeepa Paul	Biswadeepa Paul.	Biswadeepa Paul.
	<del>Biswadeepa Paul</del> <del>9101940524</del>	<del>144</del>			



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Bongaigaon

Principal  
Birjhora Mahavidyalaya  
Bongaigaon

# ONLINE TRAINING PROGRAM REPORT

BIRJHORA MAHAVIDYALAY FINISHING SCHOOL

Training to Students

Of

**Birjhora Mahavidyalaya**

Under 'Equity Initiative' of RUSA, Assam

Conducted By

**BIRJHORA MAHAVIDYALAY**

21<sup>st</sup> .....27<sup>th</sup> July 2021



Rashtriya  
Uchchatar  
Siksha Abhiyan

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

**Executive Summary:** Birjhora Mahavidyalaya was selected as one of the institutes in Assam to set up a FINISHING SCHOOL under the ‘Equity Scheme’ of RUSA, Assam.

The aim of the finishing school is to impart all around personality development of the students and instruct them in specific skills necessary to face the real world after leaving the college. These skills include soft skills, computer skills, knowledge based skills. The training has to be provided not only to the students of Birjhora Mahavidyala but also to the students of the neighbouring colleges

Due to the current Covid situation, Birjhora Mahavidyalaya Finishing School (Under RUSA equity scheme) held the “ Training to Students of Final Year“ for the students of Birjhora Mahavidyalaya from 21<sup>st</sup> to 27<sup>th</sup> July 2021 in online mode. Classes were held every day for 2 hours. During this period various skills were taught to the students.

The program was formally inaugurated by Dr Ranu Roy , H.O.D Botany , Birjhora Mahavidyalaya in the presence of the trained teachers and student participants of the course. Dr Ranu Roy addressed the participants about the initiatives taken up by RUSA to impart value addition to the academic learning of the students and informed them about the aims and objectives of this course. Dr. K. K. Sarma, Principal Birjhora Mahavidyalaya welcomed the participants and spoke on the importance of the program.

The trainers imparted knowledge for different modules of the course. Topics covered were Public Speaking, Spoken English, Communication and Networking Skills, Leadership and Team Skills, Group Discussion and Personal Interview.

At the end of every session feedback was taken from the students through Google Forms. This was used to mark their attendance also.

  
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Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

The valedictory function was held at the end of the program. Student participants spoke about their experiences during the program. They stressed on the benefits and motivational factor of the program. Dr Kaushik Das delivered the vote of thanks.

Certificates were distributed to the participants at the end of the program.

**Participants:** Forty Three students from the different departments of Birjhora Mahavidyalaya were given the opportunity to attend the course.

### **Course Content**

The course covered

1. Public Speaking
2. Spoken English
3. Communication Skills and Networking Skills.
4. Leadership and Team Skills
5. Group discussion
6. Computer Skills(Power Point Presentation)

### **Methodology**

Every session started with the objectives of the topic being stated clearly for the students. Lecture on various topics were given to the students. The lectures covered a particular skill- the meaning, importance, types and rules governing the topic were dealt with. This was followed by tips to acquire the same. Videos and Power Point presentations were part of the lectures. .

Interactive sessions and discussions followed, where the doubts of the participants were clarified. Ice breaking activities were conducted to make the students feel comfortable and make the training lively.

  
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Demonstration of activities was given by resource persons as an aid to teaching. Students actively took part in the activity sessions. The resource persons gave verbal feedback pointing out the strong as well as weak points of the candidates immediately after the activity. The students were evaluated and their activities were analyzed by the trainers keeping in mind the different criteria. Assignments were also given and evaluated.

All the resource persons motivated the participants to acquire and develop the necessary skills.

The Public Speaking session had an activity called, 'Image Starter' where the students gave a speech on different images displayed. Spoken English session activities consisted of an English speaking fluency game 'Just a Minute' and Role Playing, 'Conversations in a Market Place'. During the Group Discussion activity session, a group discussion was conducted on the topic, "Importance of Communication Skills". Activities related to Team and Leadership skills included "Tell a story". The Communication Skill session held an evaluation of the skills discussed in the session. The Personal interview activity session conducted a mock interview for the job of 'Research Assistant with Teaching Responsibilities in an Educational Institution.'

The training program ended successfully in spite of the challenges faced due to Covid to hold the program in an online mode.


Dr. Arundhati Mech  
Coordinator, Training to Students Program  
Birjhora Mahavidyalaya Finishing School, RUSA, Assam

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

## **Annexures**

- I. Program Details
- II. List of Participants
- III. List of Resource Persons
- IV. Feedback
- V. Evaluation Sheets
- VI. Photo Gallery

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

## Annexure

### I. Program Details

**Training to Students Workshop  
Under Equity Initiative of RUSA, Assam  
BIRJHORA MAHAVIDYALAYA  
Session: 2020-21**

**Training Schedule**

Day and Date	Time	Topic	Resource persons	Technical Support
21 <sup>th</sup> July Wednesday	10. AM to 11.00 AM	Public Speaking	Dr. Ranu Roy Ms. Chumi Roy Mr. D. A. Alom	<b>Dr. Kaushik Das</b>
22 <sup>th</sup> July Thursday	10. AM to 11.00 AM	Spoken English	Mrs. Beauty Das Dr. A. Mech Mr. D. A. Alom	
23 <sup>th</sup> July Friday	10. AM to 11.00 AM	Communication Skills & Networking	Dr. B. K. Saha Ms. Bichitra Narzary Mr. D. A. Alom	
24 <sup>th</sup> July Saturday	10. AM to 11.00 AM	Team skills & Leadership Skills	Dr. P. Chakravorty Dr. Ramesh Borgohain Mr. D. A. Alom	
26 <sup>th</sup> July Monday	10. AM to 11.00 AM	Group Discussion	Mr. Mrinal K. Dev. Sarma Dr. Hemanta Kumar Saud Dr. Dilip Roy	
27 <sup>th</sup> July Tuesday	10. AM to 11.00 AM	Personal Interview	Dr. A. Mech Dr. B. K. Saha Dr. Nobanita Konwar Mr. D. A. Alom	

  
Co-ordinator  
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Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

## II. List of Participants

LIST OF STUDENTS FOR CERTIFICATE UNDER RUSA FINISHING SCHOOL, 2020-2021		
ROLL NO	NAME	DEPARTMENT
US-181-270-0005	Ajit Bhowmick	Zoology
US-181-270-0006	Akash Das	Zoology
US-181-270-0011	Anushuya Bhattacharjee	Zoology
US-181-270-0013	Arijit Dey	Botany
US-181-270-0158	Aysha Siddika	General
	Barkha Das	
US-181-270-0022	Barnali Saha	Botany
US-181-270-0023	Barsha Rani Das	Zoology
US-181-270-0039	Binita Ray	
US-181-270-0033	Chandana Rabha	Mathematics
US-181-270-0034	Chayanika Nath	Mathematics
US-181-270-0035	Crony Wary	Zoology
US-181-270-0037	Dhritismita Roy	Statistics
US-181-270-0044	Dulali Bala Mondal	Statistics
US-181-270-0045	Gayatri Mondal	Chemistry
US-180-270-0053	Jahnabi Roy Sarkar	Botany
US-181-270-0184	Jyoti Prabhash Thakur	General
	Jyotimoni Rabha	
US-181-270-0061	Kritika Tiwari	Botany
US-181-270-0062	Liza Roy	Zoology
US-181-270-0064	Madhusmita Medhi	

US-181-270-0066	Manisha Ray	Mathematics
US-181-270-0068	Manmohan Nath	
US-181-270-0069	Manosh Jyoti Ray	
US-181-270-0070	Mantrishna Thakuria	Zoology
US-181-270-0071	Mayuri Hazarika	
US-181-270-0078	Najrana Ahmed	General
US-181-270-0079	Nandita Basak	Botany
US-181-270-0080	Nandita ghosh	Zoology
US-181-270-0083	Nikumoni Das	Zoology
US-181-270-0111	Nikumoni Das	Botany
US-181-270-0088	Pallabi Barman	Mathematics
US-181-270-0203	Pallavi Patel	General
US-181-270-0205	Papiya Dey	General
US-181-270-0090	Paromita Kundu	Chemistry
US-181-270-0091	Piyali Choudhury	Mathematics
US-181-270-0092	Poulami Nath	
US-181-270-0095	Pranjil Basumatary	Zoology
US-181-270-0100	Pratibha Kashyap	Zoology
US-181-270-0207	Pratichha Pradhan	General
US-181-270-0109	Rajpammi Baidya	
US-181-270-0114	Ritwick Rohit Gogoi	Zoology
US-181-270-0116	Rohini Kumari Sharma	Statistics
US-181-270-0123	Semim Aktara Yasmin	Botany
US-181-270-0125	Sewali Roy	Mathematics
US-181-270-0127	Smita Dutta	Zoology
US-181-270-0222	Sikha Medhi	

US-181-270-0128	Sneha Pandey	Botany
US-181-270-0130	Sornali Dhar	Mathematics
US-181-270-0133	Subhasona Muchahary	Zoology
US-181-270-0134	Sudipta Bharadwaja	General
US-181-270-0139	Surabhi Das	Botany
US-181-270-0229	Taniya Sarkar	General
US-181-270-0143	Violina Singha	Statistics

  
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### III. List of Resource Persons

1. Dr Kaushik Das
2. Mrs Beauty Das
3. Dr Ranu Roy
4. Ms Chumi Ray
5. Dr B K Saha
6. Ms Bichitra Narzary
7. Dr Paresh Chravarty
8. Dr Romesh Borgohain
9. Mr Mrinal Kanti Deb Sarma
10. Dr Hemanta Kr. Saud
11. Dr Dilip Roy
12. Dr Nabanita Konwar
13. Dr Arundhati Mech.
14. Mr. D. A. Alom

  
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## IV. Feedback

**FEEDBACK ANALYSIS**  
**RUSA FINISHING SCHOOL TRAINING PROGRAM (ONLINE)**  
**To**  
**FINAL YEAR STUDENTS OF BIRJHORA MAHAVIDYALAYA, BONGAIGAON**

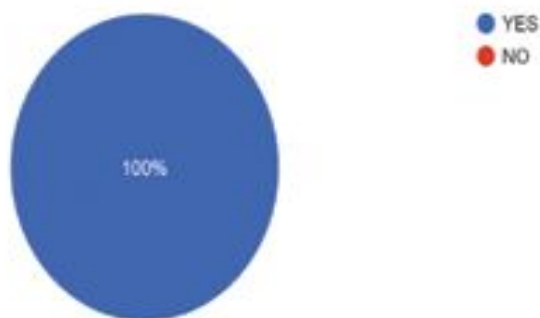
**DATE: 21-07-2021**

**TOPIC: PUBLIC SPEAKING**

**Resource Persons: Dr. Ranu Roy, Associate Professor, Dept. of Botany**  
**Ms. Chumi Roy, Assistant Professor, Dept. of Mathematics**

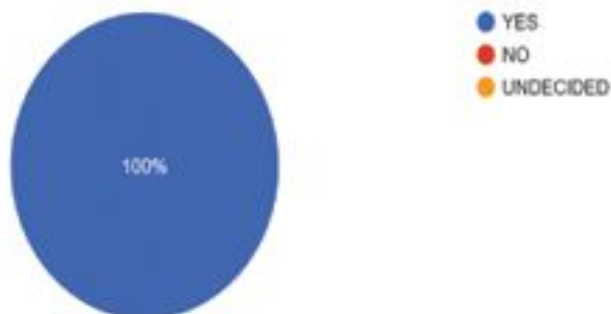
**8. WAS THE OBJECTIVE OF THE SESSION EXPLAINED CLEARLY BEFORE THE SESSION?**

40 responses



**9. DID YOU FEEL THE INSTRUCTORS WERE KNOWLEDGEABLE ABOUT THEIR TOPIC AND ABLE TO COMMUNICATE THE SAME TO YOU?**

40 responses

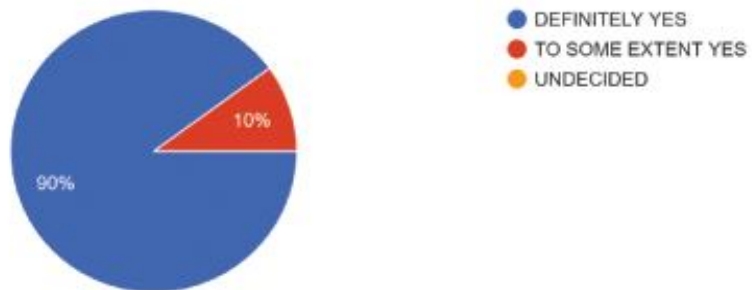


  
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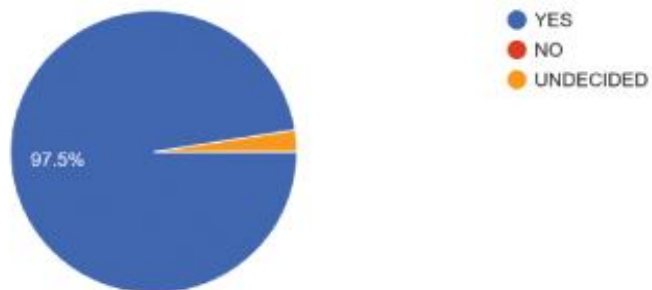
10. HAVE YOU INCREASED YOUR KNOWLEDGE ON THE TOPIC DISCUSSED TODAY?

40 responses



11. WERE YOU MOTIVATED BY THIS SESSION TO INCREASE YOUR SKILL IN THE TOPIC DISCUSSED?


40 responses



12. PLEASE RATE YOUR LEVEL OF SATISFACTION FOR TODAY'S SESSION

40 responses

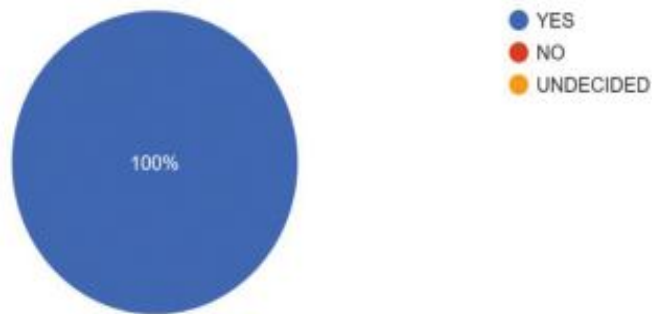


  
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Bongaigaon

  
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Birjhora Mahavidyalaya  
Bongaigaon

13. WILL YOU RECOMMEND THIS PROGRAM TO OTHERS?

40 responses



14. ANY SUGGESTIONS / COMMENTS THAT WILL HELP US MAKE THE PROGRAM BETTER

40 responses

No suggestions

No

It was really great

I was overwhelmed and the session was very informative.

Everything was good

The Program was very much interesting and informative.

Everything was very nice, no suggestions from my side. Thank you

It's so helpful

It was a valuable one

Such a informative program.

Thw program was good and the presentation was informative. Thanks

More focused on student interaction.

THANK YOU SIR AND THANK YOU MAM

It was a really good experience

First of all thank you teachers for this valuable presentation on public speaking. I have learned many things through this meeting.

Dear sir/mam this is a very good program I have learn lots of new things thank you so much for ingaruting such a beautiful meeting.

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This was awesome as we learned alot of things. Everything that was told by our teachers and friends were audible and very helpful. I am happy to be a part of Rusa.Thank you

Apart from network issues, everything was perfect.

It was good.

Got much knowledge regarding the topic quite motivated

nothing because the program was great. I able to learnt many things related with this topic

Thank you Teachers for conducting such Excellent session. I think this class will help us in future.

Randomly pick students

So that they speak bcz it will help us to gain confidence for the future

Thank you for the program, it was very good.

Thank You for allowing us to confront in this session

no

Looking forward to the session.

The program is very knowledgeable...hoping for further frequent sessions like this.

NA

Very nice program to boost the student's knowledge and morality.

The session was good but Q&A session should be there.

Nice program today

The program is excellent so i don't have any suggestions regarding the program .

No suggestion

It was very informative

  
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Bongaigaon

**FEEDBACK ANALYSIS**  
**RUSA FINISHING SCHOOL TRAINING PROGRAM (ONLINE)**  
**To**  
**FINAL YEAR STUDENTS OF BIRJHORA MAHAVIDYALAYA, BONGAIGAON**

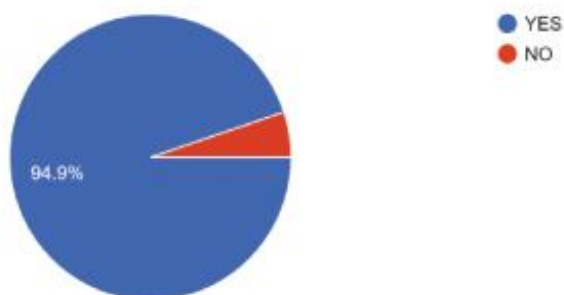
**DATE: 22-07-2021**

**TOPIC: SPOKEN ENGLISH**

**Resource Persons: Dr. Arundhati Mech, Associate Professor, Dept. of Mathematics,  
Mrs. Beauty Das, Associate Professor, Dept. of English**

8. WAS THE OBJECTIVE OF THE SESSION EXPLAINED CLEARLY BEFORE THE SESSION?

39 responses



9. DID YOU FEEL THE INSTRUCTORS WERE KNOWLEDGEABLE ABOUT THEIR TOPIC AND ABLE TO COMMUNICATE THE SAME TO YOU?

39 responses

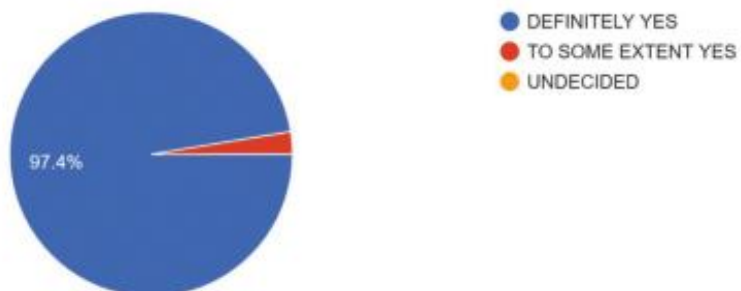


  
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Bongaigaon

10. HAVE YOU INCREASED YOUR KNOWLEDGE ON THE TOPIC DISCUSSED TODAY?

39 responses



11. WERE YOU MOTIVATED BY THIS SESSION TO INCREASE YOUR SKILL IN THE TOPIC DISCUSSED?


39 responses



12. PLEASE RATE YOUR LEVEL OF SATISFACTION FOR TODAYS SESSION

39 responses

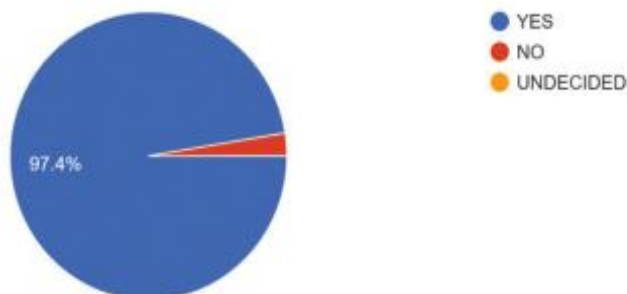


  
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Bongaigaon

13. WILL YOU RECOMMEND THIS PROGRAM TO OTHERS?

39 responses



14. ANY SUGGESTIONS / COMMENTS THAT WILL HELP US MAKE THE PROGRAM BETTER

39 responses

No suggestions

No

Nice program

It was really helpful

Apart from network issues, everything was perfect.

Yes, it was very helpful.

Everything discuss is very motivating and full of knowledge.

Spoken English was really good and helpful specially for me. So thank you Teachers and I'm thankful to our college that our college have organize this program to progress our learning. Thank You.

Thank you... I'll look forward to attend such programs more.

Enjoyed the session so much. Our teachers have taught us very nicely and interestingly.

no

THANK YOU MAM AND SIR

IT IS EXCELLENT .

Everything was fine

Nice session

Yes ,programs is more useful to us

Learnt a lot of things,, very informative.

it was motivating

It was good

Today's class was just amazing Thank you so much ☐

Thank you for today's message

No it's perfect

It's a very very interesting and a helpful interactions with our respective teachers and my friends

Thank you for the informative topic

not decided

Allow more students to speak and interact during the session

No its already to good

Was very interesting

Excellent

It was a great session of spoken English ☐

This is a valuable programme for me

Looking forward to more sessions.

No any suggestions.

No comments

More student participation

It was really good

  
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**FEEDBACK ANALYSIS**  
**RUSA FINISHING SCHOOL TRAINING PROGRAM (ONLINE)**  
**To**  
**FINAL YEAR STUDENTS OF BIRJHORA MAHAVIDYALAYA, BONGAIGAON**

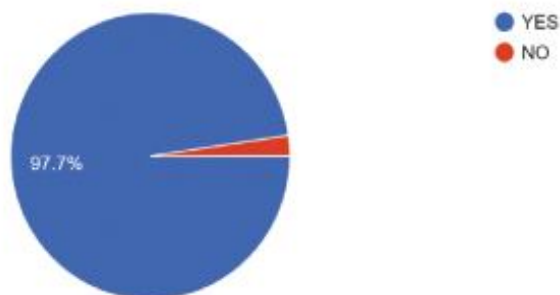
**DATE: 23-07-2021**

**TOPIC: COMMUNICATION SKILLS & NETWORKING**

**Resource Persons: Dr. Biplab Kumar Saha, Associate Professor, Dept. of Zoology,**  
**Mrs. Bichitra Narzary, Assistant Professor, Dept. of Zoology**

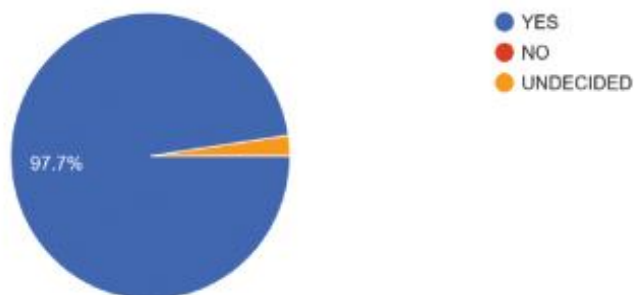
**8. WAS THE OBJECTIVE OF THE SESSION EXPLAINED CLEARLY BEFORE THE SESSION?**

43 responses



**9. DID YOU FEEL THE INSTRUCTORS WERE KNOWLEDGEABLE ABOUT THEIR TOPIC AND ABLE TO COMMUNICATE THE SAME TO YOU?**

43 responses

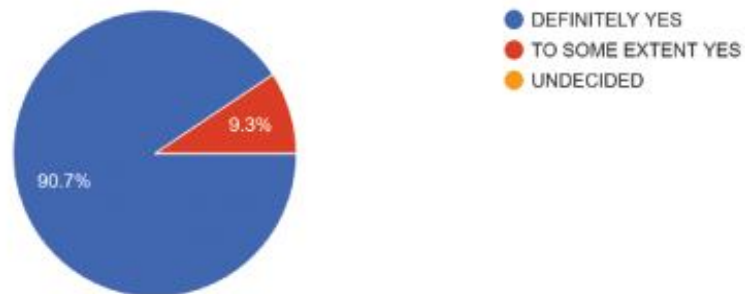


  
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Bongaigaon

10. HAVE YOU INCREASED YOUR KNOWLEDGE ON THE TOPIC DISCUSSED TODAY?

43 responses



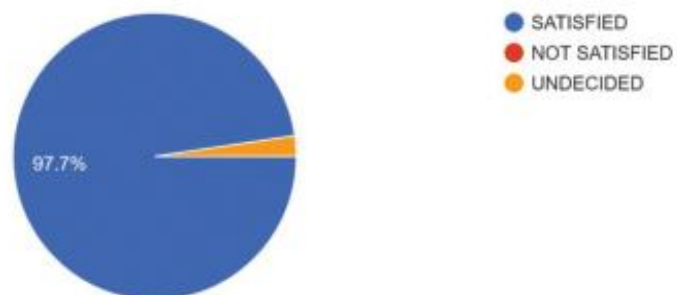
11. WERE YOU MOTIVATED BY THIS SESSION TO INCREASE YOUR SKILL IN THE TOPIC DISCUSSED?

43 responses



12. PLEASE RATE YOUR LEVEL OF SATISFACTION FOR TODAYS SESSION

43 responses

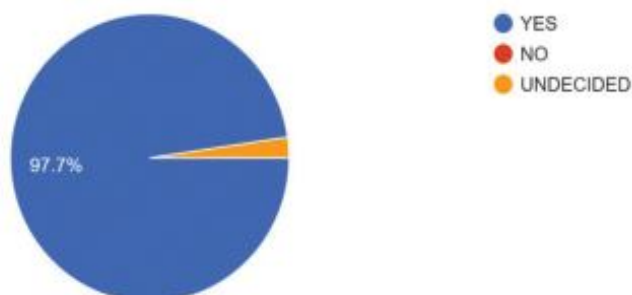


  
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Bongaigaon

13. WILL YOU RECOMMEND THIS PROGRAM TO OTHERS?

43 responses



14. ANY SUGGESTIONS / COMMENTS THAT WILL HELP US MAKE THE PROGRAM BETTER

43 responses

No suggestions

No

Good programe

It's a great programme

No, all fine

nothing it was very informative

It was great session

Good

Yes, this program is most usefully to me

We want more quiz type interaction

Had an Exciting session

It was very explanatory

NO

Yes, I have gained more knowledge about communication and skills.

Nice program

It was a good session

It was a great session.

Really helpful

Thank you

Nice Topic

  
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Thank you sir and madam for this nice presentation

Everything was perfect.

Yes

No , the session was helpful and informative for us , Thank You

It was very good and informative.

Thank you for the information and knowledge

The session was good.

I don't have any suggestions.

Respected teaches it was such a beautiful meeting.I have learnt lots of new things.

Thanks for the presentation Sir and Madam.

No suggestion

No suggestion

Nice way of evaluation

no

Thank you for the session. Looking forward to attend such sessions more.

thank you sir and ma'am

The seminar is very useful to me , i have learned a lot of from this seminar. I hope it will help me in my future

not decided yet

  
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**FEEDBACK ANALYSIS**  
**RUSA FINISHING SCHOOL TRAINING PROGRAM (ONLINE)**  
**To**  
**FINAL YEAR STUDENTS OF BIRJHORA MAHAVIDYALAYA, BONGAIGAON**

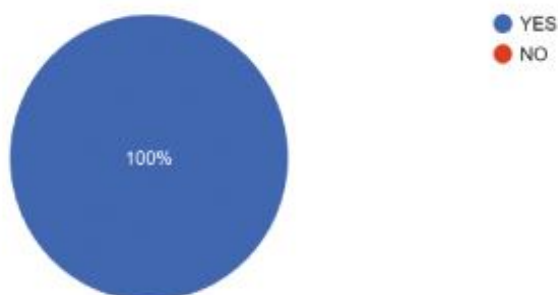
**DATE: 24-07-2021**

**TOPIC: TEAM SKILLS & LEADERSHIP SKILLS**

**Resource Persons: Dr. Paresh Chakravarty, Associate Professor, Dept. of Chemistry,**  
**Dr. Ramesh Borgohain, Assistant Professor, Dept. of Chemistry**

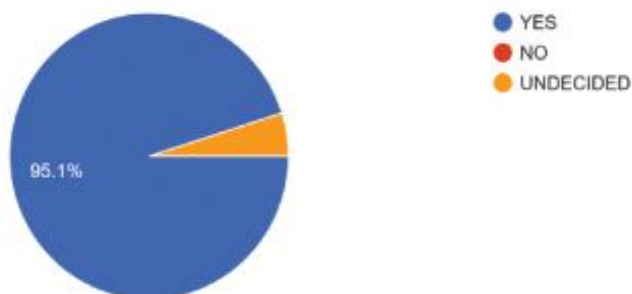
**8. WAS THE OBJECTIVE OF THE SESSION EXPLAINED CLEARLY BEFORE THE SESSION?**

41 responses



**9. DID YOU FEEL THE INSTRUCTORS WERE KNOWLEDGEABLE ABOUT THEIR TOPIC AND ABLE TO COMMUNICATE THE SAME TO YOU?**

41 responses

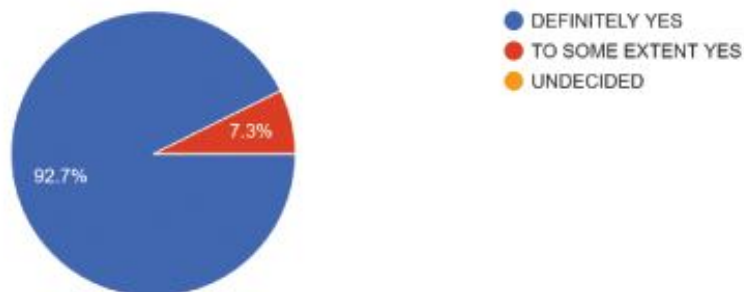


  
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Bongaigaon

10. HAVE YOU INCREASED YOUR KNOWLEDGE ON THE TOPIC DISCUSSED TODAY?

41 responses



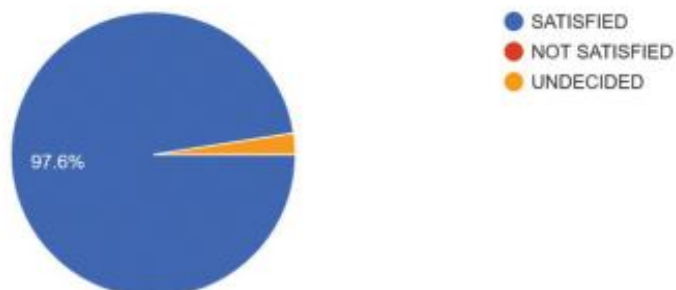
11. WERE YOU MOTIVATED BY THIS SESSION TO INCREASE YOUR SKILL IN THE TOPIC DISCUSSED?

41 responses



12. PLEASE RATE YOUR LEVEL OF SATISFACTION FOR TODAY'S SESSION

41 responses



  
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13. WILL YOU RECOMMEND THIS PROGRAM TO OTHERS?

41 responses



14. ANY SUGGESTIONS / COMMENTS THAT WILL HELP US MAKE THE PROGRAM BETTER

41 responses

No suggestions

No

Thank you..

Thank you sir and Madam for the informative speech.

Hoping for more frequent sessions

No its already good

good

Very good presentation . thank u sir for the valuable presentation

I am facing lots of network issue. Sorry for not being able to participate due to my network issue.

Yes it help us

Audio not clear and inaudible sometimes.

Keep the program short

I don't have any suggestions.

IT'S a interesting Session.

Yes. This session made me understood more about leadership and team work.

Very nice

Some network issue was there

Thanks

Nice program

No suggestion

  
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Nothing. The program was very good and informative,, it helped us to learn new things which we are definitely going to use in our future lives.

no

Nice topic

This sessions n teachers are really encouraging n motivating, thank you ☐

No suggestion

Thank you for the session Sir. Looking forward to attend such sessions more.

Yes, thank you ,this program is more useful to me

The session was good.

Excellent session as usual but couldn't attend properly on account of network issue.Hope the next session of Monday will be on morning.

It was instructive

Good session it was

not decided

Respected Teachers it was a nice program.I have learnt lots of new things thankyou ingaruting for such a wonderful program.

NO

  
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**FEEDBACK ANALYSIS**  
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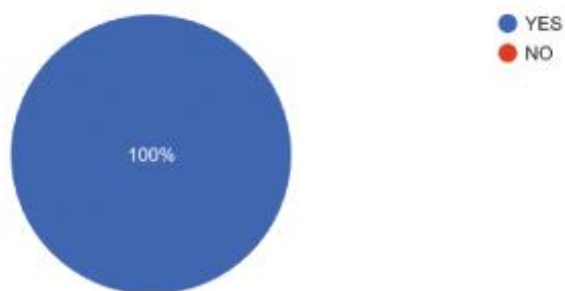
**DATE: 26-07-2021**

**TOPIC: GROUP DISCUSSION**

**Resource Persons: Dr. Hemanta Kumar Saud, Assistant Professor, Dept. of Economics**  
**Dr. Dilip Kumar Roy, Assistant Professor, Dept. of Botany**  
**Mr. Mrinal K. Dev. Sarma, Assistant Professor, Dept. of Statistics**

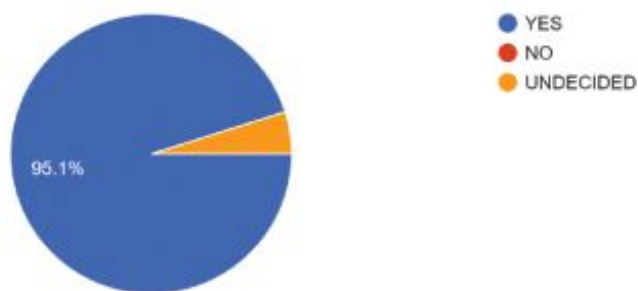
**8. WAS THE OBJECTIVE OF THE SESSION EXPLAINED CLEARLY BEFORE THE SESSION?**

41 responses



**9. DID YOU FEEL THE INSTRUCTORS WERE KNOWLEDGEABLE ABOUT THEIR TOPIC AND ABLE TO COMMUNICATE THE SAME TO YOU?**

41 responses

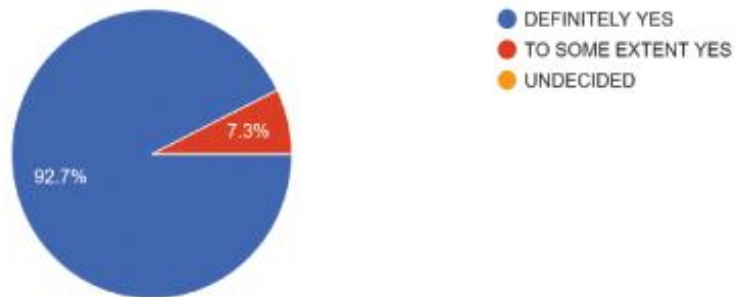


  
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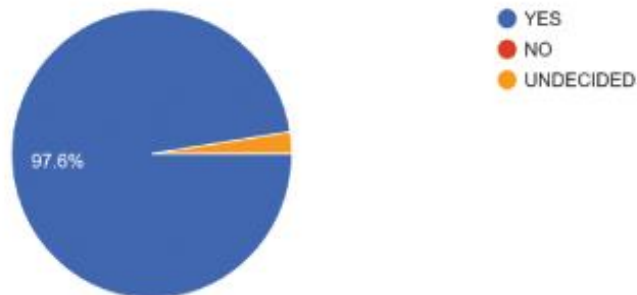
10. HAVE YOU INCREASED YOUR KNOWLEDGE ON THE TOPIC DISCUSSED TODAY?

41 responses



11. WERE YOU MOTIVATED BY THIS SESSION TO INCREASE YOUR SKILL IN THE TOPIC DISCUSSED?

41 responses



12. PLEASE RATE YOUR LEVEL OF SATISFACTION FOR TODAY'S SESSION

41 responses



  
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13. WILL YOU RECOMMEND THIS PROGRAM TO OTHERS?

41 responses



14. ANY SUGGESTIONS / COMMENTS THAT WILL HELP US MAKE THE PROGRAM BETTER

41 responses

No suggestions

No

Thank you

Hoping for frequent sessions like this

No

Very good session

It was a good program

The best session of all the day.

No suggestions Sir.

Good session ☐

No comments

Great interaction

No suggestion

Overall it was a very good program

Thanks to all the teachers and resource persons for making the session very profound for us.

Informative .

good thank you sir

Very helpful

Good

Yes it was a helpful one

  
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Thank you teachers for such informative sessions.

Nice program

It was very enlightening

No suggestion

No suggestions all good

NO

not decided

It was a nice program I have learnt lots of new things thankyou so much for this beautiful program.

Keep it short

INFORMATIVE

Everything was good

Yes, it is very usefully to me

Thanks to everyone

  
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**FEEDBACK ANALYSIS**  
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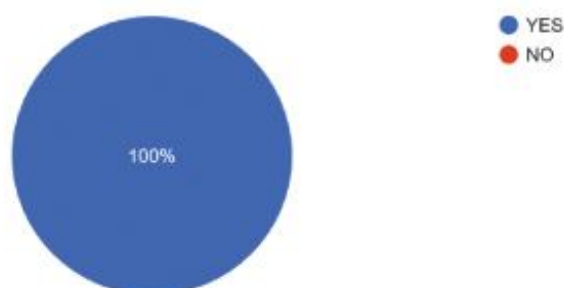
**DATE: 27-07-2021**

**TOPIC: PERSONAL INTERVIEW**

**Resource Persons: Dr. Arundhati Mech, Associate Professor, Dept. of Mathematics**  
**Dr. Biplab Kumar Saha, Associate Professor, Dept. of Zoology**  
**Dr. Nabanita Konwar, Assistant Professor, Dept. of Mathematics**

**8. WAS THE OBJECTIVE OF THE SESSION EXPLAINED CLEARLY BEFORE THE SESSION?**

39 responses



**9. DID YOU FEEL THE INSTRUCTORS WERE KNOWLEDGEABLE ABOUT THEIR TOPIC AND ABLE TO COMMUNICATE THE SAME TO YOU?**

39 responses

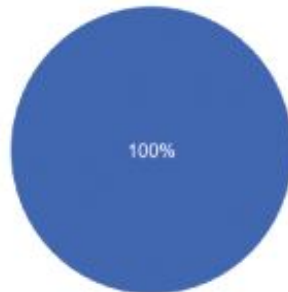


  
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Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

10. HAVE YOU INCREASED YOUR KNOWLEDGE ON THE TOPIC DISCUSSED TODAY?

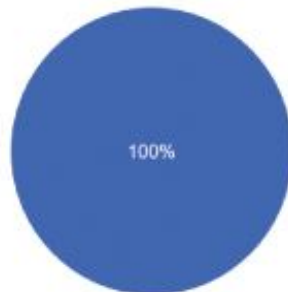
39 responses



- DEFINITELY YES
- TO SOME EXTENT YES
- UNDECIDED

11. WERE YOU MOTIVATED BY THIS SESSION TO INCREASE YOUR SKILL IN THE TOPIC DISCUSSED?

39 responses



- YES
- NO
- UNDECIDED

12. PLEASE RATE YOUR LEVEL OF SATISFACTION FOR TODAYS SESSION

39 responses



- SATISFIED
- NOT SATISFIED
- UNDECIDED

  
Co-ordinator  
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Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

13. WILL YOU RECOMMEND THIS PROGRAM TO OTHERS?

39 responses



14. ANY SUGGESTIONS / COMMENTS THAT WILL HELP US MAKE THE PROGRAM BETTER

39 responses

No

No suggestions

NO

Yes Sir. Through this program I got more knowledge.

Good

Keep the program short.

Satisfactory and helped us a lot.

No comments

Yes, most useful to me

All good, thank you

Thank you for busting our confidential.

Thanks for organizing this program

Dear respected Teachers it was a nice program.i have learnt lots of new things about personal interview what do and what not do. Thank you so much teachers

undecided

It was a nice session

no

Very thankful for arranging this training program

Thank you to all the teachers for conducting such valuable sessions.

Thankyou so much sir and Madam for giving us knowledge and encouraging

  
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Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
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It was a great session ☐ get to learn a lot Thank you so much...

Thank you

No suggestion

Thank you all teacher,s for the programme

Nice program

It was really helpful, no suggestions.

Yes it was a very helpful for our future

IT WAS A GREAT PROGRAMME .WE CAN LEARN MANY MORE THINGS . THANK YOU.

Very inspiring.

The program has enlightened our knowledge.


It was a wholesome experience☐

Hoping for frequent sessions

No comments.

Very helpful topic

NO suggestions

  
Co-ordinator  
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Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

## V. Evaluation Sheets

**RUSA FINISHING SCHOOL,  
Under Equity Initiative of RUSA, Assam  
EVALUATING SHEET  
Training to Students at .....Birjhora Mahavidyalaya  
.....**

**TOPIC: Public Speaking**

**Date:21-07-2021**

**0% - 20% (E) = Very Poor**

**20% - 40% (D) = Poor**

**40% - 60% (C) = Average**

**60% - 80% (B) = Good**

**80% - 100% (A) = Excellent**

SL. NO.	ROL NO.	NAME	CRITERIA				MARKS	GRADE
			Knowledge (10)	Fluency (10)	Body Language(10)	Overall (10)		
1		Anushuya Bhattacharjee	10	9	10	9	38	A
2		Crony Wary	10	10	10	10	40	A
3		Taniya Sarkar	10	9	10	10	39	A
4		Ritik Rohit Gogoi	9	8	9	8	34	A
5		Kritika Tiwary	8	8	8	8	32	A

Signature

1 Dr Ranu Roy

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

Ms Chumi Ray

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

**RUSA FINISHING SCHOOL,  
Under Equity Initiative of RUSA, Assam  
EVALUATING SHEET**

Training to Students at .....Birjhora Mahavidyalaya.....

TOPIC .....Spoken English.....Date....22/07/2021.....

0% - 20% (E) = Very Poor

20% - 40% (D) = Poor

40% - 60% (C) = Average

60% - 80% (B) = Good

SL. NO.	ROL NO.	NAME	CRITERIA				MARKS / GRADE	REMARKS
			Fluency 10	Pronunciation 10	Vocabulary 10	Grammatical Accuracy 10		
1		Crony wary	9	8	9	8	A	Fluent, Different Ideas, Enthusiastic
2		Taniya Sarkar	6	7	4	7	B	Hesitant, Picked up later
3		Liza Ray	8	6	4	6	B	Unsure, Picked up later
4		Rohit Gogoi	8	9	7	8	A	Fluent, Different Ideas, confident
5		Montrishna Thakuria	8	5	6	6	B	Initially Hesitant, picked up later
6		Anushuya Bhattacharjee	JAM		Speaks well. Confident. Fluent .Grade....A			

Signature

1 Mrs Beauty Das

2 Dr A.Mech

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

**BIRJHORA MAHAVIDYALAYA FINISHING SCHOOL****Under Equity Initiative of RUSA, Assam****EVALUATING SHEET****Training to Students at Birjhora Mahavidyalaya****TOPIC: COMMUNICATION SKILLS AND NETWORKING Date: 23/97/2021****0% - 20% (E) = Very Poor****60% - 80% (B) = Good****20% - 40% (D) = Poor****80% - 100% (A) = Excellent****40% - 60% (C) = Average**

SL. NO.	NAME	TOTAL MARKS-20	GRADE
		MARKS OBTAINED	
1	Pratichha Pradhan	19	A
2	Nandita Basak	19	A
3	Anushuya Bhattacharjee	18	A
4	Kritika Tiwari	17	A
5	Barnali Saha	18	A
6	Subhasona Muchahary	18	A
7	Nikumoni Das	19	A
8	Chandana Rabha	19	A
9	Crony Wary	19	A
10	Aysa siddika	13	B
11	Jyoti Prabhash Thakur	19	A
12	Baivab Saha	20	A
13	Semim Aktara Yasmin	19	A
14	Mayuri Hazarika	19	A
15	Nikumoni Das	20	A
16	Rohini Kumari Sharma	13	B
17	Mantrishna Thakuria	19	A
18	Jyotimoni Rabha	14	B
19	Jahnabi Roy Sarkar	15	B

  
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20	Manosh Jyoti Ray	18	A
21	Taniya Sarkar	19	A
22	Najrana Ahmed	15	B
23	Piyali Choudhury	16	A
24	Manisha Ray	17	A
25	Sudipta Bharadwaja	18	A
26	Paromita kundu	16	A
27	Violina Singha	16	A
28	Pranjil Basumatary	19	A
29	Arijit Dey	20	A
30	Madhusmita Medhi	19	A
31	Pratibha Kashyap	16	A
32	Gayatri Mondal	9	C
33	Nandita ghosh	20	A
34	Liza Roy	19	A
35	Papiya dey	14	B
36	Akash Das	17	A
37	Ajit Bhowmick	19	A
38	Smita Dutta	16	A
39	Dulali bala Mondal	18	A
40	Dhritismita Roy	8	C

### Signature

- 1 Dr. B. K. Saha
- 2 Mrs. Bichitra Narzary

Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

Principal  
Birjhora Mahavidyalaya  
Bongaigaon

**BIRJHORA MAHAVIDYALAYA FINISHING SCHOOL**

**Under Equity Initiative of RUSA, Assam**

**EVALUATING SHEET (Story Telling)**

**Training to Students at Birjora Mahavidyalaya**

**TOPIC: Team Skills and Leadership Skills Date:24/07/21**

Sl No	Name	Criteria		Marks/ Grade
		Knowledge on the theme (10)	Speaking ability (10)	
1	Taniya Sarkar	9	10	A
2	Anushuya Bhattacharjee	9	10	A
3	Rohit Gogoi	8	9	A
4	Mantrishna Thakuria	8	9	A
5	Liza Roy	8	10	A
6	Pratibha Kashyap	8	9	A
7	Barsha Rani Das	9	10	A
8	Pallavi Patel	7	10	A
9	Kritika Tiwari	9	10	A
10	Arijit Dey	8	9	A

Signature

1. Dr P Chakravarty
2. Dr Ramesh Borgohain

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

**RUSA FINISHING SCHOOL,  
Under Equity Initiative of RUSA, Assam  
EVALUATING SHEET  
Training to Students at ...Birjhora**

Mahavidyalaya.....

TOPIC .....Group discussion.....Date...26/072021.....

0% - 20% (E) = Very Poor

20% - 40% (D) = Poor

40% - 60% (C) = Average

60% - 80% (B) = Good

80% - 100% (A) = Excellent

SL. NO.	ROLL NO.	NAME	CRITERIA				MARKS / GRADE
			Critical thinking ability 10	Knowledge on area 10	Confidence 10	Communication skills	
1		Corny Wary	8	7	7	8	B
2		Anushuya Bhattacharjee	8	9	10	10	A
3		Tania Sarkar	8	8	8	8	B
4		Krititika Tiwari	7	8	8	8	B
5		Najrana Ahmed	8	8	9	8	A
6		Akash Das	7	7	8	8	B

Signature

1 Dr Hemanta saud

2 Dr Dilip Roy

3 Mr Mrinal Kanti Deb sarma

  
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IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

**RUSA FINISHING SCHOOL,  
Under Equity Initiative of RUSA, Assam**

**EVALUATING SHEET**

Training to Students at BIRJHORA...MAHAVIDYALAYA.....  
TOPIC --PERSONAL INTERVIEW.....Date ....27/07/2021.....

0% - 20% (E) = Very Poor

20% - 40% (D) = Poor

40% - 60% (C) = Average

60% - 80% (B) = Good

80% - 100% (A) = Excellent

SL. NO.	NAME	CRITERIA				MARKS	Grade
		Knowledge of Subject (10)	Body Language(5)	Appearance(5)	Overall (10)		
1	. Manisha Roy	6	3	3	5	17	B
2	. Piyali Choudhury	7	3	3	7	20	A
3	Crony Wary	8	4.5	4.5	8	25	A
4	Anushuya Bhattacharjee	7	4	4	7	22	A
5	Kritika Tiwari	6	3	3	5	17	B

Signature

1. Dr B K Saha

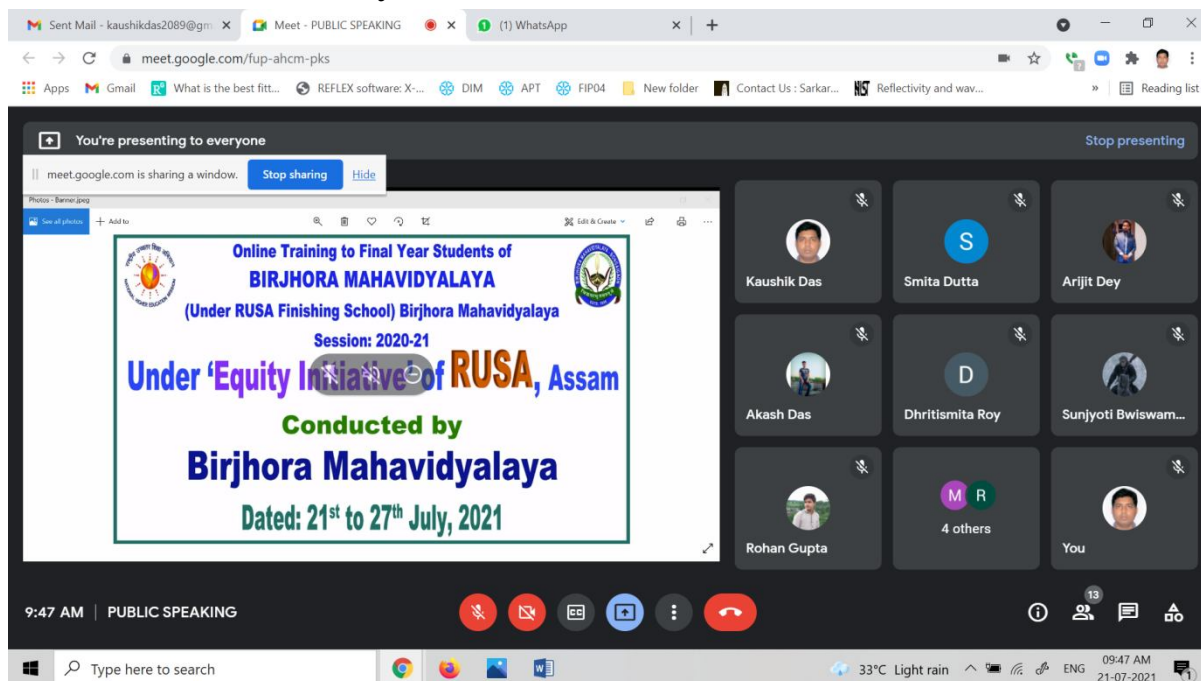
2. Dr N Konwar

3. Dr A Mech

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
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## VI. Photo Gallery



**Photograph-1:** Inauguration of Online training program to Final Year students of Birjhora Mahavidyalaya under 'Equity Initiative' of RUSA, Assam



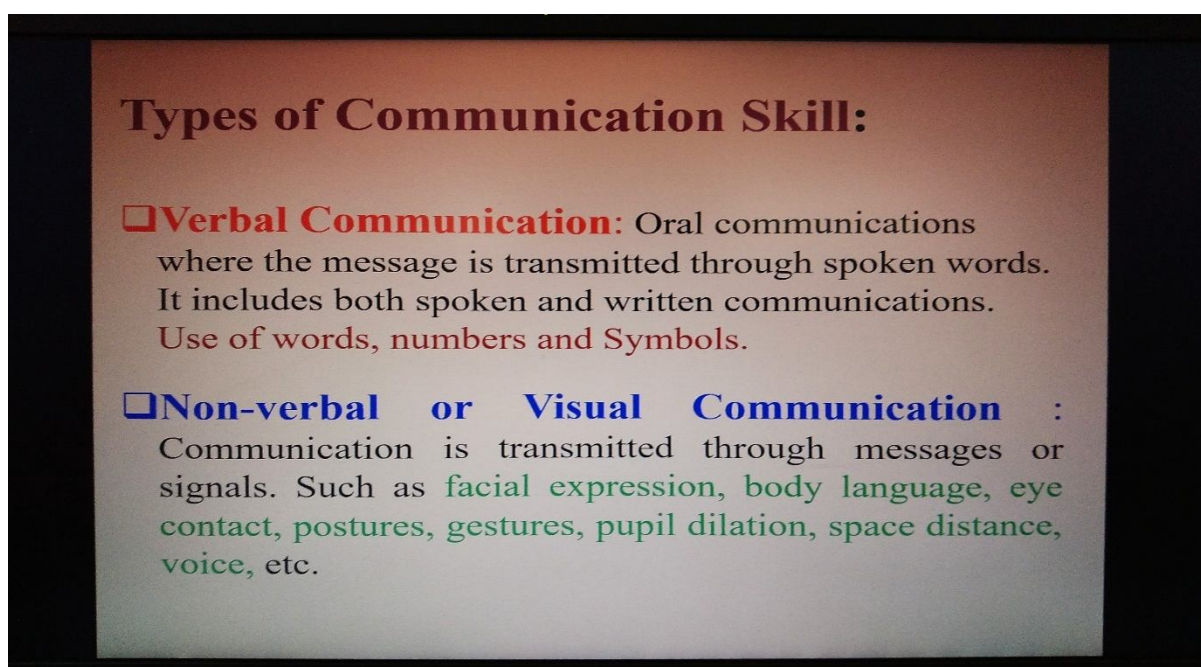
**Photograph-2:** Speech by Dr. Ranu Roy, Associate Professor, Department of Botany on Public Speaking on 21-07-2021

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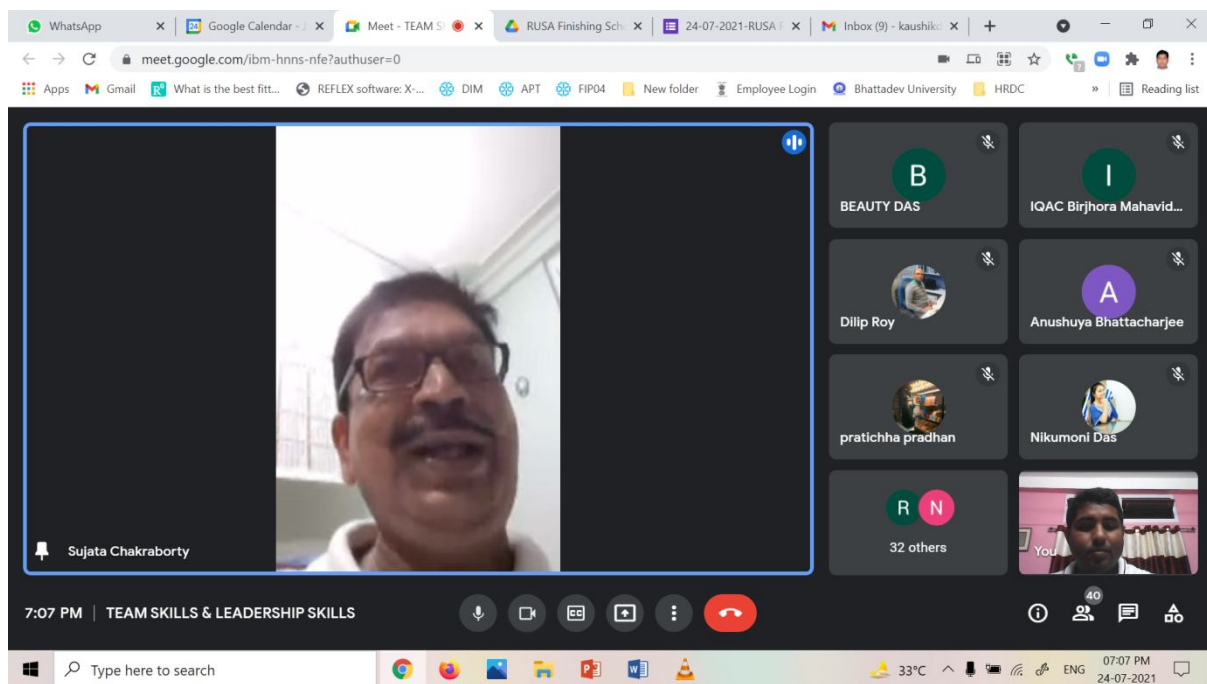
**Photograph-3:**Speech by Mrs. Beauty Das, Associate Professor, Department of English on Spoken English on 22-07-2021



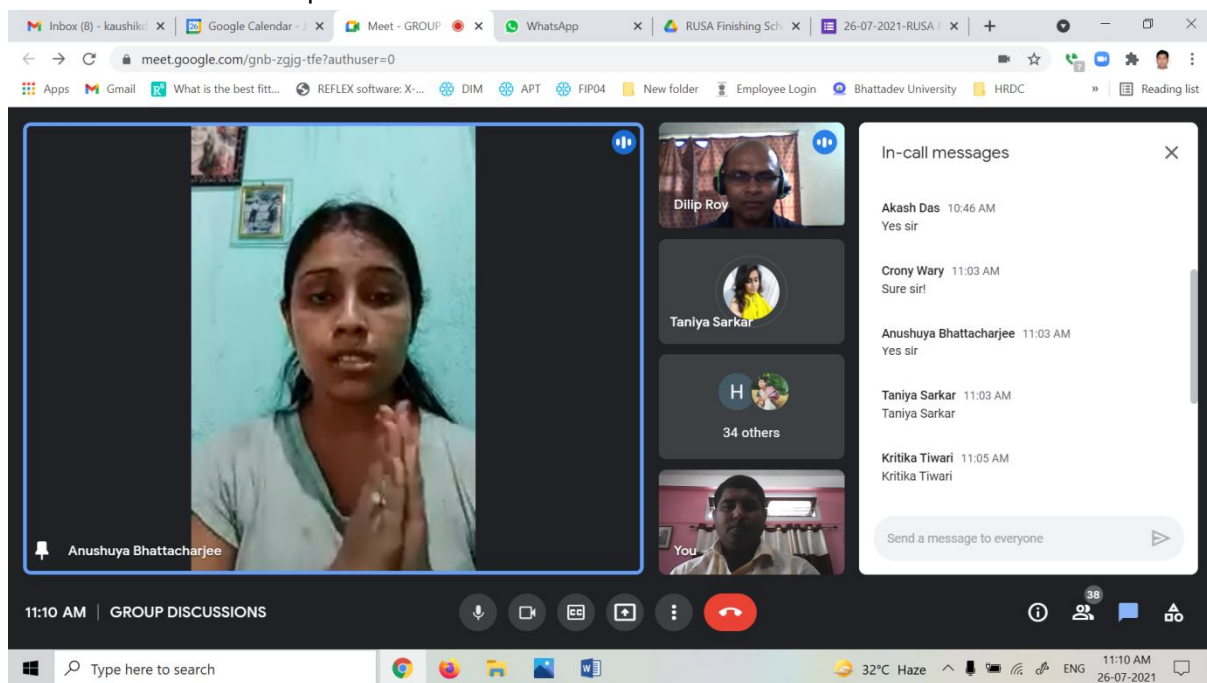
**Photograph-4:**Speech by Dr. Biplob Kumar Saha, Associate Professor, Department of Zoology on Communication and Networking Skills on 23-07-2021

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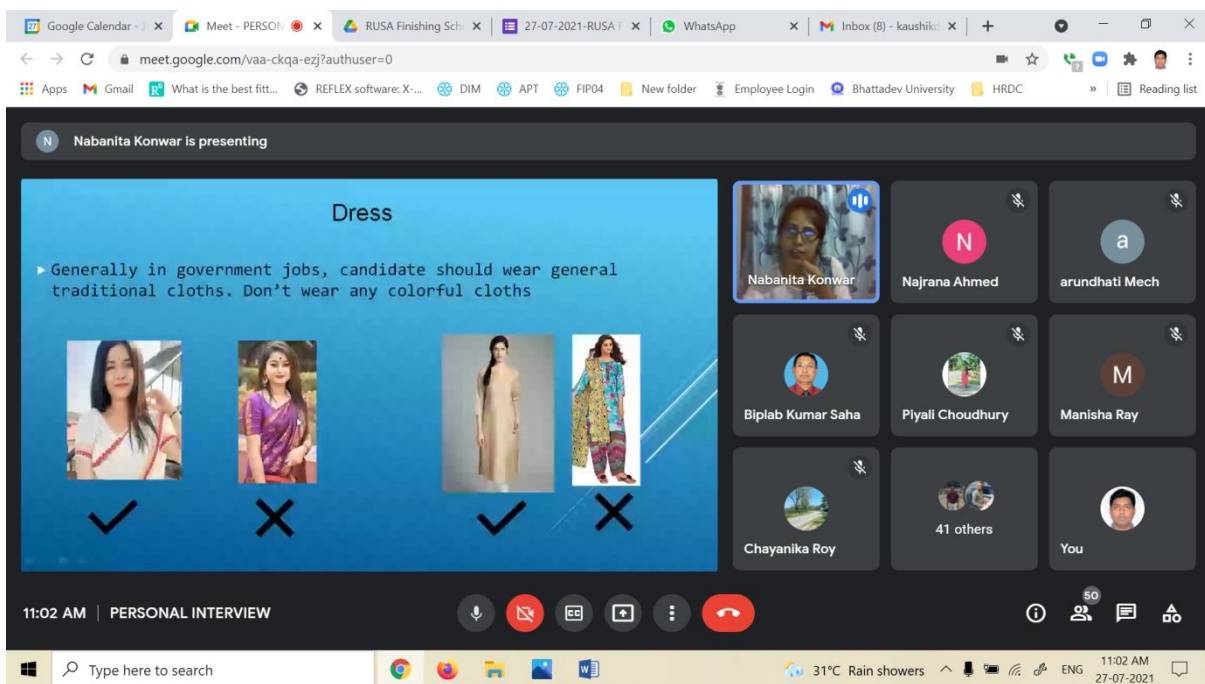
**Photograph-5:**Speech by Dr. Paresh Chakravarty, Associate Professor, Department of Chemistry on Teamwork and Leadership Skills on 24-07-2021



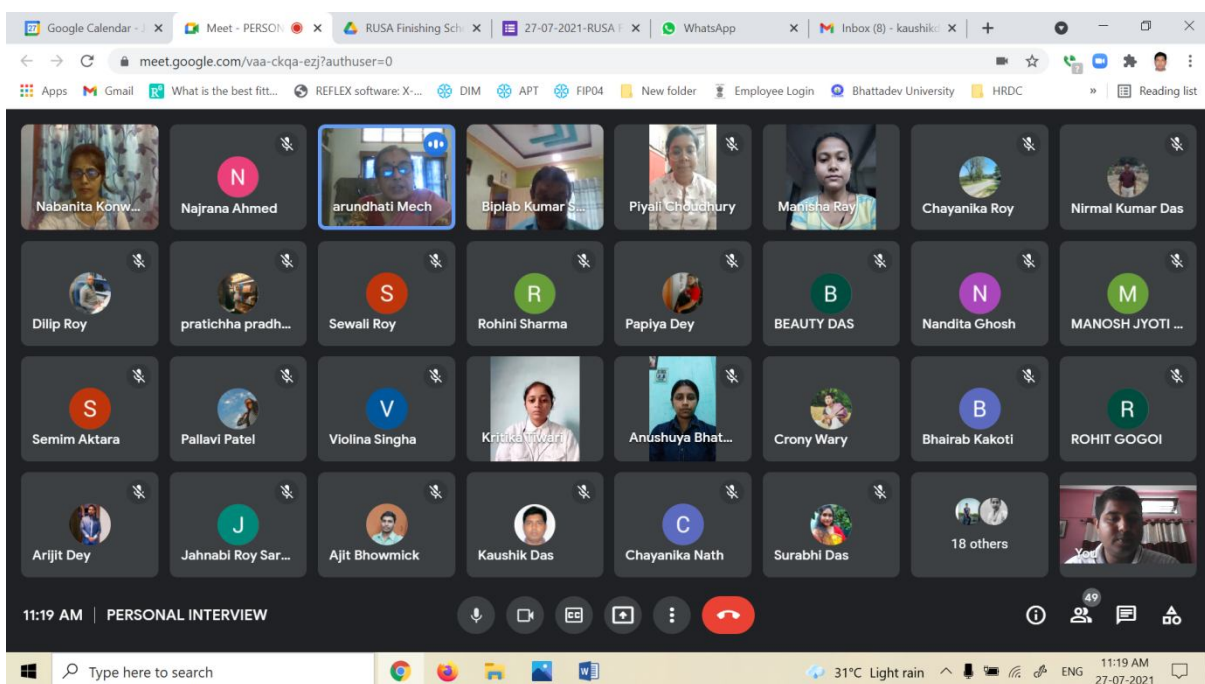
**Photograph-6:**Students participation in the Group Discussion Session convened by Dr. Dilip Kumar Roy, Assistant Professor, Department of Botany on 26-07-2021

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**Photograph-7:** Speech by Dr. Nabanita Konwar, Assistant Professor, Department of Mathematics on Personal Interview session on 27-07-2021



**Photograph-8:** Students participation in the Personal Interview Session convened by Dr. Biplab Kumar Saha, Associate Professor, Department of Zoology on 27-07-2021

\*\*\*\*\*

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Bongaigaon

Principal  
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Bongaigaon

# ONLINE TRAINING PROGRAM REPORT

BIRJHORA MAHAVIDYALAY FINISHING SCHOOL

Training to Students

Of

**Birjhora Kanya Mahavidyalaya**

Under 'Equity Initiative' of RUSA, Assam

Conducted By

**BIRJHORA MAHAVIDYALAY**

21<sup>st</sup> .....27<sup>th</sup> July 2021



Rashtriya  
Uchchatar  
Siksha Abhiyan

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

**Executive Summary:** Birjhora Mahavidyalaya was selected as one of the institutes in Assam to set up a FINISHING SCHOOL under the ‘Equity Scheme’ of RUSA, Assam.

The aim of the finishing school is to impart all around personality development of the students and instruct them in specific skills necessary to face the real world after leaving the college. These skills include soft skills, computer skills, knowledge based skills. The training has to be provided not only to the students of Birjhora Mahavidyala but also to the students of the neighbouring colleges

Due to the current Covid situation, Birjhora Mahavidyalaya Finishing School (Under RUSA equity scheme) held the The “ Training to Students of Final Year“ for the students of Birjhora Kanya Mahavidyalaya from 21<sup>st</sup> to 27<sup>th</sup> July 2021 in online mode. Classes were held every day for 2 hours. During this period various skills including computer basics were taught to the students.

The program was formally inaugurated by Dr. K. K. Sarma, Principal Birjhora Mahavidyalaya in the presence of the trained teachers and student participants of the course. Dr. Gagan Sarma, Principal Birjhora Kanya Mahavidyalaya spoke a few words about the importance of this program. Dr. Arundhati Mech addressed the participants about the initiatives taken up by RUSA to impart value addition to academic learning of the students and informed them about the aims and objectives of this course.

The trainers imparted knowledge for different modules of the course. Topics covered were Spoken English, Communication skills, Quantitative Aptitude, Preparation and Delivery of Power Point Presentation, Group Discussion and Personal Interview.

At the end of every session feedback was taken from the students through Google Forms. This was used to mark their attendance also.



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The valedictory function was held at the end of the program. Dr. Kalpana Kalita Das, joint coordinator for Kanya Mahavidyalaya and other student participants spoke about their experiences during the program. They stressed on the benefits and motivational factor of the program. Mr Sanjib Baglari delivered the vote of thanks.

Certificates were distributed to the participants at the end of the program.

**Participants:** Forty one students from the different departments of Birjhora Kanya Mahavidyalaya were given the opportunity to attend the course.

### **Course Content**

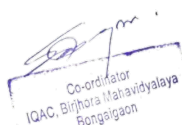
The course covered

1. Spoken English
2. Personal Interview Tips and Resume Writing
3. Communication Skills.
4. Quantitative Aptitude
5. Group discussion
6. Computer Skills(Power Point Presentation)

### **Methodology**

Every session started with the objectives of the topic being stated clearly for the students. Lecture on various topics were given to the students. The lectures covered a particular skill- the meaning, importance, types and rules governing the topic were dealt with. This was followed by tips to acquire the same. Videos and PowerPoint presentations were part of the lectures. Hands on training was given for the computer training through virtual mode.

Interactive sessions and discussions followed, where the doubts of the participants were clarified. Ice breaking activities were conducted to make the students feel comfortable and make the training lively.



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Demonstration of activities was given by resource persons as an aid to teaching. Students actively took part in the activity sessions. The resource persons gave verbal feedback pointing out the strong as well as weak points of the candidates immediately after the activity. The students were evaluated and their activities were analyzed by the trainers keeping in mind the different criteria. Assignments were also given and evaluated.

All the resource persons motivated the participants to acquire and develop the necessary skills.

The Spoken English session activities consisted of an English speaking fluency game 'Just a Minute' and Role Playing, 'Conversations in a Market Place'. During the Group Discussion activity session, a group discussion was conducted on the topic. "Social Media---Curse or Boon". The Quantitative Aptitude session held an online test. During the Computer skills session, a hands-on training for preparation of Power Point Presentation was done. The Communication Skill session had both Verbal and Non verbal skills activity. The Personal interview activity session conducted a mock interview for the job of 'Junior Associate in a Nationalized Bank.'

.The training program ended successfully in spite of the challenges faced due to Covid to hold the program in an online mode.

Dr. Arundhati Mech  
Coordinator, Training to Students Program  
Birjhora Mahavidyalaya Finishing School , RUSA, Assam



Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon



Principal  
Birjhora Mahavidyalaya  
Bongaigaon

## **Annexures**

- I. Program Details
- II. List of Participants
- III. List of Resource Persons
- IV. Feedback
- V. Evaluation Sheets
- VI. Photo Gallery
- VII. Video Links


  
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IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

## Annexure I.

**Training to Final Year Students of  
BIRJHORA KANYA MAHAVIDYALAYA  
(Under RUSA Finishing School) Birjhora Mahavidyalaya  
Session: 2020-21  
Training Schedule**

Day and Date	Time	Topic	Activity	Resource persons	Technical Support
21 <sup>st</sup> July Wednesday	10. AM to 11.00 AM	Spoken English	1) Power Point presentation by resource persons 2) Activity by Participants	Mrs. Beauty Dr. Mech Mr. D. A. Alom	<b>Mr. Sanjib Kumar Baglari</b>
22 <sup>nd</sup> July Thursday	10. AM to 11.00 AM	Group Discussion	1) Power Point presentation by resource persons 2) Group Discussion Activity by Participants	Dr. A. K. Deka Dr. Hemanta Kr. Saud Ms. Chayanika Roy Mr. D. A. Alom	
23 <sup>rd</sup> July Friday	10. AM to 11.00 AM	Communicati on Skills	1) Power Point presentation by resource persons 2) Activity by Participants	Dr. R.Roy Dr. Dilip Roy Dr. Romesh Borgohain	
24 <sup>th</sup> July Saturday	10. AM to 11.00 AM	Quantitative Activity	1) Power Point presentation by resource persons 2) Activity by Participants	Mr.M.Das Ms. Nabanita Konwar Mr. D. A. Alom	
26 <sup>th</sup> July Monday	10. AM to 11.00 AM	Power point Presentation	1) Power Point presentation by resource persons 2) Activity by Participants	MR. M.Das Ms. Chayanika Roy Mr. D. A. Alom	
27 <sup>th</sup> July Tuesday	10. AM to 11.00 AM	Personal interview	1) Power Point presentation by resource persons 2) Mock Interview Activity by participants	Mr. Nirmal Das Dr. A. Mech Ms.Chumi Roy Mr. D. A. Alom	

  
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Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

## Annexure II.

### List of Participants

NAME OF THE STUDENT	NAME OF THE COLLEGE	CONTACT NO
Anamika Pathak	Birjhora kanya Mahavidyalaya	7636016214
Anindita Saha	Birjhora Kanya Mahavidyalaya	8638346897
Anita Ray	Birjhora kanya Mahavidyalaya	6003503938
Anu singh	Birjhora kanya Mahavidyalaya	8721865368
Anupoma baruah	Birjhora kanya mahavidyalaya	8473939117
Anuradha devi	Birjhora kanya Mahavidyalaya	6000406913
Arundhati singha	Birjhora kanya Mahavidyalaya	9365368122
Bandana ray	Birjhora kanya mahavidyalaya	6002351051
Barnali Baruah	Birjhora kanya Mahavidyalaya	8822159417
Bhagyashree Barman	Birjhora kanya Mahavidyalaya	7002718602
BHAGYASIKHA SINGHA	Bongaigaon	8486512088
Bhunu Ray	Borjhora kanya mahavidyalaya	9678169615
<b>Bina Sharma</b>	Birjhora kanya Mahavidyalaya	6002251448
Bitima khatun	Birjhora kanya Mahavidyalaya	6003122833
Debojani Das	Birjhora Kanya Mahavidyalaya	8133958979
Dhritasmita Singha	Birjhora Kanya Mahavidyalaya	8473938440
Dimple ray	Birjhora kanya Mahavidyalaya	8471994772
Dipika ray	Birjhora kanya mahavidyalay	6002338265
Gitanjali ray	Birjhora kanya Mahavidyalaya	6000787428
Haripriya Ray	Birjhora kanya mahavidya	6000457722
Himashree ray	Birjhora kanya Mahavidyalaya	7896624069
Jharna ray	Birjhora kanya Mahavidyalaya	7099573291
Jupitora das	Birjhora kanya mahavidalaya	Good
Jusmita Sarkar	Birjhora kanya Mahavidyalaya	
jutika sarkar	Birjhora kanya Mahavidyalaya	9127571672
Jyotirupa Das	Birjhora kanya Mahavidyalaya	6900655891
Maitri Singha	Birjhora kanya Mahavidyalaya	9365496270
Manisha Singha	Birjhora Kanya Mahavidyalaya	8812831739
Mauchumi barman	Birjhora kanya mahavidyalaya	8134969751
MOMI DAS	Birjhora Kanya Mahavidyalaya	7896583734
Muslima Khatun	Birjhora kanya Mahavidyalaya	600174861
Nabanita Pathak	Birjhora kanya mahavidyalaya	9101264755
Pampi Devi	Birjhora kanya Mahavidyalaya	6000722372
Parmita mandal	Birjhora kanya Mahavidyalaya	9957766686
Priyanka barman	Birjhora kanya Mahavidyalaya	6000720704
Pudumi Sarkar	Birjhora kanya Mahavidyalaya	7578074381
Purabi Ray	Birjhora kanya Mahavidyalaya	8721919909
Runumi Daimary	Birjhora kanya Mahavidyalaya	8724811036
Sapira Sangama	Birjhora Kanya Mahavidyalaya	7099382858
Suparna sarkar	Birjhora kanya Mahavidyalaya	8822928262

  
 Co-ordinator  
 IQAC, Birjhora Mahavidyalaya  
 Bongaigaon

  
 Principal  
 Birjhora Mahavidyalaya  
 Bongaigaon

### Annexure III.

#### List of Resource Persons

1. Mr Sanjib Baglari
2. Mrs Beauty Das
3. Dr Ranu Roy
4. Ms Chumi Ray
5. Dr Amal Deka
6. Dr Hemanta Saud
7. Ms Chayanika Ray
8. Mr Manabendra das
9. Dr Nabanita Konwar
10. Mr Nirmal Das
11. Dr Kalpana Kalita Das
12. Dr. Dilip Kumar Roy
13. Dr. Romesh Borgohain
14. Dr Arundhati Mech
15. Mr. D. A. Alom

  
Coordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

## IV. Feedback

**FEEDBACK ANALYSIS**  
**RUSA FINISHING SCHOOL TRAINING PROGRAM (ONLINE)**  
**To**  
**FINAL YEAR STUDENTS OF BIRJHORA KANYA MAHAVIDYALAYA, BONGAIGAON**

**DATE: 21-07-2021**

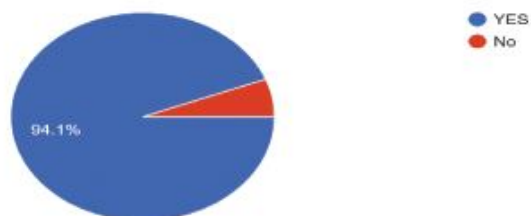
**TOPIC: SPOKEN ENGLISH**

**Resource Person: Dr. Arundhati Mech, Associate Professor, Dept.of Mathematics**

**Mrs. Beauty Das, Associate Professor, Dept.Of English**

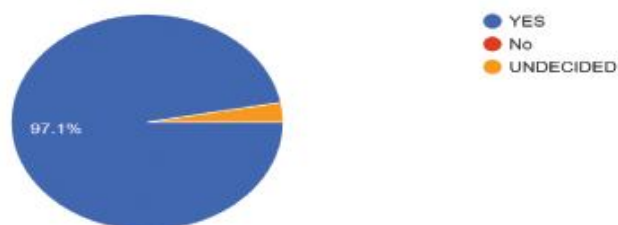
**1. WAS THE OBJECTIVE OF THE SESSION EXPLAINED CLEARLY BEFORE THE SESSION?**

34 responses



**2. DID YOU FEEL THE INSTRUCTORS WERE KNOWLEDGEABLE ABOUT THEIR TOPIC AND ABLE TO COMMUNICATE THE SAME TO YOU?**

34 responses



**3. HAVE YOU INCREASED YOUR KNOWLEDGE ON THE TOPIC DISCUSSED TODAY?**

34 responses



**4. WERE YOU MOTIVATED BY THIS SESSION TO INCREASE YOUR SKILL IN THE TOPIC DISCUSSED?**

34 responses

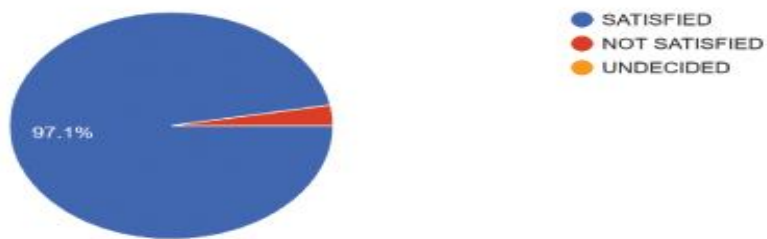


*[Signature]*  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

*[Signature]*  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

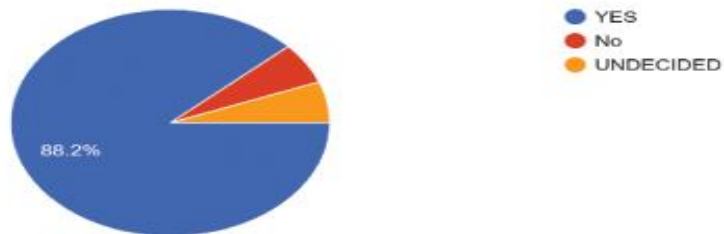
5. PLEASE RATE YOUR LEVEL OF SATISFACTION FOR TODAYS SESSION

34 responses



6. WILL YOU RECOMMEND THIS PROGRAM TO OTHERS?

34 responses



7. ANY SUGGESTIONS / COMMENTS THAT WILL HELP US MAKE THE PROGRAM BETTER

- ❖ I don't think I can suggest because the instructor did really great . Thank you
- ❖ I am glad to participate in that session and I will try to join every session conducted by BMV and RUSA
- ❖ No... It was very effective for me..
- ❖ Good work .....thank you for the valuable time .
- ❖ The program was very helpful for us.thank you
- ❖ Valuable class for me
- ❖ Noting, it was awsome, it gives us knowledge that will help us in future
- ❖ English spoken teknique is so helpful for me..
- ❖ English spoken Technic this method helpfull to me
- ❖ I feel intrested in this training
- ❖ Todays program was really good for those students like me who lacks communication skill .
- ❖ Good
- ❖ Everything is good ♥
- ❖ The program was so knowledgeable
- ❖ I really enjoyed the training of English Spoken.I have learn a lot from the training.
- ❖ If the communications will be Assamese then it will be more helpful for me.....
- ❖ Something I really appreciate about this.
- ❖ Good though

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

**FEEDBACK ANALYSIS**  
**RUSA FINISHING SCHOOL TRAINING PROGRAM (ONLINE)**  
**To**  
**FINAL YEAR STUDENTS OF BIRJHORA KANYA MAHAVIDYALAYA, BONGAIGAON**

**DATE: 22-07-2021**

**TOPIC: GROUP DISCUSSION**

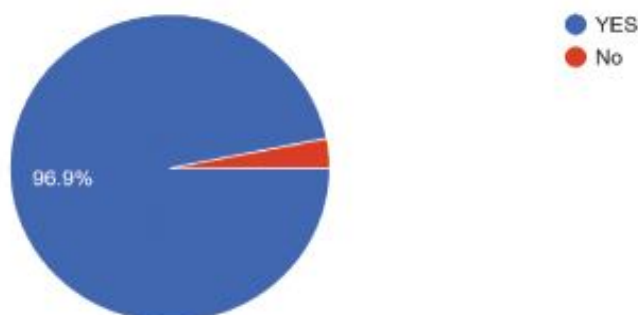
**Resource Person: Dr. Amal Kr. Deka, Associate Professor, Dept.of Statistics**

**Dr. Hemanta Kr. Saud, Assistant Professor, Dept.Of Economics**

**Ms. Chayanika Ray, Assistant Professor, Department of Computer Science**

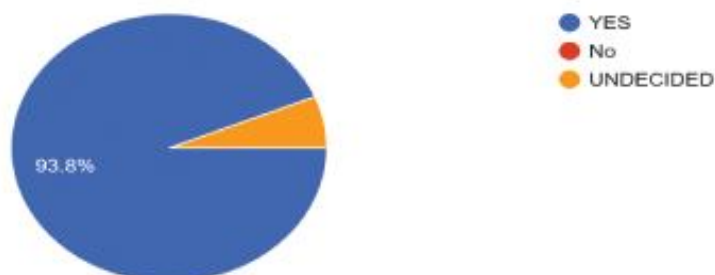
**1. WAS THE OBJECTIVE OF THE SESSION EXPLAINED CLEARLY BEFORE THE SESSION?**

32 responses



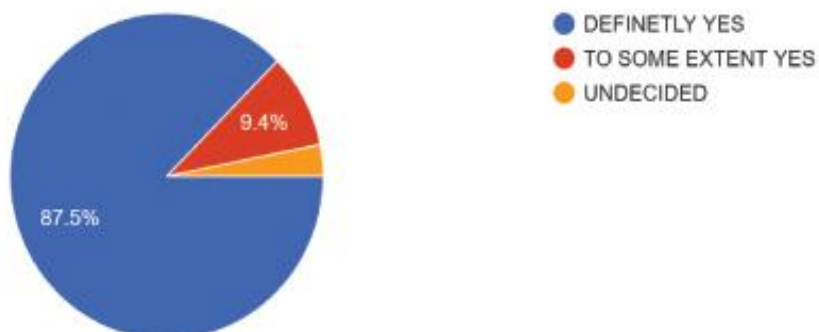
**2. DID YOU FEEL THE INSTRUCTORS WERE KNOWLEDGEABLE ABOUT THEIR TOPIC AND ABLE TO COMMUNICATE THE SAME TO YOU?**

32 responses



**3. HAVE YOU INCREASED YOUR KNOWLEDGE ON THE TOPIC DISCUSSED TODAY?**

32 responses

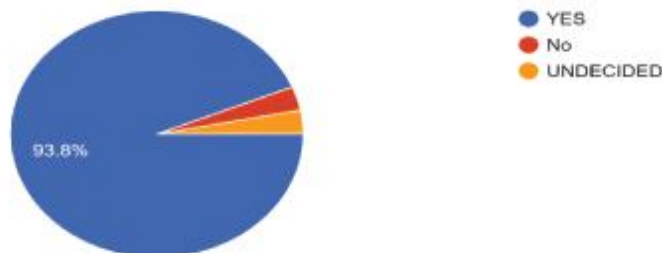


  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

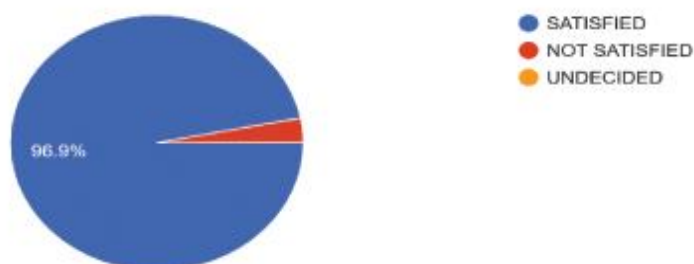
4. WERE YOU MOTIVATED BY THIS SESSION TO INCREASE YOUR SKILL IN THE TOPIC DISCUSSED?

32 responses



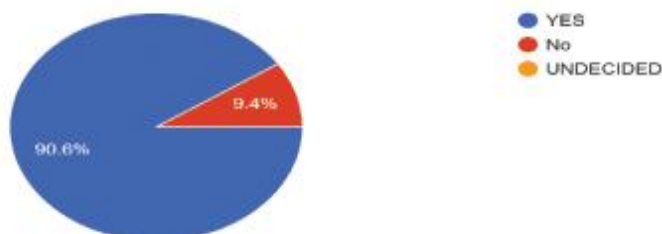
5. PLEASE RATE YOUR LEVEL OF SATISFACTION FOR TODAYS SESSION

32 responses



6. WILL YOU RECOMMEND THIS PROGRAM TO OTHERS?

32 responses



ANY SUGGESTIONS / COMMENTS THAT WILL HELP US MAKE THE PROGRAM BETTER

- ❖ Very informative sessions
- ❖ Firstly I don't understand this topic but chayanika mam explain this I understand that clearly. .  
thanku mam n sir
- ❖ I am setisfied with this session
- ❖ This program good for us to increase our skill
- ❖ The program is so knowledgeable
- ❖ I really enjoyed the training of Group Discussion.I have learn a lot from the training.Thanks to all  
teachers for giving us such a valuable knowledge.
- ❖ Very much beneficial
- ❖ Thank you for this program it will help in future.
- ❖ It was organized in a great way
- ❖ The class is very beneficial
- ❖ It's useful
- ❖ I am satisfief
- ❖ This program help us 😊

Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

Principal  
Birjhora Mahavidyalaya  
Bongaigaon

**FEEDBACK ANALYSIS**  
**RUSA FINISHING SCHOOL TRAINING PROGRAM (ONLINE)**  
**To**  
**FINAL YEAR STUDENTS OF BIRJHORA KANYA MAHAVIDYALAYA, BONGAIGAON**

**DATE: 23-07-2021**

**TOPIC: COMMUNICATION SKILL**

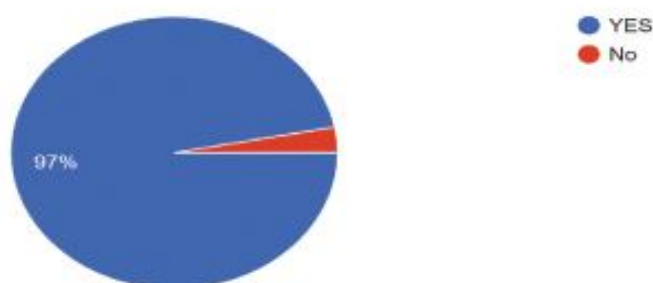
**Resource Person: Dr. Ranu Roy, Associate Professor, Dept.of Botany**

**Dr. Dilip Kr Roy, Assistant Professor, Dept.Of Botany**

**Dr. Ramesh Boragohain, Assistant Professor, Department of Chemistry**

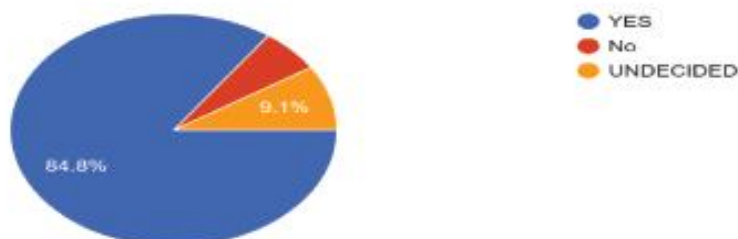
**1. WAS THE OBJECTIVE OF THE SESSION EXPLAINED CLEARLY BEFORE THE SESSION?**

33 responses



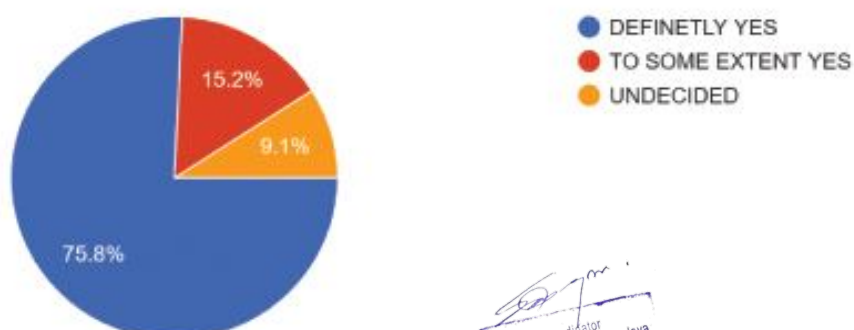
**2. DID YOU FEEL THE INSTRUCTORS WERE KNOWLEDGEABLE ABOUT THEIR TOPIC AND ABLE TO COMMUNICATE THE SAME TO YOU?**

33 responses



**3. HAVE YOU INCREASED YOUR KNOWLEDGE ON THE TOPIC DISCUSSED TODAY?**

33 responses

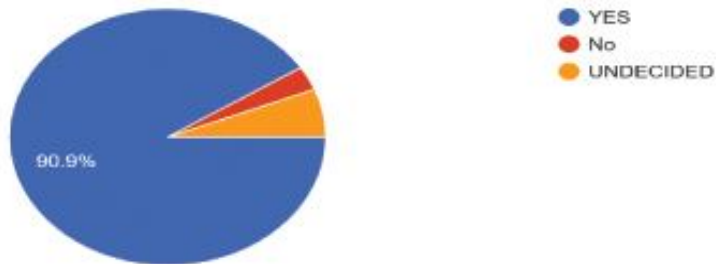


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IQAC, Birjhora Mahavidyalaya  
Bongaigaon

Principal  
Birjhora Mahavidyalaya  
Bongaigaon

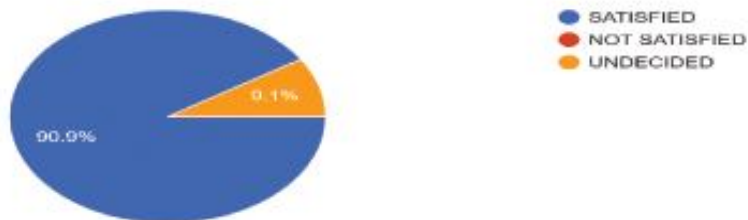
4. WERE YOU MOTIVATED BY THIS SESSION TO INCREASE YOUR SKILL IN THE TOPIC DISCUSSED?

33 responses



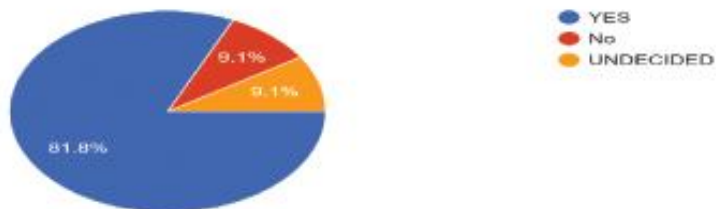
5. PLEASE RATE YOUR LEVEL OF SATISFACTION FOR TODAY'S SESSION

33 responses



6. WILL YOU RECOMMEND THIS PROGRAM TO OTHERS?

33 responses



ANY SUGGESTIONS / COMMENTS THAT WILL HELP US MAKE THE PROGRAM BETTER

- ❖ It is a benefited class
- ❖ It's helpful for me
- ❖ Amazing
- ❖ Good though
- ❖ This program to help us
- ❖ Very informative sessions
- ❖ I am satisfief
- ❖ I really enjoyed the programe.It has inspired me a lot .Such programe should continue is future . Thanks to all the teachers for giving us such a valuable knowledge.
- ❖ It was good and helpful
- ❖ Valuable class
- ❖ It was alright
- ❖ It's better but I think I am not so confident I need to bring my confidence to myself....

  
Co-ordinator  
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Principal  
Birjhora Mahavidyalaya  
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**FEEDBACK ANALYSIS**  
**RUSA FINISHING SCHOOL TRAINING PROGRAM (ONLINE)**  
**To**  
**FINAL YEAR STUDENTS OF BIRJHORA KANYA MAHAVIDYALAYA, BONGAIGAON**

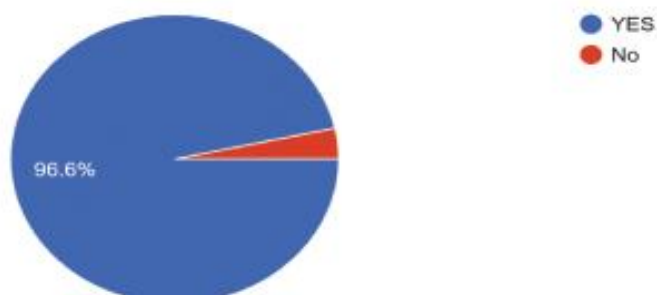
**DATE: 24-07-2021**

**TOPIC: Quantitative Aptitude**

**Resource Person: Mr. Manabendra Das Associate Professor (Retired), Dept.of Mathematics**  
**Dr. Nabanita Konwar, Assistant Professor, Dept.Of Mathematics**

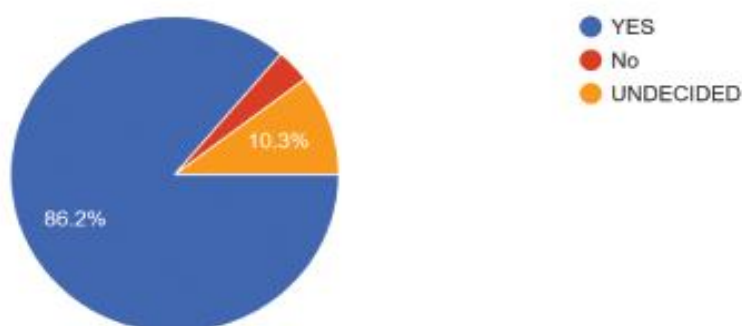
**1. WAS THE OBJECTIVE OF THE SESSION EXPLAINED CLEARLY BEFORE THE SESSION?**

29 responses



**2. DID YOU FEEL THE INSTRUCTORS WERE KNOWLEDGEABLE ABOUT THEIR TOPIC AND ABLE TO COMMUNICATE THE SAME TO YOU?**

29 responses



**3. HAVE YOU INCREASED YOUR KNOWLEDGE ON THE TOPIC DISCUSSED TODAY?**

29 responses

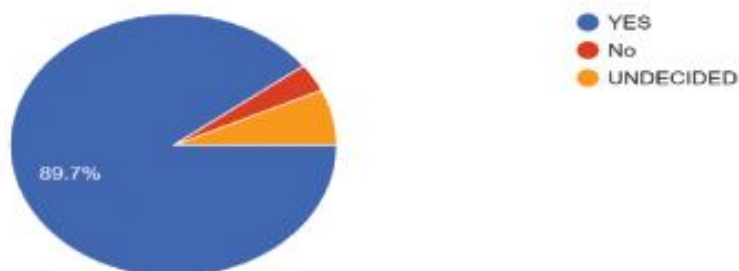


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Bongaigaon

Principal  
Birjhora Mahavidyalaya  
Bongaigaon

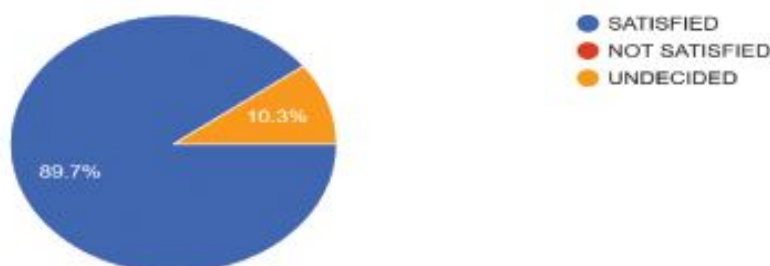
#### 4. WERE YOU MOTIVATED BY THIS SESSION TO INCREASE YOUR SKILL IN THE TOPIC DISCUSSED?

29 responses



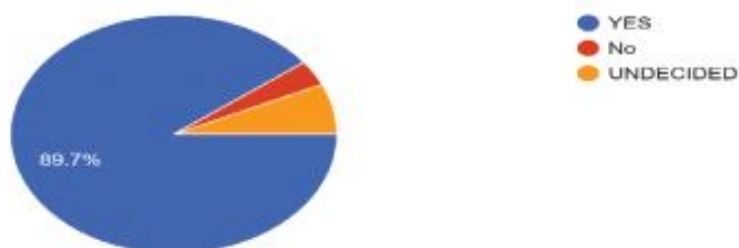
#### 5. PLEASE RATE YOUR LEVEL OF SATISFACTION FOR TODAY'S SESSION

29 responses



#### 6. WILL YOU RECOMMEND THIS PROGRAM TO OTHERS?

29 responses



#### ANY SUGGESTIONS / COMMENTS THAT WILL HELP US MAKE THE PROGRAM BETTER

- ❖ I really enjoyed the programme. I have learned a lot from the programme. Such a programme should continue in the future. Thanks to all the teachers for giving us such a valuable knowledge.
- ❖ Class was really interesting
- ❖ It was alright
- ❖ I am satisfied
- ❖ I am afraid of the mathematics subject....
- ❖ The program is very motivating
- ❖ No, it was perfect
- ❖ Quantitative aptitude program is the best program in our life
- ❖ Amazing
- ❖ This is one of the most wonderful and valuable sessions I have attended.
- ❖ It was helpful
- ❖ Nothing

  
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Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

**FEEDBACK ANALYSIS**  
**RUSA FINISHING SCHOOL TRAINING PROGRAM (ONLINE)**  
**To**  
**FINAL YEAR STUDENTS OF BIRJHORA KANYA MAHAVIDYALAYA, BONGAIGAON**

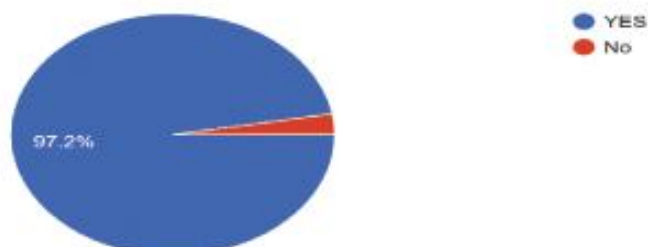
**DATE: 26-07-2021**

**TOPIC: Power Point Presentation**

**Resource Person: Mr. Manabendra Das Associate Professor (Retired), Dept.of Mathematics**  
**Ms. Chayanika Ray, Assistant Professor, Dept.Of Computer Science**

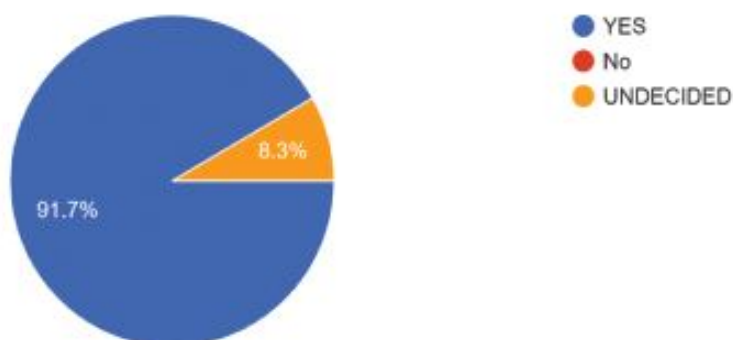
**1. WAS THE OBJECTIVE OF THE SESSION EXPLAINED CLEARLY BEFORE THE SESSION?**

36 responses



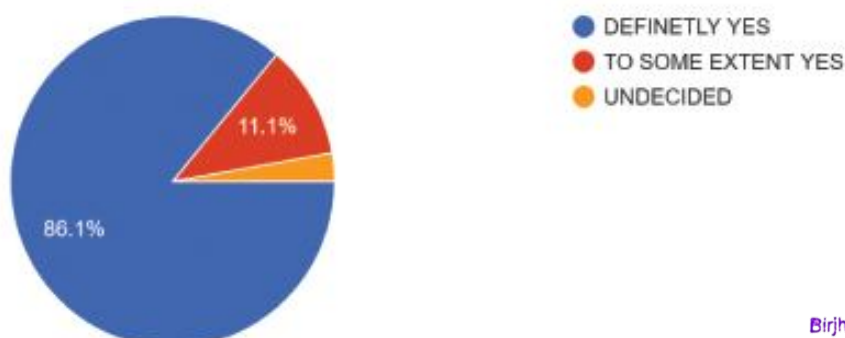
**2. DID YOU FEEL THE INSTRUCTORS WERE KNOWLEDGEABLE ABOUT THEIR TOPIC AND ABLE TO COMMUNICATE THE SAME TO YOU?**

36 responses



**3. HAVE YOU INCREASED YOUR KNOWLEDGE ON THE TOPIC DISCUSSED TODAY?**

36 responses

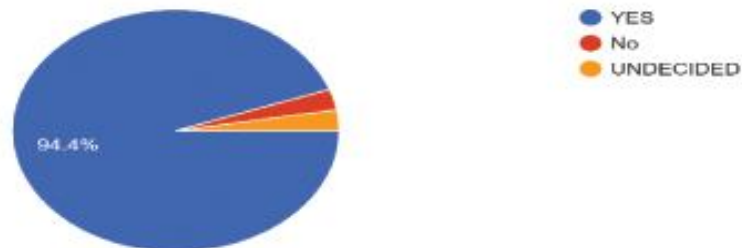


  
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Bongaigaon

  
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Birjhora Mahavidyalaya  
Bongaigaon

4. WERE YOU MOTIVATED BY THIS SESSION TO INCREASE YOUR SKILL IN THE TOPIC DISCUSSED?

36 responses



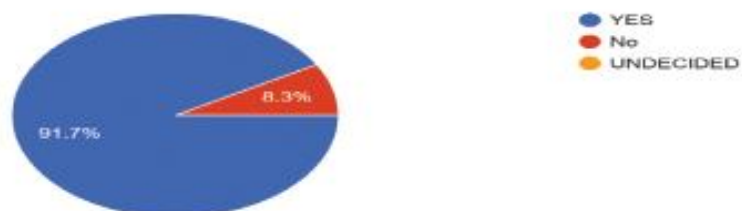
5. PLEASE RATE YOUR LEVEL OF SATISFACTION FOR TODAYS SESSION

36 responses



6. WILL YOU RECOMMEND THIS PROGRAM TO OTHERS?


36 responses



ANY SUGGESTIONS / COMMENTS THAT WILL HELP US MAKE THE PROGRAM BETTER

- ❖ Very informative session
- ❖ Nice program
- ❖ I learn many thing
- ❖ Good, study material need for us to learn later.
- ❖ Nice tips got but more activity needed
- ❖ I think it is better thank you
- ❖ Valuable class
- ❖ This program good for us to increase our skill
- ❖ It was organized in a great way
- ❖ Very much beneficial
- ❖ enjoyed

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

**FEEDBACK ANALYSIS**  
**RUSA FINISHING SCHOOL TRAINING PROGRAM (ONLINE)**  
**To**  
**FINAL YEAR STUDENTS OF BIRJHORA KANYA MAHAVIDYALAYA, BONGAIGAON**

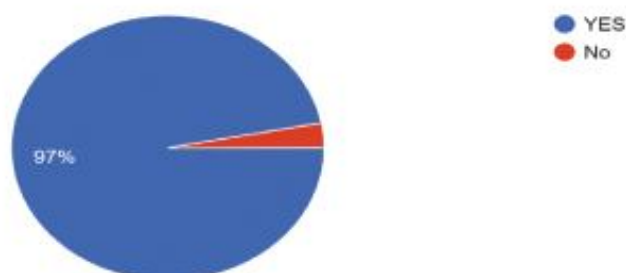
**DATE: 27-07-2021**

**TOPIC: Personal Interview**

**Resource Person: Dr. Arundhati Mech, Associate Professor, Dept.of Mathematics**  
**Mr. Nirmal kr, Das, Associate Professor, Dept.Of Statistics**  
**Ms. Chumi Ray, Assistant Professor, Dept.of Mathematics**

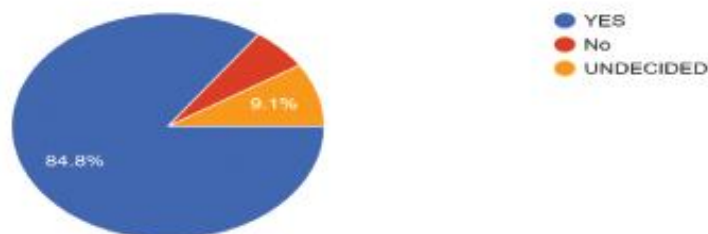
**1. WAS THE OBJECTIVE OF THE SESSION EXPLAINED CLEARLY BEFORE THE SESSION?**

33 responses



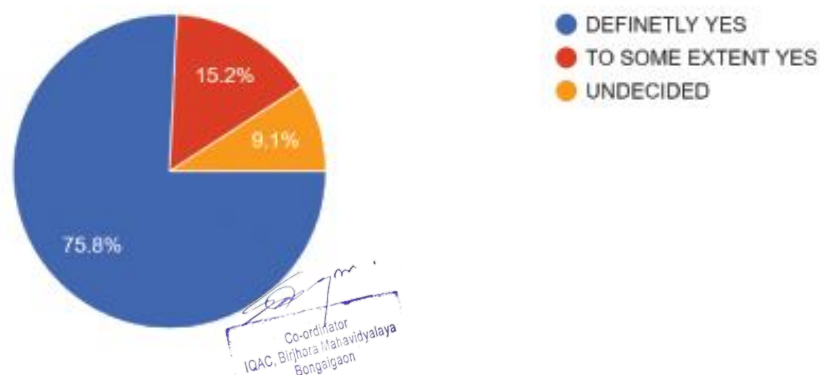
**2. DID YOU FEEL THE INSTRUCTORS WERE KNOWLEDGEABLE ABOUT THEIR TOPIC AND ABLE TO COMMUNICATE THE SAME TO YOU?**

33 responses



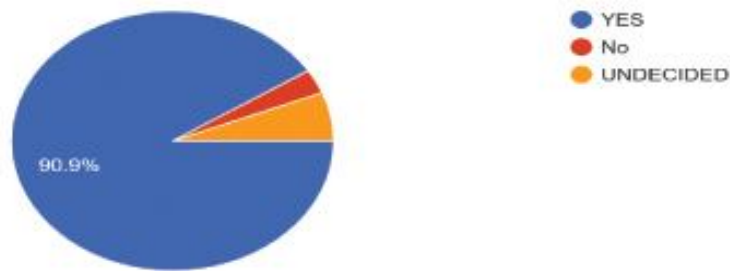
**3. HAVE YOU INCREASED YOUR KNOWLEDGE ON THE TOPIC DISCUSSED TODAY?**

33 responses

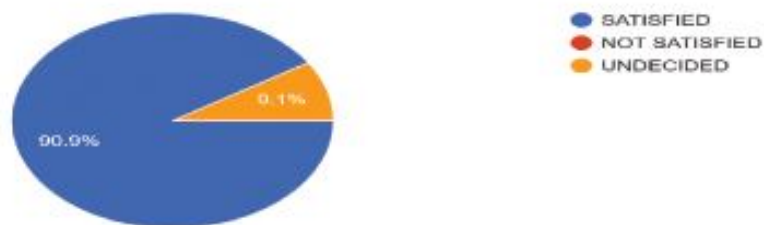


*[Signature]*  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

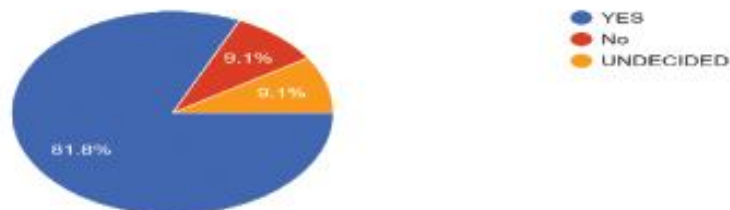
4. WERE YOU MOTIVATED BY THIS SESSION TO INCREASE YOUR SKILL IN THE TOPIC DISCUSSED?  
33 responses



5. PLEASE RATE YOUR LEVEL OF SATISFACTION FOR TODAYS SESSION  
33 responses



6. WILL YOU RECOMMEND THIS PROGRAM TO OTHERS?  
33 responses



#### ANY SUGGESTIONS / COMMENTS THAT WILL HELP US MAKE THE PROGRAM BETTER

- ❖ It was nice experience
- ❖ Got many thing
- ❖ Thanks to every one
- ❖ This is one of the most wonderful and valuable session I have attended.
- ❖ Learn interview tips
- ❖ It was helpful for personal interview
- ❖ Nothing
- ❖ Good though for me
- ❖ Thanks to sir , madam for the training program.
- ❖ Helpful me
- ❖ Thnks
- ❖ Valuable class
- ❖ No
- ❖ Got to learn many things
- ❖ It is useful for us
- ❖ Helpful

*[Signature]*  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

*[Signature]*  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

# RUSA FINISHING SCHOOL

BIRJHORA MAHAVIDYALAYA, BONGAIGAON

## FEEDBACK FORM

DATE: 23-07-2021

TOPICS: Communication Skill

RESOURCE PERSON: Dr. Ranu Roy

Dr. Dilip Roy

Dr. Ramesh Boragohain

## STUDENTS GENERAL INFORMATION

NAME OF THE STUDENT \*

Sapira Sangma

SEMESTER \*

6th semester

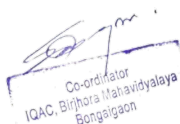
ROLL NO \*

209

MAJOR SUBJECT (IF ANY) \*

English

[https://docs.google.com/forms/d/1rasU0-f2LhSWLLAdc5F\\_IF6Aw229cx\\_ixnNjW6OSxAU/edit#response=ACYDBNivV0Zrd\\_vHMuPTDXowmy-8w...](https://docs.google.com/forms/d/1rasU0-f2LhSWLLAdc5F_IF6Aw229cx_ixnNjW6OSxAU/edit#response=ACYDBNivV0Zrd_vHMuPTDXowmy-8w...) 1/4

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

# RUSA FINISHING SCHOOL

BIRJHORA MAHAVIDYALAYA, BONGAIGAON

## FEEDBACK FORM

DATE: 24-07-2021

TOPICS: Quantitative Aptitude

RESOURCE PERSON: Mr. Manabendra Das  
Dr. Nabanita Konwar

## STUDENTS GENERAL INFORMATION

NAME OF THE STUDENT \*

Sapira Sangma

SEMESTER \*

6th

ROLL NO \*

209

MAJOR SUBJECT (IF ANY) \*

English

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

# RUSA FINISHING SCHOOL

BIRJHORA MAHAVIDYALAYA, BONGAIGAON

## FEEDBACK FORM

DATE: 26-07-2021 TOPICS: Power Point Presentation  
RESOURCE PERSON: Mr. Manabendra Das  
Ms Chayanka Roy

## STUDENTS GENERAL INFORMATION

NAME OF THE STUDENT \*

MOMI DAS

SEMESTER \*

6

ROLL NO \*

UA-181-269-0074

MAJOR SUBJECT (IF ANY) \*

English

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

## V. Evaluation Sheets

### RUSA FINISHING SCHOOL, Under Equity Initiative of RUSA, Assam EVALUATING SHEET

Training to Students at Birjhora Kanya Mahavidyalaya.....

TOPIC ...Spoken English.....Date...21/07/2021.....

0% - 20% (E) = Very Poor

20% - 40% (D) = Poor

40% - 60% (C) = Average

60% - 80% (B) = Good

80% - 100% (A) = Excellent

SL. NO.	NAME	CRITERIA				MARKS / GRADE
		Grammatical Accuracy(10)	Pronunciation(10)	Fluency(10)	Vocabulary(10)	
1	Anupama Baruah	8	6	7	8	B
2	Runumi Daimary	7	6	8	7	B
3	Anu Singh	5	6	6	6	C
4	Momi Das	8	9	8	7	A
5	Maitri Singha	JAM	Not confident initially to speak in English but gradually picked up. Good Effort			B

Signature

1.Mrs B Das

2 Dr K Kalita Das

3.Dr A Mech

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

**RUSA FINISHING SCHOOL,  
Under Equity Initiative of RUSA, Assam  
EVALUATING SHEET**

Training to Students at Birjhora Kanya Mahavidyalaya.....

TOPIC .....Group Discussion.....Date...22/07/2021.....

0% - 20% (E) = Very Poor

20% - 40% (D) = Poor

40% - 60% (C) = Average

60% - 80% (B) = Good

80% - 100% (A) = Excellent

SL. NO.	NAME	CRITERIA				MARKS / GRADE
		Content (25)	Presentation(25)	Communication Skill(25)	Leadership	
1	Anupama Baruah	20	20	20	23	A
2	Momi Das	20	20	20	20	A
3	Dhritismita Singh	18	18	18	18	B
4	Maitri Singh	17	17	18	17	B
5	Jyoti Das	15	15	15	17	B

Signature

1.Dr A . K. Deka

2 Dr H Saud

3.Ms Chayanika Ray

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

# BIRJHORA MAHAVIDYALAYA FINISHING SCHOOL,

Under Equity Initiative of RUSA, Assam

## EVALUATING SHEET

Training to Students at .....Birjhora Kanya  
Mahavidyalaya.....

TOPIC .....Communication Skills.....Date 23/0720/21.....

0% - 20% (E) = Very Poor

20% - 40% (D) = Poor

40% - 60% (C) = Average

60% - 80% (B) = Good

80% - 100% (A) = Excellent

SL. NO.	NAME	CRITERIA		MARKS / GRADE	REMARKS
		Verbal Skills(10)	Non-Verbal Skills(5)		
1	Moushumi Barman	6	0	C	
2	Anindita Saha	8	5	A	
3	Priyanka Barman	7	0	C	
4	Manisha Singh	7	0	C	
5	Dipika Ray	7	0	C	
6	Anupoma Baruah	7	0	C	
7	Momi Das	8	5	A	

Signature

- 1 Dr R Roy
- 2 Dr D Ray
- 3 Dr R Borgohain

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

**BIRJHORA MAHAVIDYALAYA FINISHING SCHOOL**  
**Under Equity Initiative of RUSA, Assam**

**EVALUATING SHEET**

Training to Students at Birjora Kanya Mahavidyalaya

TOPIC ...Quantitative Aptitude.....Date: 24/07/2021

0% - 20% (E) = Very Poor

60% - 80% (B) = Good

20% - 40% (D) = Poor

80% - 100% (A) = Excellent

40% - 60% (C) = Average

60% - 80% (B) = Good

SL. NO.	NAME	TOTAL MARKS-	GRADE
		MARKS	
1	Anupoma baruah	12	B
2	MOMI DAS	17	A
3	Anamika Pathak	4	D
4	Jyotirupa Das	13	B
5	Priyanka Barman	17	A
6	Sapira Sangma	11	C
7	Jupitora Das	11	C
8	Anuradha Devi	9	C
9	Mauchumi Barman	15	B
10	Himashree Ray	10	C
12	Anu Singh	9	C
13	Dipika ray	12	B
14	Anindita Saha	16	A
15	Nabanita Pathak	15	B
16	Bandana Ray	6	D
17	Maitri Singha	10	C
18	Bina sharma	13	B
19	Pampi devi	13	B
20	Runumi Daimary	17	A
21	Manisha Singha	10	C

Note: The details of the above information is available in the following link:

<https://docs.google.com/spreadsheets/d/1lg9BPFDcQ6xhus76YcmNho4dFlr2C6YiT0k99-ATvu4/edit?usp=sharing>

Signature

1. Mr. Manabendra Das

2. Dr. Nabanita Konwar

  
 Co-ordinator  
 IQAC, Birjhora Mahavidyalaya  
 Bongaigaon

  
 Principal  
 Birjhora Mahavidyalaya  
 Bongaigaon

**RUSA FINISHING SCHOOL,**  
**Under Equity Initiative of RUSA, Assam**  
**EVALUATING SHEET**  
**Training to Students at BIRJHORA...KANYA**  
**MAHAVIDYALAYA.....**  
**TOPIC --PERSONAL INTERVIEW.....Date ....27/07/2021.....**

**0% - 20% (E) = Very Poor**

**20% - 40% (D) = Poor**

**40% - 60% (C) = Average**

**60% - 80% (B) = Good**

**80% - 100% (A) = Excellent**

SL. NO.	ROLL NO.	NAME	CRITERIA				MARKS / GRADE	REMARKS
			Knowled ge of Subject (10)	Body Language(5)	Appearan ce(5)	Overall(10)		
1		Momi Das	6	4	3	7	B	Confident, Good Eye Contact Needs to improve General Knowledge
2		Anintida Saha	5	4	3	6	B	Needs to improve Subject and General Knowledge
3		Padumi Bhattacharjee	4	3	3	4	C	NervousNeeds to improve Subject and General Knowledge

Signature

1 Mr. N. K. DAS

2 Dr. K. Kalita Das

3 Ms. C. Ray

4 Dr. A. Mech

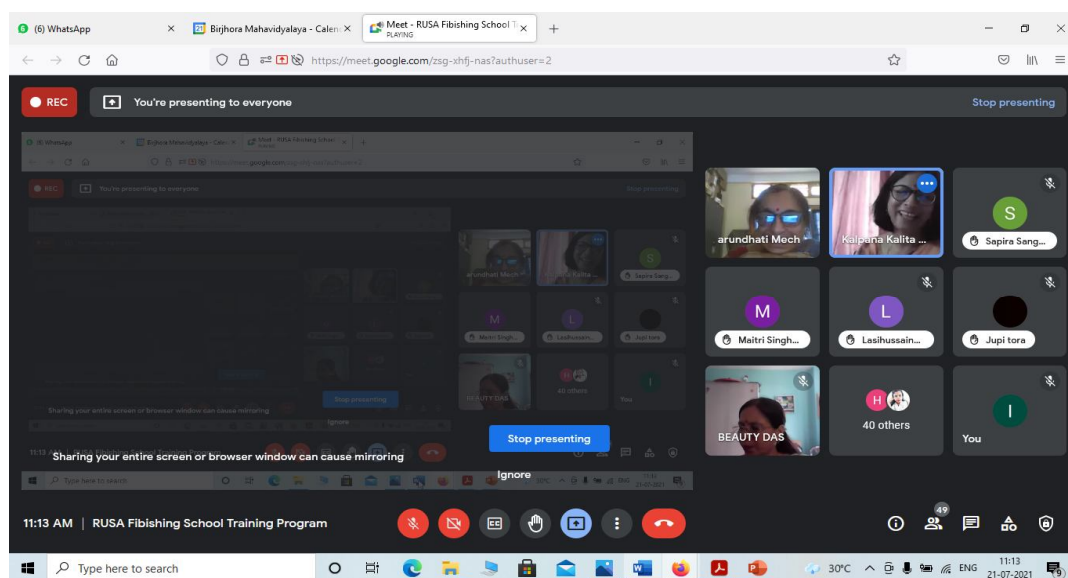
  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

## VI. Photo Gallery

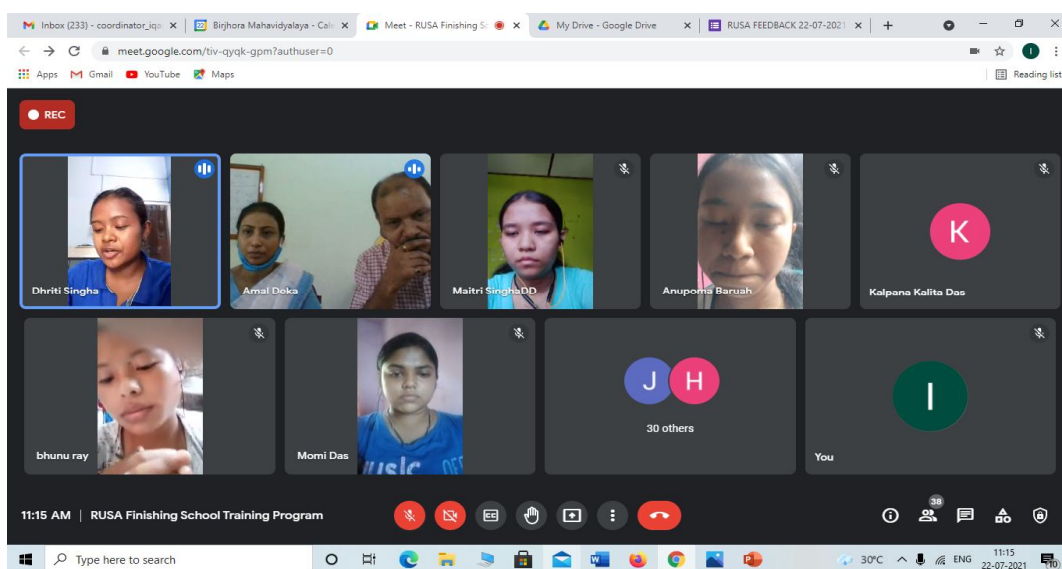
### RUSA FINISHIG SCHOOL TRAINING PROGRAM TO FINAL YEAR STUDNETS OF BIRJHORA KANYA MAHAVIDYALAYA

#### PHOTO GALLERY



Day 1 : 21-07-2021

Topic: Spoken English



Day-2: 22-07-2021

Topic: Group Discussion

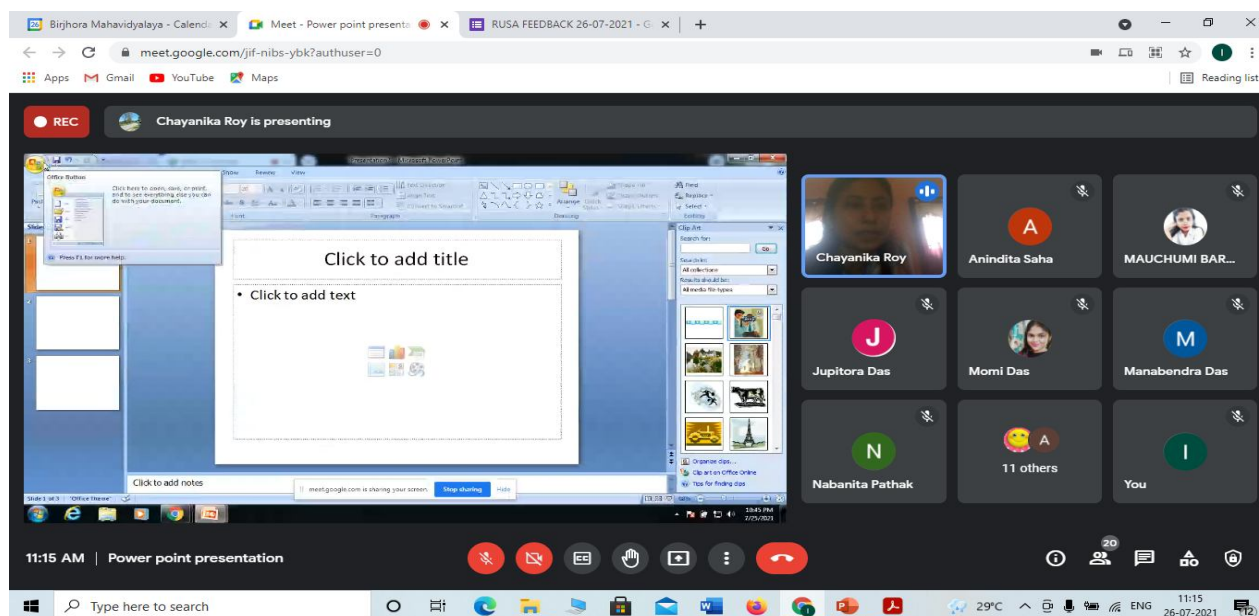
Co-ordinator  
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**Topic: Communication Skill**

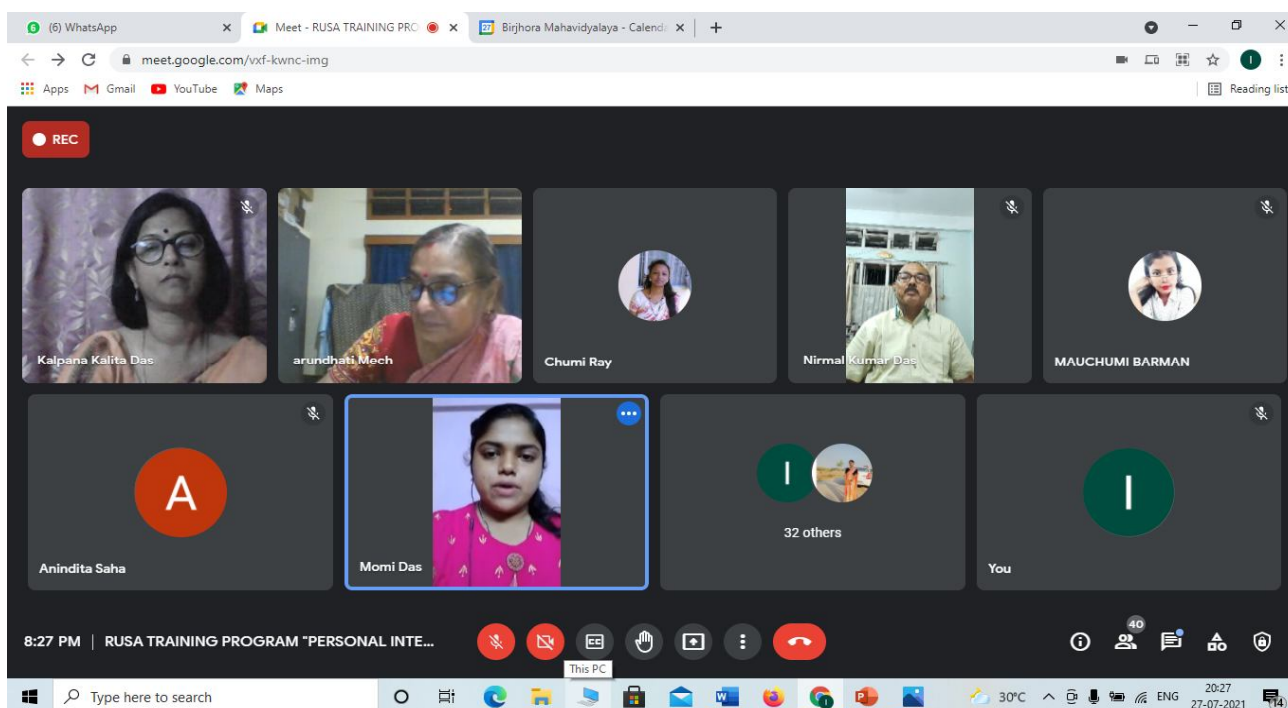
**Topic: Quantitative Aptitude**

  
Principal  
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**Day-5: 25-07-2021**

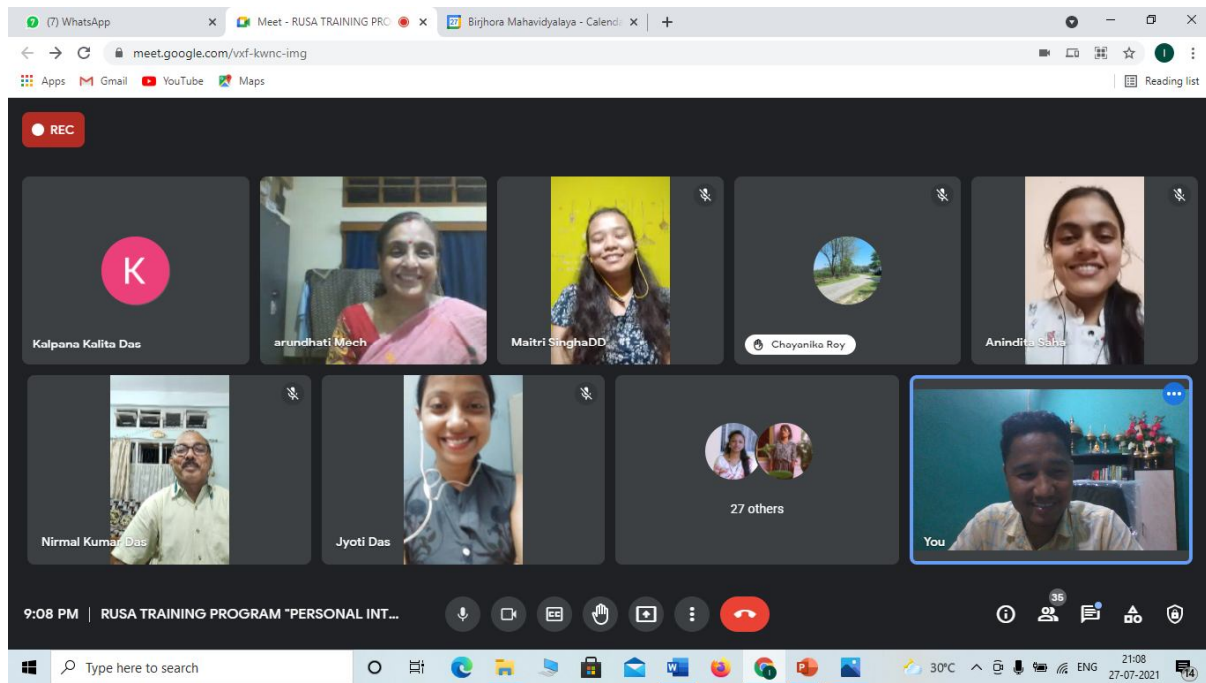
**Topic: Power Point Presentation**



**Topic: Personal Interview**

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**Day-6: 27-07-2021**

**Closing Clip.**

*[Signature]*  
Co-ordinator  
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Bongaigaon

*[Signature]*  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

## VII. Video Links

Day 1: Video Link	<a href="#">Click here for video</a>
Day 2: Video Link	<a href="#">Click here for video</a>
Day 3: Video Link	<a href="#">Click here for video</a>
Day 4: Video Link	<a href="#">Click here for video</a>
Day 5: Video Link	<a href="#">Click here for video</a>
Day 6: Video Link	<a href="#">Click here for video</a>

Note: All videos are copyright @RUSA Finishing School Birjhora Mahavidyalaya.  
Video links may be required access permission. Access are allowed on request.

  
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# TRAINING PROGRAM REPORT

BIRJHORA MAHAVIDYALAY FINISHING SCHOOL

Training to Students

of

**Birjhora Mahavidyalaya**

Under ‘**Equity Initiative**’ of **RUSA**, Assam

Conducted By

**BIRJHORA MAHAVIDYALAYA**

27<sup>th</sup>, 28<sup>th</sup>, 30<sup>th</sup>, 31<sup>st</sup> May 2022



Rashtriya  
Uchchatar  
Siksha Abhiyan

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

**Executive Summary:** Birjhora Mahavidyalaya was selected as one of the institutes in Assam to set up a FINISHING SCHOOL under the ‘**Equity Scheme**’ of **RUSA**, Assam.

The aim of the finishing school is to impart all around personality development of the students and instruct them in specific skills necessary to face the real world after leaving the college. These skills include soft skills, computer skills, knowledge based skills. The training has to be provided not only to the students of Birjhora Mahavidyalaya but also to the students of the neighbouring colleges

A four days training programme was conducted by RUSA, Finishing School Birjhora Mahavidyalaya to the final year students of the college. The program was formally inaugurated by Dr. Arundhati Mech, Coordinator, RUSA, Finishing School Birjhora Mahavidyalaya in the presence of the trained teachers and student participants of the course. Awareness and information about the initiatives taken up by RUSA to impart value addition to the academic learning of the students was given by the coordinator in her welcome speech.

The trainers imparted knowledge for different modules of the course. Topics covered were Spoken English, Application and Resume preparation, Communication Skills, Leadership and Team Skills, Power point preparation and presentation, Mathematics Aptitude, Group Discussion and Personal Interview.


Student Feedback was taken at the end of the course. Student participants spoke about their experiences during the program. They stressed on the benefits and motivational factor of the program.

Dr. Arundhati Mech delivered the vote of thanks.

Certificates were distributed to the participants at the end of the program.



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**Participants:** One Hundred Seventeen students from the different departments of Birjhora Mahavidyalaya were given the opportunity to attend the course.

## **Course Content**

The course covered

1. Spoken English
2. Application and Resume preparation.
3. Communication Skills.
4. Team Skills
5. Leadership Skills
6. Computer Skills (Power Point Preparation and Presentation)
7. Mathematics Aptitude
8. Group discussion
9. Personal Interview


## **Methodology**

Every session started with the objectives of the topic being stated clearly for the students. Lecture on various topics were given to the students. The lectures covered a particular skill- the meaning, importance, types and rules governing the topic were dealt with. This was followed by tips to acquire the same. Videos and Power Point presentations were part of the lectures. .

Interactive sessions and discussions followed, where the doubts of the participants were clarified. Ice breaking activities were conducted to make the students feel comfortable and make the training lively.

Demonstration of activities was given by resource persons as an aid to teaching. This was followed by participant activity sessions.

  
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Students actively took part in the activity sessions. The resource persons gave verbal feedback pointing out the strong as well as weak points of the candidates immediately after the activity. The students were evaluated and their activities were analyzed by the trainers keeping in mind the different criteria. Assignments were also given and evaluated.

All the resource persons motivated the participants to acquire and develop the necessary skills.


Spoken English session activities consisted of an English speaking fluency game '*Just a Minute*' and '*Role Playing--- Conversations in a Market Place.*'

The Communication Skills session had activities had '*Draw the picture game*', which emphasized the speaking and listening skills and importance of body language and gestures.

The Leadership skill session and the Team skill session had team and leadership activities like," *Making shapes with a Rope*', "*Follow the Leader*" and "*Group tasks*" which tested various relevant soft skills

The Mathematics Aptitude class had the students solving various types of mathematics problems that come in job entrance exams. The solutions were discussed and doubts cleared on the same.

The Computer Skills activity consisted live demonstration of preparing a PPT and then tips were given on how to make a good PPT and present the same. Students were asked to prepare sample PPTs and present it.

  
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In the Application and Resume preparation session the students were asked to prepare the same for mock interview for the posts of Research Assistant in Academic Institutes and officer in National Bank. The Personal Interview activity had mock interviews for the above post.

During the Group Discussion activity session , three rounds of group discussion was conducted on the topics

- a) *The flood situation in Assam- is there a permanent solution?*
- b) *Should Birjhora Mahavidyalaya, a purely Science stream college be upgraded to included Arts stream ?*
- c) *Red*

Throughout the program student volunteers assisted at different tasks like stage preparation, photography etc in an atmosphere of camaraderie and goodwill.

Besides providing a skill enhancement opportunity to the students the training program also gave a motivational environment to the participants to go ahead in their respective careers.

Dr. Arundhati Mech  
Coordinator, Training to Students Program  
Birjhora Mahavidyalaya Finishing School , RUSA, Assam

  
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IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

## **Annexures**

- I. Program Details
- II. List of Participants
- III. List of Resource Persons and Involved Persons
- IV. Feedback samples and Analysis
- V. Evaluation Sheets
- VI. Photo Gallery
- VII. Video Links

  
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## Annexure I. Program Details :

Date	Session and Time	Resource Persons
27 <sup>th</sup> May	Spoken English (10am-11.15am)	Mrs. B. Das Dr. A. Mech
	Team Skill (11.15am-12.30pm)	Mr. S. Baglari
	Mathematics Aptitude (12.45 pm ---2.00 pm)	Dr. K. R. Saikia
28 <sup>th</sup> May	Leadership Skills(10am-11.15am)	Dr. P. Chakravarty
	Application and Resume Preparation(11.15am-12.30pm)	Dr. H. K. Saud
	Communication Skills.	Dr. A. Mech Dr. D. Roy
30 <sup>th</sup> May	Group discussion (Lecture and Presentation)	Ms. C. Ray
	Personal Interview(Lecture and Presentation)	Dr. N. Konwar
	Power Point Preparation and Presentation	Mr. M. Das
31 <sup>st</sup> May	Group discussion –Student activity	Dr. A. Deka, Ms. C. Ray, Dr. K. Das
	Personal Interview–Student activity	Dr. A. K. Deka, Mr. N. Das, Dr. R. Borgohain, Dr. N. Konwar, Dr. K. Das

  
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## Annexure II

### List of Participants

Students Attendance						
QUSA FINISHING SCHOOL, 2022, 24 <sup>th</sup> to 30 <sup>th</sup> Jan						
4-DAYS WORKSHOP FOR BYB Students						
Sl. No.	NAME & CONTACT No.	Roll No.	DAY 1	DAY 2	DAY 3	DAY 4
1.	Satabdi Dey 8822031749	56	✓	Satabdi Dey	Satabdi Dey	Satabdi Dey
2.	Shahamaj Rahman 7002823492	23	✓	Shahamaj Rahman		
3.	Shreya Ghosh 8822386502	54	✓ Shreya Ghosh	✓ Shreya Ghosh	✓ Shreya Ghosh	✓ Shreya Ghosh
4.	Tapobrata Biswas 9957409893	59	✓	✓ T. Biswas	✓ Tapobrata Biswas	✓ Tapobrata Biswas
5.	Smita Choudhury 6001482720	46	✓	X		
6.	Champa Haldar 6000537528	30	✓	✓ Champa Haldar	✓ Champa Haldar	✓ Champa Haldar
7.	Nayanjit Saha 6002847542	31	✓	X		
8.	Simanta Pattnaik 7002556074	35	✓	X		
9.	Pallab Ray 9365931702	42	✓	X		

Sl. No.	NAMES & CONTACT Nos.	Roll No.	DAY 1	DAY 2	DAY 3	DAY 4
10.	Chanakya Medhi 7002045669	27	✓	X		
11.	Tinamoni Ray 600602903	84	✓ Tinamoni Ray	✓ Tinamoni Ray	✓ Tinamoni Ray	✓ Tinamoni Ray
12.	Susmita Ray 8721846247	72	✓	X	Susmita Ray	Susmita Ray
13.	Munmi Nath 8822502781	4	✓	Munmi Nath	Munmi Nath	Munmi Nath
14.	Anu Barman 8822332049	148	✓	X	✓ Anu Barman	✓ Anu Barman
15.	Nihatika Duwara 8822136741	91	✓	Nihatika Duwara	Nihatika Duwara	Nihatika Duwara
16.	Shrutu Ray 6002528656	28	✓	X		
17.	Bhanita Kalita 9394864481	50	✓	X		
18.	Pra bin Dey 6026961812	46	✓ Pra bin Dey	✓ Pra bin Dey		
19.	Ravi Anand Ojha 9365354134	36	✓ Ravi Ojha	✓ Ravi Ojha	✓ Ravi Ojha	✓ Ravi Ojha
20.	Serina Nangang 9101367494	49	✓ Serima	✓ Serima Nangang		

Sl No.	NAMES + CONTACT Nos.	Roll Nos.	DAY 1	DAY 2	DAY 3	DAY 4
21.	Sanali Basumatary 763 7977021	49	✓	✓ Sanali Basumatary		
22.	Bimal Nazary 9101547895	17	✓	✓ Bimal Nazary	✓ B-N	✓ Bimal Nazary
23.	Raj Bahadur Dorjee 9365702631	15	✓	✓ Raj	✓ Raj	✓ Raj
24.	Snaha Kar 8638847982	50	✓ Snaha Kar	✓ Snaha Kar	✓ Snaha Kar	✓ Snaha Kar
25.	Saaty Sarkar 8472305959	20	✓	✓ Saaty Sarkar	✓ Saaty Sarkar	✓ Saaty Sarkar
26.	Deepshikha Adhikary 6003245025	29	✓ Deepshikha Adhikary	✓ Deepshikha Adhikary	✓ Deepshikha Adhikary	
27.	Anushka Mishra 6000729295	14	✓ Anushka Mishra	✓ Anushka Mishra	✓ Anushka Mishra	✓ Anushka Mishra
28.	Amin Sultane 7086278847	28	✓	✓ Amin Sultane		✓ Amin Sultane
29.	<del>Amin</del> Barasha Ray 9365869857	86	✓ Barasha Ray	✓ Barasha Ray	✓ Barasha Ray	✓ Barasha Ray
30.	Chandamita Sarkar 8811872155	83	✓	X	✓ Chandamita Sarkar	✓ Chandamita Sarkar
31.	Pratima Ray 6000691267	134	✓	✓ Pratima Ray	✓ Pratima Ray	✓ Pratima Ray

Sl. No.	Names & CONTACT Nos.	Roll Nos.	DAY 1	DAY 2	DAY 3	DAY 4
32.	Dhanitri Ray 6000420369	82	✓	Dhanitri Ray ✓	Dhanitri Ray ✓	Dhanitri Ray ✓
33.	Lipika Ghosh 9957594386	92	✓	Lipika Ghosh ✓	Lipika Ghosh ✓	Lipika Ghosh ✓
34.	Sevitishora Itakuria 9706849514	93	✓	Sevitishora Itakuria ✓	Sevitishora Itakuria ✓	30/06
35.	Preeti Ghosh 6002083604	11	✓	Preeti Ghosh ✓	29/06	30/06
36.	Baishali Paul 7002691232	61	✓	Baishali Paul ✓	Baishali Paul 29/06	Baishali Paul 30/06
37.	Tanina Joarder 6003233914	19	✓	Tanina Joarder ✓	Tanina Joarder ✓	Tanina Joarder ✓
38.	Devasmita Das 8453427747	78	✓	Devasmita Das ✓	Devasmita Das ✓	Devasmita Das ✓
39.	Beautly Basumatary 7002628516	08	✓	Beautly Basumatary ✓	Beautly Basumatary ✓	Beautly Basumatary ✓
40.	Madhusmita Ray 8133010988	02	✓	x		
41.	Sabana Yeasmin 9957819649	07	✓	Sabana Yeasmin ✓	Sabana Yeasmin ✓	Sabana Yeasmin ✓
42.	Usha Choudhury 8099132226	05	✓	Usha Choudhury ✓	Usha Choudhury ✓	Usha Choudhury ✓
43.	Zemoni Baruah 7099383180	01	✓	Zemoni Baruah ✓	Zemoni Baruah ✓	Zemoni Baruah ✓

Sl. No.	NAMES & CONTACT Nos.	Roll No.	DAY 1	DAY 2	DAY 3	DAY 4
44.	Yamin Haider 7664990423	06	✓	X	✓ Yamin Haider	
45.	Pallavi Devi Phone-9707465505	39	✓ Pallavi Devi	✓ Pallavi Devi	✓ Pallavi Devi 28-06-22	✓ Pallavi Devi
46.	Nabajyoti Ray. P 7002666495	89	✓	X	✓ Nabajyoti Ray.	
47.	Bhargab Talukdar Ph. no - 8638258674	78	✓	✓ Bhargab Talukdar	✓ Bhargab Talukdar	
48.	Satyapratim Das Ph. no - 8474029847	76	✓	X		
49.	Manabjyoti Singha Ph. no. - 902541926	13	✓	X	✓ Manabjyoti Singha	
50.	Mousumi Choudhury ph. no - 9086936521	26	✓	X		
51.	Bijnashree Choudhury Ph. no. - 9957310657	25	✓	✓ Bijnashree Choudhury	✓ Bijnashree Choudhury	✓ Bijnashree Choudhury
52.	Souj pratham Roy Ph no:- 7638010980.	32	✓	✓ Souj pratham Roy	✓ Souj pratham Roy	✓ Souj pratham Roy
53.	Amlan Ray ph no: 8638760543	31	✓	X		
54.	Bidyut Nath Ph. no. 6000381239	47	✓	X	✓	
55.	Harkrajit Ray. Ph No: 7099504071	90	✓	X	✓	

Sl No.	Name and Phone no.	Roll No.	Day 1	Day 2	Day 3	Day 4
56	Nitish Ray 8721873741	133 115	✓ Nitish Ray	✓ Nitish Ray	✓ Nitish Ray	✓ Nitish Ray
57	Manab ch. Ray 6000083929	87	✓	X	✓	
58	Deepjyoti Ray	107	✓	✓ Deepjyoti Ray		
59	Gouranga Bartman 9101930158	114	✓	✓ Gouranga Bartman	✓ Gouranga Bartman	✓ Gouranga
60	Rupjyoti Bartman 6091066087	18	✓	✓ Rupjyoti Bartman	✓ Rupjyoti Bartman	✓ Rupjyoti Bartman
61	Debojit Sikdar 6900791283	120	✓	✓ Sikdar		
62	Anupam Ray. 8812099851	41	✓	✓		
63	Bicky Sarkar 8638091829	40	✓	✓		
64	Sipanjali Ray 6000299781	70	✓	✓ Ray		
65	Deepshikha Das 9707977207	69	✓	✓		
66	Rajat Mahanta 8638202397	110	✓	✓	✓	✓
67	Arati Kumari Singh 9101738841	27	✓	✓ Arati Kumari Singh	✓ Arati Kumari Singh	✓ Arati Kumari Singh
68	Shibani Barman 8822722800	10	✓ Shibani	✓ Shibani	✓ Shibani	✓ Shibani Barman

Sl No.	Name and phone no.	Roll No.	Day 1	Day 2	Day 3	Day 4
69	Romisha Sarkar P.no. 7896415010	65	✓	✗		
70	Nishina Basumalaya P.No- 6001919995	124	✓	✗		
71	Arijoli Kr Gupta P.No- 8822799353	67	✓	✗	✓ Arijoli Kr Gupta.	
72	Sandhya Sah P.NO-6003596187	97	✓ Sandhya Sah	✓ Sandhya Sah	✓ Sandhya Sah	
73	Nandita Adhikari P.No- 7577998874	75	✓	✓ Nandita Adhikari	✓ Nandita Adhikari	✓ Nandita Adhikari
74	RUP SAHA P.NO. 9954085404	22	✓	✗	✓ Rup Saha	✓ Rup Saha
75	Suvam Chakraborty P.No:- 8721924149	44	✓	✗	✓ Suvam Chakraborty	✓ Suvam Chakraborty
76	Ankit Paul P.NO- 7002343379	94	✓ Ankit Paul	✓ Ankit Paul	✓ Ankit Paul	
77	Hritika Das Ph. no. :- 7577072544	66	✓ Hritika	✓ Hritika	✓ Hritika	
78	Pranjal Goswami Ph. no → 8638248578	62	✓	✗	✓	
79	Subhankar Malakar P.No- 9678231988	60	✓	✓ Subhankar Malakar		
80	Pritam Saha Ph.no- 8638540489	63	✓	✓ Pritam Saha		
81	Shimanta Ray Phno-9394864566	35	✓	✓ Shimanta Ray	✓	✓ Shimanta Ray
82	Bidyut Ray Phno. - 9957938252	33	✓	✓ Bidyut Ray	✓ Bidyut Ray	✓ Bidyut Ray

Sl No.	Name & Contact No.	Roll No	Day 1	Day 2	Day 3	Day 4
82	Gopal Chasmoni Ph no - 9577 409093	3	✓	✓	✓	✓
83	Rahul kr Pandit ph no - 7876883630 Roll No 101		✓	✓	✓	✓
84.	Bishal chettry ph no - 600327613	122	Bishal	Bishal	Bishal	Bishal
85.	Shanu kr. Brahma ph no - 8136055577	105	Shanu	Shanu	Shanu	Shanu
86.	Abdul Rof ph no - 7577081840	129	Rof	Rof	Rof	Rof
87.	Shani kumar ph - no - 9625036550	121	Shani	Shani	Shani	Shani
88.	Asish Das Ph no - 6001356849	139	Asish	Asish	Asish	Asish
89.	Sobha Kumari Sahani Ph - 7547060484	53	Sobha	Sobha	Sobha	Sobha
90.	Promjit Das Ph - 9707654608	28	Promjit	Promjit	Promjit	Promjit
91.	Shatabdi Barman Ph - 6002591577	42	Shatabdi	Shatabdi	Shatabdi	Shatabdi
92.	Saumita Modak Ph - 8811872783	37	Saumita	Saumita	Saumita	Saumita
93.	Purona Poddar Ph - 6002287925	59	Purona	Purona	Purona	Purona
94.	Sandhya Sah Ph - 6002287925	47	Sandhya	Sandhya	Sandhya	Sandhya

S' No	Name and Contact No.	Roll no.	Day 1	Day 2	Day 3	Day 4
95	Manthen Mondal 8135818504	81	X <del>Manthen</del>	✓	✓	X
96	Abhishek Kumar Saha 9365866519	79	X	✓ Abhishek	✓ Abhishek	✓ Abhishek
97	Dishanti Saha 8761011867	84	X	✓ Dishanti Saha	X	X
98	Rupanjana Ray 9395524925	95	X	✓ Rupanjana Ray	X	X
99	Ankita Saha 7664818649	104	X	✓ Ankita Saha	✓ Ankita Saha	✓ Ankita Saha
100	Sakshy Gupta 8721960087	57	X	✓ Sakshy Gupta	✓	
101	Hirokijoti Ray 7638012482	36	X	✓ Hirokijoti Ray	✓	✓
102	Madhuriya N.R. Dev. 7896370859	88	X	✓ Madhuriya N.R. Dev.	✓ Madhuriya N.R. Dev.	
103	Pratiti Santra 8638992270	55	X	✓ Pratiti Santra	✓ Pratiti Santra	✓ Pratiti Santra
104	Mohibul Hoque 7002078164	85	✓	✓ Mohibul Hoque	✓ Mohibul Hoque	✓
105	Biplob K. Baruah 9954578487	80	X	✓ Biplob K. Baruah	✓ Biplob K. Baruah	✓
106	Koustav Momi Pathak 7099401764	43	X	✓ Koustav Momi Pathak	X	X
107	Anirban Roy 7578851378	111	X <del>Anirban Roy</del>	✓ Anirban Roy	✓	✓
108	Bibhujit Rabha	96	X	✓	✓	✓
109	Ansumya Grayary 7896507379	188	X	✓		
110	Tutunori Nath 7578851378	57	✓	✓ Tutunori Nath	✓ Tutunori Nath	✓ Tutunori Nath

SL NO	Name & Contact No	Rd/ No.	Day 1	Day 2	Day 3	Day 4
111	Priyanka Sarkar 9365932309	38	✓	Priyanka Sarkar	Priyanka Sarkar	Priyanka Sarkar
112	Amrita Sanyal	82	X	X	Amrita Sanyal	Amrita Sanyal
113	Pankaj Singh	136	X	X	✓	
114	Nabin Prasad	45	X	Nabin Prasad	Nabin Prasad	Nabin Prasad
115	Riya Sarkar 9101301799	58	X	X	Riya Sarkar	
116	Shristi Saha	108	X	Shristi Saha	Shristi Saha	Shristi Saha
117	Bhansmita Barman	09	X	Bhansmita Barman	X	Bhansmita Barman

Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

Principal  
Birjhora Mahavidyalaya  
Bongaigaon

### Annexure III.

#### **List of Resource Persons and Involve Persons**

1. Dr. Paresh Chakravarty
2. Mr. Nirmal Kumar Das
3. Dr. Amal Deka
4. Mr. Manabendra Das
5. Mrs. Beauty Das
6. Ms. Chumi Ray
7. Dr. Romesh Borgohain
8. Dr. Kaushik Das
9. Dr. Hemanta Kr. Saud
10. Dr. DilipKumar Roy
11. Dr. Nabanita Konwar
12. Dr. Krishna Ram Saikia
13. Dr. Arundhati Mech
14. Mr. Sanjib Kumar Baglari

#### **Report Preparation**

1. Dr. Arundhati Mech
2. Mr. Pankaj Das
3. Mr. Rajat Mahanta

#### **Auditorium Preparation and Technical Assistance**

1. Mr. Bimal Ray

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

## I. Annexure IV. Feedback samples and Analysis

**FEEDBACK FORM**

**RUSA FINISHING SCHOOL, BIRJHORA MAHAVIDYALAYA**  
**Under Equity Initiative of RUSA, Assam**  
**Training to Students Workshop at Birjhora Mahavidyalaya**

Date: 30/6/22

(Do not disclose your name. This information will be used for the improvement of the course)  
On a scale of 1 to 5, tick the responses given....1-poor, 2-adequate, 3-good, 4-very good, 5-excellent

- The range of topics covered during the course  
1. Poor      2. Adequate      3. Good      ☒ 4. Very good      5. Excellent
- Was the course content easy or difficult  
☒ 1. Very Easy      2. Easy      3. Manageable      4. Difficult
- The benefit from attending this course  
1. Poor      2. Adequate      3. Good      4. Very good      ☒ 5. Excellent
- The materials like questionnaires, handouts and website resources given during the course  
1. Poor      ☒ 2. Adequate      3. Good      4. Very good      5. Excellent
- The range of activities to enhance knowledge of the topic done by the trainees during the course  
1. Poor      2. Adequate      3. Good      ☒ 4. Very good      5. Excellent
- How well were the trainers able to communicate with the trainees?  
1. Generally ineffectively      2. Just satisfactorily      ☒ 3. Mostly effectively      4. Always Effectively
- How was the attitude of the trainers towards advising the students on the course  
1. Indifferent      2. Sometimes helpful      ☒ 3. Very Helpful
- Did the trainers provide a motivational environment for the future goals of the students  
1. Not at all      2. They were Indifferent      ☒ 3. Yes, very much so
- Would you recommend this course to other students of the college  
☒ 1. Yes      2. Can't Say      3. Yes ☒ 4. No
- If you have any suggestion for improving the course, please do so in the space below  
If we could get more resources that were used during the ~~prog~~ course program later then it'd be easier for us to take notes and reflect.  
I hope we can get some more hard copy of information as well as webites, videos, ppt etc that could help us later on as well.  
Overall the course was very helpful and amazingly co-ordinated, it would be very beneficial for us.

Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

Principal  
Birjhora Mahavidyalaya  
Bongaigaon

## FEEDBACK FORM

RUSA FINISHING SCHOOL, BIRJHORA MAHAVIDYALAYA

(Do not disclose your name. This information will be used for the improvement of the course)  
On a scale of 1 to 5, tick the responses given....1 poor, 2-adequate, 3- good, 4-very good, 5- excellent

- 1 The range of topics covered during the course  
 1 Poor      2. Adequate      3 Good      ☒ 4 Very good      5. Excellent
- 2 Was the course content easy or difficult  
 1 Very Easy      ☒ 2. Easy      3. Manageable      4. Difficult
- 3 The benefit from attending this course  
 1. Poor      2. Adequate      3. Good      4. Very good      ☒ 5. Excellent
- 4 The materials like questionnaires, handouts and website resources given during the course  
 1. Poor      2. Adequate      3. Good      ☒ 4 Very good      5. Excellent
- 5 The range of activities to enhance knowledge of the topic done by the trainees during the course  
 1 Poor      2. Adequate      ☒ 3 Good      4 Very good      5. Excellent
- 6 How well were the trainers able to communicate with the trainees?  
 1. Generally ineffectively      2. Just satisfactorily      3. Mostly effectively      ☒ 4 Always Effectively
- 7 How was the attitude of the trainers towards advising the students on the course  
 1 Indifferent      2. Sometimes helpful      ☒ 3 Very Helpful
- 8 Did the trainers provide a motivational environment for the future goals of the students  
 1 Not at all      2. They were Indifferent      ☒ 3 Yes, very much so
- 9 Would you recommend this course to other students of the college  
☒ 1 Yes      2. Can't Say      3 Yes NO
- 10 If you have any suggestion for improving the course, please do so in the space below

Overall, everything is satisfactory. This type of competition should be held not only in colleges but also school institutes. In, order to enhance the skills that are hidden inside the students. This RUSA program was very helpful as it ~~improves~~ helped us to understand the daily activities that are going on in life.

  
Coordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

## FEEDBACK FORM

RUSA FINISHING SCHOOL, BIRJHORA MAHAVIDYALAYA

(Do not disclose your name. This information will be used for the improvement of the course)

On a scale of 1 to 5, tick the responses given. 1. poor, 2. adequate, 3. good, 4. very good, 5. excellent

1. The range of topics covered during the course  
 1. ~~Poor~~                      2. ~~Adequate~~                      3. ☒ Good                      4. Very good                      5. Excellent
2. Was the course content easy or difficult  
 1. Very Easy                      2. Easy                      3. ☒ Manageable                      4. Difficult
3. The benefit from attending this course  
 1. ~~Poor~~                      2. Adequate                      3. Good                      4. ☒ Very good                      5. Excellent
4. The materials like questionnaires, handouts and website resources given during the course  
 1. ~~Poor~~                      2. Adequate                      3. ☒ Good                      4. Very good                      5. Excellent
5. The range of activities to enhance knowledge of the topic done by the trainees during the course  
 1. ~~Poor~~                      2. Adequate                      3. Good                      4. ☒ Very good                      5. Excellent
6. How well were the trainers able to communicate with the trainees?  
 1. Generally ineffectively                      2. Just satisfactorily                      3. Mostly effectively                      4. ☒ Always Effectively
7. How was the attitude of the trainers towards advising the students on the course  
 1. Indifferent                      2. Sometimes helpful                      3. ☒ Very Helpful
8. Did the trainers provide a motivational environment for the future goals of the students  
 1. Not at all                      2. They were Indifferent                      3. ☒ Yes, very much so
9. Would you recommend this course to other students of the college  
 1. ☒ Yes                      2. Can't Say                      3. Yes- NO
10. If you have any suggestion for improving the course, please do so in the space below

→ The Sound system can be improved. Visuality of the video shown to explain us can be improved. More activities can be included. ~~for~~ Otherwise it was all good the trainers are very helpful and provide us a motivational environment.

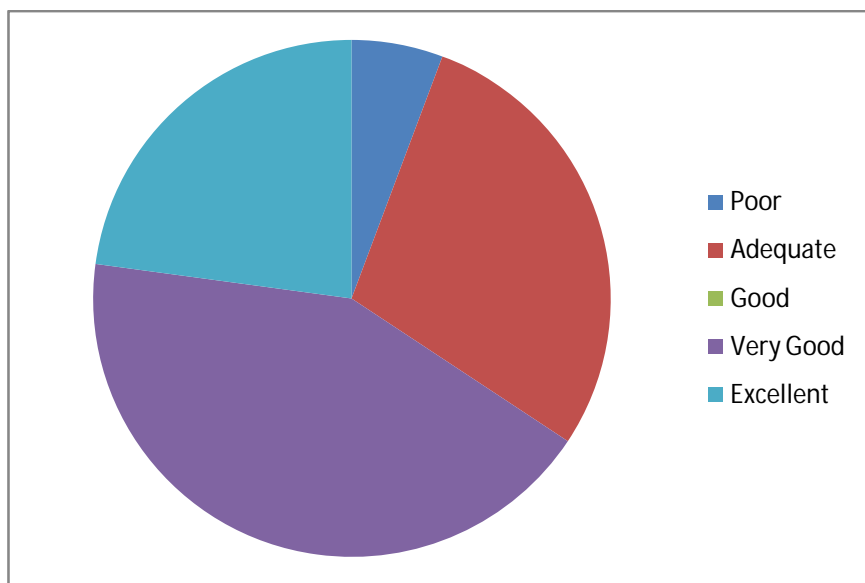
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

Principal  
Birjhora Mahavidyalaya  
Bongaigaon

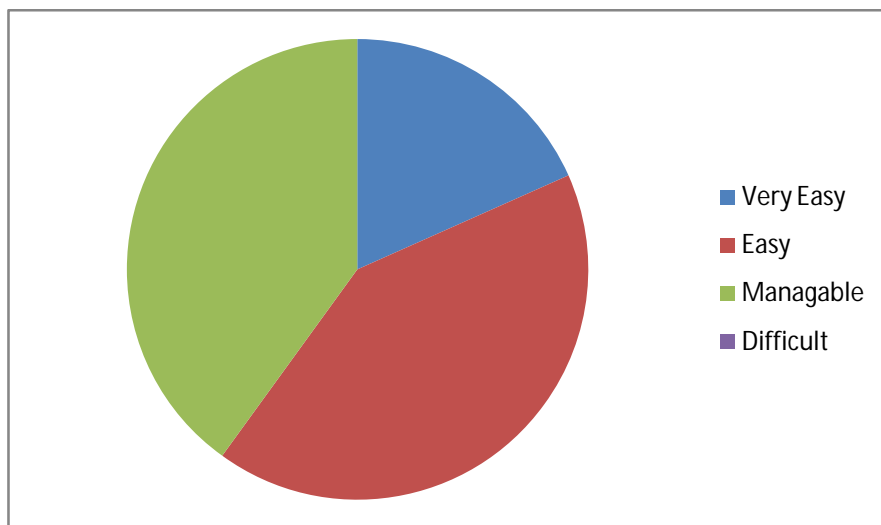
## Feedback Analysis

At the end of the workshop feedback forms were distributed to the participants which were analyzed for further improvement of the course

### 1. Response to- The question on the range of topics during the course



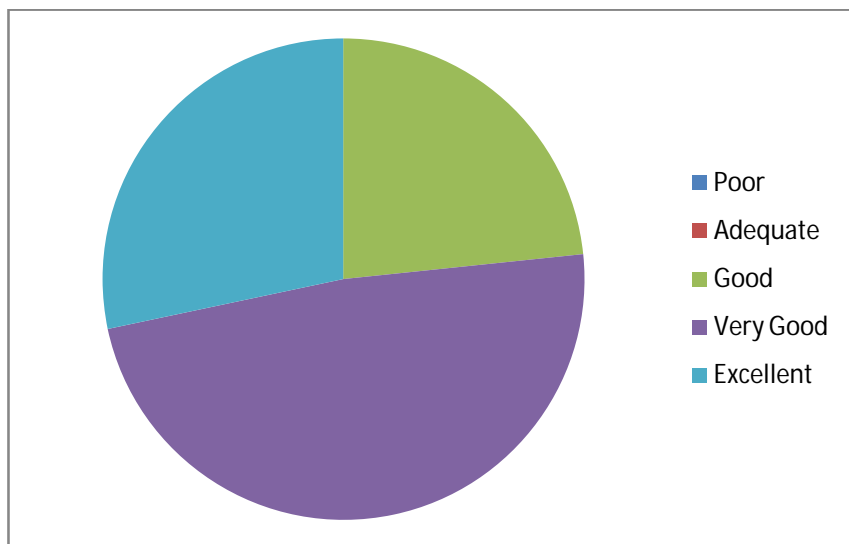
### 2 Response to -The difficulty level of course content



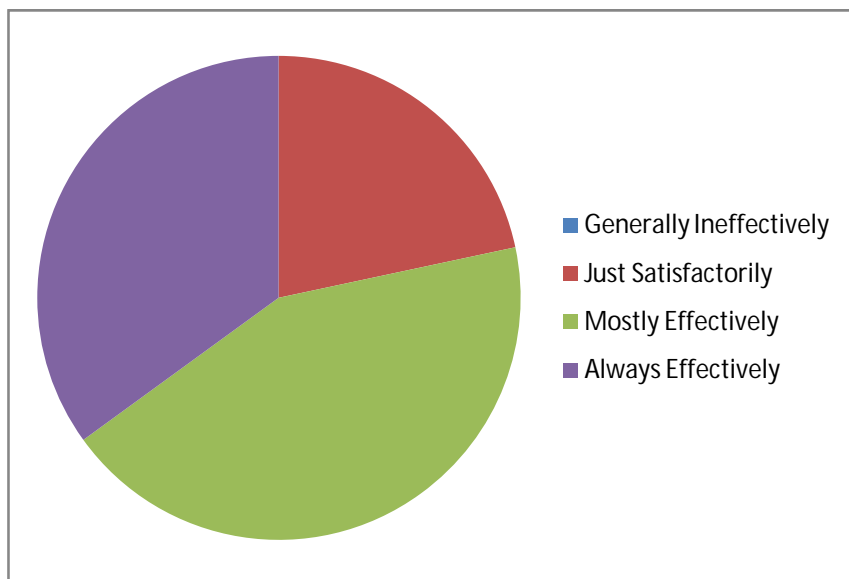
### 3 Response to- The benefit of attending the course

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IQAC, Birjhora Mahavidyalaya  
Bongaigaon

Principal  
Birjhora Mahavidyalaya  
Bongaigaon



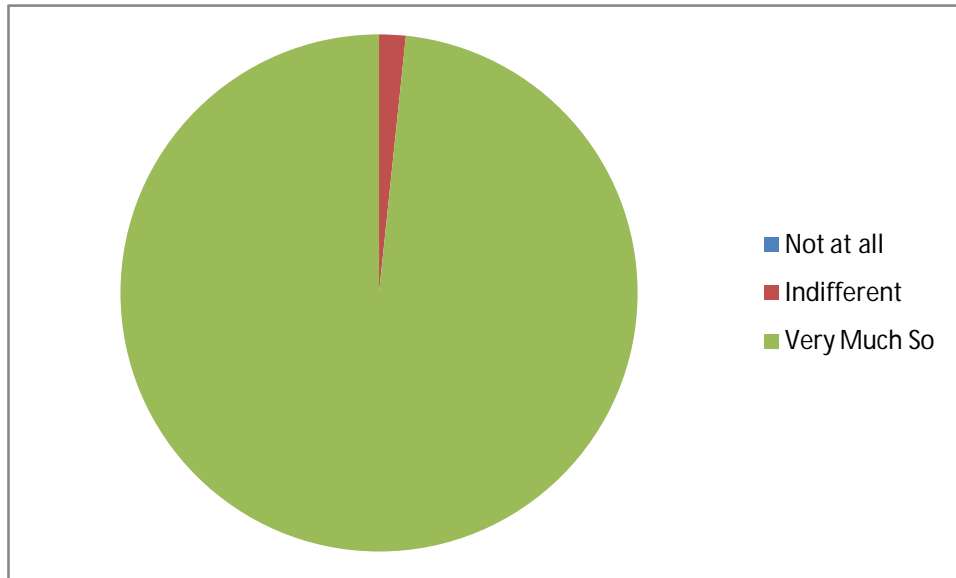
#### 4 Response to -The communicative capabilities of the trainers towards the students



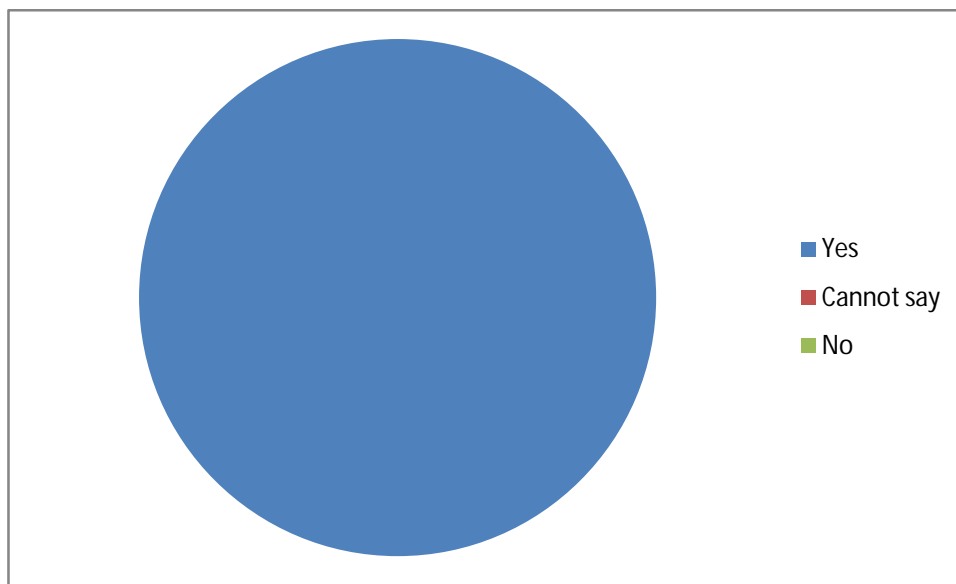
  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

## 5. Response to -Trainers in providing a motivational environment



## 5 Response whether the course would be recommended to others



## Some Comments

1. Overall the course was very helpful and amazingly coordinated.

Require material of classes should be available to us.

2. The number of days should be more to include more activities

3. Technical issues, including sound system should be improved.

4. Necessary breaks and outdoor activities should be given

5. The college must organize GD and mock interviews to improve the ability and confidence of students

6. Overall everything was satisfactory

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

Annexure V.

## Evaluation Sheets

### Personal Interview

**RUSA FINISHING SCHOOL,**  
**Under Equity Initiative of RUSA, Assam**  
**EVALUATING SHEET**

Training to Students at BIRJHORA... MAHAVIDYALAYA..... *Bongaigaon*

TOPIC --PERSONAL INTERVIEW..... Date *20/06/22*  
*Interview for post of officer in Nationalized Bank*

0% - 20% (E) = Very Poor  
20% - 40% (D) = Poor  
40% - 60% (C) = Average  
60% - 80% (B) = Good  
80% - 100% (A) = Excellent

SL. NO.	NAME	CRITERIA				MARKS	Grade
		Knowledge of Subject (10)	Body Language(5)	Personal Appearance(5)	Overall(10)		
1	PROMJIT DAS	3	2	2	3	10	
2	ANUJ PRATIM RAY	3	2	3	3	11	
3	PALLAVI DEVI	2	1	3	4	10	
4	SHRISTI SAHA	5	3	3	5	16	
5	ZEEMONI BARUAH	3	2	2	2	09	

*Johani*  
Signature of Interview Board members

*[Signature]*  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

*[Signature]*  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

RUSA FINISHING SCHOOL,  
Under Equity Initiative of RUSA, Assam  
EVALUATING SHEET

Training to Students at BIRJHORA...MAHAVIDYALAYA.....

TOPIC --PERSONAL INTERVIEW.....Date 30/05/22

*Interview for Post of Research Assistant  
in Educational Institute (University)*

0% - 20% (E) = Very Poor  
20% - 40% (D) = Poor  
40% - 60% (C) = Average  
60% - 80% (B) = Good  
80% - 100% (A) = Excellent

SL NO	NAME	CRITERIA				MARKS	Grade
		Knowledge of Subject (10)	Body Language(5)	Personal Appearance(5)	Overall(10)		
1	Saumita Modak	3	2	2	3	10	
2	Shatabdi Bery	5	3	3	6	17	
3	Boushali Paul.	4	3	3	5	15	
4	Preksha Poddar	4	3	2	4	13	
5	Rupjyoti Barman	4	3	3	4	14	
6.	Shatabdi Barman	3	3	3	4	13	

*Kaushik Das* Das

Signature of Interview Board member

*[Signature]*  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

*[Signature]*  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

RUSA FINISHING SCHOOL,  
Under Equity Initiative of RUSA, Assam  
EVALUATING SHEET

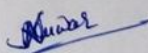
Training to Students at BIRJHORA...MAHAVIDYALAYA...

TOPIC --PERSONAL INTERVIEW.....Date 30/05/2022

0% - 20% (E) = Very Poor  
20% - 40% (D) = Poor  
40% - 60% (C) = Average  
60% - 80% (B) = Good  
80% - 100% (A) = Excellent

*Interview for post of officer in Nationalized Bank*

SL. NO.	NAME	CRITERIA				MARKS	Grade
		Knowledge of Subject (10)	Body Language(5)	Personal Appearance(5)	Overall(10)		
1	Pranjit Das	1	2	2	4		Increase Domain knowledge
2	Anuj Pratim Ray	1	2	2	4		Increase Subject knowledge
3	Bhavi Devi	2	3	3	6		Don't compare yourself with others
4	Shristi Saha	3	3	3	6		Good
5	Zeemoni Baruah	2	3	2	5		Increase Domain knowledge.

  
Signature of Interview Board members

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

## Group Discussion

Ms Churni Ray  
Topic of Discussion - Red.

RUSA FINISHING SCHOOL, BIRJHORA MAHAVIDYALAYA						
GROUP DISCUSSION EVALUATION SHEET						
Student	Rajat A	Abdul B	Armen C	Gowanga D	Protita E	Rupjati F
Participation in GD						
Please use the space to note down specific points about contribution of the student such as whether he/she opened the discussion, used an example to illustrate a point, made a point that is overused and lacks originality, sought clarification from another person, made positive/constructive suggestions, summarized the discussion	Initialize the discussion	No Participation	Low Participation	Illustrate a point, high originality, assertive behaviour	voice audibility low	Summarized the discussion, Excess Hand Movement, No example
Instructor's comments (circle the appropriate one)						
Overall relevance—High, Moderate, Low (H / M / L)	(H / M / L)	(H / M / L)	(H / M / L)	(H / M / L)	(H / M / L)	(H / M / L)
Overall Originality—High, Moderate, Low (H / M / L)	(H / M / L)	(H / M / L)	(H / M / L)	(H / M / L)	(H / M / L)	(H / M / L)
Behaviour—Aggressive, Assertive, Laid Back, Nervous (AG / AS / L / N)	(AG / AS / L / N)	(AG / AS / L / N)	(AG / AS / L / N)	(AG / AS / L / N)	(AG / AS / L / N)	(AG / AS / L / N)
Eye Contact—one-to-one, one-to-many, absent (O / M / A)	(O / M / A)	(O / M / A)	(O / M / A)	(O / M / A)	(O / M / A)	(O / M / A)
Hand Movements—Excessive, Moderate, Passive (E / M / A)	(E / M / A)	(E / M / A)	(E / M / A)	(E / M / A)	(E / M / A)	(E / M / A)
Voice audibility—Good, Passable, Weak (G / P / W)	(G / P / W)	(G / P / W)	(G / P / W)	(G / P / W)	(G / P / W)	(G / P / W)
Attitude towards others—Emotional, Objective (E / O)	(E / O)	(E / O)	(E / O)	(E / O)	(E / O)	(E / O)
Initialization	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
Summarization	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
Leadership	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N

Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

Principal  
Birjhora Mahavidyalaya  
Bongaigaon

Dr A. K. Deka

69

Topic of Discussion - Should Birjhora Mahavidyalaya be expanded to include Arts Stream

BIRJHORA FINISHING SCHOOL, BIRJHORA MAHAVIDYALAYA						
GROUP DISCUSSION EVALUATION SHEET						
Student	Samir	Paucika	Beautly	Tina	Pratima	Surabi
Participation (%)						
<p>Please use the space to note down specific points raised/ contribution of the student such as whether he/she agreed the discussion, used alternative to flourish a point, made a point that is unusual and needs long-term thought, clarification from another person, made a point/asked a question, suggestion substantiated the discussion</p> <p>Teacher's comments (circle the appropriate one)</p>	Participated well Original points Spoke up for her	Participated well	Good original points	No points	Participated well	Participated well
General Interest High, Moderate, Low (H/M/L)	H (✓)	H (✓)	H (✓)	H (✓)	H (✓)	H (✓)
General Contribution High, Moderate, Low (H/M/L)	H (✓)	H (✓)	H (✓)	H (✓)	H (✓)	H (✓)
Behaviour Aggressive, Assertive, Lethargic, Nervous (AG/A/L/N)	L (M/L/N)	A (M/L/N)	A (M/L/N)	A (M/L/N)	A (M/L/N)	A (M/L/N)
Eye Contact - one person, one randomly, none (1/M/0)	1 (✓)	1 (✓)	1 (✓)	1 (✓)	1 (✓)	1 (✓)
Hand Movement - Excessive, Moderate, Passive (E/M/P)	E (✓)	E (✓)	E (✓)	E (✓)	E (✓)	E (✓)
Voice Quality - Good, Fair, Poor (G/F/P)	G (✓)	G (✓)	G (✓)	G (✓)	G (✓)	G (✓)
Attitude towards others - Indifferent, Cooperative (I/O)	I (✓)	I (✓)	I (✓)	I (✓)	I (✓)	I (✓)
Initialization	O/N	Y/N	Y/N	Y/N	Y/N	Y/N
Summarization	Y/O	Y/O	Y/O	Y/O	Y/O	O/N
Leadership	O/N	O/N	Y/O	Y/O	O/N	O/N

Dr K. Das

LD

Topic of Discussion - Annual Flood Situation in Assam. Is there a solution

RUSA REVISING SCHOOL, BIRJHORA MAHAVIDYALAYA						
GROUP DISCUSSION EVALUATION SHEET						
Student	Rajat	Abdul	Armin	Guranga	Prokma	Rupjyoti
Participation in GP						
Please use the space to note down specific points about contribution of the student such as whether he/she opened the discussion, used an example to illustrate a point, made a point that is overlooked and lacks originality, sought verification from another person, made positive/constructional suggestions, summarized the discussion	Initiated original points	NO participation	Did not participate properly	Gave original points leadership shown	Spoke softly	Spoke clearly original points voice quality heard to be motivated
Instructor's comments (circle the appropriate one)						
Overall Influence: High, Moderate, Low (H/M/L)	✓ H	H/M	H/M	✓ M	H/M	✓ H
Overall Originality: High, Moderate, Low (H/M/L)	✓ H	H/M	H/M	✓ H	H/M	✓ H
Behavior: Aggressive, Assertive, Laid back, Nervous (A/N/L/W)	AG	AG	AG	AG	AG	AG
Eye Contact: One to one, one to many, absent (O/M/A)	O	O	O	✓ O	O	O
Hand Movements: Extensive, Moderate, Passive (E/M/P)	E	E	E	✓ P	E	E
Voice quality: Good, Passable, Weak (G/P/W)	✓ G	G/P	G	✓ G	✓ G	✓ G
Attitude towards others: Emotional, Objective (E/O)	E	✓ O	E	✓ O	✓ O	✓ O
Initiation	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
Summarization	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
Leadership	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N

Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

Principal  
Birjhora Mahavidyalaya  
Bongaigaon

Solution to

Problems

Anulka Mishra

Semester - IV

MATHEMATICS  
RUSA FUNDING GRANT

1. d) 150 metres ✓

2. c) 243 m ✓

3. c) Rs. 698 ✓

4. c) 10% ✓ Try to solve first two questions

5. c) 42, 33 ✓

6. c) Friday ✓

7. d) 7 ✓ Learn the language of the problem

8. d) 1200 ✓

9. b) 91 ✓

10. a) 34.5 ✓

11. d) 90 ✓

12. d) 4.5 ✓

13. c) 11 ✓ Compare this problem with the same structure problem

14. b) 7.2 ✓

15. d)  $\frac{8}{15}$  ✓

16. d) 54 ✓

17. d) 12 ✓

18. c) 6 ✓  
19. d) 1.06 ✓  
20. c) 0.25 ✓ Learn the multiplication when decimal appears

21. a) 17.2 ✓

22. c) 10 years ✓

23. d) 88 years ✓

24. b) 8 ✓

25. d) Cannot be determined ✓

26. d) 180 ✓

27. d) 83 ✓

28. d) 196 ✓

29. d) 22.32 ✓

30. c) 550 ✓

31. c) 4:5 ✓

32. c) 2000 ✓

34  
62

*Princip*

Rupjati Barman (18) (4th year) MATHEMATICAL APTITUDE

1. (D) 150 meter ✓

2. (C) 273 m ✓

3. (C) 698 ✓

4. (B)  $5\frac{5}{11}$  ✓

5. (C) 42,33 ✓

6. (C) Friday ✓

7. (A) 6.25 ✓

8. (C) 1200 ✓

9. (D) 91 ✓

10. (C) 322 ✓

11. (D) 90 ✓

12. (D) 4.5 ✓

13. (C) 11 ✓

14. (B) 7.2 ✓

15. (C) 7 ✓

16. (C) 45 ✓

17. (B) 11 ✓

18. (B) 4 ✓

19. (A) 0.86 ✓

20. (B) 0.0125 ✓

21. (A) 0.172 ✓

22. (A) 4 years ✓

23. (B) 19 years ✓

24. (A) 7 ✓

25. (B) 27 ✓

26. (D) 180° ✓

27. (B) 0.06 ✓

28. (B) 14 ✓

29. (D) 2235 ✓

30. (B) Rs 450 ✓

31. (A) 2:5 ✓

32. (C) ✓

Solution to Problems

→ learn the language to be able to correctly transfer word equation to math form

46  
62

Examine

Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

Principal  
Birjhora Mahavidyalaya  
Bongaigaon

## Resume and Application

From,

Srishti Saha

Akashinda Colony,

T.R. Phukan Road,

Bongaigaon, Assam

Bongaigaon, Assam

29th June 2022

To,

Mrs. Brauliy Das

Department of English

Birjhora Mahavidyalaya

Bongaigaon

Subject: Application for the post of Probationary Officer in National Bank of India

Respected Madam,

This is with your advertisement for the post of Probationary Officer in National Bank of India that I am interested in this post and would appreciate your consideration as a candidate for this post. I believe that my skills, qualifications and experience make me suitable for this job.

I have attached my resume for your consideration to your resume and looking forward to hear from you about the progress of my application.

Thanking you.

Sincerely,

Srishti Saha

(SRISHTI SAHA)

Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

Principal  
Birjhora Mahavidyalaya  
Bongaigaon

Shishli Saha

Ananda colony.

T. K. Phukan Road.

Bongaigaon.

Assam

Phone no.: 8638826608, Email id: shishlisaha576@gmail.com

## RESUME

**Objective:** Looking for the post of Probationary Officer where I can utilize my knowledge and talent to become an asset of the organization.

**Work Experience:** Account clerk, SBI (2020-Present)

- Effectively managed customer's accounts.
- Prepared bank deposits, general ledger postings and statements.
- Received "Employee of the year" title.

**Education and Training:**

- B. Sc from Birjhora Mahavidyalaya, Bongaigaon securing 82% under Gauhati University in 2018.
- 12th from Delhi Public School, Dhaligaon, CBSE Board with 89% in 2015.
- 10th from Delhi Public School, Dhaligaon, CBSE Board with 92% in 2013.
- DRA Certificate from Institute of Banking and Finance in the year 2019.

**Language skills:** Multiple language fluency

**Technical skills:** MS Office  
C++  
HTML

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### Personal Profile:

Name - Skishti Saha

Father's name - Malay Kr. Saha

Mother's name - Snigdha Saha

Date of birth - 18 November, 2002

Nationality - Indian

Hobbies - Painting, listening to music, Reading books.

Awards and Honours - Secured 1st position in Inter-state Essay Writing Competition.

### References:

Mr. S. Agarwal from SBI, Bank Manager

Phone no.: +91 3421568411

Email: sagarwal24@gmail.com

Mrs. R. Pathak from SBI, Assistant Manager

Phone no.: +91 0021658291

Email: rpathak@gmail.com

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

From,  
Saumita Modak  
9707015419  
modak.saumita05@gmail.com  
Bongaigaon, 783380  
June 30, 2022.


To,  
Hiring Management,  
Gauhati University  
Gopinath Bordoloi Nagar, Jalukbari  
Guwahati, Assam, 781014

Subject :- Application for the post of Research Associate in Gauhati University.

Reference :- Sumitra Dutta (Classmate), Prof. A.K. Singha (Mentor)

Respected Sir,

My name is Saumita Modak and I am writing to you regarding the Research Associate post in the Department of Chemistry at Gauhati University. As a postgraduate in Inorganic Chemistry from Gauhati University, I have the necessary academic background to be a competent contributor to your research team. Moreover, assisting with your research in the field of Chemistry complements my career as I plan to pursue a Doctoral degree in this field in the future.

  
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Bongaigaon

  
Principal  
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As stated in my <sup>attached</sup> resume, I am a dedicated Research Professional offering exceptional multitasking and organization skills and the important ability to perform well both independently and in fast-paced and deadline-driven team environments. My experience researching and writing my graduate thesis has helped me develop and fine-tune the skills necessary for a full time research position.

As per my professor, I have strong dedication towards this field, strong work ethics and extremely good performance only in this specific course and I would prove to be the best candidate, which I completely agree to. Moreover, I am hassle-free and very easy to work with, I have great enthusiasm to learn new things and I never consider any work as large or small.

I look forward to discussing my candidacy with you in person or over the phone. If any additional information will help my application forward, please let me know. Thanks for your time and consideration.

Sincerely,

SOUMITA MODAK

  
Co-ordinator  
IQAC, Birjhora Mahavidyalaya  
Bongaigaon

  
Principal  
Birjhora Mahavidyalaya  
Bongaigaon

Saumita Medak

9707075419

medak.saumita25@gmail.com

Bongaigaon, 713390

#### OBJECTIVE

I am looking for a Research Associate position in the area of Green Chemistry to nurture my skills and for a good promising career.

#### WORK EXPERIENCE

- As Intern in Starpower Industries for six months
- As a Chemistry Teacher

#### EDUCATIONAL BACKGROUND

MSc with 74.94%

2019

Gauhati University

BSc with 70.84%

2017

Birjhora Mahavidyalaya  
Bongaigaon under GU

HS with 80.5%

2014

under CBSE

ASSE with 92.5%

2012

#### LANGUAGE SKILLS

- Fluent in English, Hindi, Assamese and Bengali

#### TECHNICAL SKILLS

- Microsoft Presentation
- Fast typer
- Photoshop Editing

  
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Activities Communication Skills		Evaluating Sheets
Sl. Nos.	Names.	Marks/Grade.
1.	Zeemoni Baruah.	B
2.	Rupjyoti Barman.	B <sup>+</sup>
3.	Bhargab Talukdar.	C
4.	Shahnaz Rahman.	B <sup>+</sup>
5.	Satabdi Dey	B
6.	Tanima Toardax	C
7.	Usta Choudhury.	C
		<u>DD Much</u>

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Activities		Evaluating Sheet
Leadership Skills & Team Skills		
Sl. No.	Names (TEAM A)	Marks/Grade.
1.	Lipika Ghosh	B++ Time Management Good Teams divided tasks properly
2.	Champa Halder	
3.	Shibani Barmah.	
4.	Sharitri Roy	
5.	Barsha Roy.	
Names (Team B)		
1.	Mika Choudhury	A Done well Time management good all tasks performed well
2.	Anandita Adhikary	
3.	Madhurjyoti Nr. Deb.	
4.	Shabana Yasmin.	
5.	Navin Prasad	
Names (Team C)		
1.	Rajat Mahanta	A Good strategy of discussing in round table and then going to perform tasks Rajat showed capable leadership
2.	Shristi Saha	
3.	Ankita Saha.	
4.	Shani Kumar	
5.	Sandhya Saha.	

Activity	Evaluating Sheet				Conversation
Names	Fluency	Pronunciation	Vocabulary	Grammatical accuracy	Marks/Grade
Statabdi	A	A	B	B	
Lapobrata	B	A	C	B	
Rupjoti	C	C	B	C	
Bidyut	C	C	B	B	
Anuj	B	B	C	B	
Satyapratim	A	A	C	B	

  
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Evaluating Sheet Activity		JAR
Names	Grades	
Pallavi Devi	A	
Anupam Ray	A	

Shech  
Bee

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# Activity Evaluating Sheet Team Work.

Sl No.	Names (Team A)	Sl No.	Names (Team B)
1.	Ravi Anand Ojha	1.	Anuksha Mishra.
2.	Simanta Pathak	2.	Prerana Podder
3.	Prabir Dey	3.	Zeemoni Baruah
4.	Amlan Ray.	4.	Satabdi Dey.
5.	Kanabjyoti Singha.	5.	Shahnaaj Rehman.
6.	Nabajyoti Ray	6.	Yasmin Haider.
7.	Nitish Ray.	7.	Tanima Toedder
8.	Bhargab Talukder.	8.	Baishali Paul.

Good co-ordination

Mech

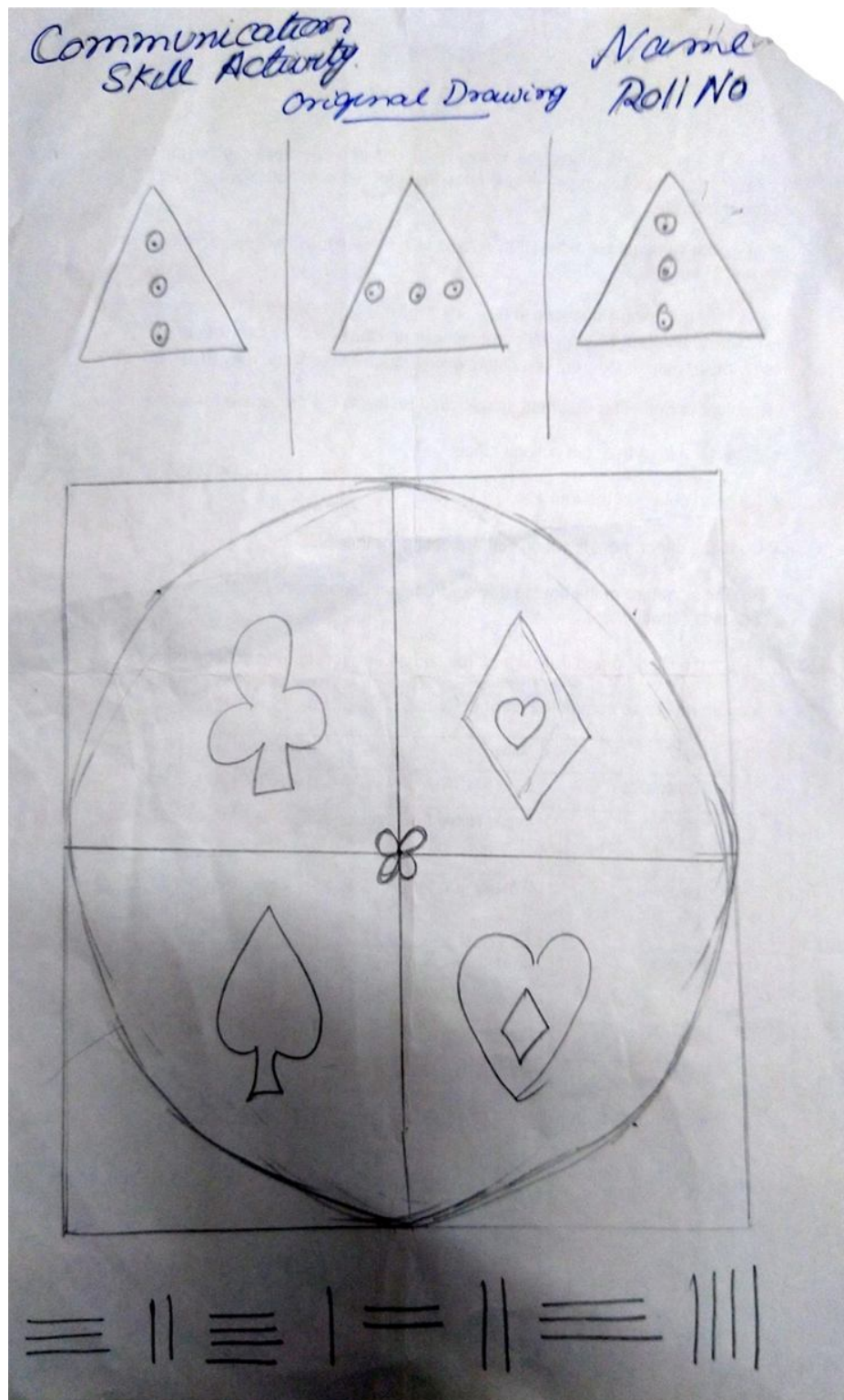
Nice co-operation  
Des

Good co-ordination

Mech

Nice co-operation  
Des

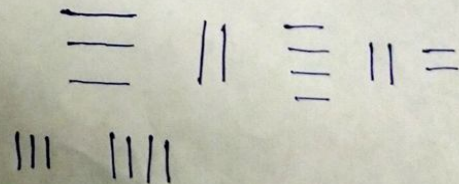
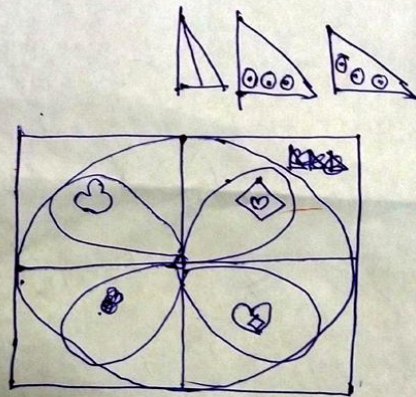
## Communication Skill, Leadership and Team skill



# Communication Skill activity

communication Skill

Student Response  
Drawing



Shahanaj Rahman  
Roll NO-23

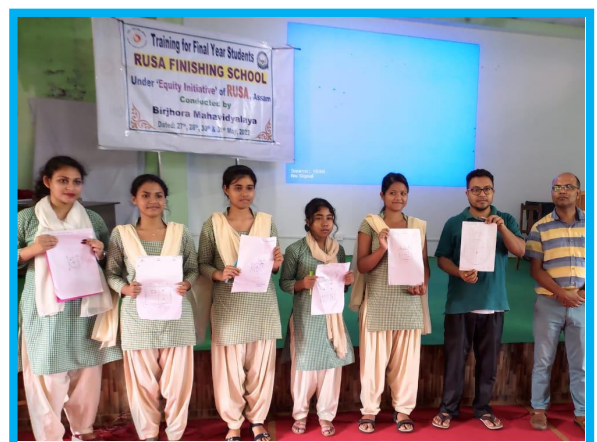
## VI. Photo Gallery




Spoken English



Team and Leadership skills



Communication skills

  
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## Group Discussion



## Personal Interview



## Power Point Preparation and Presentation

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Group Photo

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## Certificate Distribution to Students



## Certificate Distribution to Resource Persons

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## VIII. Video Links

VIDEO LINK 01:	GROUP DISCUSSION	<a href="#">CLICK HERE</a>
VIDEO LINK 02:	PERSONNEL INTERVIEW 1	<a href="#">CLICK HERE</a>
VIDEO LINK 03:	PERSONNEL INTERVIEW 2	<a href="#">CLICK HERE</a>
VIDEO LINK 04:	PERSONNEL INTERVIEW 3	<a href="#">CLICK HERE</a>
VIDEO LINK 05:	MISCELLANEOUS	<a href="#">CLICK HERE</a>

  
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